



**Small Cities Organized Risk Effort (SCORE)**  
**Special Executive Committee**  
**Teleconference Meeting Minutes**  
**April 2, 2020**

**Member Cities Present:**

Wes Heathcock, City of Colfax  
Blake Michaelsen, City of Dunsmuir  
Roger Carroll, Town of Loomis

John Duckett, City of Shasta Lake  
Steve Baker, City of Yreka

**Member Cities Absent:**

**Consultants & Guests:**

Ariel Leonhard, Sedgwick  
Shawn Millar, Sedgwick  
Jill Petrarca, Sedgwick

Dori Zumwalt, Sedgwick  
Marcus Beverly, Alliant Insurance Services  
Michelle Minnick, Alliant Insurance Services

**A. CALL TO ORDER**

Mr. Wes Heathcock called the meeting to order at 10:05 A.M.

**B. ROLL CALL**

The above mentioned members were present constituting a quorum.

**C. APPROVAL OF AGENDA AS POSTED**

*A motion was made to approve the Agenda as posted.*

**MOTION: Roger Carroll**

**SECOND: Wes Heathcock**

**MOTION CARRIED  
UNANIMOUSLY**

**D. PUBLIC COMMENT**

There were no public comments.

**E. CONSENT CALENDAR**

1. Executive Committee Special Meeting Minutes – January 9, 2020



*A motion was made to approve the Consent Calendar as presented.*

**MOTION: Blake Michaelsen      SECOND: Wes Heathcock      MOTION CARRIED  
UNANIMOUSLY**

## **F. JPA BUSINESS**

### **F.1. General Retainer Agreement – Gibbons & Conley**

Marcus Beverly presented the Gibbons & Conley has been the coverage counsel for many years and they have provided a new 3 year agreement.

*A motion was made to approve the agreement as presented and authorize Marcus Beverly to sign on behalf of the SCORE JPA.*

**MOTION: Roger Carroll      SECOND: Blake Michaelsen      MOTION CARRIED  
UNANIMOUSLY**

### **F.2. Precision Concrete Cutting General Agreement**

Marcus Beverly noted that several members utilize their services currently and this would allow members to use their services without having to setup their own contract on an individual basis.

*A motion was made to approve the agreement as presented.*

**MOTION: Wes Heathcock      SECOND: Roger Carroll      MOTION CARRIED  
UNANIMOUSLY**

### **F.3. Financial Auditor Selection**

Marcus Beverly provided a review of the four responses to the RFP for a Financial Auditor and allowed members who reviewed the responses to provide comments and recommendations.

*A motion was made to approve Maze Associates as the Financial Auditor.*

**MOTION: Roger Carroll      SECOND: Blake Michaelsen      MOTION CARRIED  
UNANIMOUSLY**

## **F.4. SERVICE PROVIDER CONTRACT RENEWALS**

### **F.4.a. Lexipol Proposed Memorandum of Understanding (MOU)**

Marcus Beverly noted that Lexipol has provided pricing options of 1 or 3 year pricing. It was noted that they provide updates to policies whenever there is a change in the law and members indicated a willingness to purchase on their own if SCORE was not providing.



*A motion was made to request an MOU for a 3 year agreement.*

**MOTION: Steve Baker**

**SECOND: Roger Carroll**

**MOTION CARRIED  
UNANIMOUSLY**

#### **F.4.b. Sedgwick (fka York) Liability Claims**

Marcus Beverly noted that the Liability pricing is dropping as the claims activity and severity is down and due to the recent acquisition by Sedgwick they have made some changes which have led to an increase in efficiency. Dori Zumwalt noted that there are no administrative fees included as a result of the reduced caseload.

*A motion was made to approve the agreement as presented.*

**MOTION: Blake Michaelsen**

**SECOND: Roger Carroll**

**MOTION CARRIED  
UNANIMOUSLY**

#### **F.4.c. Sedgwick (fka York) Workers' Compensation Claims**

Marcus Beverly reviewed the proposed pricing for the Workers' Compensation Claims Administration noted that the Ariel has been doing a great job and we are getting great results with our FM/MO desk which is also staffed with 2 Senior Claims Examiners.

*A motion was made to approve the agreement as presented.*

**MOTION: Blake Michaelsen**

**SECOND: Roger Carroll**

**MOTION CARRIED  
UNANIMOUSLY**

#### **F.4.d. Target Solutions**

Marcus Beverly mention that Target Solutions has been the provider of online training including Fire and Police Training. It was noted that a number of members rely on this training platform to ensure compliance with Fire and Police Training requirements.

*A motion was made to approve the agreement for FY 2020 to 2023.*

**MOTION: Wes Heathcock**

**SECOND: John Duckett**

**MOTION CARRIED  
UNANIMOUSLY**

#### **F.4.e. ACI EAP**

Marcus Beverly noted that the ACI EAP contract is for your employees and mentioned the total cost has increased this year as a result of the number of employees. He mentioned some of the services that are available with ACI - Counseling services (family members are included), legal assistance, help



finding resources for elder & child care, consultation for ID theft, critical incident response, and direct supervisor referrals to help resolve performance problems.

*A motion was made to approve the agreement as presented.*

**MOTION: Roger Carroll**

**SECOND: Wes Heathcock**

**MOTION CARRIED  
UNANIMOUSLY**

**G. CLOSED SESSION PURSUANT TO GOVERNMENT CODE 54956.95**

At 10:53 A.M., pursuant to Government code section 54956.95, the Board held a closed session to discuss the following claims for payment of tort liability loss or public liability loss.

**1. Workers' Compensation**

- a. SCWA-556123 v. City of Mount Shasta\*\* Loomis, Dunsmuir
- b. SCWA-555964 v. City of Yreka\*\* Colfax, Shasta Lake
- c. SCWA-556068 v. City of Yreka\*\* Colfax, Shasta Lake
- d. SCWA-555957 v. City of Mount Shasta\*\* Loomis, Dunsmuir
- e. SCWA-555863 v. City of Mount Shasta\*\* Loomis, Dunsmuir
- f. SCWA-254836 v. City of Mount Shasta\*\* Loomis, Dunsmuir

**2. Liability**

- a. SCGA01985A2 v. City of Mt. Shasta Dunsmuir, Loomis
- b. Romaine v. Ft. Jones Loomis, Colfax

**F. REPORT FROM CLOSED SESSION**

The Executive Committee returned from closed session at 11:27 A.M. President Steve Baker announced the Committee provided direction on the claims but no reportable actions were taken.

**G. CLOSING COMMENTS**

There were no comments.

**H. AJOURNMENT**

The meeting was adjourned at 11:28 A.M.

**NEXT MEETING DATE: June 26, 2020 in Anderson, CA**

Respectfully Submitted,

  
\_\_\_\_\_  
John Duckett, Secretary

7/15/2020  
Date