



President
Mr. Steve Baker
City of Yreka

Vice President
Mr. Wes
Heathcock

Secretary
VACANT

Treasurer
Mr. Roger Carroll
Town of Loomis

SMALL CITIES ORGANIZED RISK EFFORT BOARD OF DIRECTORS MEETING

Date: Friday, June 14, 2019
Time: 10:00 AM

Location: Gaia Hotel
4125 Riverside Place
Anderson, CA

A Action
I Information

1 Attached
2 Hand Out
3 Separate Cover
4 Verbal

PAGE **A. CALL TO ORDER**

B. ROLL CALL

C. APPROVAL OF AGENDA AS POSTED

A 1

D. PUBLIC COMMENTS

This time is reserved for members of the public to address the Board of Directors on matters of SCORE that are of interest to them.

Pg. 5 **E. CONSENT CALENDAR**

All matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or Board of Directors may request an item to be considered separately. If not, the Board will take action to accept and file the items below.

A 1

- Pg. 6* 1. Board of Directors Meeting *Draft* Minutes – March 31, 2019
- Pg. 14* 2. US Bank Custodial Account Statement – March – May 2019
- Pg. 26* 3. Local Agency Investment Fund Quarterly Statement of Investment – March 31, 2019
- Pg. 27* 4. Treasurer’s Report as of March 31, 2019
- Pg. 28* 5. SCORE Checking Account Transaction List – March – May 2019
- Pg. 29* 6. Investment Statements from Chandler Asset Management – March – May 2019
- Pg. 41* 7. ACI Utilization Report – January – March 2019
- Pg. 48* 8. Loss Control Grant Fund FY 18/19 Usage
- Pg. 49* 9. Loss Control Grant Fund FY 19/20 Allocation
- Pg. 50* 10. Bickmore Actuary – Letter of Engagement dated April 8, 2019
- Pg. 53* 11. Gilbert Associates – Letter of Engagement dated May 15, 2019
- Pg. 57* 12. Company Nurse Injury Summary Report – April 2019
- Pg. 58* 13. Target Solutions Utilization Report – March – May 2019

F. ADMINISTRATIVE REPORTS

1. Vice President’s Report

Wes Heathcock will address the Board on items pertaining to SCORE.

I 4

The Small Cities Organized Risk Effort or SCORE, is an association of municipalities joined to protect member resources by stabilizing risk costs in a reliable, economical and beneficial manner while providing members with broad coverage and quality services in risk management and claims management.

2. Excess Pool Reports

The Board will receive updates from the Excess Representative of each Pool.

- a) **CJPRMA (Rep. Roger Carroll)** Minutes of the last meeting can be found at www.cjprma.org.
- b) **ERMA Update (Rep. John Duckett)** Minutes of the last meeting can be found at www.ermajpa.org.
- c) **LAWCX Update (Rep. Marcus Beverly)** Minutes of the last meeting can be found at lawcx.org.

I 4

3. Alliant Update

Marcus Beverly will update the Board on Alliant matters pertinent to SCORE.

I 4

G. FINANCIAL

Pg. 59

1. Quarterly Financials for QE March 31, 2019

Board Members will review the March 31, 2019 Quarterly financials and Statement of Net Assets presented by Gilbert Associates, Inc. and may take action to Accept and File and give direction.

A 1

2. Premium Payment Plan Requests for FY 19/20

The Board has received premium payment plan requests for FY 19/20 from three members. The Board will review and may approve the proposed Premium installment payment plans.

A 1

Pg. 76
Pg. 78
Pg. 80

- a. **City of Isleton**
- b. **City of Loyalton**
- c. **City of Tulelake**

H. JPA BUSINESS

Pg. 82

1. Identity Fraud Coverage FY 19/20

The Board will review the Travelers quote will consider renewing coverage.

A 1

Pg. 89

2. LAWCX Workers' Compensation Claims Audit

The Board will receive and may approve the Workers' Compensation Claims audit performed by the Excess Workers' Compensation carrier LAWCX.

A 1

Pg. 103

3. Lexipol Memorandum of Understanding (MOU)

The Board will be presented with a contract for review and may consider approving.

A 1

Pg. 104

4. Nomination and Selection of SCORE Secretary and/or Member-at-Large

The Board will be asked to nominate and select a new Secretary and Member-at-Large for the SCORE Board as a result of a recent vacancy.

A 1

Pg. 105

5. Delegation of Investment Authority to SCORE Treasurer

The Board will review and may approve Resolution 19-01 Authorizing Investment of SCORE funds.

A 1

Pg. 107	6. Crime Coverage for SCORE Treasurer <i>The Board will be asked to consider purchasing Crime coverage for the SCORE Treasurer through the ACIP Program with a limit of \$1 million as opposed to the current bond coverage limit of \$250,000.</i>	A 1
Time Certain 12:00 p Pg. 118	Lunchtime Presentation – Cyber Coverage Overview & Excess Options <i>The Board will receive a presentation highlighting the different coverages and options available to SCORE members who are interested in cyber coverage excess what is provided in APIP.</i>	A 1
	7. FY 19/20 Property Program Renewal	A 1
Pg. 121	a. SCORE Property Renewal Proposal <i>The Board of Directors will be asked to review and approve the renewal of the FY 19/20 Property coverage with Alliant Property Insurance Program.</i>	
Pg. 188	b. Time Element Coverage Special Notice <i>The Board will receive information about Business Interruption, Tax Revenue Interruption and other Time Element Coverages provided by the APIP Program.</i>	
Pg. 191	c. APIP Claims Reporting Acknowledgements <i>The Board of Directors will be provided with and be asked to acknowledge the reporting procedure guidelines that should be followed immediately after a Property, Pollution or Cyber Liability loss or incident.</i>	
Pg. 193	8. Deadly Weapon Response Optional Program <i>The Board will be presented with a proposal for Deadly Weapons Coverage.</i>	
	9. Memoranda of Coverage (MOC) <i>Annually, the Board reviews SCORE’s Memorandums of Coverage and approves or makes changes to the current version.</i>	A 1
Pg. 205 Pg. 212	a. Liability MOC Approval b. Workers’ Compensation MOC Approval	
Pg. 218	10. Adoption of the FY 19/20 SCORE Program Budget <i>Annually, the Board reviews and adopts the Program Budget which includes Administrative Operating expenses and expense of retaining risk and risk transfer.</i>	A 1
	a. Liability Confidence Level (CL) 75% b. WC Confidence Level (CL) Options at 75% and 80%	
Pg. 228	11. Long Range Planning Meeting Topics <i>Board members to provide feedback and direction regarding Long Range Planning Meeting Topics.</i>	
	I. TOWN HALL OPEN DISCUSSION ON MEMBER ISSUES	I 4



Pg. 230 **J. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.95**

****REQUESTING AUTHORITY**

1. Workers' Compensation

- a. SCWA-555937 v. City of Yreka**
- b. SCWA-555908 and SCWA-556061 v. City of Montague**

K. REPORT FROM CLOSED SESSION I 4

L. INFORMATION ITEMS I 1

- 1. CAJPA Conference – September 10-13, 2019 in South Lake Tahoe, CA
- Pg. 232 2. SCORE Resource Contact Guide
- Pg. 240 3. SCORE Glossary of Terms
- Pg. 250 4. SCORE Travel Reimbursement Form

M. CLOSING COMMENTS

N. ADJOURNMENT

UPCOMING MEETING

Board of Directors Teleconference Meeting – August 23, 2019

IMPORTANT NOTICES AND DISCLAIMERS:

Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Michelle Minnick at Alliant Insurance at (916) 643-2715. The Agenda packet will be posted on the SCORE website at www.scorejpa.org. Documents and material relating to an open session agenda item that are provided to the SCORE Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at 2180 Harvard Street, Suite 460, Sacramento, CA 95815. Access to some buildings and offices may require routine provisions of identification to building security. However, SCORE does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.



**Small Cities Organized Risk Effort
Board of Directors Meeting
June 14, 2019**

Agenda Item E.

CONSENT CALENDAR

ACTION ITEM

ISSUE: Items on the Consent Calendar should be reviewed by the Board, and if any item requires clarification or amendment, such item(s) should be pulled from the agenda for separate discussion.

Items pulled from the Consent Calendar will be placed back on the agenda in an order determined by the President.

RECOMMENDATION: The Program Administrator recommends adoption of the Consent Calendar after review by the Board.

FISCAL IMPACT: None

BACKGROUND: Items of importance, that may not require discussion, are included on the Consent Calendar for adoption.

ATTACHMENTS:

1. Board of Directors Meeting *Draft* Minutes – March 31, 2019
2. US Bank Custodial Account Statement –March – May 2019
3. Local Agency Investment Fund Quarterly Statement of Investment – March 31, 2019
4. Treasurer’s Report as of March 31, 2019
5. SCORE Checking Account Transaction List – March – May 2019
6. Investment Statements from Chandler Asset Management – March – May 2019
7. ACI Utilization Report – January – March 2019
8. Loss Control Grant Fund FY 18/19 Usage
9. Loss Control Grant Fund FY 19/20 Allocation
10. Bickmore Actuary – Letter of Engagement dated April 8, 2019
11. Gilbert Associates – Letter of Engagement dated May 15, 2019
12. Company Nurse Injury Summary Report – April 2019
13. Target Solutions Utilization Report – March – May 2019



**Small Cities Organized Risk Effort (SCORE)
Board of Directors Meeting Minutes
March 29, 2019**

Member Cities Present:

Mark Sorensen, City of Biggs
Nathan Wilkinson, City of Biggs
Wes Heathcock, City of Colfax
Blake Michaelsen, City of Dunsmuir
Sarah Griggs, City of Etna
Sandra Wadley, Town of Fort Jones
Robert Jankovitz, City of Isleton
Roger Carroll, Town of Loomis
Cricket Strock, Town of Loomis
Sara Kleier, City of Montague

Muriel Howarth Terrell, City of Mt. Shasta
Melissa Klundby, City of Portola
Brooke Kerrigan, City of Rio Dell
John Duckett, City of Shasta Lake
Debi Savage, City of Susanville
Gwenna MacDonald, City of Susanville
Mike Wilson, City of Susanville
Paulette Velador, City of Tulelake
Ron Stock, City of Weed
Steve Baker, City of Yreka

Member Cities Absent:

City of Loyalton

City of Live Oak

Consultants & Guests

Marcus Beverly, Alliant Insurance Services
Michelle Minnick, Alliant Insurance Services
Michael Simmons, Alliant Insurance Services
Conor Boughey, Alliant Insurance Services

Kevin Wong, Gilbert Associates, Inc.
Dorienne Zumwalt, York Risk Services
John Balestrini, DKF Risk Solutions
Mike Harrington, Bickmore Risk Services

A. CALL TO ORDER

Mr. Steve Baker called the meeting to order at 10:00 a.m.

B. ROLL CALL

The above mentioned members were present constituting a quorum.

C. APPROVAL OF AGENDA AS POSTED

A motion was made to approve the Agenda as posted.

MOTION: John Duckett

SECOND: Debi Savage

**MOTION CARRIED
UNANIMOUSLY**



D. PUBLIC COMMENT

There were no public comments

E. CONSENT CALENDAR

1. Board of Directors Meeting Draft Minutes – January 25, 2019
2. Executive Committee Meeting Draft Minutes – March 6, 2019
3. US Bank Custodial Account Statement – January – February 2019
4. Local Agency Investment Fund (LAIF) Quarterly Statement of Investments –December 31, 2018
5. Treasurer’s Report as of December 31, 2018
6. SCORE Checking Account Transaction List – January – February, 2019
7. Investment Statements from Chandler Asset Management – January – February 2019
8. Target Solutions Monthly Utilization Report – January – February 2019
9. FY 19/20 Service Calendar Final – Draft was Approved by Board on January 25, 2019
10. Company Nurse Injury Summary Report – January – February 2019
11. DAP Final – Draft as Modified by the Board on January 25, 2019

A motion was made to approve the Consent Calendar as presented.

MOTION: Nathan Wilkinson

SECOND: Wes Heathcock

**MOTION CARRIED
UNANIMOUSLY**

F. ADMINISTRATIVE REPORTS

F1. President’s Report

Mr. Steve Baker mentioned that the Consent Calendar included the Executive Committee Minutes so the Board is aware of what occurred at the meeting and so that the minutes would be approved timely.

F2. Excess Pool Reports

F.2.a. CJPRMA Update

Mr. Roger Carroll provided the Board with notice that rates are going up and that members should expect to see the Self Insured Retention going up as a result of losses. He also mentioned that SCORE is sharing a lot of losses with other cities when our own claims don’t hit that \$500k to \$750K layer so it may be time to consider increasing the attachment level with CJPRMA. It was mentioned the Board should consider increasing the SIR as a long range planning item for the October meeting.

F.2.b. ERMA Update

John Duckett provided the Board of Directors with a brief update of the ERMA meeting. At the last meeting the JPA reviewed their Memorandum of Coverage (MOC) as well as their goals and objectives. He noted that ERMA recently conducted a review of personnel policies and noted an Annual review of polices is encouraged.



F.2.c. LAWCX Update

Steve Baker noted that there was no meeting of the LAWCX Board since the SCORE Board met last. Marcus Beverly did mention that rates are going up and the accountant has been instructed to book the assessment which will be paid over the next 10 years. Overall the program is steady but the trend is showing increases. Steve also mentioned that anyone who is interested in becoming the LAWCX representative for SCORE is encouraged to reach out to the Program Administration – it was mentioned if you are handling Workers’ Compensation Claims at your city you should considering becoming the LAWCX representative for SCORE as a great learning experience.

F.3. Alliant Update

- a) *Alliant Transition Plan introducing Conor Boughey*
- b) *Form 700 – Last Day to File April 2, 2019*
- c) *Renewal Update*

Michael Simmons provided a reminder that he is transitioning into retirement and introduced Conor Boughey who will take over as the peer review for the Program Administration team. Conor Boughey has been with Alliant for 12 years working with several JPA’s and other pools of larger cities across the state. Michelle Minnick provided an update regarding the Form 700’s that are due on Tuesday April 2, 2019. Members were also reminded that once the Appraisal values have been entered into our system records the Pre-renewal packets will be generated and sent out to SCORE members to review with specific focus on Vehicles, Mobile Equipment as well as reviewing the Business Interruption, Rental Interruption and Tax Interruption limits are adequate.

G. FINANCIAL

G.1. Transition to “Bickmore Actuarial”

Mike Harrington provided the board with an update regarding the company structure change to “Bickmore Actuarial” which was done to create transparency between the actuary and the adjusters.

G.2.a. Liability Actuarial Review

Mike Harrington provided a review of the Liability Actuarial Study and noted that SCORE currently funds at the 70% Confidence Level (CL), 1.5 Discount Level rate. He noted the strength of the program and mentioned it is almost as if the pool is funded at the 90% CL (rather than the current 70% CL). He noted that the assets on hand would make it easy to move from a 70% CL to 75% CL. Mike mentioned that the combined rates have decreased 3.5% (from \$3.12 last year to \$3.01 this year) at the 70% CL, and noted that the 75% CL rate is \$3.33. It was noted that SCORE has been at the \$500k SIR for several years with no increase – it was noted that if SCORE moves to a higher SIR then members need to be prepared for large losses if you choose to retain the risk with a \$1M SIR.

A motion was made to accept the draft Actuarial Report and request final numbers from the actuary.

MOTION: Roger Carroll

SECOND: Blake Michaelsen

**MOTION CARRIED
UNANIMOUSLY**



G.2.b. Workers’ Compensation – Actuarial Review

Marcus Beverly noted that the SCORE funds at the 75% Confidence Level (CL), 1.5 Discount Level rate and reminded members this was a change approved by the Board in 2016 as the rates had gone down. Mike Harrington noted that the Workers’ Compensation program is also currently well-funded (almost at the 90% CL). Mike mentioned that the combined rates have decreased .9% from \$5.85 last year to \$5.80 this year. It was noted that while the rates have decreased slightly the payroll for all members increased.

A motion was made to accept the draft Actuarial Report and request final numbers from the actuary.

MOTION: Ron Stock

SECOND: Wes Heathcock

**MOTION CARRIED
UNANIMOUSLY**

G.3. Quarterly Financial Report – Period Ended December 31, 2018

Kevin Wong presented a summary of the Quarterly Financial Report for the Period Ended December 31, 2018.

- Total Assets increased from \$14.2 Million to \$15.1 Million
- Total Net position has increased by approximately \$200,000
- Revenues and expenses in comparison to the budget are on track at about the 50% mark which is to be expected given we are halfway through the fiscal year.

A motion was made to accept and file the Quarterly Financial Report for the Period Ended December 31, 2018.

MOTION: John Duckett

SECOND: Roger Carroll

**MOTION CARRIED
UNANIMOUSLY**

At this point the BOD requested to review Item H.3.a

H.3. SERVICE PROVIDER CONTRACT RENEWALS

H.3.a. Crowe Horwath Proposed Financial Audit for YE June 30, 2019

Marcus Beverly presented the Board with the Proposed Financial Audit for YE June 30, 2019 from Crowe Horwath and noted there would be a slight increase to their fee. It was mentioned that there are not that many qualified auditors for pools so SCORE could consider going to an RFP next year. Program Administration was asked to discuss at the Long Range Planning meeting if SCORE should go to an RFP for next year.

A motion was made to approve the Crowe Horwath Proposed Financial Audit for YE June 30, 2019 engagement letter.

MOTION: Debi Savage

SECOND: David Dunn

**MOTION CARRIED
UNANIMOUSLY**



H.3.b. Gilbert & Associates Proposed Service Agreement FY 19/22

Marcus Beverly noted the SCORE - Gilbert & Associates agreement expires at the end of the fiscal year and they have proposed a new three year agreement. The Proposal was included in the packet. After a discussion it was mentioned that members are happy with the services they provide.

A motion was made to approve the Gilbert Agreement for FY 19/22.

MOTION: Roger Carroll

SECOND: Nathan Wilkinson

**MOTION CARRIED
UNANIMOUSLY**

H.4.a. FY 19/20 Funding Rates – Liability

Mike Simmons mentioned that industry wide every pool is seeing an increase of approximately 20% in rates due to the greater frequency of severity claims. He went on to encourage members to consider moving to a higher attachment level with CJPRMA given the strong financial position SCORE is in to avoid sharing any losses and protect from massive increases at a later time. Marcus Beverly indicated payroll has increased 5% from last year and this is the second year that Program Administration is recommending increasing the CL from 70% to 75%. Members generally agreed to move to 75% CL.

A motion was made to accept the 75% Confidence Level Liability Program Funding Rates as presented in the agenda – Banking Layer Rate \$1.29 and Shared Layer Rate \$2.03.

**MOTION: Muriel Howarth
Terrell**

SECOND: John Duckett

**MOTION CARRIED
UNANIMOUSLY**

After the motion it was mentioned that Marcus will provide a summary of the changes at the next meeting and will send out 75% CL exhibit to all SCORE members – a further discussion about funding rates was requested for the October Long Range Planning Meeting.

H.4.b. FY 19/20 Funding Rates – Workers’ Compensation

It was mentioned that most JPA’s fund at an 80% CL and SCORE has a very strong WC program – Mike Simmons noted that we are not as concerned about frequency, but rather we are worried about severity. At this time the Program Staff is recommending the JPA consider moving from 75% CL to a higher CL. Staff was asked to prepare 75% and 80% CL Budgets for the board to review at the June meeting with a potential teleconference to discuss this item in the coming months in anticipation of the renewal. Marcus Beverly indicated that once we receive the premium estimates from LAWCX those will be sent to members for information purposes.



LUNCHTIME SPEAKER – SCORE PROGRAM COVERAGE REVIEW – ALLIANT PROPERTY INSURANCE PROGRAM (APIP)

Marcus Beverly provided the Board with a review of the coverage provided by the APIP Property Program. Members were encouraged to review their current property schedule and consider if they have set appropriate limits for Business Interruption, Rental Interruption and/or Tax Interruption.

H. JPA BUSINESS

H.1. Loss Control Grant Fund Program

Marcus Beverly noted that this is a program that renews annually and mentioned that members often stack a couple years of funding together to help complete a large project. Marcus noted that the WC program did not have enough to fund half of the Loss Control Grant Funds so the Program Administration is recommending taking \$100k from the Liability Program. Members were encouraged to use the money to help with ADA transition plans, sidewalk repair and/or anything that can help to reduce exposure to losses. He also mentioned that June 15th is the cutoff for submitting a request for FY 18/19 Loss Control Grant Funds.

A motion was made to approve the Loss Control Grant Funds for FY 19/20.

MOTION: Muriel Howarth- SECOND: Penny Velador Terrell

MOTION CARRIED UNANIMOUSLY

H.2. SCORE Workers’ Compensation Claims Audit

Marcus Beverly noted that we have our claims audited every year by either the Excess Carrier LAWCX or by the SCORE JPA. Farley has completed the last 3 Workers’ Compensation Claims audits. There is no requirement that we do an RFP to select to Workers’ Compensation auditor – it was noted that there were not a lot of responses to the prior RFP for Workers’ Compensation Claims. Program Administration was provided with direction to request an RFP for a Workers’ Compensation Claims Audit and if we receive no responses we can stick with the same auditor.

H.3.c. DKF Agreement—Proposed Three Year Agreement Extension FY 19/22

John Balestrini noted the SCORE - DKF agreement expires at the end of the fiscal year and they have proposed a new three year agreement which was included in the packet. He provided a review of the services that are provided under the DKF contract.

A motion was made to approve the DKF Proposal for FY 19/22.

MOTION: Roger Carroll SECOND: Muriel Howarth Terrell

MOTION CARRIED UNANIMOUSLY



H.5. FY 19/20 SCORE Preliminary Budget

Marcus Beverly presented the Board with the preliminary budget and reviewed the changes to the Administrative Budget – he also noted that this is presented as preliminary summary and is subject to change as information from the carriers is released.

J.6. SCORE Training Day

Marcus Beverly mentioned this meeting will focus more on Long Range Planning but will still include some training. Michelle Minnick shared with the members the potential cost to move the LRP meeting to a different location. After a discussion of hotel room rates it was generally agreed that SCORE keep the October meeting at the Gaia Hotel.

I. CLOSED SESSION PURSUANT TO GOVERNMENT CODE 54956.95

At 12:57 P.M, pursuant to Government code section 54956.95, the Board held a closed session to discuss the following claims for payment of tort liability loss or public liability loss.

1. Workers' Compensation

- a. SCWA-5560000 v. City of Susanville*
- b. SCWA-556062 v. City of Weed*

K. REPORT FROM CLOSED SESSION

The Board returned from closed session at 1:02 P.M. Mr. Baker reported that the above closed session items were discussed and appropriate direction was given to Staff and the Claims Administrator.

M. INFORMATION ITEMS

M1. FY 18/19 Resource Contact Guide

This was provided as an information item only.

M2. Glossary of Terms

This was provided as an information item only.

M3. SCORE Travel Reimbursement Form

This was provided as an information item only.

N. TOWN HALL OPEN DISCUSSION ON MEMBER ISSUES

Members generally discussed a recent claim where a city was asked to set up AHC payments for a vendor who had recently won a contract – in actuality it was a fraudulent request (not from the official vendor) and the city made a payment. Members were encouraged to ensure they have procedures to



ensure a fraudulent request is not processed. It was also mentioned that new legislation was passed which provides Workers' Compensation benefits to a police officer who is out of state and responds to an event if the city has passed a resolution.

O. CLOSING COMMENTS

There were no closing comments.

P. AJOURNMENT

The meeting was adjourned at 1:06 P.M.

NEXT MEETING DATE: June 14, 2019 in Anderson, CA

Respectfully Submitted,

Brooke Kerrigan, Secretary

Date

DRAFT

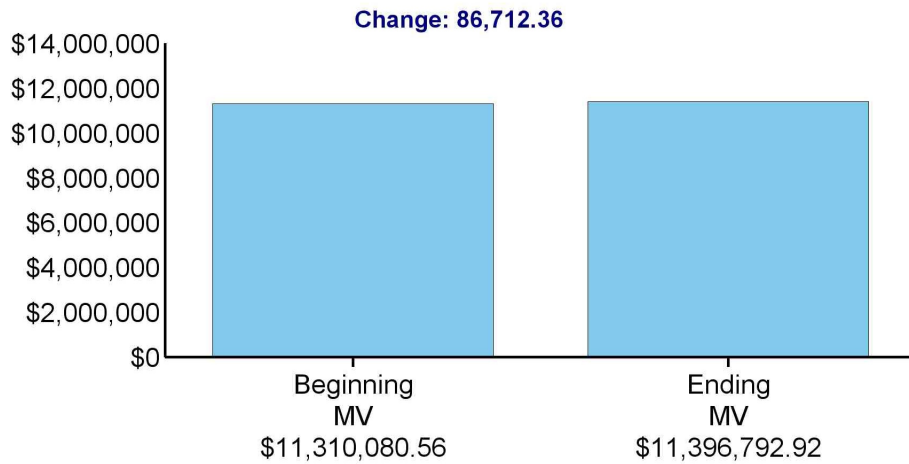


SMALL CITIES ORGANIZED
ACCOUNT NUMBER: 001050986308

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March 1, 2019 to March 31, 2019

MARKET VALUE SUMMARY

	Current Period 03/01/19 to 03/31/19
Beginning Market Value	\$11,310,080.56
Taxable Interest	18,093.77
Fees and Expenses	-1,239.61
Long Term Gains/Losses	433.08
Change in Investment Value	69,425.12
Ending Market Value	\$11,396,792.92



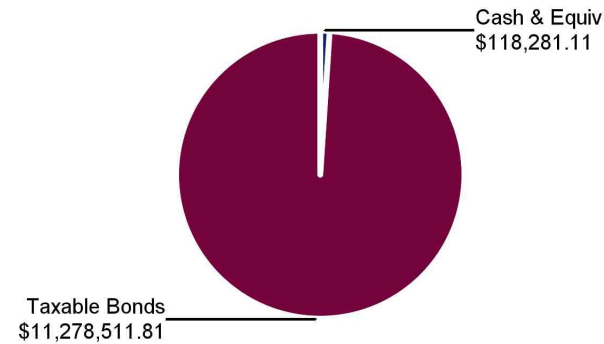


SMALL CITIES ORGANIZED
ACCOUNT NUMBER: 001050986308

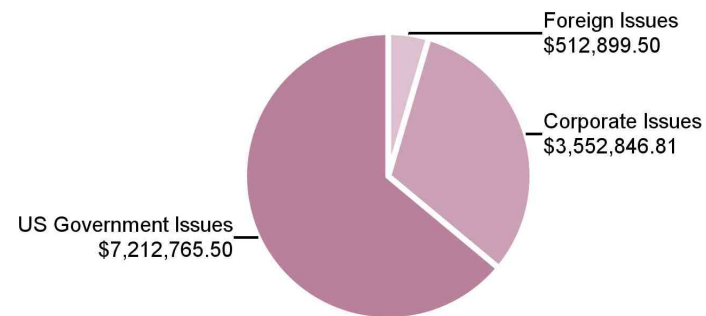
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March 1, 2019 to March 31, 2019

ASSET SUMMARY

Assets	Current Period Market Value	% of Total	Estimated Annual Income
Cash & Equivalents	118,281.11	1.00	2,411.19
Taxable Bonds	11,278,511.81	99.00	229,309.30
Total Market Value	\$11,396,792.92	100.00	\$231,720.49



Fixed Income Summary

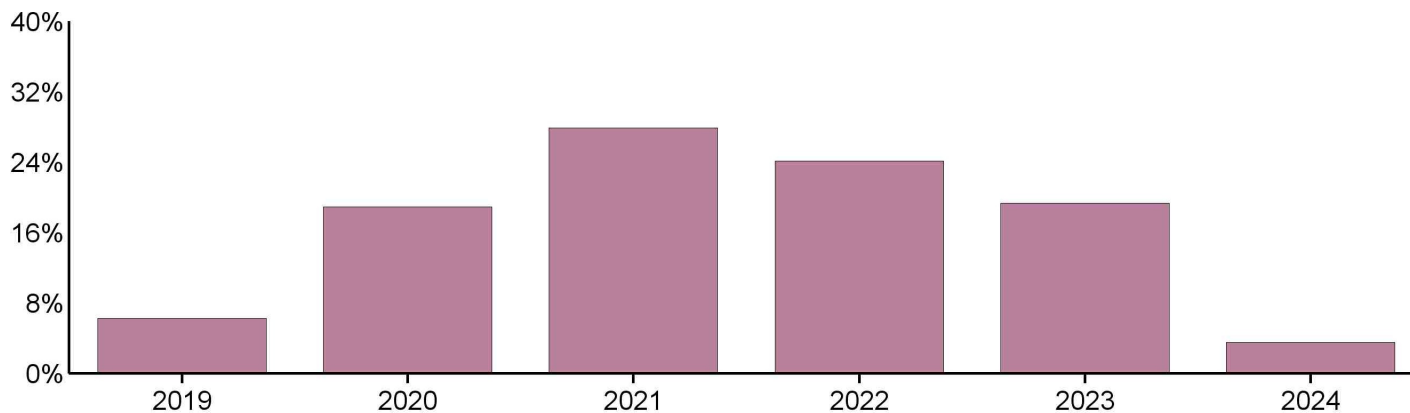




SMALL CITIES ORGANIZED
ACCOUNT NUMBER: 001050986308

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March 1, 2019 to March 31, 2019

BOND SUMMARY



	Par Value	Market Value	Percentage of Category
MATURITY			
2019	705,000.00	702,906.40	6.24
2020	2,151,800.10	2,131,425.33	18.90
2021	3,195,000.00	3,143,240.30	27.87
2022	2,745,000.00	2,719,136.20	24.11
2023	2,160,000.00	2,183,965.90	19.36
2024	393,000.00	397,837.68	3.52
Total of Category	\$11,349,800.10	\$11,278,511.81	100.00

MOODY'S RATING

Aaa	8,359,418.69	8,293,370.36	73.53
Aa2	395,000.00	397,818.85	3.53
Aa3	135,000.00	136,601.10	1.21
A1	905,000.00	903,444.40	8.01
A2	1,058,000.00	1,053,035.08	9.34
A3	150,000.00	149,256.00	1.32



SMALL CITIES ORGANIZED
ACCOUNT NUMBER: 001050986308

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March 1, 2019 to March 31, 2019

BOND SUMMARY (continued)

	Par Value	Market Value	Percentage of Category
N/A	347,381.41	344,986.02	3.06
Total of Category	\$11,349,800.10	\$11,278,511.81	100.00

S&P RATING

AAA	629,382.97	625,949.85	5.55
AA+	4,025,000.00	4,012,591.75	35.58
AA	545,000.00	549,338.35	4.87
AA-	150,000.00	147,534.00	1.31
A+	325,000.00	325,182.30	2.88
A	1,215,000.00	1,209,121.50	10.72
A-	408,000.00	408,979.28	3.63
N/A	4,052,417.13	3,999,814.78	35.46
Total of Category	\$11,349,800.10	\$11,278,511.81	100.00

BOND SUMMARY MESSAGES

Data contained within this section excluded Mutual Funds, Exchange Traded Funds, and Closed-Ended Funds.

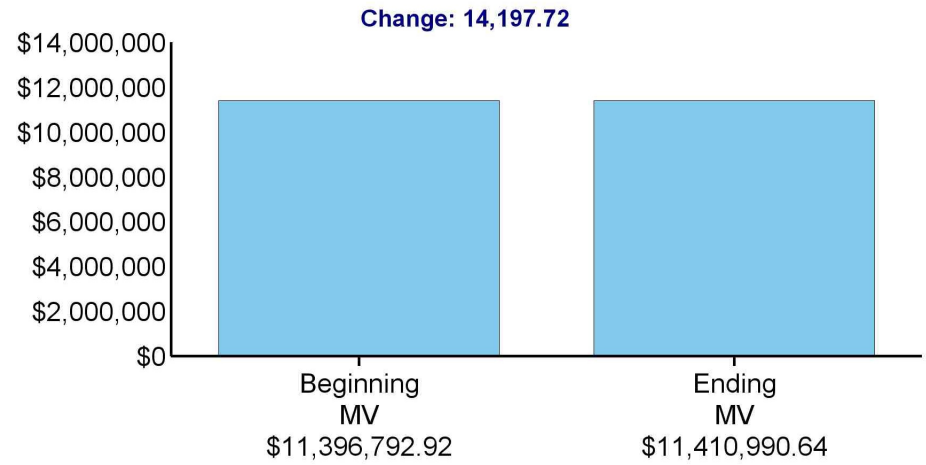


SMALL CITIES ORGANIZED
ACCOUNT NUMBER: 001050986308

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April 1, 2019 to April 30, 2019

MARKET VALUE SUMMARY

	Current Period 04/01/19 to 04/30/19
Beginning Market Value	\$11,396,792.92
Taxable Interest	15,647.80
Fees and Expenses	-1,244.62
Long Term Gains/Losses	-1,135.08
Change in Investment Value	929.62
Ending Market Value	\$11,410,990.64





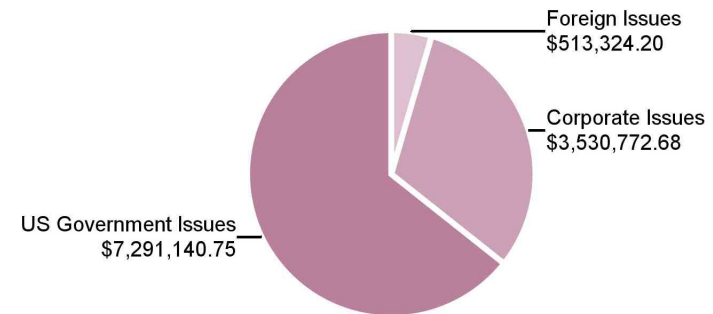
SMALL CITIES ORGANIZED
ACCOUNT NUMBER: 001050986308

Page 2 of 23
April 1, 2019 to April 30, 2019

ASSET SUMMARY

Assets	Current Period Market Value	% of Total	Estimated Annual Income
Cash & Equivalents	75,753.01	0.70	1,546.51
Taxable Bonds	11,335,237.63	99.30	231,758.66
Total Market Value	\$11,410,990.64	100.00	\$233,305.17

Fixed Income Summary

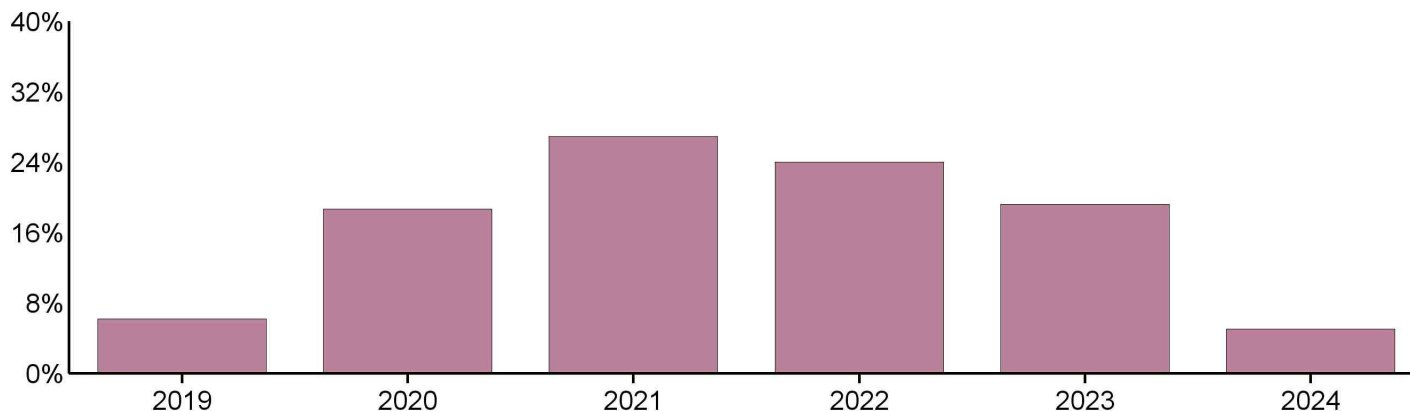




SMALL CITIES ORGANIZED
ACCOUNT NUMBER: 001050986308

Page 22 of 23
April 1, 2019 to April 30, 2019

BOND SUMMARY



	Par Value	Market Value	Percentage of Category
MATURITY			
2019	705,000.00	703,323.85	6.21
2020	2,132,139.35	2,113,410.78	18.65
2021	3,094,369.38	3,047,022.17	26.88
2022	2,745,000.00	2,718,858.45	23.98
2023	2,160,000.00	2,180,103.35	19.23
2024	568,000.00	572,519.03	5.05
Total of Category	\$11,404,508.73	\$11,335,237.63	100.00

MOODY'S RATING

Aaa	8,416,303.14	8,353,897.65	73.69
Aa2	395,000.00	396,872.95	3.50
Aa3	135,000.00	137,008.80	1.21
A1	905,000.00	902,287.30	7.96
A2	1,058,000.00	1,052,842.58	9.29
A3	150,000.00	149,247.00	1.32



SMALL CITIES ORGANIZED
ACCOUNT NUMBER: 001050986308

Page 23 of 23
April 1, 2019 to April 30, 2019

BOND SUMMARY (continued)

	Par Value	Market Value	Percentage of Category
N/A	345,205.59	343,081.35	3.03
Total of Category	\$11,404,508.73	\$11,335,237.63	100.00

S&P RATING			
AAA	617,019.56	614,249.45	5.42
AA+	4,025,000.00	4,012,111.50	35.40
AA	545,000.00	547,945.45	4.83
AA-	150,000.00	147,499.50	1.30
A+	325,000.00	324,885.50	2.87
A	1,215,000.00	1,209,079.65	10.67
A-	408,000.00	408,848.53	3.61
N/A	3,944,489.17	3,895,898.05	34.37
NOT RATED	175,000.00	174,720.00	1.53
Total of Category	\$11,404,508.73	\$11,335,237.63	100.00

BOND SUMMARY MESSAGES

Data contained within this section excluded Mutual Funds, Exchange Traded Funds, and Closed-Ended Funds.

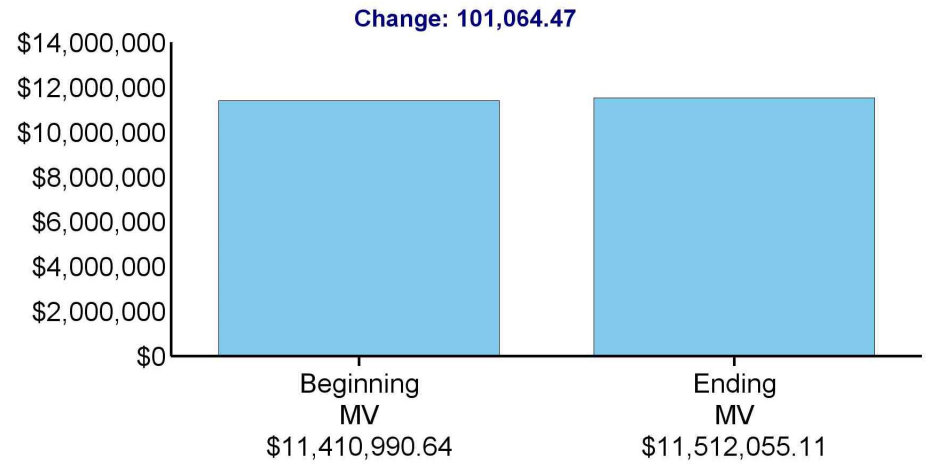


SMALL CITIES ORGANIZED
ACCOUNT NUMBER: 001050986308

Page 1 of 23
May 1, 2019 to May 31, 2019

MARKET VALUE SUMMARY

	Current Period 05/01/19 to 05/31/19
Beginning Market Value	\$11,410,990.64
Taxable Interest	21,397.82
Fees and Expenses	-1,249.91
Long Term Gains/Losses	-1,453.03
Change in Investment Value	82,369.59
Ending Market Value	\$11,512,055.11



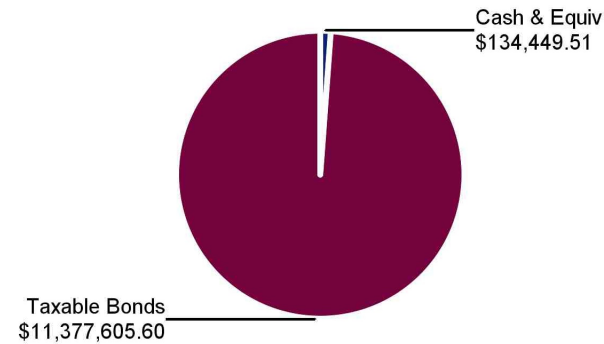


SMALL CITIES ORGANIZED
ACCOUNT NUMBER: 001050986308

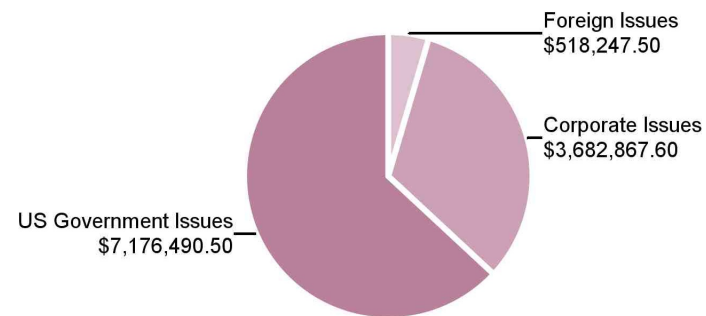
Page 2 of 23
May 1, 2019 to May 31, 2019

ASSET SUMMARY

Assets	Current Period Market Value	% of Total	Estimated Annual Income
Cash & Equivalents	134,449.51	1.20	2,688.47
Taxable Bonds	11,377,605.60	98.80	233,236.23
Total Market Value	\$11,512,055.11	100.00	\$235,924.70



Fixed Income Summary

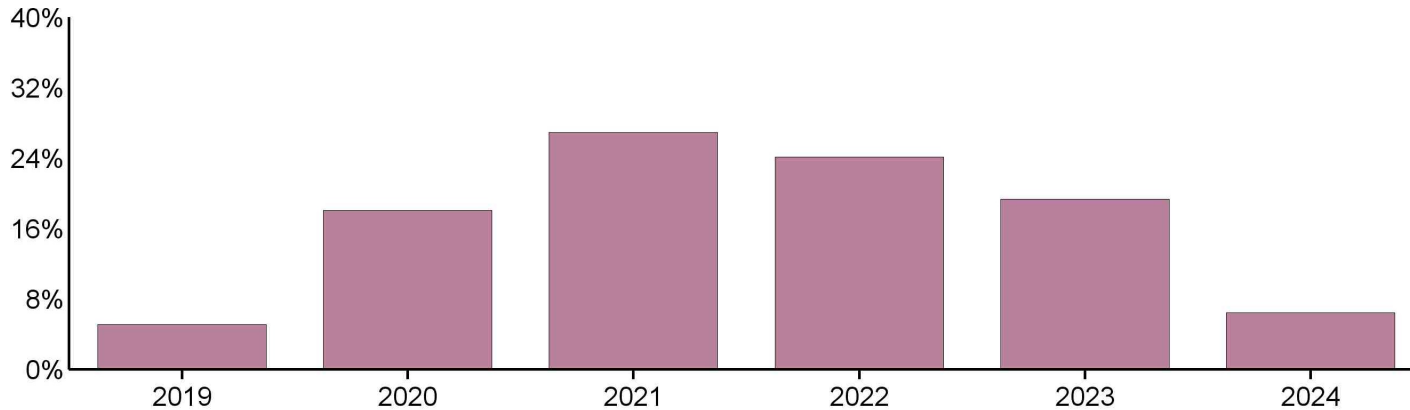




SMALL CITIES ORGANIZED
ACCOUNT NUMBER: 001050986308

Page 22 of 23
May 1, 2019 to May 31, 2019

BOND SUMMARY



	Par Value	Market Value	Percentage of Category
MATURITY			
2019	580,000.00	579,396.30	5.10
2020	2,069,147.34	2,056,630.25	18.08
2021	3,091,915.04	3,063,517.23	26.93
2022	2,745,000.00	2,743,408.25	24.11
2023	2,160,000.00	2,203,240.95	19.36
2024	718,000.00	731,412.62	6.42
Total of Category	\$11,364,062.38	\$11,377,605.60	100.00

MOODY'S RATING

Aaa	8,226,062.38	8,229,711.93	72.34
Aa1	150,000.00	151,771.50	1.33
Aa2	395,000.00	399,889.60	3.51
Aa3	135,000.00	138,572.10	1.22
A1	905,000.00	906,092.40	7.96
A2	1,058,000.00	1,057,147.37	9.29
A3	150,000.00	149,899.50	1.32



SMALL CITIES ORGANIZED
ACCOUNT NUMBER: 001050986308

Page 23 of 23
May 1, 2019 to May 31, 2019

BOND SUMMARY (continued)

	Par Value	Market Value	Percentage of Category
N/A	345,000.00	344,521.20	3.03
Total of Category	\$11,364,062.38	\$11,377,605.60	100.00

S&P RATING			
AAA	606,687.40	606,291.01	5.33
AA+	4,175,000.00	4,195,339.25	36.87
AA	545,000.00	552,130.60	4.85
AA-	150,000.00	148,093.50	1.30
A+	325,000.00	326,207.00	2.87
A	1,215,000.00	1,214,965.65	10.68
A-	408,000.00	410,204.22	3.61
N/A	3,764,374.98	3,747,008.37	32.93
NOT RATED	175,000.00	177,366.00	1.56
Total of Category	\$11,364,062.38	\$11,377,605.60	100.00

BOND SUMMARY MESSAGES

Data contained within this section excluded Mutual Funds, Exchange Traded Funds, and Closed-Ended Funds.



BETTY T. YEE

California State Controller

LOCAL AGENCY INVESTMENT FUND
REMITTANCE ADVICE

Agency Name

S.C.O.R.E.

Account Number

40-04-001

As of 04/15/2019, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 03/31/2019.

Earnings Ratio		.00006976322349099
Interest Rate		2.55%
Dollar Day Total	\$	147,085,502.76
Quarter End Principal Balance	\$	2,668,007.26
Quarterly Interest Earned	\$	10,261.16



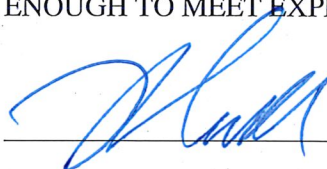
Small Cities Organized Risk Effort
A Joint Powers Authority

**SCORE TREASURER INVESTMENT REPORT
FOR THE QUARTER ENDING MARCH 31, 2019**

	MARKET VALUE
CASH:	
(1) Mechanic's Bank Checking	\$ 174,938.46
(2) Local Agency Inv Fund (LAIF)	\$2,668,007.26
TOTAL CASH	\$2,842,945.72
 INVESTMENTS (Unrestricted):	
(3) Chandler Investments	
Account no. 590	\$11,433,489.52
TOTAL UNRESTRICTED INVESTMENTS	\$11,433,489.52
 TOTAL CASH AND INVESTMENTS	 \$14,276,435.24

- (1) This consists of one checking account and two pass-thru accounts (Liability and Workers' Compensation claims).
- (2) The LAIF rate of return as of quarter ended March 31, 2019 2.55%
- (3) See attached Investment Activity Reports.

THIS PORTFOLIO IS IN COMPLIANCE WITH SCORE'S INVESTMENT POLICY AND IS LIQUID ENOUGH TO MEET EXPECTED CASH FLOW NEEDS OVER THE NEXT SIX MONTHS.



Roger Carroll, SCORE Treasurer

5/21/19

Date

**Small Cities Organized Risk Effort
Transactions by Account
As of May 31, 2019**

	Type	Date	Memo	Split	Debit	Credit	Balance
100 - CASH IN BANK							230,685.77
100-01 - Mechanics Bank - Main							
	Transfer	03/05/2019	Funds Transfer	106-01 - Trust - Liab - MB 7380		7,367.45	223,318.32
	Transfer	03/05/2019	Funds Transfer	106-02 - Trust - WC - MB 7379		20,799.45	202,518.87
	General Journal	03/06/2019	DKF Solutions Group, LLC	1072 - Bill.com Money Out Clearing		8,750.00	193,768.87
	Check	03/07/2019	Service Charge	601 - Checking Account Bank Fees		25.00	193,743.87
	Deposit	03/08/2019	Deposit	-SPLIT-	5,000.27		198,744.14
	General Journal	03/12/2019	Town of Loomis	1072 - Bill.com Money Out Clearing		5,227.09	193,517.05
	Transfer	03/12/2019	Funds Transfer	106-02 - Trust - WC - MB 7379		14,500.00	179,017.05
	General Journal	03/13/2019	City of Colfax	1072 - Bill.com Money Out Clearing		3,682.36	175,334.69
	General Journal	03/13/2019	York Insurance Services Group, Inc	1072 - Bill.com Money Out Clearing		16,747.09	158,587.60
	General Journal	03/13/2019	LAWCX EFT	-SPLIT-	1,593.39		160,180.99
	Transfer	03/19/2019	Funds Transfer	106-01 - Trust - Liab - MB 7380		84.37	160,096.62
	Transfer	03/19/2019	Funds Transfer	106-02 - Trust - WC - MB 7379		31,221.99	128,874.63
	General Journal	03/25/2019	LAWCX EFT	-SPLIT-	6,935.57		135,810.20
	Deposit	03/26/2019	Deposit	-SPLIT-		6,873.60	142,683.80
	General Journal	03/26/2019	Bickmore Risk Services	1072 - Bill.com Money Out Clearing		10,860.00	131,823.80
	General Journal	03/26/2019	Crowe Horwath LLP	1072 - Bill.com Money Out Clearing		2,150.00	129,673.80
	General Journal	03/26/2019	Gilbert Associates, Inc.	1072 - Bill.com Money Out Clearing		14,218.19	115,455.61
	Deposit	03/31/2019	Interest	Mechanics Bank	1.32		115,456.93
	General Journal	04/03/2019	Champion Awards	1072 - Bill.com Money Out Clearing		71.15	115,385.78
	General Journal	04/03/2019	City of Susanville	1072 - Bill.com Money Out Clearing		3,600.00	111,785.78
	General Journal	04/03/2019	City of Tulelake	1072 - Bill.com Money Out Clearing		288.70	111,497.08
	Transfer	04/04/2019	Funds Transfer	150 - LAIF	100,000.00		211,497.08
	General Journal	04/05/2019	City of Tulelake	1072 - Bill.com Money Out Clearing		179.80	211,317.28
	Deposit	04/05/2019	Deposit	-SPLIT-	66,058.63		277,375.91
	Transfer	04/05/2019	Funds Transfer	106-02 - Trust - WC - MB 7379		12,250.00	265,125.91
	Transfer	04/05/2019	Funds Transfer	106-02 - Trust - WC - MB 7379		13,918.80	251,207.11
	Transfer	04/05/2019	Funds Transfer	106-01 - Trust - Liab - MB 7380		26,507.87	224,699.24
	Check	04/05/2019	Service Charge	601 - Checking Account Bank Fees		10.00	224,689.24
	Transfer	04/08/2019	Funds Transfer	106-02 - Trust - WC - MB 7379		59,532.86	165,156.38
	Transfer	04/08/2019	Funds Transfer	106-02 - Trust - WC - MB 7379		36,560.00	128,596.38
	Transfer	04/08/2019	Funds Transfer	106-02 - Trust - WC - MB 7379		13,412.50	115,183.88
		04/07/2019	City of Colfax	1070 - Bill.com Money Out Clearing		319.36	114,864.52
		04/08/2019	Muriel Terrell	1071 - Bill.com Money Out Clearing		92.80	114,771.72
	General Journal	04/09/2019	Town of Loomis	1072 - Bill.com Money Out Clearing		199.52	114,572.20
	Deposit	04/12/2019	Deposit	-SPLIT-	332,260.03		446,832.23
		04/15/2019	DKF Solutions Group, LLC			8,750.00	438,082.23
	General Journal	04/16/2019	York Insurance Services Group, Inc-CA	1072 - Bill.com Money Out Clearing		16,747.09	421,335.14
	Transfer	04/22/2019	Funds Transfer	106-02 - Trust - WC - MB 7379		21,829.26	399,505.88
	Transfer	04/22/2019	Funds Transfer	106-02 - Trust - WC - MB 7379		28,954.64	370,551.24
	Transfer	04/22/2019	Funds Transfer	106-01 - Trust - Liab - MB 7380		18,540.51	352,010.73
			Brooke Kerrigan			211.12	351,799.61
	General Journal	04/23/2019	City of Rio Dell	1072 - Bill.com Money Out Clearing		99.00	351,700.61
	Deposit	04/26/2019	Deposit	-SPLIT-	80,016.90		431,717.51
	Deposit	04/26/2019	Deposit	180-01 - Recovery WC	2,244.51		433,962.02
	General Journal	04/30/2019	Melissa Klundby	1072 - Bill.com Money Out Clearing		223.88	433,738.14
	Deposit	04/30/2019	Interest	Mechanics Bank	2.67		433,740.81
	General Journal	05/02/2019	City of Biggs	1072 - Bill.com Money Out Clearing		1,292.00	432,448.81
	General Journal	05/02/2019	City of Colfax	1072 - Bill.com Money Out Clearing		13,281.00	419,167.81
	General Journal	05/02/2019	City of Crescent City	1072 - Bill.com Money Out Clearing		8,343.00	410,824.81
	General Journal	05/02/2019	City of Doris	1072 - Bill.com Money Out Clearing		1,626.00	409,198.81
	General Journal	05/02/2019	City of Etna	1072 - Bill.com Money Out Clearing		7,369.00	401,829.81
	General Journal	05/02/2019	City of Ione	1072 - Bill.com Money Out Clearing		22,481.00	379,348.81
	General Journal	05/02/2019	City of Live Oak	1072 - Bill.com Money Out Clearing		34,320.00	345,028.81
	General Journal	05/02/2019	City of Montague	1072 - Bill.com Money Out Clearing		6,357.00	338,671.81
	General Journal	05/02/2019	City of Mt. Shasta	1072 - Bill.com Money Out Clearing		24,068.00	314,603.81
	General Journal	05/02/2019	City of Portola	1072 - Bill.com Money Out Clearing		16,571.00	298,032.81
	General Journal	05/02/2019	City of Rio Dell	1072 - Bill.com Money Out Clearing		19,638.00	278,394.81
	General Journal	05/02/2019	City of Shasta Lake	1072 - Bill.com Money Out Clearing		69,988.00	208,406.81
	General Journal	05/02/2019	City of Susanville	1072 - Bill.com Money Out Clearing		61,202.00	147,204.81
	General Journal	05/02/2019	City of Weed	1072 - Bill.com Money Out Clearing		15,021.00	132,183.81
	General Journal	05/02/2019	City of Williams	1072 - Bill.com Money Out Clearing		8,508.00	123,675.81
	General Journal	05/02/2019	City of Yreka	1072 - Bill.com Money Out Clearing		63,472.00	60,203.81
	General Journal	05/02/2019	DKF Solutions Group, LLC	1072 - Bill.com Money Out Clearing		8,750.00	51,453.81
	General Journal	05/02/2019	Fort Jones, Town of	1072 - Bill.com Money Out Clearing		6,805.00	44,648.81
	General Journal	05/02/2019	Loyalton, City of	1072 - Bill.com Money Out Clearing		6,301.00	38,347.81
	General Journal	05/02/2019	Town of Loomis	1072 - Bill.com Money Out Clearing		11,174.00	27,173.81
	General Journal	05/08/2019	City of Tulelake	1072 - Bill.com Money Out Clearing		6,824.00	20,349.81
	General Journal	05/14/2019	Gaia Hotel	1072 - Bill.com Money Out Clearing		1,844.72	18,505.09
	General Journal	05/14/2019	York Insurance Services Group, Inc-CA	1072 - Bill.com Money Out Clearing		16,747.09	1,738.00
	Deposit	05/15/2019	Deposit	-SPLIT-	37,537.76		39,275.76
	General Journal	05/15/2019	CAJPA	1072 - Bill.com Money Out Clearing		1,250.00	38,025.76
	Deposit	05/24/2019	Deposit	-SPLIT-	83,872.08		121,897.84
					722,396.73	831,184.66	121,897.84
Total 100-01 - Mechanics Bank - Main					722,396.73	831,184.66	121,897.84
Total 100 - CASH IN BANK					722,396.73	831,184.66	121,897.84
TOTAL					722,396.73	831,184.66	121,897.84



Small Cities Organized Risk Effort - Account #590

MONTHLY ACCOUNT STATEMENT

MARCH 1, 2019 THROUGH MARCH 31, 2019

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

US Bank
Christopher Isles
(503) 464-3685

CHANDLER ASSET MANAGEMENT
chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.



PORTFOLIO CHARACTERISTICS

Average Modified Duration	2.37
Average Coupon	2.02%
Average Purchase YTM	2.15%
Average Market YTM	2.43%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.62 yrs
Average Life	2.49 yrs

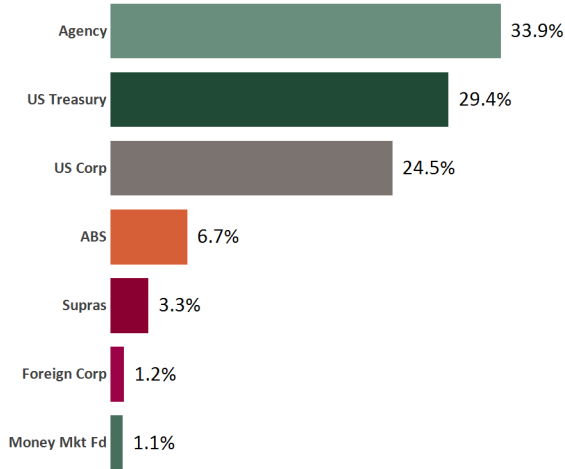
ACCOUNT SUMMARY

	Beg. Values as of 2/28/19	End Values as of 3/31/19
Market Value	11,310,084	11,402,946
Accrued Interest	50,649	45,395
Total Market Value	11,360,732	11,448,341
Income Earned	19,425	20,180
Cont/WD		-1,240
Par	11,454,392	11,474,237
Book Value	11,409,903	11,433,490
Cost Value	11,388,580	11,412,023

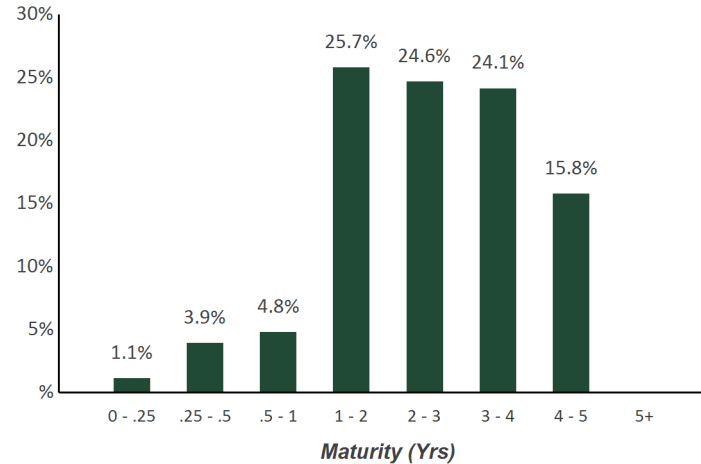
TOP ISSUERS

Government of United States	29.4%
Federal National Mortgage Assoc	17.4%
Federal Home Loan Bank	12.6%
Federal Home Loan Mortgage Corp	3.9%
John Deere ABS	2.2%
Honda ABS	2.2%
Intl Bank Recon and Development	1.7%
Merck & Company	1.3%
Total	70.7%

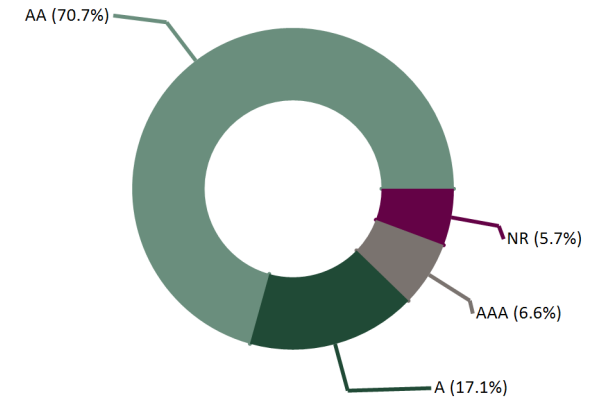
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	1M	3M	YTD	1YR	Annualized				
					2YRS	3YRS	5YRS	10YRS	3/31/2006
Small Cities Organized Risk Effort	0.78%	1.39%	1.39%	3.35%	1.77%	1.26%	1.47%	1.80%	2.92%
ICE BAML 1-5 Yr US Treasury/Agency Index	0.85%	1.21%	1.21%	3.14%	1.52%	0.98%	1.29%	1.49%	2.68%
ICE BAML 1-5 Yr US Issuers Corp/Govt Rtd AAA-A Idx	0.86%	1.34%	1.34%	3.28%	1.62%	1.11%	1.40%	1.83%	2.75%

Statement of Compliance

As of March 31, 2019



Small Cities Organized Risk Effort

Assets managed by Chandler Asset Management are in full compliance with state law and with the Client's investment policy.

Category	Standard	Comment
U.S. Treasury Issues	No limitations	Complies
Government Agencies	No limitations	Complies
Municipal Securities	"A-" rated by a NRSRO; 20% maximum; 5% per issuer	Complies
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or higher by a NRSRO; 30% maximum; 10% per issuer	Complies
Negotiable CDs	"A" or better by a NRSRO; 30% maximum; 5% per issuer	Complies
Banker's Acceptances	A-1 rated or equivalent by a NRSRO; 30% maximum; 5% per issuer; 180 days max maturity	Complies
Commercial Paper	A-1 rated or equivalent by a NRSRO; 25% maximum; 5% per issuer; 270 days max maturity; Issuing Corp must be organized and operating within U.S., having total assets in excess of \$500 million.	Complies
Medium Term Notes	"A-" or better by a NRSRO; 30% maximum; 5% per issuer	Complies
Asset-Backed Securities	AAA rated or equivalent by a NRSRO; 20% maximum with Mort. Pass-Throughs; 5% per issuer	Complies
Mortgage Pass-Through Securities	AAA rated or equivalent by a NRSRO; 20% maximum with Asset Backs; 5% per issuer	Complies
Money Market Funds	AAA/Aaa rated by two NRSROs; 20% maximum; 10 per fund	Complies
Repurchase Agreements	5% per issuer; 1 year max maturity; Not used by investment adviser	Complies
LAIF	Not used by investment adviser	Complies
Max Per Issuer	5% per issuer (except US Government, Agencies, Supranationals, and LAIF)	Complies
Maximum maturity	5 years	Complies



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$11,409,902.72
Acquisition		
+ Security Purchases	\$345,524.14	
+ Money Market Fund Purchases	\$392,643.21	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$738,167.35
Dispositions		
- Security Sales	\$199,359.38	
- Money Market Fund Sales	\$345,770.68	
- MMF Withdrawals	\$1,239.61	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$150,000.00	
- Calls	\$0.00	
- Principal Paydowns	\$18,787.27	
Total Dispositions		\$715,156.94
Amortization/Accretion		
+/- Net Accretion	\$1,182.91	
		\$1,182.91
Gain/Loss on Dispositions		
+/- Realized Gain/Loss	(\$606.52)	
		(\$606.52)
ENDING BOOK VALUE		\$11,433,489.52

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$78,804.44
Acquisition		
Contributions	\$0.00	
Security Sale Proceeds	\$199,359.38	
Accrued Interest Received	\$314.23	
Interest Received	\$24,087.15	
Dividend Received	\$95.18	
Principal on Maturities	\$150,000.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$18,787.27	
Total Acquisitions	\$392,643.21	
Dispositions		
Withdrawals	\$1,239.61	
Security Purchase	\$345,524.14	
Accrued Interest Paid	\$246.54	
Total Dispositions	\$347,010.29	
ENDING BOOK VALUE		\$124,437.36



Small Cities Organized Risk Effort - Account #590

MONTHLY ACCOUNT STATEMENT

APRIL 1, 2019 THROUGH APRIL 30, 2019

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

US Bank
Christopher Isles
(503) 464-3685

CHANDLER ASSET MANAGEMENT
chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.



PORTFOLIO CHARACTERISTICS

Average Modified Duration	2.34
Average Coupon	2.03%
Average Purchase YTM	2.16%
Average Market YTM	2.43%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.59 yrs
Average Life	2.45 yrs

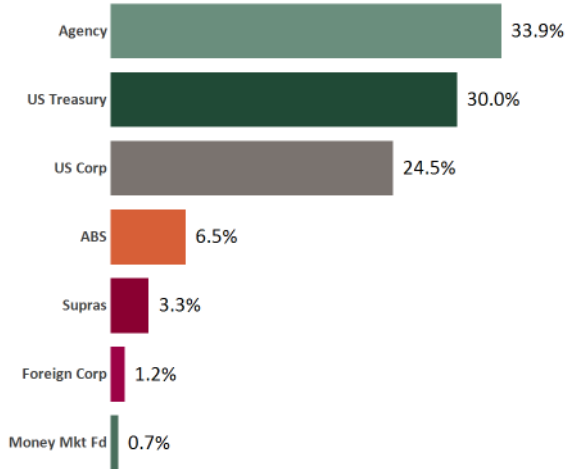
ACCOUNT SUMMARY

	Beg. Values as of 3/31/19	End Values as of 4/30/19
Market Value	11,402,946	11,410,986
Accrued Interest	45,395	55,452
Total Market Value	11,448,341	11,466,437
Income Earned	20,180	20,641
Cont/WD		-1,245
Par	11,474,237	11,480,262
Book Value	11,433,490	11,440,878
Cost Value	11,412,023	11,419,135

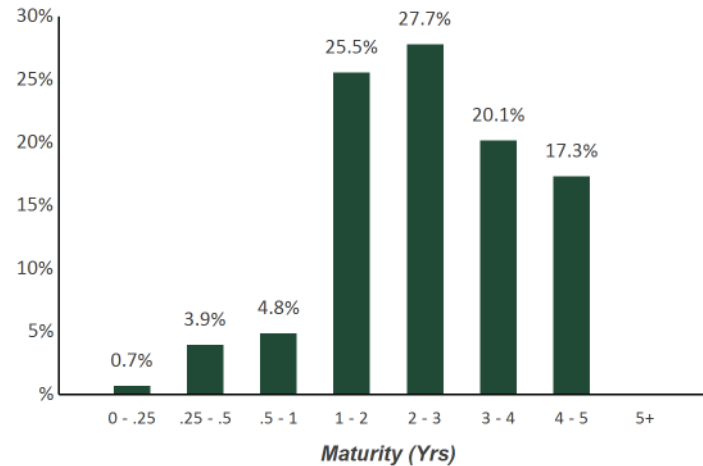
TOP ISSUERS

Government of United States	30.0%
Federal National Mortgage Assoc	17.3%
Federal Home Loan Bank	12.6%
Federal Home Loan Mortgage Corp	3.9%
Honda ABS	2.1%
John Deere ABS	2.1%
Intl Bank Recon and Development	1.7%
Merck & Company	1.3%
Total	71.2%

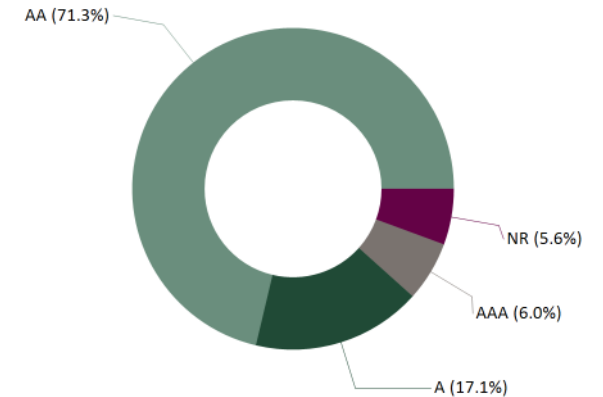
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	1M	3M	YTD	1YR	Annualized				
					2YRS	3YRS	5YRS	10YRS	3/31/2006
Small Cities Organized Risk Effort	0.17%	1.08%	1.56%	3.76%	1.70%	1.30%	1.46%	1.79%	2.92%
ICE BAML 1-5 Yr US Treasury/Agency Index	0.16%	1.05%	1.37%	3.66%	1.44%	1.04%	1.27%	1.53%	2.67%
ICE BAML 1-5 Yr US Issuers Corp/Govt Rtd AAA-A Idx	0.17%	1.10%	1.51%	3.76%	1.55%	1.16%	1.38%	1.82%	2.74%

Statement of Compliance

As of April 30, 2019



Small Cities Organized Risk Effort

Assets managed by Chandler Asset Management are in full compliance with state law and with the Client's investment policy.

Category	Standard	Comment
U.S. Treasury Issues	No limitations	Complies
Government Agencies	No limitations	Complies
Municipal Securities	"A-" rated by a NRSRO; 20% maximum; 5% per issuer	Complies
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or higher by a NRSRO; 30% maximum; 10% per issuer	Complies
Negotiable CDs	"A" or better by a NRSRO; 30% maximum; 5% per issuer	Complies
Banker's Acceptances	A-1 rated or equivalent by a NRSRO; 30% maximum; 5% per issuer; 180 days max maturity	Complies
Commercial Paper	A-1 rated or equivalent by a NRSRO; 25% maximum; 5% per issuer; 270 days max maturity; Issuing Corp must be organized and operating within U.S., having total assets in excess of \$500 million.	Complies
Medium Term Notes	"A-" or better by a NRSRO; 30% maximum; 5% per issuer	Complies
Asset-Backed Securities	AAA rated or equivalent by a NRSRO; 20% maximum with Mort. Pass-Throughs; 5% per issuer	Complies
Mortgage Pass-Through Securities	AAA rated or equivalent by a NRSRO; 20% maximum with Asset Backs; 5% per issuer	Complies
Money Market Funds	AAA/Aaa rated by two NRSROs; 20% maximum; 10 per fund	Complies
Repurchase Agreements	5% per issuer; 1 year max maturity; Not used by investment adviser	Complies
LAIF	Not used by investment adviser	Complies
Max Per Issuer	5% per issuer (except US Government, Agencies, Supranationals, and LAIF)	Complies
Maximum maturity	5 years	Complies



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$11,433,489.52
Acquisition		
+ Security Purchases	\$174,425.78	
+ Money Market Fund Purchases	\$30,463.68	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$204,889.46
Dispositions		
- Security Sales	\$97,203.13	
- Money Market Fund Sales	\$77,903.41	
- MMF Withdrawals	\$1,244.62	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$0.00	
- Calls	\$0.00	
- Principal Paydowns	\$20,291.37	
Total Dispositions		\$196,642.53
Amortization/Accretion		
+/- Net Accretion	\$1,092.91	
		\$1,092.91
Gain/Loss on Dispositions		
+/- Realized Gain/Loss	(\$1,951.62)	
		(\$1,951.62)
ENDING BOOK VALUE		\$11,440,877.74

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$124,437.36
Acquisition		
Contributions	\$0.00	
Security Sale Proceeds	\$97,203.13	
Accrued Interest Received	\$15.37	
Interest Received	\$9,869.47	
Dividend Received	\$302.84	
Principal on Maturities	\$0.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$20,291.37	
Total Acquisitions	\$127,682.18	
Dispositions		
Withdrawals	\$1,244.62	
Security Purchase	\$174,425.78	
Accrued Interest Paid	\$696.13	
Total Dispositions	\$176,366.53	
ENDING BOOK VALUE		\$75,753.01



Small Cities Organized Risk Effort - Account #590

MONTHLY ACCOUNT STATEMENT

MAY 1, 2019 THROUGH MAY 31, 2019

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

US Bank
Christopher Isles
(503) 464-3685

CHANDLER ASSET MANAGEMENT
chandlerasset.com

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PORTFOLIO CHARACTERISTICS

Average Modified Duration	2.31
Average Coupon	2.05%
Average Purchase YTM	2.18%
Average Market YTM	2.17%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.56 yrs
Average Life	2.42 yrs

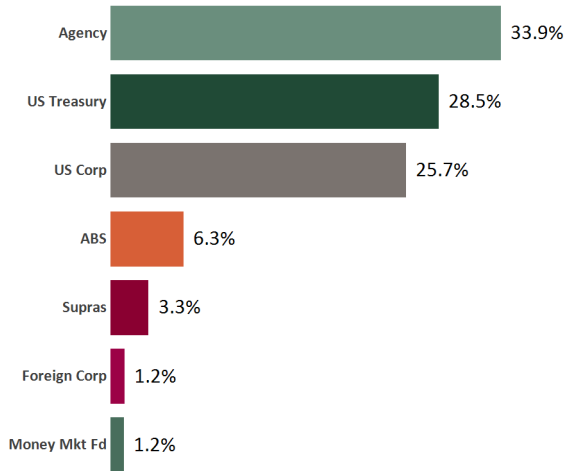
ACCOUNT SUMMARY

	Beg. Values as of 4/30/19	End Values as of 5/31/19
Market Value	11,410,986	11,512,055
Accrued Interest	55,452	53,603
Total Market Value	11,466,437	11,565,658
Income Earned	20,641	20,674
Cont/WD		-1,250
Par	11,480,262	11,498,512
Book Value	11,440,878	11,461,108
Cost Value	11,419,135	11,437,830

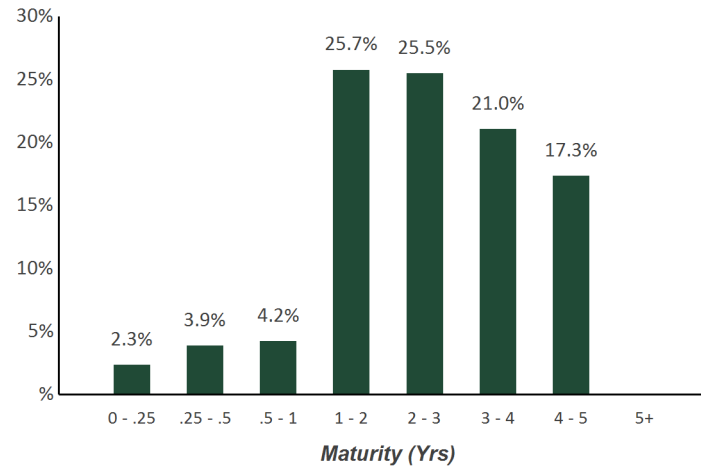
TOP ISSUERS

Government of United States	28.5%
Federal National Mortgage Assoc	17.3%
Federal Home Loan Bank	12.6%
Federal Home Loan Mortgage Corp	3.9%
Honda ABS	2.1%
John Deere ABS	2.1%
Intl Bank Recon and Development	1.7%
IBM Corp	1.3%
Total	69.6%

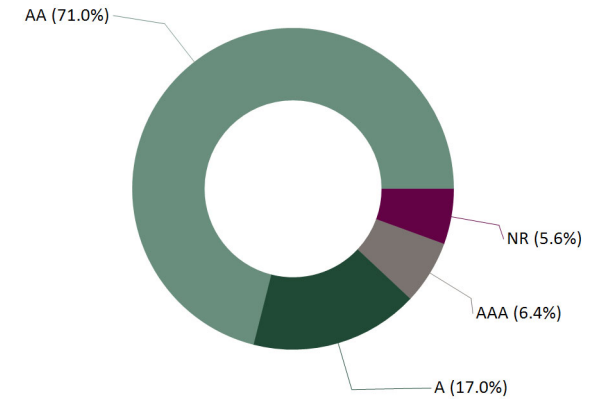
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	Annualized								
	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	3/31/2006
Small Cities Organized Risk Effort	0.88%	1.84%	2.45%	4.17%	2.02%	1.63%	1.56%	1.85%	2.97%
ICE BAML 1-5 Yr US Treasury/Agency Index	0.99%	2.01%	2.38%	4.19%	1.83%	1.42%	1.39%	1.63%	2.73%
ICE BAML 1-5 Yr US Issuers Corp/Govt Rtd AAA-A Idx	0.96%	2.00%	2.49%	4.27%	1.91%	1.53%	1.49%	1.87%	2.80%

Statement of Compliance

As of May 31, 2019



Small Cities Organized Risk Effort

Assets managed by Chandler Asset Management are in full compliance with state law and with the Client's investment policy.

Category	Standard	Comment
U.S. Treasury Issues	No limitations	Complies
Government Agencies	No limitations	Complies
Municipal Securities	"A-" rated by a NRSRO; 20% maximum; 5% per issuer	Complies
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or higher by a NRSRO; 30% maximum; 10% per issuer	Complies
Negotiable CDs	"A" or better by a NRSRO; 30% maximum; 5% per issuer	Complies
Banker's Acceptances	A-1 rated or equivalent by a NRSRO; 30% maximum; 5% per issuer; 180 days max maturity	Complies
Commercial Paper	A-1 rated or equivalent by a NRSRO; 25% maximum; 5% per issuer; 270 days max maturity; Issuing Corp must be organized and operating within U.S., having total assets in excess of \$500 million.	Complies
Medium Term Notes	"A-" or better by a NRSRO; 30% maximum; 5% per issuer	Complies
Asset-Backed Securities	AAA rated or equivalent by a NRSRO; 20% maximum with Mort. Pass-Throughs; 5% per issuer	Complies
Mortgage Pass-Through Securities	AAA rated or equivalent by a NRSRO; 20% maximum with Asset Backs; 5% per issuer	Complies
Money Market Funds	AAA/Aaa rated by two NRSROs; 20% maximum; 10 per fund	Complies
Repurchase Agreements	5% per issuer; 1 year max maturity; Not used by investment adviser	Complies
LAIF	Not used by investment adviser	Complies
Max Per Issuer	5% per issuer (except US Government, Agencies, Supranationals, and LAIF)	Complies
Maximum maturity	5 years	Complies



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$11,440,877.74
Acquisition		
+ Security Purchases	\$150,888.00	
+ Money Market Fund Purchases	\$210,953.16	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$361,841.16
Dispositions		
- Security Sales	\$173,990.24	
- Money Market Fund Sales	\$151,006.75	
- MMF Withdrawals	\$1,249.91	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$0.00	
- Calls	\$0.00	
- Principal Paydowns	\$15,446.35	
Total Dispositions		\$341,693.25
Amortization/Accretion		
+/- Net Accretion	\$1,124.68	
		\$1,124.68
Gain/Loss on Dispositions		
+/- Realized Gain/Loss	(\$1,042.52)	
		(\$1,042.52)
ENDING BOOK VALUE		\$11,461,107.81

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$75,753.01
Acquisition		
Contributions	\$0.00	
Security Sale Proceeds	\$173,990.24	
Accrued Interest Received	\$1,069.03	
Interest Received	\$20,329.20	
Dividend Received	\$118.34	
Principal on Maturities	\$0.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$15,446.35	
Total Acquisitions	\$210,953.16	
Dispositions		
Withdrawals	\$1,249.91	
Security Purchase	\$150,888.00	
Accrued Interest Paid	\$118.75	
Total Dispositions	\$152,256.66	
ENDING BOOK VALUE		\$134,449.51

Employee Assistance Program Utilization Report Utilization Summary and Analysis



SCORE

January 1, 2019 - March 31, 2019

Projected Annual Rate:

1.1%



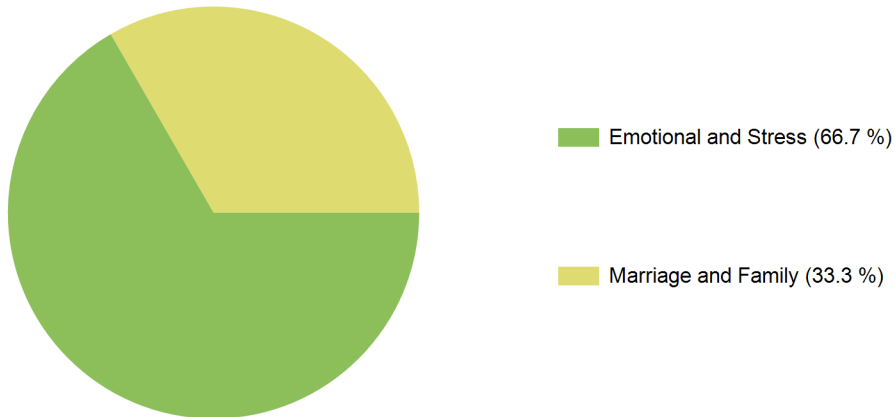
Previous Utilization Rate: 0.7%

Overall Utilization

There were 3 new contacts. 1 was referred by Poster / Brochure, 2 had Used Before.

The presenting problems were: Emotional, Family / Child and Work Stress.

3 new contacts were self-initiated.



1/1/2019 - 3/31/2019

Employee Assistance Program Utilization Report

Work/Life Utilization

In this time period there were 0 cases that were opened.

Training and Onsite Services

Training Comment:

As a value-added partner, ACI's Training Department offers consultation, support services and flexible training options to fit the needs of any organization. Visit ACI's YouTube channel for 24/7 access to past trainings and popular videos. Contact ACI at 800-932-0034 and ask to speak with a member of the training team, or email ACI at service@acispecialtybenefits.com to learn more about training services and options available.

Newsletters

ACI provided the following HealthY-mails this quarter:

Formal Referrals

The Supervisory Referral process is a powerful yet easy-to-use tool for managers to address employee behavior concerns. Examples of workplace issues that can be resolved through this process include: difficulty working with others, anger management, substance abuse, loss of productivity, absenteeism, and more.

The Supervisory Referral process reduces the amount of time managers spend dealing with workplace issues and maximizes the potential for issues to be resolved.

To begin a Supervisory Referral, or for more information or consultation, contact the ACI Clinical Department at 800-932-0034.

Number of Formal Referrals: 0

Number of Informal Referrals: 0

1/1/2019 - 3/31/2019

Employee Assistance Program Utilization Report**Utilization Hours**

Employee Assessment	6.00
Consultation: Work/Life & Concierge	2.00
Total Program Hours this Period:	8.00

Utilization Comments

From 1/1/2019 to 3/31/2019, SCORE achieved an annualized utilization rate of 1.1%. With ACI 's data calculated in real-time, annualized utilization rates presented in this report may be subject to a <2% variation.

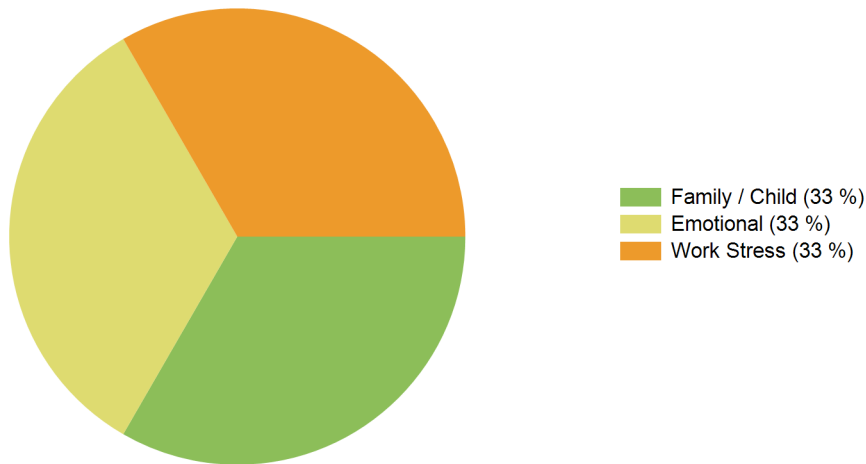
This was an increase over the previous Utilization period which was 0.7%.

Primary Issue for Assessment

Primary Issue	New	Previous Quarter	Year To Date
Emotional	1	2	1
Family / Child	1	0	1
Work Stress	1	0	1

Nearly \$44 billion is lost by businesses and corporations each year due to the effects of depression, including lost productivity and lost work days (according to the Journal of AMA). Utilizing ACI's Employee Assistance Program services helps employees and family members better address everyday work and life issues affecting mental, emotional, and/or behavioral health.

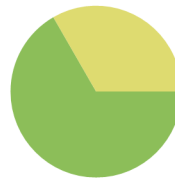
New Issues this Quarter



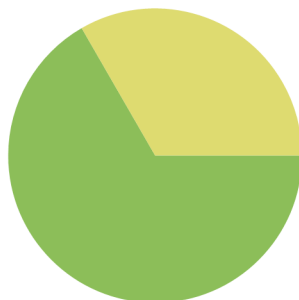
*Any WorkLife and Personal Services cases are detailed later in the report, and 'Other Issues' includes issues <1%.

Demographic Data

Gender	New	Previous Quarter	Year To Date
Female	2	2	2
Male	1	0	1



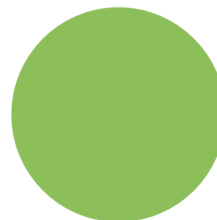
Age Range	New	Previous Quarter	Year To Date
0-9	0	0	0
10-19	0	0	0
20-29	0	0	0
30-39	0	1	0
40-49	1	1	1
50-59	0	0	0
60-69	2	0	2
70-79	0	0	0
80-89	0	0	0
90-99	0	0	0



60-69 (67 %)

40-49 (33 %)

Who is Initiating Contact with ACI	New	Previous Quarter	Year To Date
Self	3	2	3
Family Member	0	0	0
Other	0	0	0



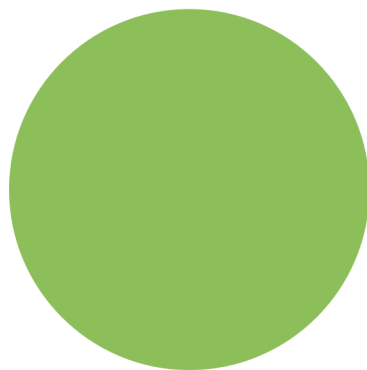
Self (100 %)
Family Member (0 %)
Other (0 %)

1/1/2019 - 3/31/2019

Employee Assistance Program Utilization Report

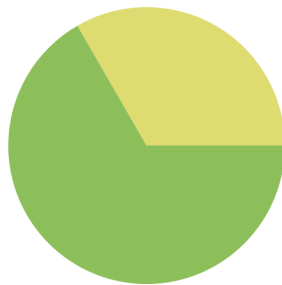
Employment Data

Years Employed	New	Previous Quarter	Year To Date
< 6 Months	0	2	0
< 1 Year	0	0	0
1 - 5 Years	0	0	0
6 - 10 Years	3	0	3
11 - 15 Years	0	0	0
16 - 20 Years	0	0	0
20+ Years	0	0	0



■ 6 - 10 Years (100 %)

Job Category	New	Previous Quarter	Year To Date
Clerical	2	0	2
Labor	0	0	0
Management	0	0	0
Other	0	0	0
Production	0	0	0
Professional	1	2	1
Sales	0	0	0
Service	0	0	0
Supervisor	0	0	0
Technical	0	0	0



■ Clerical (67 %)

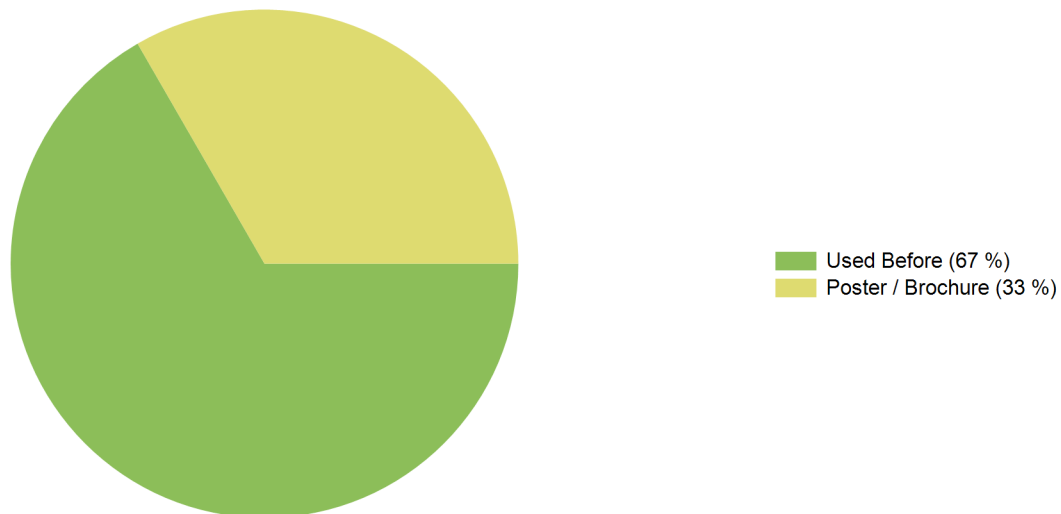
■ Professional (33 %)

1/1/2019 - 3/31/2019

Employee Assistance Program Utilization Report

Referral Source

Referral Source	New	Previous Quarter	Year To Date
Supervisor - Formal	0	0	0
Supervisor - Informal	0	0	0
Other Employee	0	0	0
Family Member	0	0	0
Human Resources	0	2	0
Orientation / Training	0	0	0
Poster / Brochure	1	0	1
Health Fair	0	0	0
Intranet	0	0	0
Email	0	0	0
Website	0	0	0
Used Before	2	0	2
Onsite Event	0	0	0



SCORE Loss Control Grant Fund Member Utilization FY 2018/19 as of 6/10/19

Member Entity	TOTAL Grant Fund Allocation	Amount requested during FY 18-19	Remaining amount available	Notes
Biggs *	\$4,562.93	\$7,287.48	-\$2,724.55	*Request made 6/15/18 by Mark Sorenson to roll over all unused funds (\$2,211.55) into FY 18/19 *Request made 7/2/18 by Paul Pratt for divider wall & Computer Monitor for training at PW (\$1,979.54) *Request made 5/9/19 for Protective Glass for Customer Counter (total requested \$5,307.94) *NOTE: Amount Requested exceeded amount available - \$2,724.55 will be used from FY 19/20 Loss Control Grant Funds
Colfax	\$6,682.36	\$6,682.36	\$0.00	*Request made 6/15/18 by Wes Heathcock to roll over all unused funds (\$3,050.07) into FY 18/19 *Request made 10/25/18 by Lorraine Cassidy for two (2) training sessions (\$3,000) *Request made 3/4/19 by Laurie Vangroningen for Disability Access Improvement Project to PW & handicap parking stall & sidewalks (\$3,682.36)
Dunsmuir	\$8,034.44	\$6,586.38	\$1,448.06	*Request made 6/15/18 by Blake Michaelson to roll over all unused funds (\$3,911.99) into FY 18/19 *Request made 6/6/19 by Blake Michaelson for Sidewalk Repair (\$6,586.38) *Request made 6/6/19 by Blake Michaelson to roll over \$1,448.06 into FY 19/20 Loss Control Grant Funds
Etna *	\$2,745.72			
Fort Jones *	\$2,424.49	\$3,830.00	-\$1,405.51	*Request made 6/5/19 by Karl Drexler for High Vis. Safety gear (\$1,930) and Ergonomic chairs (1,900) - total requested \$3,830 *NOTE: Amount Requested exceeded amount available - \$1,405.51 will be used from FY 19/20 Loss Control Grant Funds
Isleton	\$1,000.00	\$1,881.45	-\$881.45	*Request made 4/9/19 by Yvonne Zepeda for Light Bar on Fire Vehicle, Wook boots, and Oil Tub (\$1,881.45) - no roll over of funds requested.
Live Oak	\$5,073.38	\$2,091.67	\$2,981.71	*Request made 2/5/18 by Hope Ithurburn for Ergo Furniture (total cost actually \$7,324.38) *NOTE: Amount requested exceeded amount available - \$2,091.67 will be used from FY 18/19 Loss Control Grant Funds
Loomis	\$4,010.15	\$3,996.25	\$13.90	*Request made 8/29/18 by Roger Carroll for Sidewalk repair (\$3,996.25)
Loyalton *	\$2,000.00	\$1,200.00	\$800.00	*Request made by Kathy LeBlanc for Ergo Furniture (\$1,200)
Montague *	\$2,116.09	\$1,748.93	\$367.16	*Request made 5/2/19 by Erica Scharer for Ergonomic Equipment: chairs, mice, computer risers (\$1,748.93)
Mt. Shasta	\$12,471.21	\$12,471.21	\$0.00	*Request made 5/21/19 by Muriel Terrell to roll over all unused funds (\$12,471.21) into FY 19/20 Loss Control Grant Funds for Pedestrian Flashing Lights
Portola	\$3,590.95	\$3,907.69	-\$316.74	*Request made 6/15/18 by Melissa Klundby to roll over all unused funds (\$24.06) into FY 18/19 *Request made 8/2/18 by Melissa Klundby for Street Barricades & reflective cones (\$4,411.66) - this request was updated on 9/19/18 when total invoice submitted was \$3,907.69 *NOTE: Amount Requested exceeded amount available - \$316.74 will be used from FY 19/20 Loss Control Grant Funds
Rio Dell	\$4,462.34			
Shasta Lake	\$11,818.61	\$11,818.61	\$0.00	*Request made 3/19/19 by Jessaca Lugo for Sidewalk repairs (\$11,818.61)
Susanville	\$16,831.32	\$9,565.89	\$7,265.43	*Request made 6/15/18 by Debi Savage to roll over all unused funds (\$216.15) into FY 18/19 *Request made 8/8/18 by Debi Savage for Purchase of 7 Ergo Chairs (\$2,214.71) *Request made 10/5/18 by Debi Savage for Purchase of 4 Ergo Chairs for FD (\$1,896.18) *Request made 3/26/19 by Debi Savage for purchase of AB1825 Training and 3 Body Armor Vests (\$5,455) *Request made 5/1/19 by Deborah Savage to roll over all unused funds from FY 18/19 into FY 19/20 (total to roll over is \$7,265.43)
Tulelake*	\$2,135.77	\$4,500.00	-\$2,364.23	*Request made 6/14/18 by Jenny Coelho requesting to roll all FY 18/19 Loss Control Funds into FY 19/20 for purchase of Ergonomic furniture - total requested \$4,500)
Weed	\$7,667.41	\$7,667.41	\$0.00	*Request made 3/29/19 by Craig Sharp for purchase of handicap ramp & installation of Pedestrian Crossing Signal (\$7,667.41)
Yreka	\$12,809.72	\$20,257.00	-\$7,447.28	*Request made by Renee Hoisington for purchase of 2 Floor Jacks (\$20,257)*NOTE: Amount requested exceeded amount available - \$7,447.28 will be used from FY 19/20 Loss Control Grant Funds
Total:	\$110,436.90			

* Mini-Cities

SCORE Loss Control Grand Fund Program Allocation for FY 19/20 as of 6/10/19

Member Entity	Liability Program Contribution	Liability Program Percentage of Total Contribution	Liability Grant Fund Allocation	TOTAL Grant Fund Allocation
Biggs *	\$39,306	2.55%	\$2,548	\$2,548
Colfax	\$49,075	3.18%	\$3,181	\$3,181
Dunsmuir	\$81,540	5.28%	\$5,285	\$5,285
Etna *	\$44,683	2.90%	\$2,896	\$2,896
Fort Jones *	\$40,243	2.61%	\$2,608	\$2,608
Isleton	\$32,481	2.11%	\$2,105	\$2,105
Live Oak	\$76,034	4.93%	\$4,928	\$4,928
Loomis	\$74,462	4.83%	\$4,826	\$4,826
Loyalton *	\$19,944	1.29%	\$1,293	\$1,293
Montague *	\$30,993	2.01%	\$2,009	\$2,009
Mt. Shasta	\$173,964	11.27%	\$11,275	\$11,275
Portola	\$47,766	3.10%	\$3,096	\$3,096
Rio Dell	\$61,627	3.99%	\$3,994	\$3,994
Shasta Lake	\$180,562	11.70%	\$11,703	\$11,703
Susanville	\$190,918	12.37%	\$12,374	\$12,374
Tulelake *	\$34,419	2.23%	\$2,231	\$2,231
Weed	\$167,121	10.83%	\$10,831	\$10,831
Yreka	\$197,788	12.82%	\$12,819	\$12,819
Total:	\$1,542,925	100.00%	\$100,000	\$100,000

* Mini-Cities

Liability Allocation	\$100,000
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April 8, 2019

Mr. Marcus Beverly
Pool Administrator
Small Cities Organized Risk Effort
c/o Alliant Insurance Services, Inc.
1792 Tribute Road, Suite 450
Sacramento, CA 95815

RE: Actuarial Services Engagement Letter

Dear Mr. Beverly:

Thank you for the opportunity to provide actuarial services to the Small Cities Organized Risk Effort (SCORE). The following is a brief outline of our understanding of the scope of work to be performed and our fees.

SCORE is seeking professional actuarial advice with regard to its self-insured workers' compensation and liability programs. The objectives of the studies are to provide a projection of outstanding liabilities and claim costs. Each report will include the following items:

- Provide a projection of outstanding losses and loss adjustment expenses for all preceding fiscal years as of June 30 of the current fiscal year end. The outstanding losses and loss adjustment expenses are to be stated at the expected level, as well as at various confidence levels.
- Provide a projection of program assets to the current fiscal year end for comparison with the outstanding liabilities to determine the program funding surplus or deficit at the expected level, as well as at various confidence levels.
- Provide program funding levels for the next program year at the expected level, as well as at various confidence levels.
- Provide appropriate rates for claims incurred during the next program year at the expected level, as well as at various confidence levels.
- Each of the estimates specified above will be provided on both discounted and full value bases.
- Each of the estimates specified above will be provided separately for the banking layer and the pooling layer.

- Estimates of the program's cash flow requirements for a given number of fiscal years, separately identified for each accident year.
- Provide a statement of compliance with GASB #10 and GASB #30.
- Optional: Provide an update of program liabilities at June 30 of the current fiscal year end based upon loss data valued as of June 30.

We will agree to complete the scope of work discussed above for the following fees:

<u>Project Component</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>
WC 12/31 Study	\$5,570	\$5,710	\$5,850
Liability 12/31 Study	5,570	5,710	5,850
Total Fees (Standard Studies Only)	\$11,140	\$11,420	\$11,700
WC 6/30 Update (optional)	1,340	1,370	1,400
Liability 6/30 Update (optional)	1,340	1,370	1,400
Total Fees (Including Updates)	\$13,820	\$14,160	\$14,500

The fees above include one in-person meeting presentation. Additional personal visits will be billed at a rate of \$500 plus travel related expenses. Should other services beyond the scope of work outlined above be required, we will bill for our time and out of pocket expenses at the rates specified below.

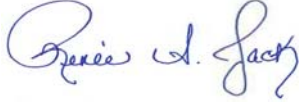
<u>Consultant</u>	<u>Hourly Rate</u>
Fellow	\$300
Associate	225
Actuarial Staff	150
Administrative Staff	75

Upon delivery of a draft report, consultant shall be entitled to the entire fee. If this agreement is terminated prior to delivery of a draft report, client agrees to pay contractor for all hours incurred through the date notice of termination is given. Such amount shall be limited to the maximum fees stated in this agreement.

Our target delivery date for the draft reports will be within four weeks of receipt of complete data.

Please call me at (916) 244-1132 or Mike at (916) 244-1162 with any questions you may have with regard to our proposal.

Respectfully Submitted,



Renee Jack, Project Coordinator

Accepted By:

Bickmore Actuarial



Mike Harrington, President and Principal

Accepted By:

SCORE

May 15, 2019

To the Board of Directors
Small Cities Organized Risk Effort
c/o Alliant Insurance Services
2180 Harvard Street, Suite 460
Sacramento, California 95815

Thank you for the opportunity to serve Small Cities Organized Risk Effort (SCORE). This agreement is intended to document the expectations of service from our firm by clearly identifying the particular services to be provided and their frequency. This agreement will cover our services from July 1, 2019 through June 30, 2022, subject to mutual agreement and 30 days notice.

Our Responsibilities under Professional Standards

Included among the services we will provide to SCORE, you have requested that we prepare the financial statements of SCORE on a quarterly basis, which comprise the following statements:

1. Statement of Net Position
2. Statement of Revenue, Expenses, and Changes in Net Position
3. Statement of Revenue, Expenses, and Changes in Net Position – Budget to Actual
4. Combining Statement of Net Position
5. Combining Statement of Revenue, Expenses, and Changes in Net Position
6. Supplemental Schedule – Workers’ Compensation Banking Layer Equity by Member
7. Supplemental Schedule – Liability Banking Layer Equity by Member

The objective of our engagement is to prepare these financial statements in accordance with accounting principles generally accepted in the United States of America (as applicable) based on information provided by you. We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARs) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA’s *Code of Professional Conduct*, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations. However, we will inform the appropriate level of management of any material errors and any evidence or information that comes to our attention during the performance of our procedures that fraud may have occurred. In addition, we will inform you of any evidence or information that comes to our attention during the performance of our financial statement preparation procedures regarding any wrongdoing within the entity or noncompliance with laws and regulations that may have occurred, unless they are clearly inconsequential.

Management Responsibilities

The engagement to be performed is conducted on the basis that management acknowledges and understands that our role is the preparation of the financial statements (except for the statement of cash flows) in accordance with accounting principles generally accepted in the United States of America. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your financial statements in accordance with SSARS:

- 1) The selection of accounting principles generally accepted in the United States of America as the financial reporting framework to be applied in the preparation of the financial statements.
- 2) The prevention and detection of fraud.
- 3) To ensure that the entity complies with the laws and regulations applicable to its activities.
- 4) The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements.
- 5) To provide us with—
 - Documentation, and other related information that is relevant to the preparation and presentation of the financial statements,
 - Additional information that may be requested for the purpose of the preparation of the financial statements, and
 - Unrestricted access to persons within SCORE with whom we determine it necessary to communicate.

The financial statements will not be accompanied by a report. However, you agree that the financial statements will clearly indicate that no assurance is provided on them.

Scope of work

The following list describes the services that we expect to provide. Please review the information below and make any changes necessary.

1. Prepare all bank reconciliations;
2. Process payables:
 - a. Receive and record all invoices;
 - b. Obtain approval when necessary; and
 - c. Prepare and issue checks per SCORE policy.
3. Process receivables:
 - a. Create and record invoices;
 - b. Record payments as processed by Treasurer; and
 - c. Generate and report Aged Receivables prior to each Board meeting.
4. Maintain check registers of all applicable accounts and submit to Board quarterly;
5. Maintain general ledger - prepare and enter quarterly adjusting entries;
6. Assist with cash management by requesting Operating Account funding as needed.
7. Facilitate the annual financial audit:
 - a. Prepare audit schedules; and
 - b. Coordinate audit fieldwork.

8. Prepare quarterly and annual financial reports and attend Board of Directors' meetings to discuss them;
 - a. Quarterly balance sheets and income statements
 - b. Quarterly budget to actual financial reporting
 - c. Quarterly reporting combining Banking Layer financial statements
 - d. Quarterly reporting Combining Liability and Workers' Comp Program financial statements.
 - e. Quarterly claims reconciliation among the Claims TPA reports, actuary reports and the general ledger
9. Review quarterly financial reports with the Treasurer and Program Administrators.
10. Assist Program Administrators with budget preparation;
11. Assist auditor in preparing fiscal year-end financial statements and provide information to the Program Administrators to prepare MD&A.
12. Prepare and file the financial data on State Controllers Report.
13. Calculate the liability and workers' compensation retrospective adjustment (the "DAP" spreadsheets) based on prior June 30th information and submit to SCORE no later than January 31st annually.
14. Provide services and other related duties reasonably related to Scope of Service herein provided, 1) as requested by an authorized representative, and 2) with written notice of additional compensation necessary for task completion.
15. Maintain a suitable backup and recovery system for data and develop and implement processes for the protection of electronic data including a written policy with respect to:
 - a. Disaster recovery
 - b. Physical and electronic data security
 - c. Electronic data retention

Fees and Other Relevant Information

Our fees will be billed quarterly at \$14,500 per quarter for July 1, 2019 - June 30, 2020, \$15,000 quarterly for July 1, 2020 – June 30, 2021, and \$15,500 quarterly for July 1, 2021 – June 30, 2022. Our standard hourly rates for work outside of the Scope of Services specified above are as follows, as of the beginning of this agreement, July 1, 2019:

Kevin S. Wong, CPA	\$285/hour
Jennifer Zraick	\$115/hour

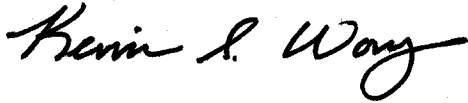
Our standard hourly rates may change on an annual basis. Our invoices for these fees will be rendered quarterly and are payable on presentation.

Board of Directors
Small Cities Organized Risk Effort
May 15, 2019
Page 4 of 4

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,

GILBERT ASSOCIATES, INC.
CPAs and Advisors

A handwritten signature in black ink that reads "Kevin S. Wong". The signature is written in a cursive, flowing style.

Kevin S. Wong, CPA
Shareholder

Accepted by: _____

Date: _____

Incident Summary Report

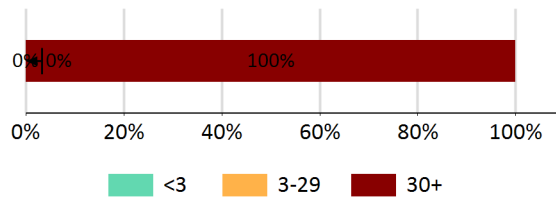
Date Comparison: 03/01/2019 - 03/31/2019



SCORE (Small Cities Organize Risk Effort)

Totals for SCORE (Small Cities Organize Risk Effort)

Total Incidents	1		
New Incidents	1		
Total Calls	1		
Average Calls per Incident	1.00		
Average Lag Days for New Incidents	32.00		
Lag Days < 3 Days	0	0%	
Lag Days 3 - 29 Days	0	0%	
Lag Day 30+ Days	1	100%	



Total Incidents	1		
Total Treated	1	100%	
Total Not Treated	0	0%	
Total Treated	1		
Triaged to Treatment	1	100%	
Treated w/out Triage	0	0%	
Total Treated	1		
Treated to ER	1	100%	
Treated to Non-ER	0	0%	
Total to ER	1		
Triaged to ER	1	100%	
To ER w/out Triage	0	0%	

Total Incidents	1		
Total Triaged	1	100%	
Total Not Triaged	0	0%	
Total Triaged	1		
Triaged to ER	1	100%	
Triaged to Non-ER	0	0%	
Triaged to Self Care	0	0%	

SCORE – TargetSolutions Utilization Report Summary

	This Year	Last Year
	3/1/2019 - 5/31/2019	3/1/2018 - 5/31/2018
Active Entities	6	12
# of Potential Active Entities	20	20
% Entities Active	30.00%	60.00%
# of Licenses	n/a	n/a
Total Active/Offline Users	540	459
Registered Users	351	300
% Users Active	65.00%	65.36%
Users Completing One or More Course	36	59
Courses Completed - Total	172	220
Users Completing One or More Custom Activities	6	21
Custom Activities Completed - Total	19	41

Member Organization	Total Active and Offline Employees	Registered Users	Courses Completed- Total	Users Completing One or More Courses	Custom Activities Completed- Total	Users Completing One or More Custom Activity
City of Biggs	13	7	0	0	0	0
City of Colfax	16	13	0	0	0	0
City of Dunsmuir	37	28	39	5	0	0
City of Etna	37	28	28	7	0	0
City of Isleton	1	0	0	0	0	0
City of Live Oak	36	15	0	0	0	0
City of Loyalton	1	1	0	0	0	0
City of Montague	35	27	0	0	0	0
City of Mount Shasta	91	65	30	4	0	0
City of Portola	30	9	0	0	0	0
City of Rio Dell	17	9	0	0	0	0
City of Shasta Lake	32	17	0	0	0	0
City of Susanville	27	17	0	0	0	0
City of Tulelake	16	2	0	0	0	0
City of Weed	2	1	0	0	0	0
City of Yreka	51	44	15	9	0	0
Fort Jones Volunteer Fire Department	26	23	31	7	19	6
SCORE - Small Cities Organized Risk Effort	7	7	0	0	0	0
Town of Fort Jones	14	6	0	0	0	0
Town of Loomis	21	14	0	0	0	0
Weed City Fire	30	18	29	4	0	0
TOTAL	540	351	172	36	19	6



QUARTERLY FINANCIALS FOR QE MARCH 31, 2019

ACTION ITEM

ISSUE: The Board of Directors receives a quarterly report on the financial status of SCORE. Gilbert Associates will present SCORE's Financials for Quarter ending March 31, 2019 to the Board of Directors for their review.

RECOMMENDATION: Receive and file the Quarterly Financials as presented.

FISCAL IMPACT: None.

BACKGROUND: The Board of Directors reviews the quarterly financials for accuracy and refers questions for follow-up, or receives and files the report as presented.

ATTACHMENT(S): Quarterly Financial Reports as of March 31, 2019

Small Cities Organied Risk Effort
Statement of Net Position
As of March 31, 2019 and March 31, 2018

	Mar 31, '19	Mar 31, '18
ASSETS		
Current Assets		
Checking/Savings		
Mechanics Bank - General	\$ 115,456.93	\$ 1,768,626.10
Mechanics Bank Claims Accounts		
Mechanics Bank - Liability	13,492.44	29,136.12
Mechanics Bank - Workers' Comp	46,081.65	29,551.26
LAIF		
LAIF	2,668,007.26	409,774.90
Total LAIF	2,668,007.26	409,774.90
Petty Cash		
Total Checking/Savings	2,843,038.28	2,237,088.38
Other Current Assets		
Chandler Investments		
Chandler - Investments	2,832,793.50	10,873,734.90
Chandler - Unrealized Gain (Loss)	(13,243.57)	(172,481.11)
US Bank	124,437.40	350,094.35
Total Chandler - Investment Account	2,943,987.33	11,051,348.14
Due from Members - Adj Premiums	-	(74.00)
Interest Receivable	55,656.41	41,830.28
Member Accounts Receivable	263,404.91	311,249.71
Claim Recovery Receivable	128,191.79	138,817.78
Prepaid Insurance	272,854.64	228,148.42
Prepaid Administration	71,539.50	67,586.25
Prepaid Expenses	22,797.54	22,515.02
Total Other Current Assets	3,758,432.12	11,861,421.60
Total Current Assets	6,601,470.40	14,098,509.98
Noncurrent Assets		
Chandler Investments		
Chandler - Investments	8,454,791.77	-
Chandler - Unrealized Gain (Loss)	4,165.80	-
Total Chandler - Investment Account	8,458,957.57	-
TOTAL ASSETS	\$ 15,060,427.97	\$ 14,098,509.98

Small Cities Organied Risk Effort
Statement of Net Position
As of March 31, 2019 and March 31, 2018

	Mar 31, '19	Mar 31, '18
LIABILITIES		
Current Liabilities		
Accounts Payable	137,696.85	16,863.00
Deferred Income	501,834.22	444,645.80
Dividend Payable to Members	5,835.00	5,835.00
 Claims Reserves - Current		
Claims Reserves - W/C	638,593.50	799,607.00
Claims Reserves - Liability	203,650.27	168,923.90
Total Claims Payable - Current	842,243.77	968,530.90
 IBNR - Current		
IBNR Reserves - W/C	-	-
IBNR Reserves - Liability	66,867.23	293,714.10
Total IBNR	66,867.23	293,714.10
Total Current Liabilities	1,554,477.07	1,729,588.80
 Long Term Liabilities		
Claims Reserves - Non-Current		
Claims Reserves - W/C	1,424,043.88	1,474,219.29
Claims Reserves - Liability	-	-
Total Claims Payable - Non-Current	1,424,043.88	1,474,219.29
 IBNR		
IBNR Reserves - W/C	2,459,099.94	1,924,410.00
IBNR Reserves - Liability	626,909.95	329,194.90
Total IBNR	3,086,009.89	2,253,604.90
 ULAE		
ULAE - W/C	329,000.00	303,000.00
ULAE - Liability	55,000.00	69,000.00
Total ULAE	384,000.00	372,000.00
Total Long Term Liabilities	4,894,053.77	4,099,824.19
Total Liabilities	6,448,530.84	5,829,412.99
NET POSITION		
Net Position - Workers' Compensation		
Board Designated - W/C	1,250,000.00	1,250,000.00
Workers' Compensation Banking Layer	1,052,258.55	1,231,784.49
Net Position - Liability		
Board Designated - Liability	2,500,000.00	2,500,000.00
Liability Banking Layer	1,251,814.35	1,229,866.68
Undesignated Net Position		
Unrestricted	1,458,570.52	1,242,358.88
Net Revenues Over (Under) Expenditures	1,099,253.71	815,086.94
Total Net Position	\$ 8,611,897.13	\$ 8,269,096.99

Small Cities Organied Risk Effort
Statement of Revenue, Expenses and Changes in Net Position
For the Quarter and Year to Date Ended March 31, 2019 and March 31, 2018

	<u>Jan '19 - Mar '19</u>	<u>Jul '18 - Mar '19</u>	<u>Jul '17 - Mar '18</u>
Ordinary Revenue			
Revenue			
Member Contributions	\$ 1,031,292.99	\$ 3,084,298.25	\$ 2,809,370.60
Member Assessment/Refunds	-	-	-
Bank/LAIF Interest	10,292.31	15,168.35	4,719.67
Managed Portfolio	56,157.75	163,351.86	138,134.16
Miscellaneous Income	370.68	50,918.15	-
Total Operating Revenue	<u>1,098,113.73</u>	<u>3,313,736.61</u>	<u>2,952,224.43</u>
Operating Expenses			
General and Administrative Expenses			
Bank Service Charges	125.00	258.84	25.00
Accreditation Fee	-	-	-
Cash Over/Short	-	-	-
Conference	-	-	-
Dues & Subscriptions	-	-	450.00
ID Fraud Coverage	938.91	2,816.73	2,719.98
Insurance	-	-	-
Meeting Expense	2,889.96	14,442.84	16,553.65
Member Conference Reimbursement	1,000.00	1,651.93	4,887.55
Miscellaneous Expenses	-	-	-
Office Supplies	-	-	-
Safety Services	26,250.00	78,750.00	78,750.00
Safety Training	13,156.25	39,468.75	38,131.49
Treasury Services (Fort Jones)	-	-	-
User Funding Assessment (WC)	(1,874.24)	24,687.75	22,100.75
Total Administration	<u>42,485.88</u>	<u>162,076.84</u>	<u>163,618.42</u>
Board Meeting/Travel			
Consulting Services			
Accounting Services	14,218.19	42,543.98	39,600.00
Actuarial Study	10,860.00	10,860.00	2,500.00
Administration Costs	65,802.00	197,406.00	183,633.75
Appraisal Services	58,384.00	58,384.00	-
Audit Services			
Claims Audit	-	2,950.00	7,500.00
Audit - Financial	2,150.00	21,500.00	20,900.00
Total Audit Services	<u>2,150.00</u>	<u>24,450.00</u>	<u>28,400.00</u>
Claims Services			
Claims Management -WC	25,378.77	76,136.31	75,382.27
Claims Management - Liability	24,862.50	74,587.50	74,587.50
Consulting Services	-	-	-
TPA - Annual Fees	5,737.50	17,212.50	19,125.00
Total Claims Services	<u>55,978.77</u>	<u>167,936.31</u>	<u>169,094.77</u>
Contract Services			
Investment Fees	3,704.21	11,011.97	10,966.64
Legal	-	1,524.88	-
Total Consulting Services	<u>211,097.17</u>	<u>514,117.14</u>	<u>434,195.16</u>
Total General and Administrative Expenses	<u>253,583.05</u>	<u>676,193.98</u>	<u>597,813.58</u>
Insurance Expenses			
Workers' Compensation			
Combined GL/AL Excess			
Property Coverage			
Crime Policy			
Insurance Premiums	271,702.67	815,517.51	679,850.79
Total Insurance Expenses	<u>271,702.67</u>	<u>815,517.51</u>	<u>679,850.79</u>
Claims Expenses			
Claims Payments			
Claim Payments - WC	156,231.28	632,002.57	566,220.34
Claim Payments - Liability	61,816.68	162,353.71	108,908.21
Total Claim Payments	<u>218,047.96</u>	<u>794,356.28</u>	<u>675,128.55</u>
Changes in Claims Liabilities			
Change in Reserves	(362,900.22)	39,824.89	1,773.87
Changes in IBNR	-	-	-

Small Cities Organized Risk Effort
Statement of Revenue, Expenses and Changes in Net Position
For the Quarter and Year to Date Ended March 31, 2019 and March 31, 2018

	<u>Jan '19 - Mar '19</u>	<u>Jul '18 - Mar '19</u>	<u>Jul '17 - Mar '18</u>
Changes in ULAE	-	-	-
Total Change in Claims Liabilities	<u>(362,900.22)</u>	<u>39,824.89</u>	<u>1,773.87</u>
Total Claims Expenses	<u>(144,852.26)</u>	<u>834,181.17</u>	<u>676,902.42</u>
Grant Fund Program	15.12	20,481.96	14,465.03
Dividends	-	-	-
General Contingency	-	-	-
Total Expenses	<u>380,448.58</u>	<u>2,346,374.62</u>	<u>1,969,031.82</u>
Net Operating Revenue	717,665.15	967,361.99	983,192.61
Other Revenue (Expense)			
ERMA Dividend Exp	-	(49,477.00)	(1.00)
Investment Gain/Loss	100,470.75	181,368.72	(168,104.67)
Net Revenue Over (Under) Expenses	<u>\$ 818,135.90</u>	<u>\$ 1,099,253.71</u>	<u>\$ 815,086.94</u>
		<u>\$ 7,512,643.42</u>	<u>\$ 7,454,010.05</u>
Net Position, Beginning			
		<u>\$ 8,611,897.13</u>	<u>\$ 8,269,096.99</u>
Net Position Ending			

Small Cities Organied Risk Effort
Statement of Revenue, Expenses Budget to Actual
For the Year to Date Ended March 31, 2019

	<u>Jul '18 - Mar '19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Revenue				
Revenue				
Member Contributions	\$ 3,084,298.25	\$ 3,119,904.00	\$ (35,605.75)	98.9%
Bank/LAIF Interest	15,168.35	-	15,168.35	100.0%
Managed Portfolio	163,351.86	-	163,351.86	100.0%
Member Assessments / Refunds	-	-	-	0.0%
Miscellaneous Income	50,918.15	-	50,918.15	100.0%
Total Operating Revenue	<u>3,313,736.61</u>	<u>3,119,904.00</u>	<u>193,832.61</u>	<u>106.2%</u>
Operating Expenses				
Accreditation Fee	-	-	-	0.0%
Bank Service Charges	258.84	375.00	(116.16)	69.0%
Conference	-	-	-	0.0%
Contingency Reserve	-	18,750.00	(18,750.00)	0.0%
Dues & Subscriptions	-	750.00	(750.00)	0.0%
Insurance	2,816.73	3,174.00	(357.27)	88.7%
Member Conference Reimbursement	1,651.93	14,250.00	(12,598.07)	11.6%
Meeting Expense	14,442.84	21,487.50	(7,044.66)	67.2%
Miscellaneous Expenses	-	750.00	(750.00)	0.0%
Office Supplies	-	-	-	0.0%
Safety Services	78,750.00	78,750.00	-	100.0%
Safety Training	39,468.75	39,468.75	-	100.0%
Treasury Services (Fort Jones)	-	750.00	(750.00)	0.0%
User Funding Assessment (WC)	24,687.75	22,079.25	2,608.50	111.8%
Total Administration	<u>162,076.84</u>	<u>200,584.50</u>	<u>(38,507.66)</u>	<u>80.8%</u>
Board Meeting/Travel				0.0%
Consulting Services				
Accounting Services	42,543.98	42,540.00	3.98	100.0%
Actuarial Study	10,860.00	8,145.00	2,715.00	133.3%
Administration Costs	197,406.00	197,406.75	(0.75)	100.0%
Appraisal Services	58,384.00	-	58,384.00	100.0%
Audit Services				
Claims Audit	2,950.00	2,325.00	625.00	126.9%
Audit - Financial	21,500.00	16,125.00	5,375.00	133.3%
Total Audit Services	<u>24,450.00</u>	<u>18,450.00</u>	<u>6,000.00</u>	<u>132.5%</u>
Bookkeeping Services	-	-	-	0.0%
Claims Services				
Claims Management -WC	76,136.31	76,136.25	0.06	100.0%
Claims Management - Liability	74,587.50	74,587.50	-	100.0%
TPA - Annual Fees	17,212.50	19,125.00	(1,912.50)	90.0%
Total Claims Services	<u>167,936.31</u>	<u>169,848.75</u>	<u>(1,912.44)</u>	<u>98.9%</u>
Contract Services				0.0%
Investment Fees	11,011.97	10,875.00	136.97	101.3%
Legal	1,524.88	5,250.00	(3,725.12)	29.0%
Total Consulting Services	<u>514,117.14</u>	<u>452,515.50</u>	<u>61,601.64</u>	<u>113.6%</u>
Total General and Administrative Expenses	<u>676,193.98</u>	<u>653,100.00</u>	<u>23,093.98</u>	<u>103.5%</u>
Insurance Expenses				
Workers' Compensation			-	0.0%
Combined GL/AL Excess			-	0.0%

Small Cities Organied Risk Effort
Statement of Revenue, Expenses Budget to Actual
For the Year to Date Ended March 31, 2019

	<u>Jul '18 - Mar '19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Property Coverage			-	0.0%
Crime Policy			-	0.0%
Insurance Premiums	815,517.51	745,845.75	69,671.76	109.3%
Total Insurance Expenses	<u>815,517.51</u>	<u>745,845.75</u>	<u>69,671.76</u>	<u>109.3%</u>
Claims Expenses				
Claims Payments				
Claim Payments - WC	632,002.57		632,002.57	100.0%
Claim Payments - Liability	162,353.71		162,353.71	100.0%
Total Claim Payments	<u>794,356.28</u>	<u>-</u>	<u>794,356.28</u>	<u>100.0%</u>
Changes in Claims Liabilities				
Change in Reserves	39,824.89	-	39,824.89	100.0%
Changes in IBNR		-	-	0.0%
Changes in ULAE		-	-	0.0%
Total Change in Claims Liabilities	<u>39,824.89</u>	<u>-</u>	<u>39,824.89</u>	<u>100.0%</u>
Change in IBNR	-	-	-	0.0%
Change in ULAE	-	-	-	0.0%
Total Claims Expenses	<u>834,181.17</u>	<u>-</u>	<u>834,181.17</u>	<u>100.0%</u>
Grant Fund Program	20,481.96	-	20,481.96	100.0%
Dividends	-	-	-	0.0%
General Contingency				
Total Expenses	<u>2,346,374.62</u>	<u>1,398,945.75</u>	<u>947,428.87</u>	<u>167.7%</u>
Net Operating Revenue	967,361.99	1,720,958.25	(753,596.26)	
Other Revenue (Expense)				
ERMA Dividend Exp	(49,477.00)	-	(49,477.00)	100.0%
Investment Gain/Loss	181,368.72	-	181,368.72	100.0%
: Revenue Over (Under) Expenses	<u>\$ 1,099,253.71</u>	<u>\$ 1,720,958.25</u>	<u>\$ (621,704.54)</u>	

Small Cities Organized Risk Effort
Combining Statement of Revenues, Expenses, and Changes in Net Position
For The Year To Date Ended March 31, 2019

REVENUES:	Liability	Workers' Compensation	EPLI, EAP, & Property (Other Programs)	Total
Contributions	1,079,317	1,551,230	453,751	3,084,298
Other Income	50,918			50,918
Member Assessments	-	-	-	-
Other Income	-	-	-	-
Investment Income	89,589	88,931	-	178,520
Miscellaneous Income	-	-	-	-
Total Revenues	<u>1,219,825</u>	<u>1,640,161</u>	<u>453,751</u>	<u>3,313,737</u>
 EXPENSES:				
Operating				
Claims Expense	95,514	738,667	-	834,181
Excess Insurance	126,194	233,912	455,412	815,518
Program Administration	81,055	116,351	-	197,406
Claims Administration	86,063	81,874	-	167,936
Retro Dividends	-	-	-	-
General and Administrative	149,778	181,556	-	331,334
Total operating expenses	<u>538,603</u>	<u>1,352,360</u>	<u>455,412</u>	<u>2,346,375</u>
Operating Income (Loss)	681,221	287,801	(1,661)	967,362
Nonoperating Income (Loss)				
ERMA Dividend Exp	(49,477)			(49,477)
Member Dividends	-	-		-
Investment income	91,019	90,350	-	181,369
Net Income (Loss)	722,763	378,151	(1,661)	1,099,254
Beginning Net Position	<u>5,454,548</u>	<u>2,035,682</u>	<u>22,413</u>	<u>7,512,643</u>
Ending Net Position	<u>6,177,311</u>	<u>2,413,833</u>	<u>20,752</u>	<u>8,611,897</u>

Small Cities Organized Risk Effort
Combining Statement of Net Position
As Of March 31, 2019

ASSETS	<u>Liability</u>	<u>Workers' Compensation</u>	<u>Other Programs</u>	<u>Total</u>
Current Assets				
Cash & Equivalents	1,472,802	1,490,837	3,837	2,967,476
Accrued Interest	27,931	27,652	73	55,656
Contributions Receivable	219,394	44,011	-	263,405
Investments	1,414,971	1,400,859	3,720	2,819,550
Other Receivable	31,192	96,999	-	128,192
Prepaid Assets	76,419	137,398	153,375	367,192
Total Current Assets	<u>3,242,710</u>	<u>3,197,756</u>	<u>161,005</u>	<u>6,601,470</u>
Noncurrent Assets				
Investments	4,245,068	4,202,729	11,160	8,458,957
Total Noncurrent Assets	<u>4,245,068</u>	<u>4,202,729</u>	<u>11,160</u>	<u>8,458,957</u>
Total Assets	<u>7,487,778</u>	<u>7,400,485</u>	<u>172,165</u>	<u>15,060,428</u>
LIABILITIES				
Current Liabilities				
Accounts Payable	1,621	135,914	162	137,697
Dividend Payable	5,835	-	-	5,835
Deferred Revenue	350,584	-	151,250	501,834
Claims Reserves	270,518	638,594	-	909,111
Total Current Liabilities	<u>628,557</u>	<u>774,508</u>	<u>151,412</u>	<u>1,554,477</u>
Noncurrent Liabilities				
Unpaid Claims and Claims Adjustments	681,910	4,212,144	-	4,894,054
Total Noncurrent Liabilities	<u>681,910</u>	<u>4,212,144</u>	<u>-</u>	<u>4,894,054</u>
Total Liabilities	<u>1,310,467</u>	<u>4,986,651</u>	<u>151,412</u>	<u>6,448,531</u>
NET POSITION	<u>6,177,311</u>	<u>2,413,833</u>	<u>20,752</u>	<u>8,611,897</u>

Small Cities Organized Risk Effort
 Supplemental Schedule
 Workers' Compensation Banking Layer Equity by Member
 July 1, 2018 through March 31, 2019

	<u>*Biggs*</u>	<u>Colfax</u>	<u>Crescent City</u>	<u>Dorris</u>	<u>Dunsmuir</u>	<u>*Etna*</u>	<u>*Fort Jones*</u>
Member Contributions							
Banking Layer Work Comp Contributions	5,029.50	\$ 10,005.00	\$ -	\$ -	\$ 10,260.75	\$ 7,021.50	\$ 5,865.75
Shared Layer Distributions to Banking							
Total Member Contributions	<u>5,029.50</u>	<u>10,005.00</u>	<u>-</u>	<u>-</u>	<u>10,260.75</u>	<u>7,021.50</u>	<u>5,865.75</u>
Total Contributions	<u>5,029.50</u>	<u>10,005.00</u>	<u>-</u>	<u>-</u>	<u>10,260.75</u>	<u>7,021.50</u>	<u>5,865.75</u>
Claims Cost							
Banking Layer Incurred Expense	283.74	255.49	-	-	17,896.46	2,461.32	10,848.73
Total Expenses	<u>283.74</u>	<u>255.49</u>	<u>-</u>	<u>-</u>	<u>17,896.46</u>	<u>2,461.32</u>	<u>10,848.73</u>
Net Contributions over Expenses	<u>4,745.76</u>	<u>9,749.51</u>	<u>-</u>	<u>-</u>	<u>(7,635.71)</u>	<u>4,560.18</u>	<u>(4,982.98)</u>
Beginning Banking Layer Equity: July 1, 2018	40,196.00	60,734.09	37,049.54	4,369.21	13,205.89	16,534.50	510.06
Prior Year Assessments							
Current Year Assessments							
Distribution (from)/to Banking							
Shared Layer Offset							
Transfers from (to) Liability Banking Layer							
Ending Banking Layer Equity: March 31, 2019	<u><u>\$ 44,941.76</u></u>	<u><u>\$ 70,483.60</u></u>	<u><u>\$ 37,049.54</u></u>	<u><u>\$ 4,369.21</u></u>	<u><u>\$ 5,570.18</u></u>	<u><u>\$ 21,094.68</u></u>	<u><u>\$ (4,472.92)</u></u>

Mini Cities

Small Cities Organized Risk Effort
 Supplemental Schedule
 Workers' Compensation Banking Layer Equity by Member
 July 1, 2018 through March 31, 2019

	<u>Ione</u>	<u>Live Oak</u>	<u>Loomis</u>	<u>*Loyalton*</u>	<u>*Montague*</u>	<u>Mt. Shasta</u>	<u>Portola</u>
Member Contributions							
Banking Layer Work Comp Contributions	\$ -	\$ 13,325.25	\$ 9,034.50	\$ 1,372.50	\$ 4,450.50	\$ 41,796.00	\$ 9,614.25
Shared Layer Distributions to Banking							
Total Member Contributions	<u>-</u>	<u>13,325.25</u>	<u>9,034.50</u>	<u>1,372.50</u>	<u>4,450.50</u>	<u>41,796.00</u>	<u>9,614.25</u>
Total Contributions	<u>-</u>	<u>13,325.25</u>	<u>9,034.50</u>	<u>1,372.50</u>	<u>4,450.50</u>	<u>41,796.00</u>	<u>9,614.25</u>
Claims Cost							
Banking Layer Incurred Expense	<u>-</u>	<u>319.95</u>	<u>-</u>	<u>90.08</u>	<u>49,751.74</u>	<u>85,766.27</u>	<u>92,718.28</u>
Total Expenses	<u>-</u>	<u>319.95</u>	<u>-</u>	<u>90.08</u>	<u>49,751.74</u>	<u>85,766.27</u>	<u>92,718.28</u>
Net Contributions over Expenses	<u>-</u>	<u>13,005.30</u>	<u>9,034.50</u>	<u>1,282.42</u>	<u>(45,301.24)</u>	<u>(43,970.27)</u>	<u>(83,104.03)</u>
Beginning Banking Layer Equity: July 1, 2018	12,720.67	131,298.78	72,033.00	12,529.92	(18,614.50)	126,547.14	407.50
Prior Year Assessments							
Current Year Assessments							
Distribution (from)/to Banking							
Shared Layer Offset							
Transfers from (to) Liability Banking Layer							
Ending Banking Layer Equity: March 31, 2019	<u><u>\$ 12,720.67</u></u>	<u><u>\$ 144,304.08</u></u>	<u><u>\$ 81,067.50</u></u>	<u><u>\$ 13,812.34</u></u>	<u><u>\$ (63,915.74)</u></u>	<u><u>\$ 82,576.87</u></u>	<u><u>\$ (82,696.53)</u></u>

Mini Cities

Small Cities Organized Risk Effort
 Supplemental Schedule
 Workers' Compensation Banking Layer Equity by Member
 July 1, 2018 through March 31, 2019

	<u>Rio Dell</u>	<u>Shasta Lake</u>	<u>Susanville</u>	<u>*Tulelake*</u>	<u>Weed</u>	<u>Williams</u>
Member Contributions						
Banking Layer Work Comp Contributions	\$ 12,818.25	\$ 31,735.50	\$ 59,906.25	\$ 4,731.00	\$ 17,152.50	\$ -
Shared Layer Distributions to Banking						
Total Member Contributions	<u>12,818.25</u>	<u>31,735.50</u>	<u>59,906.25</u>	<u>4,731.00</u>	<u>17,152.50</u>	<u>-</u>
Total Contributions	<u>12,818.25</u>	<u>31,735.50</u>	<u>59,906.25</u>	<u>4,731.00</u>	<u>17,152.50</u>	<u>-</u>
Claims Cost						
Banking Layer Incurred Expense	<u>26,586.19</u>	<u>36,388.12</u>	<u>103,000.75</u>	<u>25,000.00</u>	<u>11,444.83</u>	<u>-</u>
Total Expenses	<u>26,586.19</u>	<u>36,388.12</u>	<u>103,000.75</u>	<u>25,000.00</u>	<u>11,444.83</u>	<u>-</u>
Net Contributions over Expenses	<u>(13,767.94)</u>	<u>(4,652.62)</u>	<u>(43,094.50)</u>	<u>(20,269.00)</u>	<u>5,707.67</u>	<u>-</u>
Beginning Banking Layer Equity: July 1, 2018	38,237.76	242,547.26	212,944.35	18,753.00	79,263.46	25,000.00
Prior Year Assessments						
Current Year Assessments						
Distribution (from)/to Banking						
Shared Layer Offset						
Transfers from (to) Liability Banking Layer						
Ending Banking Layer Equity: March 31, 2019	<u>\$ 24,469.82</u>	<u>\$ 237,894.64</u>	<u>\$ 169,849.85</u>	<u>\$ (1,516.00)</u>	<u>\$ 84,971.13</u>	<u>\$ 25,000.00</u>

Mini Cities

Small Cities Organized Risk Effort
 Supplemental Schedule
 Workers' Compensation Banking Layer Equity by Member
 July 1, 2018 through March 31, 2019

	<u>Yreka</u>	<u>Total W/C Banking Layer</u>
Member Contributions		
Banking Layer Work Comp Contributions	\$ 46,131.00	\$ 290,250.00
Shared Layer Distributions to Banking		\$ -
Total Member Contributions	<u>46,131.00</u>	<u>290,250.00</u>
Total Contributions	<u>46,131.00</u>	<u>290,250.00</u>
Claims Cost		
Banking Layer Incurred Expense	<u>94,577.58</u>	<u>557,389.53</u>
Total Expenses	<u>94,577.58</u>	<u>557,389.53</u>
Net Contributions over Expenses	<u>(48,446.58)</u>	<u>(267,139.53)</u>
Beginning Banking Layer Equity: July 1, 2018	193,130.45	1,319,398.08
Prior Year Assessments		-
Current Year Assessments		-
Distribution (from)/to Banking		-
Shared Layer Offset		-
Transfers from (to) Liability Banking Layer		-
Ending Banking Layer Equity: March 31, 2019	<u>\$ 144,683.87</u>	<u>\$ 1,052,258.55</u>

Mini Cities

Small Cities Organized Risk Effort
 Supplemental Schedule
 Liability Banking Layer Equity by Member
 July 1, 2018 through March 31, 2019

	Biggs	Colfax	Crescent City	Dorris	Dunsmuir	Etna
Member Contributions						
Banking Layer Liability Contributions	4,952.25	7,294.50	-	-	11,159.25	5,100.00
Shared Layer Distributions to Banking						
Total Member Contributions	<u>4,952.25</u>	<u>7,294.50</u>	<u>-</u>	<u>-</u>	<u>11,159.25</u>	<u>5,100.00</u>
Total Contributions	<u>4,952.25</u>	<u>7,294.50</u>	<u>-</u>	<u>-</u>	<u>11,159.25</u>	<u>5,100.00</u>
Claims Cost						
Banking Layer Incurred Expense					41,301.33	
Total Claims Cost	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>41,301.33</u>	<u>-</u>
Net Contributions over Expenses	<u>4,952.25</u>	<u>7,294.50</u>	<u>-</u>	<u>-</u>	<u>(30,142.08)</u>	<u>5,100.00</u>
Beginning Banking Layer Equity: July 1, 2018	4,445.15	34,261.66	-	12,500.00	57,254.23	25,203.25
Prior Year Assessments						
Current Year Assessments						
Distributions (from)/to Banking Layer						
Shared Layer Offset						
Transfers from/(to) WC Banking Layer						
Ending Banking Layer Equity: March 31, 2019	<u><u>\$ 9,397.40</u></u>	<u><u>\$ 41,556.16</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 12,500.00</u></u>	<u><u>\$ 27,112.15</u></u>	<u><u>\$ 30,303.25</u></u>

Small Cities Organized Risk Effort
 Supplemental Schedule
 Liability Banking Layer Equity by Member
 July 1, 2018 through March 31, 2019

	Fort Jones	Ione	Isleton	Live Oak	Loomis	Loyalton
Member Contributions						
Banking Layer Liability Contributions	4,347.75	-	2,792.25	11,457.75	10,612.50	1,105.50
Shared Layer Distributions to Banking						
Total Member Contributions	<u>4,347.75</u>	<u>-</u>	<u>2,792.25</u>	<u>11,457.75</u>	<u>10,612.50</u>	<u>1,105.50</u>
Total Contributions	<u>4,347.75</u>	<u>-</u>	<u>2,792.25</u>	<u>11,457.75</u>	<u>10,612.50</u>	<u>1,105.50</u>
Claims Cost						
Banking Layer Incurred Expense	2.00		10.00	25,849.78	7,239.76	-
Total Claims Cost	<u>2.00</u>	<u>-</u>	<u>10.00</u>	<u>25,849.78</u>	<u>7,239.76</u>	<u>-</u>
Net Contributions over Expenses	<u>4,345.75</u>	<u>-</u>	<u>2,782.25</u>	<u>(14,392.03)</u>	<u>3,372.74</u>	<u>1,105.50</u>
Beginning Banking Layer Equity: July 1, 2018	25,886.00	31,434.00	53,370.10	102,049.13	16,246.56	26,720.50
Prior Year Assessments						
Current Year Assessments						
Distributions (from)/to Banking Layer						
Shared Layer Offset						
Transfers from/(to) WC Banking Layer						
Ending Banking Layer Equity: March 31, 2019	<u>\$ 30,231.75</u>	<u>\$ 31,434.00</u>	<u>\$ 56,152.35</u>	<u>\$ 87,657.10</u>	<u>\$ 19,619.30</u>	<u>\$ 27,826.00</u>

Small Cities Organized Risk Effort
 Supplemental Schedule
 Liability Banking Layer Equity by Member
 July 1, 2018 through March 31, 2019

	Montague	Mt. Shasta	Portola	Rio Dell	Shasta Lake	Susanville
Member Contributions						
Banking Layer Liability Contributions	3,549.75	32,406.00	7,410.75	9,341.25	29,499.00	35,232.00
Shared Layer Distributions to Banking						
Total Member Contributions	<u>3,549.75</u>	<u>32,406.00</u>	<u>7,410.75</u>	<u>9,341.25</u>	<u>29,499.00</u>	<u>35,232.00</u>
Total Contributions	<u>3,549.75</u>	<u>32,406.00</u>	<u>7,410.75</u>	<u>9,341.25</u>	<u>29,499.00</u>	<u>35,232.00</u>
Claims Cost						
Banking Layer Incurred Expense	<u>286.00</u>	<u>35,315.47</u>	<u>3,503.00</u>	<u> </u>	<u>31,880.57</u>	<u>25,018.75</u>
Total Claims Cost	<u>286.00</u>	<u>35,315.47</u>	<u>3,503.00</u>	<u>-</u>	<u>31,880.57</u>	<u>25,018.75</u>
Net Contributions over Expenses	<u>3,263.75</u>	<u>(2,909.47)</u>	<u>3,907.75</u>	<u>9,341.25</u>	<u>(2,381.57)</u>	<u>10,213.25</u>
Beginning Banking Layer Equity: July 1, 2018	21,877.08	58,069.96	72,123.15	70,563.03	218,703.84	185,264.51
Prior Year Assessments						
Current Year Assessments						
Distributions (from)/to Banking Layer						
Shared Layer Offset						
Transfers from/(to) WC Banking Layer						
Ending Banking Layer Equity: March 31, 2019	<u>\$ 25,140.83</u>	<u>\$ 55,160.49</u>	<u>\$ 76,030.90</u>	<u>\$ 79,904.28</u>	<u>\$ 216,322.27</u>	<u>\$ 195,477.76</u>

Small Cities Organized Risk Effort
 Supplemental Schedule
 Liability Banking Layer Equity by Member
 July 1, 2018 through March 31, 2019

	Tulelake	Weed	Williams	Yreka	Total Liability Banking Layer
Member Contributions					
Banking Layer Liability Contributions	3,628.50	24,122.25	-	25,488.75	229,500.00
Shared Layer Distributions to Banking					-
Total Member Contributions	<u>3,628.50</u>	<u>24,122.25</u>	<u>-</u>	<u>25,488.75</u>	<u>229,500.00</u>
Total Contributions	<u>3,628.50</u>	<u>24,122.25</u>	<u>-</u>	<u>25,488.75</u>	<u>229,500.00</u>
Claims Cost					
Banking Layer Incurred Expense	-	23,495.21	-	57,699.09	251,600.96
Total Claims Cost	<u>-</u>	<u>23,495.21</u>	<u>-</u>	<u>57,699.09</u>	<u>251,600.96</u>
Net Contributions over Expenses	<u>3,628.50</u>	<u>627.04</u>	<u>-</u>	<u>(32,210.34)</u>	<u>(22,100.96)</u>
Beginning Banking Layer Equity: July 1, 2018	26,366.96	31,499.34	-	200,076.86	1,273,915.31
Prior Year Assessments					-
Current Year Assessments					-
Distributions (from)/to Banking Layer					-
Shared Layer Offset					-
Transfers from/(to) WC Banking Layer					-
Ending Banking Layer Equity: March 31, 2019	<u>\$ 29,995.46</u>	<u>\$ 32,126.38</u>	<u>\$ -</u>	<u>\$ 167,866.52</u>	<u>\$ 1,251,814.35</u>



**PREMIUM PAYMENT PLAN REQUESTS FOR 19/20
CITY OF ISLETON**

ACTION ITEM

ISSUE: The City of Isleton has provided written notice to the SCORE Program Administrators requesting an installment payment plan for their 19/20 contributions to the Liability Program.

RECOMMENDATION: If the Board agrees to the installment plan, the Program Administrators recommend collecting half of their funding, \$16,241 up front on July 1st. The remaining balance of \$16,728, including a 3% administrative fee of \$487, will be paid in 10 equal installments of \$1,673, beginning in August, 2019 and concluding in May 2020.

FISCAL IMPACT: Administrative fee of \$487 in addition to the premium of \$32,481.

Total Liability Premium	\$32,481	
		Due Date
Down Payment	\$16,241	7/1/2019
Remaining Unpaid Balance	\$16,241	
Unpaid Balance including 3% Interest	\$16,728	
Installment 1	\$1,673	Due Date 8/1/19
Installment 2	\$1,673	Due Date 9/1/19
Installment 3	\$1,673	Due Date 10/1/19
Installment 4	\$1,673	Due Date 11/1/19
Installment 5	\$1,673	Due Date 12/1/19
Installment 6	\$1,673	Due Date 1/1/20
Installment 7	\$1,673	Due Date 2/1/20
Installment 8	\$1,673	Due Date 3/1/20
Installment 9	\$1,673	Due Date 4/1/20
Installment 10	\$1,673	Due Date 5/1/20
Total Paid	\$32,968	

BACKGROUND: The City of Isleton has previously requested an installment premium payment plan each Fiscal Year since 14/15, which the Board has approved. They are asking for a similar arrangement for FY 19/20. At the October 2015 meeting the Board also approved a 3% Administrative Fee on the unpaid premium balance to go into effect in FY 16/17.

ATTACHMENTS: City of Isleton Payment Plan Request



City of Isleton

101 Second Street

P.O. Box 716

Isleton, California 95641

Tel: 916-777-7770

June 5, 2019

Small Cities Organized Risk Effort Insurance
Marcus Beverly, First Vice President
Alliant Insurance Services
2180 Harvard Street, Suite 460
Sacramento, California 95815

RE: City of Isleton

Mr. Beverly,

The City of Isleton request a payment plan similar to the plan of Fiscal Year 2018-19. One half up front and the balances paid over the course of the fiscal year. The City also requests that Small Cities Organized Risk Effort waive the three percent charge for a payment plan.

Should you have any questions, please contact this office at 916-777-7770.

Very truly yours,

Charles Bergson, P.E.
City Manager
City of Isleton



Agenda Item G.2.b.

**PREMIUM PAYMENT PLAN REQUEST FOR FY 19/20
CITY OF LOYALTON**

ACTION ITEM

ISSUE: The City of Loyalton has provided written notice to the SCORE Program Administrators requesting an installment payment plan for their FY 19/20 contributions to the Liability Program. The City’s total deposit is \$19,944 and they have requested ten equal installments, calculated as follows:

- July 1st Payment: \$1,944
- Remaining balance of \$18,015 + 3% admin fee = \$18,555
- Ten payments of \$1,856, beginning in August, 2019 and concluding in May 2020.

RECOMMENDATION: Review and approve payment plan as requested or amended by the Board.

FISCAL IMPACT: Administrative fee of \$541 in addition to the premium of \$19,944.

Total Liability Premium	\$19,944	Due Date
Down Payment	\$1,929	7/1/2019
Remaining Unpaid Balance	\$18,015	
Unpaid Balance including 3% Admin Fee	\$18,555	
Installment 1	\$1,856	Due Date 8/1/19
Installment 2	\$1,856	Due Date 9/1/19
Installment 3	\$1,856	Due Date 10/1/19
Installment 4	\$1,856	Due Date 11/1/19
Installment 5	\$1,856	Due Date 12/1/19
Installment 6	\$1,856	Due Date 1/1/20
Installment 7	\$1,856	Due Date 2/1/20
Installment 8	\$1,856	Due Date 3/1/20
Installment 9	\$1,856	Due Date 4/1/20
Installment 10	\$1,856	Due Date 5/1/20
Total Paid	\$20,484	

BACKGROUND: At the October 2015 meeting the Board approved a 3% Administrative Fee on the unpaid premium balance to go into effect in FY 16/17. At the November 2019 meeting the Board approved the City of Loyalton Request for premium payment plan for both the Liability and Property Programs including a 3% Administrative fee.

ATTACHMENTS: City of Loyalton Payment Plan Request

CITY OF LOYALTON

COUNTY OF SIERRA
605 SCHOOL STREET
P.O. BOX 128
LOYALTON, CALIFORNIA 96118
(530) 993-6750
cityofloyalton@digitalpath.net



OFFICE OF THE MAYOR

S.C.O.R.E.
C/O Town of Loomis
Attn: Roger Carroll
P.O. Box 1330
Loomis, CA 95650

Re: City of Loyalton
Liability Insurance FY 19/20

June 3, 2019

Dear Mr. Chairman,

Please accept this letter from the City of Loyalton as a formal request for a payment plan for the fiscal year 2019-2020 for the City's Liability insurance Policy (Period 07.01.2019-06.30.2020). Thank you.

Best Regards,


Mayor Sarah Jackson



**PREMIUM PAYMENT PLAN REQUEST FOR FY 19/20
CITY OF TULELAKE**

ACTION ITEM

ISSUE: The City of Tulelake has provided written notice to the SCORE Program Administrators requesting an installment payment plan for their FY 19/20 contributions to the Liability Program. The City’s total deposit is \$34,419 and they have requested quarterly installments, calculated as follows:

- July 1st Payment: \$8,605
- Remaining balance of \$25,814 + 3% admin fee = \$26,589.
- Three payments of \$8,863, invoiced on October 1st, January 1st, and April 1st.

RECOMMENDATION: Review and approve payment plan as requested.

FISCAL IMPACT: Administrative fee of \$774 in addition to the premium of \$34,419.

Total Liability Premium	\$34,402	
		Due Date
Down Payment	\$8,600	7/1/2018
Remaining Unpaid Balance	\$25,814	
Unpaid Balance including 3% Admin Fee	\$26,589	
Installment 1	\$8,863	Due Date 10/1/18
Installment 2	\$8,863	Due Date 1/1/19
Installment 3	\$8,863	Due Date 4/1/19
Total Paid	\$35,193	

BACKGROUND: The City of Tulelake joined SCORE in 2011 and has paid their liability premiums in full. They joined the Workers’ Compensation Program in FY 15/16 and requested a monthly installment premium payment plan for both programs which the Board approved for that year and the three subsequent years. At the June 2018 meeting the Board approved a payment plan for both the Liability and Workers’ Compensation Programs, with 10% down and ten monthly installments. This year they are requesting a quarterly payment plan for the Liability Program only. At the October 2015 meeting the Board approved a 3% Administrative Fee on the unpaid premium balance to go into effect in FY 16/17.

ATTACHMENTS: City of Tulelake Payment Plan Request



CITY OF TULELAKE
591 Main Street
P. O. Box 847, Tulelake, CA 96134
Phone 530-667-5522 - FAX 530-667-5351
cityoftulelake@cot.net



May 22, 2019

Mr. Marcus Beverly
Alliant Insurance Services, Inc.
2180 Harvard Street, Ste 460
Sacramento CA 95815

Subject: Requesting to make quarterly liability insurance premium payments for the 2019-2020 fiscal year.

Dear Marcus,

The City of Tulelake would like to make quarterly liability insurance payments for the fiscal year 2019-2020 rather than a one-time annual payment. As a small city, paying for an annual payment all at once puts a strain on our cash flow for our regular operating expenses. We are asking the board of directors to consider this option at their next scheduled board meeting. Thank you.

Sincerely,

Henry A. Ebinger
Mayor
City of Tulelake



Agenda Item H.1.

IDENTITY FRAUD COVERAGE FY 19/20

ACTION ITEM

ISSUE: Identity Fraud is an ongoing exposure for all SCORE employees and SCORE has provided ID Fraud Coverage from Travelers for member employees for the last two years. The coverage proposal for this year is the same but with an increase in the premium due to a 19% increase in participation.

Please see the attached coverage highlights, checklist and quote for more information regarding this coverage.

RECOMMENDATION: Review and approve the proposal as presented.

FISCAL IMPACT: Annual Premium \$3,553 as part of the Administrative Expenses, an increase of 9% or \$271 from last year.

BACKGROUND: The Board previously expressed interest in obtaining Identity Fraud Coverage for all members and first purchased the Travelers coverage in FY 16/17. The coverage provides employees with tools to help them recover from ID Theft, including:

- Reimbursement for expenses incurred to resolve a fraud event (travel, lost wages, attorney fees)
- Online education resources to help prevent becoming a victim
- Dedicated identity fraud claim unit to help employees through the resolution process
- Fees charged for copies of medical records (related to medical identity fraud)
- Help with Document replacement (social security card, birth certificate, passport, etc.)
- Family Coverage (spouse, child under the age of 18)

ATTACHMENTS:

1. Travelers ID Fraud Expense Reimbursement Coverage Highlights
2. Travelers ID Fraud Expense Reimbursement Coverage Checklist
3. Travelers SCORE ID Fraud Quote



Identity Fraud Expense Reimbursement

COVERAGE HIGHLIGHTS

Identity fraud is the fastest-growing white-collar crime in America, impacting one in every 20 consumers.*

Why you need protection

Becoming a victim of identity fraud is a frightening, frustrating experience. It can happen to anyone at any time in a variety of ways, ranging from a stolen wallet or home burglary to online theft of your personal information.

Recovering from identity fraud means more than just canceling credit cards. Not only can it be a complicated and stressful experience, but it can cost your employee or member of your organization hours of time and out-of-pocket expenses to re-establish their credit and clear their name. The hard reality is that victims must painstakingly prove, often to disbelieving creditors, that the debts are not their own. Purchasing identity fraud expense reimbursement coverage for your employees or members can be an affordable and compelling addition to your benefits suite.

Coverage highlights

Travelers Identity Fraud Expense Reimbursement coverage pays for expenses associated with resolving an identity fraud event and perhaps most importantly, gives people tools and information to reduce their risk of future additional fraud.

Each year, the number of identity fraud cases rises; most recently 12.6 million adults in the United States were victims. On average, it takes an individual more than 37 hours and \$535 in out-of-pocket expenses* to clean up the mess caused by an identity thief.

In addition to expense reimbursement, Travelers also offers Identity Fraud Resolution Service through Identity Theft 911, which includes:

- Exclusive online education resources providing tips and information to help avoid becoming a victim
- 24/7 personal access to an expert fraud specialist
- Document replacement help (i.e., Social Security card, birth certificate, passport, etc.)

In the event of an actual identity fraud, services include:

- Step-by-step guidance through the resolution process, including unlimited assistance to restore a victim's identity
- 3-in-1 credit reporting
- One year of free credit, cyber and fraud monitoring

Claim scenarios

Bogus charge accounts while on business travel

An executive was on business in Brazil when his identity was stolen and significant charges were made to his corporate card. In order to file an affidavit of loss with the local Brazilian authorities, he was required to provide a sworn statement in person. Total expenses for time off work, travel expenses, phone charges and the cost to replace the executive's passport were \$4,500.

Medical identity fraud

A woman from Illinois discovered a number of questionable billings on her medical insurance annual summary of benefits. Someone had stolen her and her children's identities to secure medical services in their names.

After struggling with the health care institution to release the personal medical information, she hired an attorney to help. The attorney was able to contest the services and clean up her medical history. It took more than six months to resolve the identity fraud and cost nearly \$6,000 in attorney's fees, lost wages and fees for copies of X-rays and other medical records.

Why Travelers?

- We've provided effective insurance solutions for more than 150 years and address the needs of a wide range of industries.
- We consistently receive high marks from independent ratings agencies for our financial strength and claims-paying ability.
- With offices nationwide, we possess national strength and local presence.
- Our dedicated underwriters, and claim professionals offer extensive industry and product knowledge.

Travelers knows ID Fraud.

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Identity Fraud Expense Reimbursement

COVERAGE CHECKLIST

Why your clients need our protection

Identity Fraud Expense Reimbursement is available through the Travelers Wrap+[®], SelectOne+SM and Executive Choice+SM suite of products and delivers a truly comprehensive coverage solution. The following checklist illustrates key coverages and features every insured should have as part of their insurance program to protect their employees or members should any become a victim of the rising crime of identity fraud.

Coverage	Travelers policy	Their policy
Lost wages – up to a maximum payment of \$1,000 per week for a maximum period of five weeks, as a result of absence from employment, including for wrongful incarceration	✓	
Attorney’s fees – with Travelers’ prior consent, including: <ul style="list-style-type: none"> • Removing criminal or civil judgments wrongly entered against the victim • Challenging information in a credit report • Defending suits brought incorrectly by merchants or their collection agencies • Pursuing the release of medical records solely for the purpose of investigating medical-related identity fraud • Contesting wrongfully incurred tax liability; or • Contesting the wrongful transfer of ownership of an insured person’s tangible property 	✓ ✓ ✓ ✓ ✓ ✓	
Fees for the re-application and re-issuance of government-issued personal identification documentation – including passports, commercial and non-commercial drivers licenses, state and federal personal identification cards, and Social Security cards compromised as a result of identity fraud	✓	
Fees charged for copies of medical records – including X-rays, obtained solely for the purpose of investigating medical-related identity fraud	✓	
Dedicated identity fraud claim unit – experts who can provide guidance to insured victim to assist in the recovery of their identity and credit history	✓	
Reasonable costs for travel and accommodations incurred by the insured person – up to a maximum payment of \$1,000 per week for a maximum period of five weeks, to: <ul style="list-style-type: none"> • Participate in the defense of lawsuits brought against the insured person by financial institutions, health care providers, merchants, other credit grantors or their collection agencies • Challenge the accuracy or completeness of any information in a consumer credit report • Participate in the criminal prosecution of the perpetrators of the identity fraud, or • File in-person loss affidavits and civil or criminal complaints with local law enforcement in the jurisdiction in which the identity fraud occurred, as required by local law 	✓ ✓ ✓ ✓	

Coverage	Travelers policy	Their policy
Family coverage – including residents of the insured person’s household, provided they are either a spouse, child under the age of 18 or parent	✓	
Daycare and eldercare expenses – incurred solely as a direct result of any identity fraud discovered during the policy period	✓	
Coverage for thefts committed by family members	✓	
Insureds choose their own attorney	✓	
Limit options – ranging from \$1,000 to \$25,000	✓	
Retention options – ranging from \$0 to \$250	✓	

Identity Fraud Resolution Service

In addition to expense reimbursement, Travelers also offers Identity Fraud Resolution Service through Identity Theft 911, which includes:

- Exclusive online education resources providing tips and information to help avoid becoming a victim
- 24/7 personal access to an expert fraud specialist
- Document replacement help (i.e., Social Security card, birth certificate, passport, etc.)

In the event of an actual identity fraud, services include:

- Step-by-step guidance through the resolution process, including unlimited assistance to restore a victim’s identity
- 3-in-1 credit reporting
- One year of free credit, cyber and fraud monitoring

Travelers knows ID Fraud.

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Kelly Ziemann
 Account Executive Director
 Private & Non-Profit Liability
 Travelers – Bond & Specialty Insurance
 1161 W. River, Ste. 150
 Boise, ID 83702
 W: 925.945.4006 C: 925.448.4561
 E: kziemann@travelers.com

June 10, 2019

Michelle Minnick
 Alliant Insurance Services, Inc.
 2180 Harvard Street, Suite 460
 Sacramento, CA 95815

RE: Small Cities Organized Risk Effort (SCORE)- A Joint Powers Authority – the Master Policy Holder Identity Fraud Expense Reimbursement Master Policy - Renewal QUOTATION ID-1000SL ID Fraud Master Declaration Renewal Policy – 106526214 Term – July 1, 2019 to July 1, 2020

Dear Michelle,

On behalf of Travelers Excess and Surplus Lines Company we are pleased to offer this pleased to offer this **renewal** quotation for **Identity Fraud Expense Reimbursement Insurance** pursuant to the following terms and conditions:

Limit of Liability	Retention	Annual Premium (includes Family Coverage and Resolution Services)
\$25,000	\$0	\$3,553

ENDORSEMENTS: The titles and headings are for convenience only. Please refer to the policy and endorsements for a description of coverage:

- ID-1006 Ed. 04-01 Schedule of Membership Programs
 “any current full-time employee, part-time employee, or elected official of a scheduled city below that is a member of Small Cities Organized Risk Effort (SCORE)- A Joint Powers Authority:

1. Biggs	7. Mt Shasta	13. Weed
2. Dunsmuir	8. Portola	14. Yreka
3. Isleton	9. Rio Dell	15. Colfax
4. Loomis	10. Shasta Lake	16. Etna
5. Loyalton	11. Susanville	17. Ft Jones
6. Montague	12. Tulelake	18. Live Oak”
- ID-1013 Ed. 05-10 Family Coverage Endorsement
- ID-1019 Ed. 05-10 Identity Fraud Resolution Services
- ID-1026 Ed. 05-10 Certificate of Insurance
- ILT-1069 Ed. 07-08 Service of Lawsuit Endorsement

COMMISSION: 15%

ASSUMPTIONS: Producer is licensed for Surplus Lines in the state of California

Master Policy Holder will provide indicated coverage as a customer/membership benefit at no additional expense to insured persons.

*The quote(s) contained in this document are valid for **30 days**. Travelers reserves the right to change the quotes in this document, or to refuse to bind coverage entirely, based on adverse change in the risk(s) to be insured prior to the effective date of the policy(ies) noted in this document.*

CONTINGENCIES: This quote is subject to the underwriter's receipt and satisfactory review of the following prior to the quotation expiration date set forth below:

1. Surplus Lines Disclosure Form

Thank you for the opportunity to offer this insurance proposal. We look forward to discussing this opportunity with you further.

Sincerely,

Kelly Ziemann



Agenda Item H.2.

LAWCX WORKERS' COMPENSATION CLAIMS AUDIT

ACTION ITEM

ISSUE: The Board of Directors will receive a copy of the recent audit performed by Farley Consulting Services for SCORE's Excess Workers' Compensation provider, LAWCX.

The review included all 20 claims that have generated incurred costs of \$75,000 or more since SCORE joined LAWCX in 1993. The Scoring Summary on page 2 of the report provides the scores for each category, with 100% compliance in all but three of them. Of those, the reserve category had two exceptions with recommendations to lower the reserves.

The concern about staffing is based on LAWCX's standard of 200 maximum med only files, with the general standard set at 250. This was mentioned at the recent LAWCX Board meeting as a very common exception among their members. s

RECOMMENDATION: Receive and file the LAWCX WC Claims Audit as presented.

FISCAL IMPACT: None.

BACKGROUND: LAWCX audits each of its member's claims every other year. SCORE conducts its own claims audit every other year as well. The SCORE Board receives and files them as issued. The last few audits for both LAWCX and SCORE have consistently been at or above industry standards overall.

ATTACHMENT(S):

1. LAWCX WC Claims Audit
2. York Response to Claims Audit dated April 5, 2019



April 2, 2019

Ms. Michelle Minnick
Alliant Insurance Services
1792 Tribute Road, #450
Sacramento, CA 95815

by email: *mminnick@alliantinsurance.com*
dorienne.zumwalt@yorkrsg.com
tammy.vitali@yorkrisk.com

LAWCX-Workers' Compensation Claims Audit – 2019 Small Cities Organized Risk Effort (SCORE)

Dear Ms. Minnick:

Enclosed is the report of the recent audit of workers' compensation claims for the Small Cities Organized Risk Effort (SCORE). This report presents SCORE's specific findings.

Thank you for the opportunity to submit this report.

Sincerely,

A handwritten signature in black ink that reads "Tim Farley". The signature is written in a cursive, flowing style.

Timothy P. Farley, CPCU
President

Workers' Compensation Claims Audit - 2019

for

Small Cities Organized Risk Effort (SCORE) LAWCX

SCOREJPA.org

Small Cities Organized Risk Effort - A Joint Powers Authority

April 2, 2019

The logo for Farley Consulting Services, LLC, featuring the letters 'FCS' in a bold, dark blue font. The letters are partially enclosed by a dark blue swoosh that curves around them from the bottom and right sides.

F A R L E Y

CONSULTING SERVICES, LLC

2311 Birdie Street ~ Oceanside, CA 92056

Phone: 760.533.3439 ~ Fax: 760.722.1760

farleyconsulting@cox.net

**An Independent Claims Management
Consulting Firm**



April 2, 2019

Ms. Michelle Minnick
Alliant Insurance Services
1792 Tribute Road, #450
Sacramento, CA 95815

LAWCX-Workers' Compensation Claims Audit - 2019

This report summarizes the results of an audit of workers' compensation claims for the Small Cities Organized Risk Effort (SCORE). FCS reviewed all 20 active indemnity claims that have generated incurred costs of \$75,000 or more, occurring since SCORE joined the LAWCX program on 7/1/93. The review was conducted from 3/23/19 through 3/25/19 via remote access to the claims management information system of York Risk Group (York), SCORE's claims administration firm in Roseville, California.

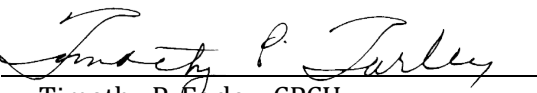
The project includes:

1. Discussions with Ms. Doriene Zumwalt of York throughout the audit process.
2. Presentation of audit findings to Ms. Zumwalt, Ms. Amber Abella, and Mr. Teng Her via teleconference on 3/28/19.
3. Receipt and consideration of York's reply to findings presented during that presentation.
4. Comparison of SCORE claims handling performance with similar California public pooling entities.
5. Evaluation of York's compliance with specific claims handling standards for LAWCX claims.

FCS appreciates the opportunity to complete this important project for SCORE.

Respectfully submitted,

FARLEY CONSULTING SERVICES

by 
Timothy P. Farley, CPCU
President

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Exhibits

Exhibit 1 – Workers' Compensation Audit Scoring Summary2

Appendix

Audit List

I. Executive Summary

The audit of 20 open claims with incurred costs of \$75,000 or more finds general compliance with LAWCX claims administration standards unique to the handling of LAWCX member claims and with accepted industry standards utilized by FCS when assessing administrator competence. The audit concludes that York is providing competent claims administration services to SCORE.

FCS provides the following observations and recommendations based on this audit:

1. York may not be adequately staffed to handle the SCORE account. The primary indemnity examiner has a compliant caseload. Ariel Leonhard has 127 indemnity claims and 20 future medical claims. Lauren Hildebrandt has a caseload of 219 future medical only claims, 22 indemnity claims, and 19 medical only claims. This exceeds the allowable maximum.
2. Case reserves for the claims reviewed are generally accurate. Two claims require adjustment. Those claims are discussed on page 4.
3. Benefit level calculations are accurate for all 20 claims. The calculations are clearly documented in York's information system.
4. Investigation is thorough on all of the claims reviewed. A majority of these claims are open for future medical care only. Most investigation has been completed for some time. One claim exhibits late initial contact of the employee. That claim is discussed on page 5.
5. Eleven of the claims reviewed involve some degree of litigation. Litigation management is effective on all 11 claims.
6. The claims reviewed comply with accepted claims handling standards for diary review. No diary deficiencies are identified.
7. York is maintaining organized claims handling material. Claim documentation was observed via access to the York Claims Connect information system. No documentation clarity deficiencies are identified.
8. The audit concludes that supervision is effective. Daily activity notes for SCORE claims exhibit consistent supervisory instruction and evaluation.
9. Seventeen of the claims reviewed qualified as reportable to excess providers. All 17 claims were reported timely to the LAWCX excess administrator. The administrator has appropriately instructed York to discontinue reporting on some of these claims due to the likelihood of no excess exposure.

These and other elements of this study are discussed in more detail in the remainder of this report.

Exhibit 1 – Workers' Compensation Audit Scoring Summary

Audit Category	2019 Audit Scores
Critical Claim Audit Areas	
Contact with injured worker*	95%
Contact with member	95%
Diary systems: how often are files reviewed?*	100%
Documentation/explanation of file activities*	100%
Planning, direction, and follow-up	100%
Medical direction and control*	100%
Handling permanent disability issues	100%
Settlement of claims and closure efforts*	100%
Organization, appearance, and claim data maintenance	100%
Direction of Special Issues and Control of Vendors	
Litigation direction and management*	100%
Rehabilitation/SJDB direction and management	100%
Investigation and subrosa activity*	100%
Subrogation identification and management	n/a
Excess insurance identification and management	100%
Excess insurance identification and reporting	100%
Financial Accountability	
Reserve adequacy and accuracy*	90%
Medical payment processing	100%
Indemnity payments processed accurately*	100%
File information equals computer data*	100%
Reconciling or “balancing” the claim file	100%

Aggregate Scoring – Weighted

The overall score achieved by York is **98.6%**. This score applies additional significance to categories marked with an asterisk (*) (weighted averaging). Those marked categories make up 75% of the scoring impact.

II. Audit Results

A. Background

The Local Agency Workers' Compensation Excess (LAWCX) Joint Powers Authority directed Farley Consulting Services, LLC (FCS) to audit the claims administration of its excess workers' compensation program to determine the efficiency, effectiveness, and consistency of claims administration services and the accuracy of loss experience reports.

Pursuant to LAWCX's Joint Exercise of Powers Agreement, each LAWCX member must have its claims audited at least every two years. The last audit of SCORE claims was conducted in March 2017.

FCS was directed to review claims with incurred costs of \$75,000 or more that occurred since SCORE joined LAWCX on 7/1/93.

This audit seeks to assure SCORE and LAWCX that York is providing effective claims administration service in compliance with California workers' compensation statutory guidelines and service requirements unique to the LAWCX program.

B. Claims Handling Analysis

This section of the report discusses specific elements of workers' compensation claims handling. Recommendations for improvement are incorporated into the discussion of each element.

1. Staffing/Caseloads

The recommended maximum open indemnity caseload is 175, including some future medical only claims. Future medical examiners can have a caseload up to 200.

Ariel Leonhard has a caseload of 127 indemnity claims and 20 future medical claims. Her caseload is compliant. Lauren Hildebrandt's caseload of 219 future medical; 22 indemnity, and 19 medical only exceeds the allowable maximum of 200.

2. Accuracy of Case Reserves

SCORE claim reserves should anticipate:

- Information contained in Form 5020 (Employer's Report of Occupational Injury or Illness)
- Information contained in Form 5021 (Physician's First Report of Injury or Illness)
- Anticipated temporary disability (TD) benefits
- Anticipated medical costs
- Employee's wage information

- Anticipated vocational rehabilitation (VR) benefits
- Anticipated permanent disability (PD) benefits
- Consideration of *Labor Code* 4850 benefits
- Life expectancy and average annual medical costs for future medical claims
- Anticipated legal expense
- Injury history information obtained through The Index System, a nationwide database subscribed to by York
- Other related injuries (apportionment)
- Incorporation of ACOEM guidelines

Two claims require reserve adjustment:

- SCWA-555997 – The current outstanding legal expense reserve of \$28,808 seems excessive. Claim activity notes indicate there is no current litigation. Subsequent notes discuss an upcoming deposition. This is inconsistent, but it is unlikely that any litigation will be extensive. FCS recommends a reserve reduction to \$5,000.
- SCWA-555849 – The current outstanding legal expense reserve of \$27,327 seems unnecessary. There is no active litigation. Some of this expense reserve may be earmarked for medical bill review. A reduction to \$5,000 is recommended.

Reserve recommendations are based on the review of files for similar public entities in California.

3. Payments/Settlements

This category evaluates:

- The accuracy of calculation and distribution of temporary disability benefits.
- The accuracy of calculation and distribution of permanent disability benefits.
- The reasonableness and accuracy of stipulated settlement or compromise and release resolutions.

The audit identified no benefit calculation errors. No deficiencies are identified.

4. Quality of Investigation

Proper investigation for SCORE workers' compensation claims includes:

- Making prompt contact with the injured employee and witnesses (48 hours from York's receipt of loss notice).
- Verifying that the injury is work related.
- Securing injury history through use of The Index System.
- Canvassing for possible witnesses to the industrial accident.

- Obtaining recorded or written statements regarding the incident from injured employees or witnesses when possible.
- Follow-up contact with medical providers to gain a clear understanding of the severity of the injury and the anticipated duration of disability.
- Obtaining police accident reports when the industrial injury is the result of a traffic accident.
- Obtaining updated wage information to accurately calculate benefits.
- Identifying claims with rehabilitation potential and effectively monitoring rehabilitation progress.
- Timely assignment of field investigation to independent contractors when necessary.
- Identification and pursuit of other parties responsible for the injury (subrogation).

York is consistently complying with these investigation criteria. The following claim lacks timely initial contact of the employee:

- SCWA-556085 – York received notice of this loss on 9/19/18. There is no documented contact of either the employee until a contact letter was issued on 9/28/18.

5. Litigation Management

Eleven of the claims reviewed involved some element of litigation. Litigation activity undertaken by defense counsel is appropriate. Requests for authority to proceed with particular activity made by counsel were responded to quickly. Data for all claims reviewed exhibits timely status updates from defense counsel.

6. Diary/Case Closure

Industry standards require that active indemnity claims generate and document some adjustor activity every 30 days. Cases similar to those reviewed for this project that have been settled by stipulated award in which the only remaining issue is future medical care can maintain an extended diary (90 to 180 days is appropriate). The following minimum activity should take place and be documented in the case file for all open active indemnity claims:

- A reassessment of the accuracy of case reserves
- Response to any inquiries from the applicant's attorney
- Response to any inquiry or comment made by defense counsel
- Response to any mail received since the previous diary review
- Identification and response to any evidence of discharge medical information or permanent and stationary status

York is consistently maintaining appropriate diaries on the claims reviewed. No diary maintenance deficiencies are identified.

7. Claim Data Organization and Documentation Clarity

Logical file organization is extremely important on workers' compensation claims. These claims can generate a great deal of medical and employment-related documentation. The adjustor's ability to properly handle a claim is directly related to his or her ability to assimilate this data and competently assess compensability, duration of benefit disbursement, and value of final PD settlement.

All material reviewed for this audit was observed via access to York's Claims Connect information system. That system is efficiently capturing vital daily claims administration activity. No documentation clarity deficiencies are identified.

8. Supervision

FCS concludes that supervisory activity complies with industry standards. Supervisory instructional notes are seen consistently in the information system.

9. Excess Reporting

Seventeen of the claims reviewed qualified for excess reporting. All 17 claims were reported timely to the LAWCX administrator.

Appendix

Audit List

Open Claims

Claimant	Claim No.
1. Beever, Kim	SCWA-556085
2. Coats, Gary	SCWA-285249
3. Cummings, James	SCWA-555704
4. Daly, Dan	SCWA-271297
5. Dyck, Eric	SCWA-555845
6. Dyck, Eric	SCWA-61038
7. Friden, Nicholas	SCWA-555997
8. Gilman, Mark	SCWA-555937
9. Goulart, Edwin	SCWA-546806
10. Henderson, Garrett	SCWA-387190
11. Hook, Jeannette	SCWA-554520
12. Kincade, Donald	SCWA-555908
13. Lewis, Ronald	SCWA-343776
14. Lewis, Ronald	SCWA-81595
15. Smith, Rohn	SCWA-68045
16. Sterling, Jason	SCWA-141519
17. Suter, Peter	SCWA-552274
18. Tracy, Russell	SCWA-555849
19. Vierra, Frank	SCWA-231393
20. Woldanski, Steven	SCWA-386445

April 5, 2019

To: Marcus Beverly, Alliant Insurance via email
Tammy Vitali, LAWCX via email

Re: Response to Audit Results for SCORE – Farley Consulting Services

Dear Mr. Beverly and Ms. Vitali,

This letter is in response to the Farley Consulting Services audit report dated April 2, 2019 for LAWCX and its member, SCORE. We note the overall score of 98.6% and have reviewed the audit findings. We are pleased to have scored 100% in the majority of the categories. Please accept the following response to the audit as well as our plan on how we intend to meet the LAWCX caseload requirements for the future medical claims.

The Auditor identified two claims where he recommended a reserve adjustment. After review of the two claims, we recommend maintaining the reserve on one of the identified claims until settlement has been approved. We reduced the reserves on the other claim in accordance with the auditor's recommendations. The auditor also indicated that the initial contacts on one claim were not conducted timely. After review, we note the contacts were made within 24 hours and therefore, should be considered timely.

To meet the LAWCX caseload requirements, we have moved the SCORE future medical files to senior claims examiner, Rachelle Duesing. With the addition of the SCORE future medical claims, she will have 113 indemnity claims and 50 future medical claims.

We appreciate our partnership with SCORE in administering workers compensation benefits to the member's injured employees. We are dedicated in our commitment to provide excellent claims handling to the SCORE members. Please let us know if you have any questions or need additional information.

Sincerely,

Teng Her
Senior Manager Claims Workers Compensation

cc: Jeff Ponta
Bettina Hooper
Dori Zumwalt



**Small Cities Organized Risk Effort
Board of Directors Meeting
June 14, 2019**

Agenda Item H.3.

LXIPOL MEMORANDUM OF UNDERSTANDING (MOU)

ACTION ITEM

ISSUE: The current Memorandum of Understanding with Lexipol has been updated to include the cost of providing Daily Training Bulletins (DTBs) for all seven member police departments. Documentation of such training has been an essential element in the defense of police civil rights suits and is recommended by the Program Administrators as a cost-effective way to prevent and defend such claims.

RECOMMENDATION: Approve annual subscription to Lexipol including Daily Training Bulletins (DTB's) for all members with a police force.

FISCAL IMPACT: Total funding of \$27,468, a flat renewal as compared to last year, including DTBs for all member police departments.

BACKGROUND: SCORE began funding member subscriptions to Lexipol in 2007. SCORE pays for member police agencies to subscribe to the Lexipol on-line policy and procedure manual to maintain up-to-date general orders and daily training topics for their operations. The Program Administrators have arranged for Lexipol to invoice SCORE directly with all members having a 7/1 renewal date, rather than having members pay and submit invoices for reimbursement at various times throughout the year.

ATTACHMENT(S): None.



Agenda Item H.4.

**NOMINATION AND SELECTION OF SCORE
SECRETARY AND MEMBER AT LARGE**

ACTION ITEM

ISSUE: Due to a recent vacancy on the SCORE Executive Committee the Board is asked to consider a nomination for the positions of SCORE Secretary and Member-at-Large.

Current Member-at-Large John Duckett has been asked and agreed to be nominated to the Secretary position. If the Board approves him filling that position, an opening for the Member-at-Large position is created. The Program Administrators have solicited interest in the positions and will ask for nominations from the floor.

RECOMMENDATION: Solicit nominations and elect a new Secretary and/or Member-at-Large to the SCORE Executive Committee to fill vacancies until July 1, 2020.

FISCAL IMPACT: None

BACKGROUND: The President, Vice President, Secretary, Treasurer and Member-At-Large are elected in each even numbered year and serve for a term of two years, beginning in July of the year elected. Currently, Mr. Steve Baker holds the office of the President of SCORE, Mr. Wes Heathcock holds the office of Vice-President, Mr. Roger Carroll holds the office of Treasurer and Mr. John Duckett holds the office of Executive Committee Member-At-Large. A recent vacancy has created an open position of SCORE Secretary which was held by Brooke Kerrigan.

ATTACHMENTS: None



Agenda Item H.5.

DELEGATION OF INVESTMENT AUTHORITY TO SCORE TREASURER

ACTION ITEM

ISSUE: Annually, the Board is asked to review and approve a resolution authorizing the SCORE Treasurer to invest or reinvest funds, including the sale or exchange of securities.

RECOMMENDATION: Delegate investment authority to the Treasurer by approving Resolution 19-01.

FISCAL IMPACT: None

BACKGROUND: Government Code 53607 provides for delegation of the authority of the legislative body of a local agency to invest funds to the Treasurer. However, such delegation cannot exist beyond one year, so the Board needs to re-authorize the Treasurer to invest the funds for SCORE.

ATTACHMENTS: SCORE Resolution 19-01

REFERENCE: Government Code Sections:

- 53607. The authority of the legislative body to invest or to reinvest funds of a local agency, or to sell or exchange securities so purchased, may be delegated for a one-year period by the legislative body to the treasurer of the local agency, who shall thereafter assume full responsibility for those transactions until the delegation of authority is revoked or expires, and shall make a monthly report of those transactions to the legislative body. Subject to review, the legislative body may renew the delegation of authority pursuant to this section each year.
- 16429.1.(b) Notwithstanding any other law, a local governmental official, with the consent of the governing body of that agency, having money in its treasury not required for immediate needs, may remit the money to the Treasurer for deposit in the Local Agency Investment Fund for the purpose of investment.



RESOLUTION 19-01

RESOLUTION AUTHORIZING INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND

WHEREAS, Pursuant to Chapter 730 of the statutes of 1976 Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer, and

WHEREAS, The Small Cities Organized Risk Effort (SCORE) Board of Directors does hereby find that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with the provisions of Section 16429.1 of the Government Code for the purposes of investment stated therein is in the best interest of Small Cities Organized Risk Effort.

NOW THEREFORE, BE IT RESOLVED, that the SCORE Board of Directors does hereby authorize the deposit and withdrawal of Small Cities Organized Risk Effort monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16428.1 of the Government Code for the purpose of investment as stated therein, and verification by the State Treasurer’s Office of all banking information provided in that regard.

BE IT FURTHER RESOLVED, that the following Small Cities Organized Risk Effort officers or their successors in office shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund effective immediately:

- SCORE Treasurer – Roger Carroll

I hereby certify that the foregoing is a full, true and correct copy of Resolution No. 19-01 duly and regularly adopted and passed at a regular meeting of the Board of Directors of the Small Cities Organized Risk Effort held on the 14th day of June 2019, by the following vote:

AYES:

NAYS: None.

ABSENT:

ABSTAIN: None.

SCORE President, Steve Baker

SCORE Secretary



**Small Cities Organized Risk Effort
Board of Directors Meeting
June 14, 2019**

Agenda Item H.6.

CRIME COVERAGE FOR SCORE TREASURER

ACTION ITEM

ISSUE: The Board is asked to replace the expiring bond for the SCORE Treasurer with a more comprehensive Crime Policy for the JPA itself, including the SCORE Treasurer. SCORE has traditionally provided a bond for the Treasurer in the amount of \$250,000 for Employee Theft, at a current cost of \$575.

Given the limitations of that coverage, and the implementation of a new process for electronic bill payments, the Program Administrators have obtained a quote for the JPA for the same coverage the members themselves have in the Crime Program.

The attached proposal provides more details regarding the coverages provided, with a \$1,000,000 limit and \$2,500 deductible for Employee Theft, Forgery or Alteration, Robbery, and Computer Fraud, among others. The policy also includes sublimits for impersonation fraud, loss or damage to client property, and expenses incurred in establishing a loss.

RECOMMENDATION: Approve purchase of Crime Policy with a limit of \$1 million dollars for the SCORE JPA, including the SCORE Treasurer.

FISCAL IMPACT: \$1,100

BACKGROUND: Since 2005 the SCORE JPA has purchased a Crime Bond in the amount of \$250,000 with a \$1,000 deductible for the SCORE Treasurer and the duties associated with the position. Given the coverage provided by the bond is limited as compared to the ACIP Crime Program the board is asked to consider expanding the coverages and increasing the limit of Crime insurance to \$1 Million dollars.

ATTACHMENTS: SCORE ACIP 2019-2020 Proposal

The background of the top half of the page is a photograph of a modern glass building facade. The glass reflects the sky and surrounding environment. A person is visible walking on a balcony or walkway within the building, silhouetted against the light. The overall color palette is dominated by blues and greys.

Small Cities Organized Risk Effort (SCORE)

2019 – 2020

ALLIANT CRIME INSURANCE PROGRAM (ACIP) Government Crime Insurance Proposal

Presented by:

Tom E. Corbett, Senior Vice President
Mariana C. Salyer, CISR, Program Specialist- Lead

Alliant Insurance Services, Inc.
1301 Dove Street, Suite 200
Newport Beach, CA 92660
O 949 756 0271
F 619 699 0906

CA License No. 0C36861
Page 108 of 250

www.alliant.com

2019-2020 Alliant Crime Insurance Program Government Crime Insurance Proposal Small Cities Organized Risk Effort (SCORE)

Named Insured / Additional Named Insureds

First Named Insured(s)

Small Cities Organized Risk Effort

Additional Named Insured(s)

As per Application on file

NAMED INSURED DISCLOSURE

- The first named insured is granted certain rights and responsibilities that do not apply to other policy named insureds and is designated to act on behalf of all insureds for making policy changes, receiving correspondence, distributing claim proceeds, and making premium payments.
- **Are ALL entities listed as named insureds?** Coverage is **not** automatically afforded to all entities unless specifically named. Confirm with your producer and service team that all entities to be protected are on the correct policy. Not all entities may be listed on all policies based on coverage line.
- Additional named insured is (1) A person or organization, other than the first named insured, identified as an insured in the policy declarations or an addendum to the policy declarations. (2) A person or organization added to a policy after the policy is written with the status of named insured. This entity would have the same rights and responsibilities as an entity named as an insured in the policy declarations (other than those rights and responsibilities reserved to the first named insured).
- Applies to Professional Liability, Pollution Liability, Directors & Officers Liability, Employment Practices Liability, Fiduciary Liability policies (this list not all inclusive). Check your Policy language for applicability. These policies provide protection to the Named Insured for claims made against it alleging a covered wrongful act. Coverage is not afforded to any other entities (unless specifically added by endorsement or if qualified as a "Subsidiary" pursuant to the policy wording) affiliated by common individual insured ownership or to which indemnification is otherwise contractually owed. If coverage is desired for affiliated entities or for contractual indemnities owed, please contact your Alliant Service Team with a full list of entities for which coverage is requested. With each request, include complete financials and ownership information for submission to the carrier. It should be noted, that the underwriter's acceptance of any proposed amendments to the policy, including expansion of the scope of "Insureds" under the policy could result in a potential diminution of the applicable limits of liability and/or an additional premium charge.

2019-2020 Alliant Crime Insurance Program
Government Crime Insurance Proposal
Small Cities Organized Risk Effort (SCORE)

Line of Coverage
Government Crime Coverage

INSURANCE COMPANY:	National Union Fire Insurance Company of Pittsburgh, PA (AIG)
A.M. BEST RATING:	A (Excellent); Financial Size Category: XV (\$2 Billion or greater) Verified on May 14, 2019
STANDARD & POOR'S RATING:	A+, Strong Financial Security Verified on May 14, 2019
STATE STATUS:	Admitted
PROGRAM POLICY/COVERAGE TERM:	July 1, 2019 – July 1, 2020
RETROACTIVE DATE:	Policy Inception
COVERAGE:	Government Crime Policy on Discovery form including the following coverages: <ul style="list-style-type: none"> • Employee Theft – Per Loss Coverage - including Faithful Performance of Duty • Forgery or Alteration - including Credit, Debit, or Charge Card Forgery • Inside the Premises – Theft of Money and Securities • Inside the Premises – Robbery & Safe Burglary of Other Property • Outside the Premises - Money, Securities and Other Property • Computer Fraud • Funds Transfer Fraud • Money Orders & Counterfeit Money
LIMITS:	\$1,000,000
DEDUCTIBLE:	\$2,500
ANNUAL PREMIUM:	\$1,100

2019-2020 Alliant Crime Insurance Program
Government Crime Insurance Proposal
Small Cities Organized Risk Effort (SCORE)

Line of Coverage
Government Crime Coverage - Continued

MINIMUM EARNED PREMIUM:	None
POLICY AUDITABLE:	No
DESIGNATED AGENTS AS ENDORSED:	<p>None Reported</p> <p>If your entity has a written agreement in place with any person, partnership or corporation to act as your Designated Agent and needs to be included for coverage, please contact Alliant to request approval.</p>
ENDORSEMENTS (including but not limited to):	<ul style="list-style-type: none"> • California Changes • Additional Named Insured – Identifies individual member limit and deductible • Add Faithful Performance of Duty Coverage for Government Employees – Employee Theft Per Loss Limit • Revision of Discovery and Prior Theft or Dishonesty \$25,000 Sub-Limit, Risk Management Department or other department designated to handle insurance matters for the named insured. • Cancellation of Policy Amended –120 Days • Bonded Employees Exclusion Deleted endorsement • Add Credit, Debit or Charge Card Forgery • Include Specified Non-Compensated Officers as Employees - ALL • Include Chairperson and Members of Specified Committees – ALL • Include Designated Persons or Classes of Persons as Employees – Any Directors or Trustees of any of those named as insured; Any board members of any of those named as insured, Any elected or appointed officials • Include Volunteer Workers as Employees • Include Treasurers or Tax Collectors as Employees • Include Expenses Incurred to Establish Amount of Covered Loss - \$75,000 Sub-limit • Employee Post Termination Coverage – 90 Days • Cancellation Amendatory (Return Pro-Rata) • Include Leased Workers as Employees Endorsement • Notice of Claim Reporting by Email • Economic Sanctions (excludes loss payments in violation of economic or trade sanctions)

2019-2020 Alliant Crime Insurance Program Government Crime Insurance Proposal Small Cities Organized Risk Effort (SCORE)

ENDORSEMENTS (including but not limited to) Cont.:

- Omnibus Named Insured
- Vendor Theft - \$1,000,000 Limit excess of vendor insurance policy required by contract. If vendor policy is not valid or collectible, this Coverage not applicable if crime insurance is not required in a written agreement
- Conditions Amended – Subrogation of Faithful Performance of Duty Claims – With respect to losses resulting from the failure of any employee to faithfully perform his or her duties as prescribed by law, the company may subrogate only due to actual fraud, corruption, actual malice, or where the employee or a person or entity was unjustly enriched as a result of the employees failure to faithfully perform his or her duties as prescribed by law.
- Third Party Coverage – Loss of or damage to ‘Client Property’ arising out of your indemnification of your ‘Client’ for any dishonest or fraudulent act(s) committed by your employee but only when and to the extent that you are liable for such indemnification pursuant to the terms of the policy. – Sublimit \$250,000 with a \$25,000 Deductible.
- Impersonation Fraud Endorsement –Sublimit \$250,000 with \$25,000 Retention – Does not apply to any losses prior to 07/01/2015 – **updated to reflect this sublimit/retention is primary to other insurance.**
- Blanket Joint Loss Payable- Where legally permissible
- Forms Index Endorsement

EXCLUSIONS (Including but not limited to):

- Unauthorized disclosure of confidential information
- Governmental Action
- Indirect Loss
- Legal Fees and Expenses
- Nuclear Hazard
- Pollution
- War and Military Action
- Inventory Shortages
- Trading losses
- Accounting or Arithmetical Errors or Omissions
- Exchanges or Purchases
- Fire
- Money Operated Devices
- Motor Vehicles or Equipment and Accessories
- Transfer or Surrender or Property
- Vandalism
- Voluntary Parting of Title to Possession of Property

PROPOSAL VALID UNTIL:

June 30, 2019

**2019-2020 Alliant Crime Insurance Program
Government Crime Insurance Proposal
Small Cities Organized Risk Effort (SCORE)**

CLAIMS REPORTING PROCEDURE:

AIG
Financial Lines Claims
P.O. Box 25947
Shawnee Mission, KS 66225
Fax: 866-227-1750
Email: c-claim@aig.com

Please forward a copy of the loss to the following Alliant Claim Advocates:

Alliant Insurance Services, Inc.
Attn: Robert Frey, Senior Vice President
100 Pine Street, 11th Floor
San Francisco, CA 94111
Phone: 415-403-1400
Fax: 415-403-1466
E-Mail: rfrey@alliant.com

Alliant Insurance Services, Inc.
Attn: Elaine Tizon, Assistant Vice President
100 Pine Street, 11th Floor
San Francisco, CA 94111
Phone: 415-403-1400
Fax: 415-403-1458
E-Mail: etizon@alliant.com

SUBJECTIVITIES:

- Signed and currently dated "Request to Bind" page.
- Payment to Alliant is due within 25 Days of Binding

BROKER:

**ALLIANT INSURANCE SERVICES, INC.
Newport Beach, CA**

Tom E. Corbett, Senior Vice President
Mariana C. Salyer, CISR, Program Specialist- Lead

See Disclaimer Page for Important Notices and Acknowledgement

2019-2020 Alliant Crime Insurance Program Government Crime Insurance Proposal Small Cities Organized Risk Effort (SCORE)

Disclosures

This proposal of insurance is provided as a matter of convenience and information only. All information included in this proposal, including but not limited to personal and real property values, locations, operations, products, data, automobile schedules, financial data and loss experience, is based on facts and representations supplied to Alliant Insurance Services, Inc. by you. This proposal does not reflect any independent study or investigation by Alliant Insurance Services, Inc. or its agents and employees.

Please be advised that this proposal is also expressly conditioned on there being no material change in the risk between the date of this proposal and the inception date of the proposed policy (including the occurrence of any claim or notice of circumstances that may give rise to a claim under any policy which the policy being proposed is a renewal or replacement). In the event of such change of risk, the insurer may, at its sole discretion, modify, or withdraw this proposal, whether or not this offer has already been accepted.

This proposal is not confirmation of insurance and does not add to, extend, amend, change, or alter any coverage in any actual policy of insurance you may have. All existing policy terms, conditions, exclusions, and limitations apply. For specific information regarding your insurance coverage, please refer to the policy itself. Alliant Insurance Services, Inc. will not be liable for any claims arising from or related to information included in or omitted from this proposal of insurance.

Alliant embraces a policy of transparency with respect to its compensation from insurance transactions. Details on our compensation policy, including the types of income that Alliant may earn on a placement, are available on our website at www.alliant.com. For a copy of our policy or for any inquiries regarding compensation issues pertaining to your account you may also contact us at: Alliant Insurance Services, Inc., Attention: General Counsel, 701 B Street, 6th Floor, San Diego, CA 92101.

Analyzing insurers' over-all performance and financial strength is a task that requires specialized skills and in-depth technical understanding of all aspects of insurance company finances and operations. Insurance brokerages such as Alliant Insurance typically rely upon rating agencies for this type of market analysis. Both A.M. Best and Standard and Poor's have been industry leaders in this area for many decades, utilizing a combination of quantitative and qualitative analysis of the information available in formulating their ratings.

A.M. Best has an extensive database of nearly 6,000 Life/Health, Property Casualty and International companies. You can visit them at www.ambest.com. For additional information regarding insurer financial strength ratings visit Standard and Poor's website at www.standardandpoors.com.

Our goal is to procure insurance for you with underwriters possessing the financial strength to perform. Alliant does not, however, guarantee the solvency of any underwriters with which insurance or reinsurance is placed and maintains no responsibility for any loss or damage arising from the financial failure or insolvency of any insurer. We encourage you to review the publicly available information collected to enable you to make an informed decision to accept or reject a particular underwriter. To learn more about companies doing business in your state, visit the Department of Insurance website for that state.

2019-2020 Alliant Crime Insurance Program Government Crime Insurance Proposal Small Cities Organized Risk Effort (SCORE)

NY Regulation 194

Alliant Insurance Services, Inc. is an insurance producer licensed by the State of New York. Insurance producers are authorized by their license to confer with insurance purchasers about the benefits, terms and conditions of insurance contracts; to offer advice concerning the substantive benefits of particular insurance contracts; to sell insurance; and to obtain insurance for purchasers. The role of the producer in any particular transaction typically involves one or more of these activities.

Compensation will be paid to the producer, based on the insurance contract the producer sells. Depending on the insurer(s) and insurance contract(s) the purchaser selects, compensation will be paid by the insurer(s) selling the insurance contract or by another third party. Such compensation may vary depending on a number of factors, including the insurance contract(s) and the insurer(s) the purchaser selects. In some cases, other factors such as the volume of business a producer provides to an insurer or the profitability of insurance contracts a producer provides to an insurer also may affect compensation.

The insurance purchaser may obtain information about compensation expected to be received by the producer based in whole or in part on the sale of insurance to the purchaser, and (if applicable) compensation expected to be received based in whole or in part on any alternative quotes presented to the purchaser by the producer, by requesting such information from the producer.

Other Disclosures / Disclaimers

FATCA:

The Foreign Account Tax Compliance Act (FATCA) requires the notification of certain financial accounts to the United States Internal Revenue Service. Alliant does not provide tax advice so please contact your tax consultant for your obligation regarding FATCA.

Claims Reporting:

Your policy will come with specific claim reporting requirements. Please make sure you understand these obligations. Contact your Alliant Service Team with any questions.

Certificates / Evidence of Insurance

A certificate is issued as a matter of information only and confers no rights upon the certificate holder. The certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by a policy. Nor does it constitute a contract between the issuing insurer(s), authorized representative, producer or certificate holder.

You may have signed contracts, leases or other agreements requiring you to provide this evidence. In those agreements, you may assume obligations and/or liability for others (Indemnification, Hold Harmless) and some of the obligations that are not covered by insurance. We recommend that you and your legal counsel review these documents.

2019-2020 Alliant Crime Insurance Program Government Crime Insurance Proposal Small Cities Organized Risk Effort (SCORE)

Other Disclosures / Disclaimers - Continued

In addition to providing a certificate of insurance, you may be required to name your client or customer on your policy as an additional insured. This is only possible with permission of the insurance company, added by endorsement and, in some cases, an additional premium.

By naming the certificate holder as additional insured, there are consequences to your risks and insurance policy including:

- Your policy limits are now shared with other entities; their claims involvement may reduce or exhaust your aggregate limit.
- Your policy may provide higher limits than required by contract; your full limits can be exposed to the additional insured.
- There may be conflicts in defense when your insurer has to defend both you and the additional insured.

See Request to Bind Coverage page for acknowledgment of all disclaimers and disclosures.

**2019-2020 Alliant Crime Insurance Program
Government Crime Insurance Proposal
Small Cities Organized Risk Effort (SCORE)**

Request to Bind Coverage
Small Cities Organized Risk Effort

We have reviewed the proposal and agree to the terms and conditions of the coverages presented. We are requesting coverage to be bound as outlined by coverage line below:

Coverage Line	Bind Coverage for:	Annual Premium
ACIP Government Crime Program Policy Period: July 1, 2019- July 1, 2020	<input type="checkbox"/> \$1,000,000 LIMIT \$2,500 DEDUCTIBLE	\$1,100

This Authorization to Bind Coverage also acknowledges receipt and review of all disclaimers and disclosures, including exposures used to develop insurance terms, contained within this proposal.

_____	_____
Signature of Authorized Insurance Representative	Date

Title	

Printed / Typed Name	

This proposal does not constitute a binder of insurance. Binding is subject to final carrier approval. *The actual terms and conditions of the policy will prevail.*

LUNCHTIME PRESENTATION

APIP BREACH RESPONSE ENDORSEMENT OPTION

ACTION ITEM

ISSUE: Options for excess Cyber coverage have changed for this renewal, with the introduction of the Breach Response Endorsement Option. This Option allows members to increase the coverage and services provided by the APIP program from the insurer, Beazley Breach Solutions. The attached summary of the Option includes a description of the enhancements available, including increased limits, lower deductibles, and post-breach remedial services.

The options are available for SCORE members as a group or on a stand-alone basis.

OPTIONS

1. Maintain standard cyber coverage and limits provided by the APIP policy.
2. Request a quote for or decline the endorsement option for the JPA.
3. Members individually may request a quote for the endorsement – please express interest at the meeting or contact any member of the Administrator team.

RECOMMENDATION: Consider request for quote and authorize President to request or decline a proposal for the Beazley Breach Response Endorsement by signing the attached form.

FISCAL IMPACT: To be determined

BACKGROUND: The JPA’s property policy through APIP includes Cyber Liability coverage. Each member of the JPA has its own \$2 million Cyber Liability annual aggregate limit with sublimit of \$1 million for Privacy Notification costs. The Privacy Notification costs erode the annual aggregate. *The Cyber Liability program as a whole has a \$25 million annual aggregate for all insureds or members in the program combined.*

With the increase in cyber attacks, the Breach Response Endorsement is available and can be purchased at any time throughout the policy period. This replaces the two separate options previously offered to provide dedicated limits for individual members and aggregate limits for the JPA.

ATTACHMENT(S): APIP Breach Response Endorsement Option Summary and Request/Declination

Presentation will be a handout at the meeting

APIP Breach Response Endorsement Option



Dear valued APIP client:

Beazley Group - Lloyd's of London Syndicate 2623 and 623 (Beazley) has been a trusted partner to the APIP program over 10 years, providing cyber coverage to Insureds at a nominal cost.

In the last few years there has been a noted increase in the number of cyber attacks. Due to the current cyber climate, Alliant believes it is important to review the limits and coverages available to our insureds and to provide additional options and services.

Alliant and Beazley working together have created an option to augment your current cyber coverage Beazley's Breach Response endorsement. Even if you believe the current cyber limits available through APIP are sufficient, it may be worth investing time to have your Alliant broker discuss the benefits of enhanced coverage. Organizations with the most robust cyber security protection are still susceptible to human error, a third party mishandling your information, or a rogue employee.

Currently, APIP insureds have \$2 million in cyber limits which includes services related to a data breach with a sub-limit up to \$1 million for Privacy Notification Costs. More information on the option to enhance your coverage via the Breach Response endorsement is described below:

APIP – Beazley Breach Response Endorsement Option

- Separating privacy notifications from the dollar limit and specifying the number of covered notifications so that notifications do not erode the APIP cyber limit
 - Privacy Notification Costs include notifying individuals affected, credit monitoring and call center services
- Standalone limit for legal, forensics, crisis management or public relations firms which do not erode the APIP cyber limit
- Increase of Breach Response Costs limit to \$2 million (coverage under APIP cyber is \$1 million)
- Lower deductibles for privacy notification services and legal, forensics, crisis management and public relations coverage
- Hands-on pre and post loss consultation from an expert team of cyber risk professionals
- Extensive risk management resources available for your organizations' stakeholders (Legal, IT, Risk, Compliance, etc.)
- Post Breach Remedial Services – 100 hours provided by Lodestone Security
- Short form application required for new Members. Statement of fact required for Members with an existing Breach Response endorsement

APIP policy excess limits note: Quotes for policy excess limits are not included in the above, and can be obtained upon request. Further information may not be required depending on insurance carrier. If needed, it will be the same information as requested for the Breach Response endorsement.

- Provides dedicated, excess limits above the APIP cyber program
- Provides dedicated, excess limits above the increased Breach Response Costs limit of \$2 million
 - Coverage is within the policy limit
- Provides dedicated, excess sublimits above privacy notification costs
 - Options available for coverage within the policy limit or outside the policy limit

A Breach Response endorsement indication can be provided in 5-7 business days. Contact your Alliant broker or Account Representative for more information by returning the attached document. Thank you.

APIP Breach Response Endorsement Option

APIP – Beazley Breach Response Endorsement Option:

Request:

Our Entity requests a proposal for the APIP – Beazley Breach Response Endorsement Option.

Declination:

Our Entity is not interested in the APIP – Beazley Breach Response Endorsement Option that has been offered to us. We understand that Alliant has access to cyber insurance markets and can provide a quote for us in the future if we become interested. We decline to purchase the APIP – Beazley Breach Response Endorsement Option at this time.

Small Cities Organized Risk Effort

Signature

Date

Print Name and Title

Please return this page to your Alliant representative.

Premium for APIP – Beazley Breach Response Endorsement Option is excluded from the APIP Property Proposal.



Agenda Item H.7.a

PROPERTY PROGRAM RENEWAL PROPOSAL

ACTION ITEM

ISSUE: The Board of Directors annually reviews and approves SCORE’s Property Program renewal, currently placed through the Alliant Property Insurance Program (APIP). For FY 19/20 SCORE’s Total Insurable Values (TIV) increased 1.2%, to \$350,006,110. Given SCORE’s recent loss history and the catastrophic losses to the industry as a whole, the Program Administrators previously budgeted for a 20% increase. With the increase in TIV the total increase to renew as expiring is 19.5%. For comparison, the values and premiums for a \$5,000 property deductible are listed below, though SCORE chose a \$10,000 deductible in 2017/18 to drop the premium to \$386,785. The quotes are below:

<u>Small Cities Organized Risk Effort (SCORE)</u>	<u>2017/18</u> <u>\$5,000 Deductible</u>	<u>2018/19</u> <u>\$5,000 Deductible</u>	<u>2019/20</u> <u>\$5,000 Deductible</u>	<u>Variance</u> <u>2018 to 2019</u>
Total Insurable Values:	\$ 310,454,759	\$ 345,963,476	\$ 350,006,110	\$4,042,634
Total Annual Premium:	\$ 426,264	\$510,658	\$610,849	\$100,191

The attached Executive Summary provides a listing of changes to the Property coverage for FY 19/20. Most of the changes are clarifications but there is a decrease in the Tax Interruption limit.

RECOMMENDATION: Approve the FY 19/20 Property Insurance Renewal and the FY 19/20 Property Premium Deposit Calculations per the attached.

FISCAL IMPACT: The projected total premium for a \$5,000 property deductible, with \$10,000 auto physical damage deductible, is \$610,849

BACKGROUND: SCORE provides optional property insurance for their members through the Alliant Property Insurance Program. This is a joint purchase insurance program currently providing members up to \$1,000,000,000 in all risk limits. Premiums are based on each member’s exposures which are provided via a schedule of insured locations.

For the last three years SCORE has received notices to anticipate rates increasing as a result of the group’s loss history. In 2017 SCORE increased the deductible from \$5,000 to \$10,000 *and* received a 20% increase due to losses coupled with an increase in Total Insured Values. In 2018 members elected to decrease their deductible back to \$5,000. The Program Administrators requested proposals for a \$5,000 property and auto deductible for FY 19/20 but the \$5,000 auto option was not available.



BACK TO AGENDA

**Small Cities Organized Risk Effort
Board of Directors Meeting
June 14, 2019**

Agenda Item H.7.a. (Continued)

ATTACHMENT(S):

\$5,000 Deductible

1. Property Deposit Calculations
2. Executive Summary
3. SCORE Property Proposal
4. SCORE Boiler and Machinery Proposal
5. SCORE Cyber Liability Proposal
6. Breach Response Endorsement Option
7. SCORE Pollution Liability Proposal
8. List of Named Insureds
9. APIP Proposal Schedule of Carriers
10. SCORE Total Insured Values Summary
11. TRIA Selection
12. Surplus Lines Disclosure
13. Claims Acknowledgement and Procedures

SCORE APIP Property Renewal FY 2019-2020 PROPOSED

\$5K DEDUCTIBLE

Formula/Allocation	Determined by BOD vote	Pulled from Oasys	Pulled from Oasys	Pulled from Oasys	Pulled from Oasys	Pulled from Oasys	Total Values x Rate	TIV x Excess Rate	Pulled from Oasys	B&M Values x Rate	Pulled from Oasys	CEV x Rate			
MEMBER ENTITY	Property Deductible	Real Property Values	Personal Property Values	Income & Rents (incl Tax Interruption)	Total Values (NOT incl Vehicles & Contractor Eq)	Total Insured Values incld Real, Personal, BI, COC (TIV) (includes Vehicles & CE)	Actual Course of Construction (COC) Values	Course of Construction Premium	Property Premium	Excess Property Premium	Boiler & Machinery Deductible	Boiler & Machinery Values	Excess Boiler & Machinery Premium	Contractor's Equipment Values (CEV)	Contractor's Equipment Premium
Rate/Amount								0.0987232	0.1113261	0.0301434			0.0010580		0.0747910
Biggs	\$5,000	\$7,204,079	\$2,760,400	\$0	\$9,964,479	\$10,498,779	\$0	\$0	\$11,093	\$3,165	\$10,000	\$9,964,479	\$105	\$211,300	\$158
Colfax	\$5,000	\$9,466,858	\$3,482,900	\$0	\$12,949,758	\$15,515,027	\$0	\$0	\$14,416	\$4,677	\$10,000	\$12,949,758	\$137	\$1,009,209	\$755
Dunsmuir	\$5,000	\$15,699,700	\$2,380,700	\$18,000	\$18,098,400	\$19,223,925	\$0	\$0	\$20,148	\$5,795	\$10,000	\$18,098,400	\$191	N/A	N/A
Etna	\$5,000	\$8,033,800	\$622,100	\$8,000	\$8,663,900	\$9,215,647	\$0	\$0	\$9,645	\$2,778	\$10,000	\$8,663,900	\$92	N/A	N/A
Fort Jones	\$5,000	\$4,168,900	\$635,800	\$7,000	\$4,811,700	\$5,342,200	\$0	\$0	\$5,357	\$1,610	\$10,000	\$4,811,700	\$51	N/A	N/A
Isleton	\$5,000	\$4,789,600	\$636,400	\$0	\$5,426,000	\$6,645,782	\$0	\$0	\$6,041	\$2,003	\$10,000	\$5,426,000	\$57	\$207,600	\$155
Live Oak	\$5,000	\$24,410,532	\$10,579,599	\$131,000	\$35,121,131	\$37,390,711	\$0	\$0	\$39,099	\$11,271	\$10,000	\$35,121,131	\$372	\$855,600	\$640
Loomis	\$5,000	\$2,888,600	\$394,000	\$0	\$3,282,600	\$3,665,676	\$0	\$0	\$3,654	\$1,105	\$10,000	\$3,282,600	\$35	N/A	N/A
Loyalton	\$5,000	\$7,778,900	\$1,604,900	\$10,000	\$9,393,800	\$11,140,893	\$0	\$0	\$10,458	\$3,358	\$10,000	\$9,393,800	\$99	\$380,000	\$284
Montague	\$5,000	\$9,553,000	\$3,403,100	\$0	\$12,956,100	\$14,809,100	\$0	\$0	\$14,424	\$4,464	\$10,000	\$12,956,100	\$137	\$120,500	\$90
Mt. Shasta	\$5,000	\$8,610,201	\$2,951,300	\$459,000	\$12,020,501	\$12,028,301	\$0	\$0	\$13,382	\$3,626	\$10,000	\$12,020,501	\$127	\$7,800	\$6
Portola	\$5,000	\$6,101,500	\$1,027,400	\$0	\$7,128,900	\$8,424,400	\$0	\$0	\$7,936	\$2,539	\$10,000	\$7,128,900	\$75	\$295,000	\$221
Rio Dell	\$5,000	\$9,535,400	\$6,063,800	\$5,000	\$14,806,500	\$16,014,784	\$797,700	\$788	\$16,484	\$4,827	\$10,000	\$15,604,200	\$165	\$252,577	\$189
Shasta Lake	\$5,000	\$42,483,753	\$19,618,500	\$50,874	\$53,505,927	\$64,161,880	\$8,647,200	\$8,537	\$59,566	\$19,341	\$10,000	\$62,153,127	\$658	\$204,403	\$153
Susanville	\$5,000	\$18,522,015	\$5,584,167	\$139,000	\$24,245,182	\$28,836,538	\$0	\$0	\$26,991	\$8,692	\$10,000	\$24,245,182	\$257	\$117,300	\$88
Tulelake	\$5,000	\$7,862,454	\$2,524,900	\$95,858	\$10,483,212	\$11,058,212	\$0	\$0	\$11,671	\$3,333	\$10,000	\$10,483,212	\$111	N/A	N/A
Weed	\$5,000	\$11,915,022	\$2,595,680	\$0	\$14,510,702	\$17,655,876	\$0	\$0	\$16,154	\$5,322	\$10,000	\$14,510,702	\$154	\$1,177,039	\$880
Yreka	\$5,000	\$39,921,292	\$11,902,400	\$47,300	\$51,870,992	\$58,378,379	\$0	\$0	\$57,746	\$17,597	\$10,000	\$51,870,992	\$549	\$5,212,339	\$3,898
Grand Total		\$238,945,606	\$78,768,046	\$971,032	\$309,239,784	\$350,006,110	\$9,444,900	\$9,324	\$344,265	\$105,504		\$318,684,684	\$3,372	\$10,050,667	\$7,517
Grand Total FY 18-19		\$216,485,351	\$68,033,266	\$459,674	\$284,978,291	\$310,454,759	\$1,158,946	\$889	\$217,721	\$55,508		\$284,978,291	\$2,869	\$6,889,752	\$3,950
\$ Change		\$22,460,255	\$10,734,780	\$511,358	\$24,261,493	\$39,551,351	\$8,285,954	\$8,435	\$126,543	\$49,996		\$33,706,393	\$503	\$3,160,915	\$3,567
% Change		10.37%	15.78%	111.24%	8.51%	12.74%	714.96%	949%	58.12%	90.07%		11.83%	17.51%	45.88%	90.31%

SCORE APIP Property Renewal FY 2019-2020

\$5K DEDUCTIBLE

Formula/Allocation	Auto Physical Damage Deductible	Auto Physical Damage Values	Auto Values x		Terrorism Premium	Cyber Liability Premium	Pollution Premium	SL Taxes & Fees	ABS Fees	2019-2020 TOTAL PROPOSED DEPOSIT @ \$5K Deductible	2018-2019 ACTUAL Deposit	\$ Change Overall	% Change Overall	% Change in TIV	% of Total TIV	% of TIV	Proposed Deadly Weapons Coverage
			Pulled from Oasys	Rate													
MEMBER ENTITY			Auto Physical Damage Premium	Rate													
Rate/Amount			0.5067559	0.0002173	0.0004606	0.0005634	\$18,628	\$10,104									\$ 6,403
Biggs	\$10,000	\$323,000	\$1,637	\$23	\$48	\$59	\$559	\$303	\$17,150	\$13,882	\$3,268	24%	1%	3%		\$ 192	
Colfax	\$10,000	\$1,556,060	\$7,885	\$34	\$71	\$87	\$826	\$448	\$29,337	\$24,072	\$5,265	22%	5%	4%		\$ 284	
Dunsmuir	\$10,000	\$1,125,525	\$5,704	\$42	\$89	\$108	\$1,023	\$555	\$33,655	\$24,881	\$8,774	35%	18%	5%		\$ 352	
Etna	\$10,000	\$551,747	\$2,796	\$20	\$42	\$52	\$490	\$266	\$16,182	\$10,961	\$5,220	48%	32%	3%		\$ 169	
Fort Jones	\$10,000	\$530,500	\$2,688	\$12	\$25	\$30	\$284	\$154	\$10,211	\$8,379	\$1,832	22%	5%	2%		\$ 98	
Isleton	\$5,000	\$1,012,182	\$5,129	\$14	\$31	\$37	\$354	\$192	\$14,014	\$12,283	\$1,731	14%	-8%	2%		\$ 122	
Live Oak	\$10,000	\$1,413,980	\$7,165	\$81	\$172	\$211	\$1,990	\$1,079	\$62,080	\$56,581	\$5,500	10%	-8%	11%		\$ 684	
Loomis	\$10,000	\$383,076	\$1,941	\$8	\$17	\$21	\$195	\$106	\$7,082	\$6,551	\$531	8%	-14%	1%		\$ 67	
Loyalton	\$10,000	\$1,367,093	\$6,928	\$24	\$51	\$63	\$593	\$322	\$22,180	\$15,736	\$6,444	41%	23%	3%		\$ 204	
Montague	\$10,000	\$1,732,500	\$8,780	\$32	\$68	\$83	\$788	\$428	\$29,294	\$24,170	\$5,123	21%	5%	4%		\$ 271	
Mt. Shasta	N/A	N/A	N/A	\$26	\$55	\$68	\$640	\$347	\$18,277	\$13,567	\$4,710	35%	16%	3%		\$ 220	
Portola	\$10,000	\$1,000,500	\$5,070	\$18	\$39	\$47	\$448	\$243	\$16,638	\$15,181	\$1,457	10%	-2%	2%		\$ 154	
Rio Dell	\$10,000	\$158,007	\$801	\$35	\$74	\$90	\$852	\$462	\$24,767	\$14,712	\$10,055	68%	45%	5%		\$ 293	
Shasta Lake	\$10,000	\$1,804,350	\$9,144	\$139	\$296	\$362	\$3,415	\$1,852	\$103,461	\$98,473	\$4,988	5%	-14%	18%		\$ 1,174	
Susanville	\$10,000	\$4,474,056	\$22,673	\$63	\$133	\$162	\$1,535	\$832	\$61,425	\$49,121	\$12,304	25%	10%	8%		\$ 527	
Tulelake	\$10,000	\$575,000	\$2,914	\$24	\$51	\$62	\$589	\$319	\$19,074	\$17,238	\$1,836	11%	-5%	3%		\$ 202	
Weed	\$10,000	\$1,968,135	\$9,974	\$38	\$81	\$99	\$940	\$510	\$34,152	\$25,313	\$8,839	35%	22%	5%		\$ 323	
Yreka	\$10,000	\$1,295,048	\$6,563	\$127	\$269	\$329	\$3,107	\$1,685	\$91,870	\$79,557	\$12,313	15%	-3%	17%		\$ 1,068	
Grand Total		\$21,270,759	\$107,791	\$761	\$1,612	\$1,972	\$18,628	\$10,104	\$610,849	\$510,658	\$100,191	19.6%	1.2%	100%		\$ 6,403	
Grand Total FY 18-19		\$18,586,716	\$80,504	\$645	\$1,592	\$1,733	\$11,665	\$10,599	\$386,785								
\$ Change		\$2,684,043	\$27,287	\$116	\$20	\$239	\$6,963	-\$495	\$224,063								
% Change		14.44%	33.89%	18.01%	1.26%	13.81%	59.69%	-4.67%	57.93%								

ALLIANT PROPERTY INSURANCE PROGRAM (APIP)

July 1, 2019 – July 1, 2020

EXECUTIVE SUMMARY

Attached please find the renewal summary of the Alliant Property Insurance Program (APIP) for the 2019-2020 period. An overview of the most significant issues concerning this years' renewal are discussed here.

Between 2012 and 2017, the property insurance market was in a relatively “soft” cycle with record amounts of capacity entering the market in search of financial return. While members with significant or attritional losses saw increases in an effort to better match premium to losses, there was not a widespread trend in the market to push rate increases on the whole. Rate changes, up or down, were selectively made based on the characteristics of the risk. Late In 2017, the market started to firm due to an increase in catastrophe losses primarily originating from Hurricanes Harvey, Irma and Maria (HIM). Most every insured experienced rate increases in 2018, and now moving into 2019, coupled with the real wildfire risk that has become apparent, the aforementioned catastrophes have effectively changed the market with carriers now pushing meaningful rate increases across the board, and significantly for insureds that have had losses, or appear to be in a position to have such losses. This correction, while unwelcome, is somewhat predictable as on the whole the commercial insurance industry has not been profitable in any of the last three years. Exacerbating the trend, two of the largest writers of commercial property, AIG and FM Global are re-underwriting their entire books of business with a keen eye towards shedding risk. Few underwriters are aggressively pursuing new business in the current environment. Consequently, for the 2019-2020 renewal period, insureds will see rate increases over expiring. For those insureds that have either experienced significant shock losses, or persistent attritional loss activity, rates will increase significantly higher than average in a so called “right sizing” of premium to risk. In keeping with the programs' general history however, we still expect overall rates, in most cases, to remain below that which can be achieved in the open market for similar coverage.

A combination of Lexington, Lloyd's and U.S. domestic underwriters will continue to provide coverage for the first \$25,000,000 of the program. Excess limits up to \$1,000,000,000 will be placed with London, Bermudian, European, and U.S domestic markets, all A.M. Best Rated of at least A- VII. Members should note several key highlights for this year's renewal:

- Boiler & Machinery cover for participating members of the APIP Boiler Program will be maintained with Hartford Steam Boiler (HSB), who will also continue to perform required jurisdictional inspections.
- Cyber (Privacy Liability) Coverage for both 1st and 3rd parties from the Beazley Syndicate at Lloyd's, A.M. Best Rated A XV, (for those eligible insureds) with coverage as outlined on the following proposal will be maintained. Additional excess options are available, if requested. **Please note claims reporting timeframe limitations for this coverage**
- Pollution Coverage for both 1st and 3rd parties from Illinois Union Insurance Company, A.M. Best Rated A++ XV, (for those eligible insureds) with coverage as outlined on the following proposal will be maintained. **Please note claims reporting timeframe limitations for this coverage**
- Vehicles/Contractor's Equipment – please note on the attached proposal whether the vehicle/contractors equipment valuation is Replacement Cost (new) or Actual Cash Value (ACV). If Replacement Cost (new) valuation is needed, the member must submit a schedule of vehicles or a vehicle valuation reporting form (provided in the pre-renewal packet) and vehicles must be valued at today's Replacement Cost (new). If values are not reported at Replacement Cost (new), the vehicle/contractor's equipment valuation basis will be ACV

Alliant Business Services (ABS) continues to play a significant role not only in providing various types of loss control services, but also in providing appraisal services. For the program, property valuations continue to be a key focus. As a reminder, it is underwriters' intent to have all buildings with a scheduled value of \$5,000,000 or more appraised once every five to seven years. This service is included in the total program cost. Insureds may also choose to have lower valued buildings appraised. The cost to have all, or specific buildings appraised that are valued on a members schedule between \$25,000 and \$5,000,000 will be quoted at the time the request is made.

Please review important Disclosure and Loss Notification information included in your renewal materials. Your review and acknowledgement of these documents are required via your signature once you authorize a request to bind coverage with your Alliant representative.

The following table depicts key financial statistics relative to last year:

ALLIANT PROPERTY INSURANCE PROGRAM (APIP)
July 1, 2019 – July 1, 2020
EXECUTIVE SUMMARY

Year-over-Year Rate and Premium Comparison

<u>Small Cities Organized Risk Effort</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>Variance</u>
Total Insured Values:	\$ 345,963,476	\$ 350,006,110	1.17%
Account Rate (per hundred dollars):	0.1476045	0.1745255	18.24%
Earthquake TIV:	\$ 0	\$ 0	N/A
Earthquake Limit:	Not Covered	Not Covered	N/A
*Total Annual Cost:	\$ 510,657.66	\$ 610,849.76	19.62%

* TOTAL COST includes: all premiums (except Cyber Enhancement option, if purchased), underwriting fees, commissions, loss control expenses, program administration charges, and applicable taxes

The following pages are coverage items currently under review with the APIP markets to be effective on July 1, 2019.

Thank you for your continued support of APIP. We look forward to working with you this next year. Please let us know if you have any questions about your renewal.

APIP SUMMARY OF PROPOSED CHANGES

THE FOLLOWING ITEMS ARE PROPOSED CHANGES FOR THE 2019-2020 POLICY TERM

Coverage	2018-2019	2019-2020 Proposed Changes	Status
Flood A&V sub-limit coverage wording	Per Occurrence and in the Annual Aggregate for all locations in Flood Zones A & V (inclusive of all 100 year exposures). This Sub-limit does not increase the specific flood limit of liability for those Named Insured(s) that purchase this optional dedicated coverage.	Per Occurrence and in the Annual Aggregate for <u>scheduled</u> locations in Flood Zones A & V (inclusive of all 100 year exposures). This Sub-limit does not increase the specific flood limit of liability for those Named Insured(s) that purchase this optional dedicated coverage.	Clarification
Combined Business Interruption	Combined Business Interruption, Rental Income and Tax Revenue and Tuition Income (and related fees). However, if specific values for such coverage have not been reported as part of the Named Insured's schedule of values held on file with Alliant Insurance Services Inc., this sub-limit amount is limited to \$500,000 per Named Insured subject to maximum of \$2,500,000 Per Occurrence for Business Interruption, Rental Income and Tuition Income combined, and \$5,000,000 Per Occurrence for Tax Revenue Interruption. Coverage for power generating plants is excluded, unless otherwise specified.	Combined Business Interruption, Rental Income and Tuition Income (and related fees). However, if specific values for such coverage have not been reported as part of the Named Insured's schedule of values held on file with Alliant Insurance Services Inc., this sub-limit amount is limited to \$500,000 per Named Insured subject to maximum of \$2,500,000 Per Occurrence, <u>Per Declaration</u> for Business Interruption, Rental Income and Tuition Income combined. Coverage for power generating plants is excluded, unless otherwise specified.	Clarification
Tax Revenue sub-limit	Combined Business Interruption, Rental Income and Tax Revenue and Tuition Income (and related fees). However, if specific values for such coverage have not been reported as part of the Named Insured's schedule of values held on file with Alliant Insurance Services Inc., this sub-limit amount is limited to \$500,000 per Named Insured subject to maximum of \$2,500,000 Per Occurrence for Business Interruption, Rental Income and Tuition Income combined, and \$5,000,000 Per Occurrence for Tax Revenue Interruption. Coverage for power generating plants is excluded, unless otherwise specified.	Coverage moved to it's own specific field: <u>\$ 3,000,000 Tax Revenue Interruption – Per Policy Provisions. However, if specific values for such coverage have not been reported as part of the Named Insured's schedule of values held on file with Alliant Insurance Services, Inc., this sub-limit amount is limited to \$1,000,000 Per Occurrence – Per Policy Provisions.</u>	Update

APIP SUMMARY OF PROPOSED CHANGES CONTINUED

THE FOLLOWING ITEMS ARE PROPOSED CHANGES FOR THE 2019-2020 POLICY TERM

Coverage	2018-2019	2019-2020 Proposed Changes	Status
Miscellaneous Unnamed Locations	Miscellaneous Unnamed Locations for existing Named Insured's Excluding Earthquake coverage for Alaska and California Named Insureds. If Flood coverage is purchased for all scheduled locations, this extension will extend to include Flood coverage for any location not situated in Flood Zones A or V.	Miscellaneous Unnamed Locations for existing Named Insured's <u>excluding</u> Earthquake coverage for Alaska and California <u>locations</u> . If Flood coverage is purchased for scheduled locations, this extension will extend to include Flood coverage for any location not situated in Flood Zones A or V	Clarification
Unscheduled Landscaping sub-limit wording	Unscheduled Landscaping, tees, sand traps, greens, athletic fields and artificial turf and further subject to \$25,000 / 25 gallon maximum per item.	Unscheduled Landscaping, tees, sand traps, greens, athletic fields and artificial turf and further subject to \$25,000 / 25 gallon maximum per item <u>for existing Named Insureds excluding Earthquake coverage for Alaska and California locations</u> . If Flood coverage is purchased <u>for scheduled locations, this extension will extend to include Flood coverage for any location not situated in Flood Zones A or V.</u>	Update
Unscheduled Infrastructure	Unscheduled Tunnels, Bridges, Dams, Catwalks (except those not for public use), Roadways, Highways, Streets, Sidewalks, Culverts, Street Lights and Traffic Signals unless a specific value has been declared (excluding coverage for the peril of Earthquake Shock, and excluding Federal Emergency Management Agency (FEMA) and/or Office of Emergency Services (OES) declared disasters, providing said declaration provides funding for repairs).	Unscheduled <u>infrastructure including but not limited to</u> Tunnels, Bridges, Dams, Catwalks (except those not for public use), Roadways, Highways, Streets (<u>including guardrails</u>), Sidewalks (<u>including guardrails</u>), Culverts, <u>Channels, Levees, Dikes, Berms, Embankments</u> , Street Lights, Traffic Signals, <u>Meters, Roadway or Highway Fencing, and all similar property</u> unless a specific value has been declared. <u>Unscheduled infrastructure coverage is excluded</u> for the peril of Earthquake and excluded for Federal Emergency Management Agency (FEMA) and/or Office of Emergency Services (OES) declared disasters, providing said declaration provides funding for repairs}.	Clarification
Pollution Policy	Summary of Proposed changes is provided with the Pollution Proposal for those who request the coverage.		
Cyber Policy	Summary of Proposed changes is provided with the Cyber Proposal for those who request the coverage.		

Master Policy Form Wording Proposed Changes

Coverage	2018-2019	2019-2020 Proposed	Status
Policy Term	July 1, 2018 to July 1,2019	July 1, 2019 to July 1,2020	Update
Section I, E., 2. g.	<p>Unscheduled Landscaping, tees, sand traps, greens, athletic fields and artificial turf if specific values for such items have not been reported as part of the Named Insured(s) schedule of values held on file with Alliant Insurance Services, Inc.;</p>	<p>Unscheduled Landscaping, tees, sand traps, greens, athletic fields and artificial turf if specific values for such items have not been reported as part of the Named Insured(s) schedule of values held on file with Alliant Insurance Services, Inc. <u>This coverage extension does not apply to the peril of Earthquake in the states of California, or Alaska. If Flood coverage is purchased for scheduled locations, this extension will extend to include Flood coverage for any location not situated in Flood Zones A or V;</u></p>	Update
Section I, E., 2. o.	<p>Unscheduled Tunnels, bridges, dams, catwalks (except those not for public use), roadways, highways, streets, sidewalks, culverts, street lights and traffic signals unless specific values for such items have been reported as part of a Named Insured(s) schedule of values held on file in the offices of Alliant Insurance Services, Inc. excluding Federal Emergency Management Agency (F.E.M.A.) and/or any State Office of Emergency Services (O.E.S.) declared disasters, providing said declaration provides funding for repairs;</p>	<p>Unscheduled infrastructure including but not limited to Tunnels, bridges, dams, catwalks (except those not for public use), roadways, highways, streets (including guardrails), sidewalks (including guardrails), culverts, channels, levees, dikes, berms, embankments, street lights, traffic signals, meters, roadway or highway fencing, and all similar property unless specific values for such items have been reported as part of a Named Insured(s) schedule of values held on file in the offices of Alliant Insurance Services, Inc. <u>Unscheduled infrastructure coverage is excluded for the peril of Earthquake, and for Federal Emergency Management Agency (F.E.M.A.) and/or any State Office of Emergency Services (O.E.S.) declared disasters, providing said declaration provides funding for repairs;</u></p>	Update

Master Policy Form Wording Proposed Changes Continued

Coverage	2018-2019	2019-2020 Proposed	Status
Section II, B. 19	The Company retains the right to determine the acceptability of all such property(ies) once it has been reported. Additional premium will be calculated from the date of acquisition.	Replacing complete sentence with: After the reporting of a location added under automatic acquisition, the Company retains the right to determine acceptability of all such property(ies). Additional premium will be calculated from the date of acquisition, if values are in excess of USD25,000,000.	Enhancement
Section II, B. 20	Coverage is extended to include property at locations (including buildings or structures, owned, occupied or which the Named Insured is obligated to maintain insurance) located within the territorial limitations set by this policy. Coverage provided by this clause is limited to any sub-limit noted on the Declaration Page attached to this form, and by terms and conditions of this policy form. This coverage extension does not apply to the peril of Earthquake Shock in the states of California, or Alaska. If Flood coverage is purchased for all scheduled locations, this extension will extend to include Flood coverage for any location not situated in Flood Zones A or V.	Coverage is extended to include property at locations (including buildings or structures, owned, occupied or which the Named Insured is obligated to maintain insurance) located within the territorial limitations set by this policy. Coverage provided by this clause is limited to any sub-limit noted on the Declaration Page attached to this form, and by terms and conditions of this policy form. This coverage extension does not apply to the peril of Earthquake Shock in the states of California, or Alaska. If Flood coverage is purchased for <u>all</u> scheduled locations, this extension will extend to include Flood coverage for any location not situated in Flood Zones A or V.	Clarification
Section II, C. 8.	Unscheduled tunnels, bridges, dams, catwalks (except those not for public use), roadways, highways, streets, sidewalks, culverts, streetlights, and traffic signals, excess of the sub-limit terms provided on the Declaration Page.	Deleted in its entirety	Clarification

Master Policy Form Wording Proposed Changes Continued

<p>Section III, B. 5. (3rd paragraph)</p>	<p>If the Named Insured has reported Tax Revenue Interruption values for which premium has been charged, such loss recovery after deductible shall be limited to whichever is the least of:</p> <ol style="list-style-type: none"> 1. The sub-limit insured on the Policy; 2. The actual loss sustained; 3. The difference in amount between 97.5% of the anticipated revenue and the actual total revenue after the loss. <p>If the Named Insured has not reported Revenue Interruption values, such loss recovery after deductible shall be limited to whichever is the least of:</p> <ol style="list-style-type: none"> 1. The actual loss sustained; 2. USD5,000,000 per occurrence 	<p>If the Named Insured has reported <u>Tax</u> Revenue Interruption values for which premium has been charged, such loss recovery after deductible shall be limited to whichever is the least of:</p> <ol style="list-style-type: none"> 1. <u>USD3,000,000 per occurrence</u> 2. The actual loss sustained; 3. The difference in amount between 97.5% of the anticipated revenue and the actual total revenue after the loss. <p>If the Named Insured has not reported <u>Tax</u> Revenue Interruption values, such loss recovery after deductible shall be limited to whichever is the least of:</p> <ol style="list-style-type: none"> 1. The actual loss sustained; 2. USD<u>1,000,000</u> per occurrence 	<p>Update</p>
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A photograph of a modern glass skyscraper facade, with a person walking on a balcony visible through the windows. A blue geometric shape is overlaid on the top left of the image.

Small Cities Organized Risk Effort

2019 – 2020

Alliant Property Insurance Program (APIP)

Presented on June 5, 2019 by:

Marcus Beverly, CPCU, AIC, ARM-P
First Vice President

Michelle Minnick
Account Manager

**ALLIANT INSURANCE SERVICES, INC.
ALLIANT PROPERTY INSURANCE PROGRAM (APIP)
PROPERTY PROPOSAL**

TYPE OF INSURANCE: Insurance Reinsurance

NAMED INSURED: Small Cities Organized Risk Effort

DECLARATION: 4-Cities 4

POLICY PERIOD: July 1, 2019 to July 1, 2020

COMPANIES: See Attached List of Companies

**TOTAL INSURED
VALUES:** \$ 350,006,110 as of June 05, 2019

**ALL RISK
COVERAGES &
LIMITS:**

\$ 1,000,000,000 Per Occurrence: all Perils, Coverages (subject to policy exclusions) and all Named Insureds (as defined in the policy) combined, per Declaration, regardless of the number of Named Insureds, coverages, extensions of coverage, or perils insured, subject to the following per occurrence and/or aggregate sub-limits as noted below.

Not Covered Flood Limit - Per Occurrence and in the Annual Aggregate (for those Named Insured(s) that purchase this optional dedicated coverage).

Not Covered Per Occurrence and in the Annual Aggregate for scheduled locations in Flood Zones A & V (inclusive of all 100 year exposures). This Sub-limit does not increase the specific flood limit of liability for those Named Insured(s) that purchase this optional dedicated coverage.

Not Covered Earthquake Shock - Per Occurrence and in the Annual Aggregate (for those Named Insured(s) that purchase this optional dedicated coverage).

\$ 100,000,000 Combined Business Interruption, Rental Income and Tuition Income (and related fees). However, if specific values for such coverage have not been reported as part of the Named Insured's schedule of values held on file with Alliant Insurance Services, Inc., this sub-limit amount is limited to \$500,000 per Named Insured subject to maximum of \$2,500,000 Per Occurrence, Per Declaration for Business Interruption, Rental Income and Tuition Income combined. Coverage for power generating plants is excluded, unless otherwise specified.

\$ 50,000,000 Extra Expense.

**ALL RISK
COVERAGES &
LIMITS: (continued)**

\$	25,000,000	Miscellaneous Unnamed Locations for existing Named Insured's excluding Earthquake coverage for Alaska and California locations. If Flood coverage is purchased for scheduled locations, this extension will extend to include Flood coverage for any location not situated in Flood Zones A or V.
	180 Days	Extended Period of Indemnity
	See Policy Provisions	\$25,000,000 Automatic Acquisition up to \$100,000,000 or a Named Insured's Policy Limit of Liability if less than \$100,000,000 for 120 days excluding licensed vehicles for which a sub-limit of \$10,000,000 applies per policy Automatic Acquisition and Reporting Condition. Additionally a sub-limit of \$2,500,000 applies for Tier 1 Wind Counties, Parishes and Independent Cities for 60 days for the states of Virginia, North Carolina, South Carolina, Georgia, Alabama, Mississippi, Louisiana, Texas and/or situated anywhere within the states of Florida and Hawaii. The peril of EQ is excluded for the states of Alaska and California. If Flood coverage is purchased for all scheduled locations, this extension will extend to include Flood coverage for any location not situated in Flood Zones A or V.
\$	1,000,000	Unscheduled Landscaping, tees, sand traps, greens, athletic fields and artificial turf and further subject to \$25,000 / 25 gallon maximum per item for existing Named Insureds excluding Earthquake coverage for Alaska and California locations. If Flood coverage is purchased for scheduled locations, this extension includes Flood coverage for any location not situated in Flood Zones A or V.
\$	5,000,000	or 110% of the scheduled values, whichever is greater, for Scheduled Landscaping, tees, sand traps, greens, athletic fields and artificial turf and further subject to \$25,000 / 25 gallon maximum per item.
\$	50,000,000	Errors & Omissions - This extension does not increase any more specific limit stated elsewhere in this policy or Declarations.
\$	25,000,000	Course of Construction and Additions (including new) for projects with completed values not exceeding the sub-limit shown.
\$	2,500,000	Money & Securities for named perils only as referenced within the policy.
\$	2,500,000	Unscheduled Fine Arts.
\$	250,000	Accidental Contamination per occurrence and annual aggregate per Named Insured with \$500,000 annual aggregate for all Named Insureds per Declaration.

	\$	750,000	Unscheduled infrastructure including but not limited to Tunnels, Bridges, Dams, Catwalks (except those not for public use), Roadways, Highways, Streets (including guardrails), Sidewalks (including guardrails), Culverts, Channels, Levees, Dikes, Berms, Embankments, Street Lights, Traffic Signals, Meters, Roadways or Highway Fencing, and all similar property unless a specific value has been declared. Unscheduled infrastructure coverage is excluded for the peril of Earthquake and excluded for Federal Emergency Management Agency (FEMA) and/or Office of Emergency Services (OES) declared disasters, providing said declaration provides funding for repairs.
ALL RISK COVERAGES & LIMITS: (continued)	\$	50,000,000	Increased Cost of Construction due to the enforcement of building codes/ ordinance or law (includes All Risk and Boiler & Machinery).
	\$	25,000,000	Transit.
	\$	2,500,000	Unscheduled Animals; not to exceed \$50,000 per Animal, per Occurrence.
	\$	2,500,000	Unscheduled Watercraft up to 27 feet. Included Per Occurrence for Off Premises Vehicle Physical Damage.
	\$	25,000,000	Off Premises Services Interruption including Extra Expense resulting from a covered peril at non-owned/operated locations.
	\$	5,000,000	Per Occurrence Per Named Insured subject to an Annual Aggregate of \$10,000,000 for Earthquake Shock on Licensed Vehicles, Unlicensed Vehicles, Contractor's Equipment and Fine Arts combined for all Named Insured(s) in this Declaration combined that do not purchase optional dedicated Earthquake Shock coverage, and/or where specific values for such items are not covered for optional dedicated Earthquake Shock coverage as part of the Named Insured's schedule of values held on file with Alliant Insurance Services, Inc..
	\$	5,000,000	Per Occurrence Per Named Insured subject to an Annual Aggregate of \$10,000,000 for Flood on Licensed Vehicles, Unlicensed Vehicles, Contractor's Equipment and Fine Arts combined for all Named Insured(s) in this Declaration combined that do not purchase optional dedicated Flood coverage, and/or where specific values for such items are not covered for optional dedicated Flood coverage as part of the Named Insured's schedule of values held on file with Alliant Insurance Services, Inc..
	\$	3,000,000	Contingent Business Interruption, Contingent Extra Expense, Contingent Rental Values and Contingent Tuition Income separately.

\$	3,000,000	Tax Revenue Interruption – Per Policy Provisions. However, if specific values for such coverage have not been reported as part of the Named Insured’s schedule of values held on file with Alliant Insurance Services, Inc., this sub-limit amount is limited to \$1,000,000 Per Occurrence – Per Policy Provisions.
\$	500,000	Jewelry, Furs, Precious Metals and Precious Stones Separately.
\$	1,000,000	Claims Preparation Expenses.
\$	50,000,000	Expediting Expenses.
\$	1,000,000	Personal Property Outside of the USA.
	Not Covered	Per Occurrence Per Declaration Upgrade to Green Coverage subject to the lesser of, the cost of upgrade, an additional 25% of the applicable limit of liability shown in the schedule of values or this sub limit.
\$	500,000	Per Occurrence and Annual Aggregate per named insured for Communicable Disease subject to an APIP Program aggregate of \$10,000,000 for all declarations combined except Hospital declarations.
\$	100,000	Per Occurrence while in Storage and In Transit coverage subject to \$10,000 Deductible for Unmanned Aircraft as more fully defined in the Policy. Not Covered while in Flight.
\$	100,000	Per Occurrence with a \$1,000,000 Annual Aggregate per Declaration for Mold/Fungus Resultant Damage as more fully defined in the policy.

VALUATION:

- Repair or Replacement Cost
- Actual Loss Sustained for Time Element Coverages
- Contractor’s Equipment /Vehicles either Replacement Cost or Actual Cash Value (ACV) as declared by each member. If not declared, valuation will default to Actual Cash Value (ACV)

**EXCLUSIONS
(Including but not limited to):**

- Seepage & Contamination
- Cost of Clean-up for Pollution
- Mold

Deductibles: If two or more deductible amounts provided in the Declaration Page apply for a single occurrence the total to be deducted shall not exceed the largest per occurrence deductible amount applicable. (The Deductible amounts set forth below apply Per Occurrence unless indicated otherwise).

“ALL RISK”

DEDUCTIBLE:

\$	5,000	Per Occurrence, which will apply in the event a more specific deductible is not applicable to a loss.
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**DEDUCTIBLES FOR
SPECIFIC PERILS
AND COVERAGES:**

Not Covered	All Flood Zones Per Occurrence excluding Flood Zones A & V.
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	Not Covered	Per Occurrence for Flood Zones A & V (inclusive of all 100 year exposures).
	Not Covered	Earthquake Shock: If the stated deductible is a flat dollar amount, the deductible will apply on a Per Occurrence basis, unless otherwise stated. If the stated deductible is on a percentage basis, the deductible will apply Per Occurrence on a Per Unit basis, as defined in the policy form, subject to the minimum deductible per occurrence.
	\$	1,000 Per Occurrence for Specially Trained Animals.
DEDUCTIBLES FOR SPECIFIC PERILS AND COVERAGES: (continued)	\$	500,000 Per Occurrence for Unscheduled infrastructure including but not limited to Tunnels, Bridges, Dams, Catwalks (except those not for public use), Roadways, Highways, Streets (including guardrails), Sidewalks (including guardrails), Culverts, Channels, Levees, Dikes, Berms, Embankments, Street Lights, Traffic Signals, Meters, Roadways or Highway Fencing, and all similar property unless a specific value has been declared. Unscheduled infrastructure coverage is excluded for the peril of Earthquake and excluded for Federal Emergency Management Agency (FEMA) and/or Office of Emergency Services (OES) declared disasters, providing said declaration provides funding for repairs.
	\$	10,000 Per Vehicle or Item for Licensed Vehicles, Unlicensed Vehicles and Contractor's Equipment subject to \$100,000 Maximum Per Occurrence, Per Named Insured for the peril of Earthquake for Named Insured(s) who do not purchase dedicated Earthquake limits.
	\$	50,000 Per Occurrence Per Named Insured for this Declaration for Fine Arts for the peril of Earthquake for Named Insured(s) who do not purchase dedicated Earthquake limits.
	\$	10,000 Per Vehicle or Item for Licensed Vehicles, Unlicensed Vehicles and Contractor's Equipment subject to \$100,000 Maximum Per Occurrence, Per Named Insured for the peril of Flood for Named Insured(s) who do not purchase dedicated Flood limits.
	\$	50,000 Per Occurrence Per Named Insured for this Declaration for Fine Arts for the peril of Flood for Named Insured(s) who do not purchase dedicated Flood limits.
	24 Hour	Waiting Period for Service Interruption for All Perils and Coverages.
	2.5%	of Annual Tax Revenue Value per Location for Tax Interruption.
	\$	10,000 except \$5,000 for the City of Isleton Per Occurrence for Off Premises Vehicle Physical Damage. If Off-Premises coverage is included/purchased, the stated deductible will apply to vehicle physical damage both on and off-premises on a Per Occurrence basis, unless otherwise stated. If Off-Premises coverage is not included, On-Premises/In-Yard coverage is subject to the All Risk (Basic) deductible.

Agreed Value Contractor's Equipment/Vehicle Valuation Basis

\$ 10,000 except \$5,000 for the City of Isleton Per Occurrence for Contractor's Equipment.

The following stand-alone coverages are provided by the APIP program but are not covered in the Limit of Liability or the Sub-Limits of Liability above or attached to the Master Policy Form Wording. However, the coverage costs are included in the APIP Total Cost noted below. Carriers providing these coverages are included in the Schedule of Carriers.

\$ 100,000,000 Per Named Insured Per Occurrence subject to \$200,000,000 Annual Aggregate of Declarations 1-14, 18-30 and 32-34 combined as respects Property Damage, Business Interruption, Rental Income and Extra Expense Combined for Terrorism (Primary Layer).

\$ 5,000 Per Occurrence Deductible for Primary Terrorism.

\$ 600,000,000 Per Named Insured for Terrorism (Excess Layer) subject to;

\$ 1,100,000,000 Per Occurrence, All Named Insureds combined in Declarations 1-14, 18-21, 23-30 and 32-34 for Terrorism (Excess Layer) subject to;

\$ 1,400,000,000 Annual Aggregate shared by all Named Insureds combined in Declarations 1-14, 18-21, 23-30 and 32-34, as respects Property Damage, Business Interruption, Rental Income and Extra Expense combined for Terrorism (Excess Layer).

\$ 500,000 Per Occurrence Deductible for Excess Terrorism (Applies only if the Primary Terrorism Limit is exhausted).

Included Information Security & Privacy Insurance with Electronic Media Liability Coverage. See Cyber Coverage Document for details of coverage terms, limits and deductibles

Included Pollution Liability Insurance Coverage. See attached Pollution Liability Insurance Coverage Document for applicable limits and deductibles.

TERMS & CONDITIONS:

Sub-limits, terms and conditions are subject to change.

25% Minimum Earned Premium and cancellations subject to 10% penalty

Except Cyber Liability Premium is calculated on a pro-rata basis, unless there is a claim in which case the premium is deemed fully earned.

Except Pollution Liability Premium is 25% Earned at Inception, unless there is a claim in which premium is deemed fully earned

NOTICE OF CANCELLATION:

90 Days except 10 Days for non-payment of premium

	Annual Cost*
Total Property Premium:	\$ 578,746.00
Excess Boiler:	\$ 3,372.00
ABS Fee:	\$ 10,104.00
SLT&F's (Estimate)	\$ 18,627.76
Broker Fee:	\$ 0.00
TOTAL COST †: (Including Taxes and Fees)	\$ 610,849.76
*Premiums are based on valid selectable options and the TIV's above. Changes in TIV's will require a premium adjustment.	
† TOTAL COST includes: premiums, underwriting fees, commissions, loss control expenses, program administration charges, and applicable taxes (excluding the Cyber Enhancement premium - should you have elected to purchase this coverage)	

PRINT DATE: June 5, 2019

PROPOSAL VALID UNTIL: July 1, 2019

BROKER: **ALLIANT INSURANCE SERVICES, INC.**
License No. 0C36861

Marcus Beverly, CPCU, AIC, ARM-P
First Vice President

Michelle Minnick
Account Manager

NOTES:

- **Major pending and approved changes to the APIP Program are described in the Summary of changes.**
- **Some coverage, sub-limits, terms and conditions could change.**
- **Coverage outlined in this Proposal is subject to the terms and conditions set forth in the policy. Please refer to Policy for specific terms, conditions and exclusions**
- **Change in Total Insurable Values will result in adjustment in premium**
- **Each line of coverage is rated separately therefore increases in TIV's on highly rated coverages such as Vehicles, CE, EQ or 100 year Flood Zones, etc may increase the member average account rate**

The flood zones provided on the Schedule of Values (SOVs) are for rating purposes only. The actual flood zone will be determined at the time of loss.

**ALLIANT INSURANCE SERVICES, INC.
ALLIANT PROPERTY INSURANCE PROGRAM (APIP)**

BOILER & MACHINERY PROPOSAL

NAMED INSURED: Small Cities Organized Risk Effort
POLICY PERIOD: July 1, 2019 to July 1, 2020
COMPANIES: See Attached List of Companies
TOTAL INSURED VALUES: \$ 350,006,110 as of June 5, 2019
STATUS/RATING: See Attached List of Companies

COVERAGES & LIMITS: \$ 100,000,000 Boiler Explosion and Machinery Breakdown, (for those Named Insureds that purchase this optional dedicated coverage) as respects Combined Property Damage and Business Interruption/Extra Expense (Including Bond Revenue Interest Payments where Values Reported and excluding Business Interruption for power generating facilities unless otherwise specified). Limit includes loss adjustment agreement and electronic computer or electronic data processing equipment with the following sub-limits:

- Included Jurisdictional and Inspections.
- \$ 10,000,000 Per Occurrence for Service/Utility/Off Premises Power Interruption.
- Included Per Occurrence for Consequential Damage/Perishable Goods/Spoilage.
- \$ 10,000,000 Per Occurrence for Electronic Data Processing Media and Data Restoration.
- \$ 2,000,000 Per Occurrence, Per Named Insured and in the Annual Aggregate per Declaration for Earthquake Resultant Damage for Named Insureds who purchase Dedicated Earthquake Coverage.
- \$ 10,000,000 Per Occurrence for Hazardous Substances / Pollutants / Decontamination.
- Included Per Occurrence for Machine or Apparatus used for Research, Diagnosis, Medication, Surgical, Therapeutic, Dental or Pathological Purposes.

NEWLY ACQUIRED LOCATIONS: \$ 25,000,000 Automatic Acquisition for Boiler & Machinery values at newly acquired locations. Values greater than \$25,000,000 or Power Generating Facilities must be reported within 120 days and must have prior underwriting approval prior to binding

VALUATION:	Repair or Replacement except Actual Loss sustained for all Time Element coverages	
EXCLUSIONS (Including but not limited to):	<ul style="list-style-type: none"> • Testing • Explosion, except for steam or centrifugal explosion • Explosion of gas or unconsumed fuel from furnace of the boiler 	
OBJECTS EXCLUDED: (Including but not limited to):	<ul style="list-style-type: none"> • Insulating or refractory material • Buried Vessels or Piping 	
TERMS & CONDITIONS:	Some sub-limits, terms and conditions will change. Terms and Conditions are per expiring.	
	25% Minimum Earned Premium and cancellations subject to 10% penalty	
NOTICE OF CANCELLATION:	90 days except 10 days for non-payment of premium	
DEDUCTIBLES:	\$ 10,000 except \$5,000 for the City of Isleton	Except as shown for Specific Objects or Perils.
	\$ 10,000 except \$5,000 for the City of Isleton	Electronic Data Processing Media.
	\$ 10,000 except \$5,000 for the City of Isleton	Consequential Damage.
	\$ 10,000 except \$5,000 for the City of Isleton	Objects over 200 hp, 1,000 KW/KVA/Amps or Boilers over 5,000 square feet of heating surface.
	\$ 50,000 except \$5,000 for the City of Isleton	Objects over 350 hp, 2,500 KW/KVA/Amps or Boilers over 10,000 square feet of heating surface.
	\$ 100,000 except \$5,000 for the City of Isleton	Objects over 500 hp, 5,000 KW/KVA/Amps or Boilers over 25,000 square feet of heating surface.
	\$ 250,000 except \$5,000 for the City of Isleton	Objects over 750 hp, 10,000 KW/KVA/Amps or Boilers over 75,000 square feet of heating surface.
	\$ 350,000 except \$5,000 for the City of Isleton	Objects over 25,000 hp, 25,000 KW/KVA/Amps or Boilers over 250,000 square feet of heating surface.
	\$ 10 per foot / \$2,500 Minimum	Deep Water Wells.
	24 Hour Waiting Period	Utility Interruption.
	24 Hours	Business Interruption/Extra Expense Except as noted below.
	30 Days	Business Interruption - Revenue Bond.

5 x 100% of Daily Value

Business Interruption - All objects over 750 hp or 10,000 KW/KVA/Amps or 10,000 square feet heating surface.

5 x 100% of Daily Value

Business interruption - All Objects at Waste Water Treatment Facilities and All Utilities.

Annual Cost**COST:**

Cost is included on Property Proposal

PRINT DATE:

June 5, 2019

PROPOSAL VALID UNTIL:

July 1, 2019

BROKER:

ALLIANT INSURANCE SERVICES, INC.

License No. 0C36861

Marcus Beverly, CPCU, AIC, ARM-P
First Vice President

Michelle Minnick
Account Manager

NOTES:

- ***Major pending and approved changes to the APIP Program are described in the Executive Summary.***
- ***Change in Total Insurable Values will result in adjustment in premium***
- ***Some coverage, sub-limits, terms and conditions could change until negotiations with the insurance carriers have been finalized***
- ***Coverage outlined in this Proposal is subject to the terms and conditions set forth in the policy. Please refer to Policy for specific terms, conditions and exclusions***

ALLIANT INSURANCE SERVICES, INC.
ALLIANT PROPERTY INSURANCE PROGRAM (APIP)
CYBER INSURANCE PROPOSAL

TYPE OF COVERAGE: Information Security & Privacy Insurance with Electronic Media Liability Coverage

PROGRAM: **Alliant Property Insurance Program (APIP) inclusive of Public Entity Property Insurance Program (PEPIP), and Hospital All Risk Property Program (HARPP)**

NAMED INSURED: Any client(s), entity(ies), agency(ies), organization(s), enterprise(s) and/or individual(s), attaching to each Declaration insured under the ALLIANT PROPERTY INSURANCE PROGRAM (APIP) as their respective rights and interests may appear which now exist or which hereafter may be created or acquired and which are owned, financially controlled or actively managed by the herein named interest, all jointly, severally or in any combination of their interests, for account of whom it may concern (all hereinafter referred to as Client(s) / Entity(ies))

DECLARATION: Various Declarations as on file with Insurer

POLICY PERIOD: July 1, 2019 to July 1, 2020

POLICY #: Per Insured's Evidence of Coverage

TERRITORY: WORLD-WIDE

RETROACTIVE DATE: **APIP/PEPIP**
For new members – the retro active date will be the date of addition
July 1, 2018 For existing members included on the July 1, 2018/19 policy
July 1, 2017 For existing members included on the July 1, 2017/18 policy
July 1, 2016 For existing members included on the July 1, 2016/17 policy
July 1, 2015 For existing members included on the July 1, 2015/16 policy
July 1, 2014 For existing members included on the July 1, 2014/15 policy
July 1, 2013 For existing members included on the July 1, 2013/14 policy
July 1, 2012 For existing members included on the July 1, 2012/13 policy
July 1, 2011 For existing members included on the July 1, 2011/12 policy
July 1, 2010 For existing members included on the July 1, 2010/11 policy

CSU
July 1, 2008 California State University and CSU Auxiliary Organizations

INSURER: Lloyd's of London - Beazley Syndicate:
Syndicates 2623 - 623 - 100%

COVERAGES & LIMITS:

Ai	\$	25,000,000	Annual Policy and Program Aggregate Limit of Liability (subject to policy exclusions) for all Insureds/Members combined (Aggregate for all coverage's combined, including Claims Expenses), subject to the following sub-limits as noted.
Ai	\$	2,000,000	Annual Aggregate Limit of Liability for each Insured/Member (Aggregate for all coverages combined, including Claim Expenses) subject to the following sub-limits as noted:

BREACH RESPONSE

Breach Response Costs:	\$	500,000	Aggregate Limit of Liability for each Insured/Member (Limit is increased to \$1,000,000 if Beazley Nominated Services Providers are used)
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FIRST PARTY LOSS

Business Interruption Loss Resulting from Security Breach:	\$	2,000,000	Aggregate Limit of Liability for each Insured/Member
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Business Interruption Loss Resulting from System Failure:	\$	500,000	Aggregate Limit of Liability for each Insured/Member
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Dependent Business Loss Resulting from Security Breach:	\$	750,000	Aggregate Limit of Liability for each Insured/Member
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Dependent Business Loss Resulting from System Failure:	\$	100,000	Aggregate Limit of Liability for each Insured/Member
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Cyber Extortion Loss:	\$	2,000,000	Aggregate Limit of Liability for each Insured/Member
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Data Recovery Costs:	\$	2,000,000	Aggregate Limit of Liability for each Insured/Member
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LIABILITY

Data & Network Liability:	\$	2,000,000	Aggregate Limit of Liability for each Insured/Member for all Damages and Claims Expenses
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Regulatory Defense & Penalties:	\$	2,000,000	Aggregate Limit of Liability for each Insured/Member for all Damages and Claims Expenses
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Payment Card Liabilities & Costs:	\$	2,000,000	Aggregate Limit of Liability for each Insured/Member for all Damages and Claims Expenses
Media Liability:	\$	2,000,000	Aggregate Limit of Liability for each Insured/Member for all Damages and Claims Expenses
eCRIME			
Fraudulent Instruction:	\$	75,000	Aggregate Limit of Liability for each Insured/Member
Funds Transfer Fraud:	\$	75,000	Aggregate Limit of Liability for each Insured/Member
Telephone Fraud:	\$	75,000	Aggregate Limit of Liability for each Insured/Member
CRIMINAL REWARD			
Criminal Reward:	\$	25,000	Aggregate Limit of Liability for each Insured/Member
COVERAGE ENDORSEMENT(S)			
Consequential Reputational Loss:	\$	50,000	Aggregate Limit of Liability for each Insured/Member
Computer Hardware Replacement Costs:	\$	75,000	Aggregate Limit of Liability for each Insured/Member
RETENTION:	\$	25,000	CSU Auxiliary Organizations only
	\$	50,000	Per Occurrence for each Insured/Member with TIV up to \$500,000,000 at the time of loss
		8	Hour waiting period for first party claims
	\$	100,000	Per Occurrence for each Insured/Member with TIV greater than \$500,000,000 at time of loss
		8	Hour waiting period for first party claims
			<i>*Per Insured/Member with TIV below \$250,000,000 have the option to buy-down the retention from \$50,000 to \$5,000 with an additional premium of \$2,500 per entity.</i>
NOTICE:	Policy coverage of this policy provides coverage on a claims made and reported basis; except as otherwise provided, coverage under noted coverage schedule applies only to claims first made against the Insured/Member and reported to underwriters during the policy period. Claims expenses shall reduce the applicable limit of liability and are subject to the applicable retention.		
EXTENDED REPORTING PERIOD:	For Named Insured - To be determined at the time of election (additional premium will apply)		

SPECIFIC COVERAGE PROVISIONS:

A. Breach Response indemnifies the Insured/Member for Breach Response Costs incurred by the Insured/Member because of an actual or reasonably suspected Data Breach or Security Breach that the Insured first discovers during the Policy Period.

B. First Party Loss

Business Interruption Loss indemnifies the Insured/Member sustains as a result of a Security Breach or System Failure that the Insured first discovers during the Policy Period.

Dependent Business Interruption Loss indemnifies the Insured/Member sustains as a result of a Security Breach or a System Failure that the Insured first discover during the Policy Period.

Cyber Extortion Loss indemnifies the Insured/Member incurs as a result of an Extortion Threat first made against the Insured/Member during the Policy Period.

Data Recovery Costs indemnifies the Insured/Member incurs as a direct result of a Security Breach that the Insured first discovers during the Policy Period.

C. Liability

Data & Network Liability pays Damages and Claims Expenses, which the Insured is legally obligated to pay because of any Claim first made against any Insured during the Policy Period

Regulatory Defense & Penalties pays Penalties and Claims Expenses, which the Insured is legally obligated to pay because of a Regulatory Proceeding first made against any Insured during the Policy Period for a Data Breach or a Security Breach.

Payment Card Liabilities & Costs indemnifies the Insured/Member for PCI Fines, Expenses and Costs which it is legally obligated to pay because of a Claim first made against any Insured during the Policy Period.

Media Liability pays Damages and Claims Expenses, which the Insured is legally obligated to pay because of any Claim first made against any Insured during the Policy Period for Media Liability.

D. eCrime indemnifies the Insured/Member for any direct financial loss sustained resulting from:

- *Fraudulent Instruction*
- *Funds Transfer Fraud*
- *Telephone Fraud*

That the Insured first discovers during the Policy Period.

E. Criminal Reward indemnifies the Insured/Member for Criminal Reward Funds.

**Coverage
Endorsement(s)**

Consequential Reputational indemnifies the Insured/Member for Consequential Reputational Loss, that the Insured incurs during the Notification Period as a result of (i) an actual or reasonably suspected Data Breach or Security Breach that the Insured first discovers during the Policy Period and (ii) for which individuals have been notified pursuant to the Breach Response Services definition.

**EXCLUSIONS:
(Including but not
limited to)**

Coverage does not apply to any claim or loss from;

- Bodily Injury or Property Damage
- Trade Practices and Antitrust
- Gathering or Distribution of Information
- Prior Known Acts & Prior Noticed Claims
- Racketeering, Benefit Plans, Employment Liability & Discrimination
- Sale or Ownership of Securities & Violation of Securities Laws
- Criminal, Intentional or Fraudulent Acts
- Patent, Software Copyright, Misappropriation of Information
- Governmental Actions
- Other Insureds & Related Enterprises
- Trading Losses, Loss of Money & Discounts
- Media-Related Exposures – Contractual liability or obligation
- Nuclear Incident
- Radioactive Contamination
- First Party Loss – with respects: 1. seizure, nationalization, confiscation, or destruction of property or data by order of any governmental or public authority; 2. costs or expenses incurred by the Insured to identify or remediate software program errors or vulnerabilities or update, replace, restore, assemble, reproduce, recollect or enhance data or Computer Systems to a level beyond that which existed prior to a Security Breach, System Failure, Dependent Security Breach, Dependent System Failure or Extortion Threat; 3. failure or malfunction of satellites or of power, utility, mechanical or telecommunications (including internet) infrastructure or services that are not under the Insured Organization’s direct operational control; or 4. fire, flood, earthquake, volcanic eruption, explosion, lightning, wind, hail, tidal wave, landslide, act of God or other physical event.

NOTICE OF CLAIM:

- **IMMEDIATE NOTICE** must be made to Beazley NY of all potential claims and circumstances (assistance, and cooperation clause applies)
- Claim notification under this policy is to:
Beazley Group
Attn: TMB Claims Group
1270 Avenue of the Americas
New York, NY 10020
tmbclaims@beazley.com

NOTICE OF CANCELLATION:	10 days for non-payment of premium
REINSTATEMENT PROVISIONS:	Optional reinstatement at 125% of the Annual Policy Premium
CYBER COST:	Cost is included in Total Property Premium Earned premium is calculated on a pro-rata basis, unless there is a claim in which case the premium is deemed fully earned.
OTHER SERVICES	Unlimited Access to Beazley Breach Solutions
BROKER:	ALLIANT INSURANCE SERVICES HOUSTON, LLC License No. 0C36861

NOTES: Coverage outlined in this Proposal are subject to the terms and conditions set forth in the policy. Please refer to Policy for specific terms, conditions and exclusions.

**ALLIANT PROPERTY INSURANCE PROGRAM
SUMMARY OF CYBER PROPOSED CHANGES**

THE FOLLOWING ITEMS ARE BOUND CHANGES AS FOR THE 2019-2020 POLICY TERM

Coverage	2018-2019	2019-2020 Proposed Changes	Status
Business Interruption Loss resulting from System Failure:	\$250,000	\$500,000	Enhancement
Dependent Business Interruption Loss resulting from Dependent System Failure:	N/a	\$100,000	New Coverage
Fraudulent Instruction	\$50,000	\$75,000	Enhancement
Funds Transfer Fraud	\$50,000	\$75,000	Enhancement
Telephone Fraud	\$50,000	\$75,000	Enhancement
Computer Hardware Replacement Costs	N/a	\$75,000	New Coverage

Endorsement Enhancements:			
Voluntary Shutdown Coverage	-	Included	Enhancement
Amend Data Recovery Costs	-	Included	Enhancement
Amend Settlement of Claims	-	Included	Enhancement
Amend Definition of Data	-	Included	Enhancement

APIP Breach Response Endorsement Option



Dear valued APIP client:

Beazley Group - Lloyd's of London Syndicate 2623 and 623 (Beazley) has been a trusted partner to the APIP program over 10 years, providing cyber coverage to Insureds at a nominal cost.

In the last few years there has been a noted increase in the number of cyber attacks. Due to the current cyber climate, Alliant believes it is important to review the limits and coverages available to our insureds and to provide additional options and services.

Alliant and Beazley working together have created an option to augment your current cyber coverage Beazley's Breach Response endorsement. Even if you believe the current cyber limits available through APIP are sufficient, it may be worth investing time to have your Alliant broker discuss the benefits of enhanced coverage. Organizations with the most robust cyber security protection are still susceptible to human error, a third party mishandling your information, or a rogue employee.

Currently, APIP insureds have \$2 million in cyber limits which includes services related to a data breach with a sub-limit up to \$1 million for Privacy Notification Costs. More information on the option to enhance your coverage via the Breach Response endorsement is described below:

APIP – Beazley Breach Response Endorsement Option

- Separating privacy notifications from the dollar limit and specifying the number of covered notifications so that notifications do not erode the APIP cyber limit
 - Privacy Notification Costs include notifying individuals affected, credit monitoring and call center services
- Standalone limit for legal, forensics, crisis management or public relations firms which do not erode the APIP cyber limit
- Increase of Breach Response Costs limit to \$2 million (coverage under APIP cyber is \$1 million)
- Lower deductibles for privacy notification services and legal, forensics, crisis management and public relations coverage
- Hands-on pre and post loss consultation from an expert team of cyber risk professionals
- Extensive risk management resources available for your organizations' stakeholders (Legal, IT, Risk, Compliance, etc.)
- Post Breach Remedial Services – 100 hours provided by Lodestone Security
- Short form application required for new Members. Statement of fact required for Members with an existing Breach Response endorsement

APIP policy excess limits note: Quotes for policy excess limits are not included in the above, and can be obtained upon request. Further information may not be required depending on insurance carrier. If needed, it will be the same information as requested for the Breach Response endorsement.

- Provides dedicated, excess limits above the APIP cyber program
- Provides dedicated, excess limits above the increased Breach Response Costs limit of \$2 million
 - Coverage is within the policy limit
- Provides dedicated, excess sublimits above privacy notification costs
 - Options available for coverage within the policy limit or outside the policy limit

A Breach Response endorsement indication can be provided in 5-7 business days. Contact your Alliant broker or Account Representative for more information by returning the attached document. Thank you.

APIP Breach Response Endorsement Option

APIP – Beazley Breach Response Endorsement Option:

Request:

Our Entity requests a proposal for the APIP – Beazley Breach Response Endorsement Option.

Declination:

Our Entity is not interested in the APIP – Beazley Breach Response Endorsement Option that has been offered to us. We understand that Alliant has access to cyber insurance markets and can provide a quote for us in the future if we become interested. We decline to purchase the APIP – Beazley Breach Response Endorsement Option at this time.

Small Cities Organized Risk Effort

Signature

Date

Print Name and Title

Please return this page to your Alliant representative.

Premium for APIP – Beazley Breach Response Endorsement Option is excluded from the APIP Property Proposal.

**ALLIANT INSURANCE SERVICES, INC.
ALLIANT PROPERTY INSURANCE PROGRAM (APIP)**

POLLUTION LIABILITY COVERAGE PROPOSAL

TYPE OF INSURANCE: Insurance Reinsurance

TYPE OF COVERAGE: Claims Made and Reported Pollution Liability

PROGRAM: **Alliant Property Insurance Program (APIP)**

NAMED INSURED: Any member(s), entity(ies), agency(ies), organization(s), enterprise(s), pool(s), Joint Powers Authority(ies) and/or individual(s) attached to each Declaration insured as per Named Insured Schedule on file with Insurer, listed below.

POLICY PERIOD: July 1, 2019 to July 1, 2020

RETROACTIVE DATE: July 1, 2011 for existing insureds included on the 2011-2012 policy at inception; For all other insureds the retroactive date is the date of addition to the Program.

COMPANY: Interstate Fire & Casualty Insurance Company

A.M. BEST INSURANCE RATING:: A+, Superior, Financial Category XV (\$2 Billion or greater)
Effective August 30, 2018

STANDARD & POORS RATING: AA (Very Strong) as of March 27, 2019

ADMITTED STATUS: Non-Admitted in all states

INSURED'S OWN SITES: Per the following SOVs submitted and on file with carrier:

1. PEPIP DEC 1 – SOVs
2. PEPIP DEC 2 – SOVs
3. PEPIP DEC 3 – SOVs
4. PEPIP DEC 4 – SOVs
5. PEPIP DEC 5 – SOVs
6. PEPIP DEC 11 – SOVs
7. PEPIP DEC 12 – SOVs
8. PEPIP DEC 14 – SOVs
9. PEPIP DEC 19 – SOVs
10. PEPIP DEC 23 – SOVs
11. PEPIP DEC 24 – SOVs
12. PEPIP DEC 25 – SOVs
13. PEPIP DEC 26 – SOVs
14. PEPIP DEC 27 – SOVs
15. PEPIP DEC 28 – SOVs
16. PEPIP DEC 29 – SOVs
17. PEPIP DEC 30 – SOVs
18. PEPIP DEC 32 – SOVs (Excludes SPIP, except as endorsed)
19. PEPIP DEC 33 – SOVs
20. PEPIP DEC 34 – SOVs

**INSURED'S OWN
SITES:
CONTINUED**

Covered locations include any real property owned, managed, leased, maintained or operated by the Insured at policy inception. Covered locations also include any subsurface potable water, wastewater or storm water pipes that are located within a one thousand (1,000) foot radius of such covered location as of policy inception.

**COVERAGES
& LIMITS:**

\$25,000,000 Policy Program Aggregate (all insureds combined)
\$ 2,000,000 Per Pollution Incident
\$ 2,000,000 Per Named Insured Aggregate
\$ 2,000,000 Per JPA/Pool Aggregate

SUBLIMITS:

\$ 500,000 Per Named Insured that is a K-12 School District Per Pollution Incident Microbial Matter Sublimit*
 \$ 500,000 Per Named Insured Aggregate that is a K-12 School District for Microbial Matter*
 \$ 100,000 Per Named Insured Per Pollution Incident Dedicated Legal Defense Sublimit*
 \$ 250,000 Per Named Insured Crisis Management Response Costs Sublimit
 \$ 50,000 Per Named Insured Crisis Management Loss Sublimit

*Note: the above sub-limits payable under this coverage do not increase and are not in addition to the applicable limit of liability, with the exception of the Crisis Management sub-limits, which are in addition to the limits of liability.

**EXTENDED
REPORTING PERIOD:**

For First Named Insured - To be determined at the time of election (additional premium can apply); Ninety (90) day basic extended reporting period available without additional premium

**SPECIFIC
COVERAGE
PROVISIONS:**

CLAIMS MADE AND REPORTED

Coverage A – Own Site Clean-up Costs:

Coverage for claims for clean-up costs resulting from a pollution condition on or under the insured's own site that first commenced on or after the retro date, provided that the claim is first made and reported during the policy period and is legally obligated to pay for cleanup costs..

Coverage B – Off-Site Clean-Up Costs:

Coverage for third-party claims resulting from a pollution condition migrating from or through and beyond the boundaries of the Insured's own site that first commenced on or after the retro date, provided that the claim is first made and reported during the policy period and is legally obligated to pay for cleanup costs.

Coverage C – Third-Party Claims for Bodily Injury or Property Damage:

Coverage for third-party claims for bodily injury or property damage resulting from a pollution condition on, under or migrating from or through and beyond the boundaries of the Insured's own site that first commenced on or after the retro date, provided that the claim is first made and reported during the policy period and is legally obligated to pay.

**SPECIFIC
COVERAGE
PROVISIONS (cont.):**

Coverage D – Emergency Response Costs: Coverage for emergency response costs incurred by or on behalf of the Insured in response to a pollution condition on, under or migrating from or through and beyond the boundaries of an Insured's own site or arising from transportation or resulting from a covered operation, provided that the emergency response costs be incurred within one hundred sixty-eight (168) hours of the commencement of such pollution condition, and reported to the Insurer within fourteen (14) days of commencement of such a pollution condition.

Coverage E – Transportation: Coverage for third-party claims for bodily injury, property damage, or clean-up costs resulting from a pollution condition caused by transportation that first commenced on or after the retro date, provided that the claim is first made and reported to the Insurer during the policy period and is legally obligated to pay.

Coverage F – Non-Owned Locations: Coverage for third-party claims for bodily injury, property damage, or clean-up costs resulting from a pollution condition on, under or migrating from any non-owned location that first commenced on or after the retro date, provided that the claim is first made and reported to the Insurer during the policy period and is legally obligated to pay.

Coverage G – Covered Operations: Coverage for third-party claims for bodily injury, property damage, or clean-up costs resulting from a pollution condition caused by covered operations on or after the retro date, provided that the claim is first made and reported to the Insurer during the policy period and is legally obligated to pay. Covered operations are defined as any operations within the capacity of a public entity which are performed by or on behalf of a named insured outside the physical boundaries of a covered location. Covered operations do not include Transportation.

Coverage H – Business Interruption: Coverage for the Insured's business interruption expense and extra expense during the interruption period, caused directly by a pollution condition on or under the Insured's own site, on or after the retro date, provided such pollution condition results in clean-up costs covered under this policy, and the first-party claim is made and reported to the Insurer during the policy period.

Coverage I – Cyber Events: Coverage for third-party claims for bodily injury, property damage or clean-up costs resulting from a pollution condition arising from a cyber event, provided that the claim is first made and reported to the Insurer during the policy period.

A Cyber Event is defined as any unauthorized processing of data by an Insured; any breach of laws and infringement of regulations pertaining to the maintenance, or protection of data; and any network security failure in any system or device leased, owned, operated or lost by or which is made available or accessible to the Insured for the purpose of processing data. Insured must take reasonable precautions to prevent or cease any activity which may result in a claim, and take all reasonable steps to observe and comply with all statutory or local authority laws obligations and requirements.

**SPECIFIC
COVERAGE
PROVISIONS (cont.):**

Coverage for crisis management response costs (including medical expenses, funeral expenses, psychological counseling, travel expenses temporary living expenses, expenses to secure the scene of a crisis management event) included, provided that the costs have been pre-approved by the insurer and are associated with damages that would be covered by this policy.

Supplemental coverage for Products Pollution is included for potable, reclaimed and recycled water processed at any covered location that is also a potable water or wastewater treatment plant. This coverage covers third-party claims arising out of product pollution, provided the claim is first made and reported during the policy period. The Insured's product must have been manufactured, sold, handled or distributed on or after the retro date and the clean-up costs, bodily injury or property damage must be unexpected and unintended from the standpoint of the Insured. Coverage of lead contamination of potable water is excluded.

All Named Insureds scheduled on this policy have the same rights as the First Named Insured (except for those rights specifically reserved to the first named insured); this includes any member of a pool or Joint Powers Authority specifically scheduled onto this policy.

Automatic Acquisition – Coverage for mid-term transactions for values that are less than \$25,000,000 shall be added as a covered location, upon the closing date of such acquisition, or the effective date of such lease, management, operation or maintenance right or obligation, respectively, for no additional premium, automatically.

Property valued at more than \$25,000,000 but less than \$100,000,000, purchased, leased or otherwise acquired by the Insured needs to be reported to the Insurer within 180 days, along with two (2) years of currently valued property loss runs and shall be added as a covered location upon the closing date of such acquisition for an additional premium.

Property valued at more than \$100,000,000, purchased, leased or otherwise acquired by the Insured needs to be reported to the Insurer immediately, along with two (2) years of currently valued property loss runs. Additional premium applies. For acquired locations that have underground storage tanks, the Insured must determine that all operational underground storage tanks are in material compliance with all applicable environmental laws and regulations and must obtain the most recent tank tightness testing or leak detection data conducted within sixty (60) days prior to the effective date that the Insured acquires or leases the subject location.

Illicit Abandonment is included in the definition of pollution condition.

Microbial matter and legionella pneumophila is included in the definition of Pollutant. Microbial matter is defined as mold, mildew and fungi, whether or not such microbial matter is living.

Defense Costs and Expenses are within Limits of Liability.

The insurance afforded by this Policy shall apply as primary to any other valid, collectible insurance, with the exception of the following: policies specifically written to be in excess of this policy, losses due to or associated with products pollution, any tank fund, or any loss arising in whole or in part to microbial matter or legionella pneumophila.

**SPECIFIC
COVERAGE
PROVISIONS (cont.):**

Blanket Underground Storage Tank coverage included, with a self-insured retention of \$750,000. **Note: Does not meet financial assurance requirements.**

Loss covered pursuant to any state storage tank fund, state administered insurance program or restoration funding for any underground storage tank(s) whose owners qualify for reimbursement, or any self-insurance fund established for the purpose of funding clean-up costs for pollution conditions from any underground storage tank(s), shall be considered primary insurance, to which the coverage afforded pursuant to this policy shall apply in excess. Under such primary insurance policy shall erode the \$750,000 per pollution condition self-insured retention.

Blanket Coverage included for Non-Owned Locations. Includes any transfer, storage, treatment or disposal facilities which are used by the Insured, but not owned or operated by the Insured, provided that:

- The waste materials are generated from the Insured's own site, transportation, or covered operations;
- The transfer, storage, treatment or disposal facility is properly licensed and permitted to accept and dispose of such waste and has not filed for bankruptcy as of the date of the transfer, storage, treatment or disposal of such waste;
- The transfer, storage, treatment or disposal facility is not listed or proposed to be listed on the Federal National Priorities List, or any equivalent state or local list as of policy inception.

**EXCLUSIONS
(including but not
limited to):**

Coverage does not apply to any claim or loss from:

- Asbestos and Lead Based Paint. *This exclusion does not apply to claims for bodily injury or property damage, or clean-up costs for the remediation of soil, surface water, or groundwater, or clean-up costs that arise out of the inadvertent disturbance of asbestos or asbestos containing materials or lead-based paint.*
- Contractual Liability – *Does not apply liability that the Insured would have had in the absence of the contract or agreement, or the contract or agreement is an insured contract.*
- Employer Liability
- Criminal fines, penalties or assessments
- Internal Expenses - *Does not apply internal expenses incurred in response to emergency response costs, or pursuant to environmental laws that require immediate remediation of a pollution condition.*
- Insured vs. Insured
- Intentional Noncompliance – *does not apply to noncompliance based upon the Insured's good faith reliance upon the written advice of qualified outside counsel received in advance of such noncompliance, or the insured's reasonable response to mitigate a pollution condition or loss, provided that such circumstances are reported in writing to the Insurer within three (3) days of commencement.*

**EXCLUSIONS
(including but not limited to, cont.):**

Coverage does not apply to any claim or loss from:

- Prior Knowledge / Non-Disclosure
- Known Claims
- Landfills, Recycling Facilities, or Oil and/or Gas Producing or Refining Facilities
- Ports – *Defined as an Insured’s own site on the coast or any other body of water where ships or watercraft can dock and transfer cargo to or from land and engages in the business of importing/exporting of goods.*
- Airports – *Defined as an Insured’s own site whereby enplanement occurs and/or cargo is moved for a fee and the following operations are conducted: storage, transportation and dispensing of fuel and/or de-icing solutions.*
- Change in Intended Use or Operation – *Loss arising from a material change in use or operations. For purposes of determining whether a change is material, any change in use that results in more stringent remediation standards than those imposed on the insured’s own site at the effective date of the period of insurance shall be considered material. This exclusion does not apply to covered operations that are performed with respect to uses and operations that are within the capacity of a public entity.*
- Professional Liability
- Regulatory Compliance – *Does not apply to any such non-compliance that occurs subsequent to release from a covered underground storage tank.*
- Cyber Event – *Does not apply to losses covered by the Cyber Event coverage in this policy.*
- Work Product – *Does not apply to covered operations.*
- Sewage Backup – *Does not apply to an Insured’s own site.*
- Nuclear fuel, assemblies and components
- Offshore operations
- Property Damage to Conveyances – *does not apply to loss or claims arising from the Insured’s negligence*
- Workers Compensation
- Lead Contaminated Water
- War

**EXCLUSIONS
(including but not limited to, cont.):**

RETENTION:

- \$100,000 Per Pollution Incident retention except for specific retentions below
- \$300,000 Per Named Insured Aggregate retention applicable to all Pollution Incidents except for specific retentions below
- \$ 50,000 Per Named Insured maintenance retention applicable to all Pollution Incidents except for specific retentions below
- 5 Days Waiting Period for Business Interruption

**SPECIFIC
RETENTION:**

- \$250,000 Per Named Insured retention applicable to microbial matter for K-12 school districts only – *does not erode the Aggregate retention*
- \$750,000 Underground Storage Tanks Specific – *does not erode the Aggregate retention*

CLAIMS REPORTING NOTICE

PLEASE NOTE THAT POLLUTION LIABILITY POLICIES CONTAIN EXTREMELY STRICT CLAIM REPORTING PROCEDURES. Below please find your policy specific claim reporting requirements - Please make sure you understand these obligations. Contact your Alliant Service Team with any questions.

THIS IS A CLAIMS MADE POLICY

This claims-made policy contains a requirement stating that this policy applies only to any claim first made against the Insured and reported to the insurer during the policy period or applicable extended reporting period. Claims must be submitted to the insurer during the policy period, or applicable extended reporting period, as required pursuant to the Claims/Loss Notification Clause within the policy in order for coverage to apply. Late reporting or failure to report pursuant to the policy's requirements could result in a disclaimer of coverage by the insurer.

LOSS REPORTING REQUIREMENTS:

Written notice of any claim or pollution condition, within seven (7) days of discovery for pollution conditions requiring immediate emergency response. Concurrently, please send to:

- 1) Allianz Global Corporate & Specialty
Attn: FNOL Claims Unit
1 Progress Point Parkway, 2nd Floor
O'Fallon, MO 63368
In emergency, call: (800) 558-1606
Fax: (800) 323-6450
Email: NewLoss@agcs.allianz.com
Online Claims Reporting form available at:
www.agcs.allianz.com/global-offices/united-states
- 2) Akbar Sharif
Alliant Insurance Services, Inc.
1301 Dove Street, Suite 200
Newport Beach, CA 92660
949 260-5088
949 756-2713 – fax
Akbar.Sharif@alliant.com

NOTICE OF CANCELLATION:

90 days except 10 days for non-payment of premium

REINSTATEMENT PROVISIONS:

Not Provided.

POLLUTION LIABILITY COST:

Cost is included in Total Property Premium
25% Earned Premium at Inception, unless there is a claim in which premium is deemed fully earned

QUOTE VALID UNTIL: July 1, 2019

BROKER:

ALLIANT INSURANCE SERVICES, INC.
License No. 0C36861

**Policyholder Information
Environmental Emergency Response and
Claim Investigation Services**

**(RETAIN FOR YOUR
RECORDS)**

Please read the information below, the Coverage Form and all attached endorsements in their entirety. If you have any questions, please contact your broker.

**FOR EMERGENCY RESPONSE TO ENVIRONMENTAL
INCIDENTS**

As part of our commitment to customer service Allianz Global Corporate & Specialty (Allianz) has named HETI as an approved provider of environmental emergency response and claim investigation services to our insureds.

HETI is a full-service environmental company founded in 1986. Their staff of environmental engineers, industrial hygienists, geologists, hydrogeologists and remedial experts has developed specific expertise in environmental incidents.

As an Allianz insured, you can call on **HETI** twenty-four hours a day, seven days a week for emergency response services for environmental incidents.

HETI's 24/7, toll-free, emergency response hotline number is:

(1-800-347-HETI)

HETI can also respond to your questions about regulatory reporting issues/requirements, spill containment and remediation techniques. HETI will contact you directly with additional information.

**ALWAYS REPORT THE INCIDENT TO US AND YOUR AGENT OR
BROKER**

In the event of any incident that may be covered under this policy, whether or not the HETI has been contacted, the incident should be reported to us by phone or email as soon as practicable by phone or email.

Phone: 1-800-557-1606
Email: NewLoss@agcs.allianz.com

**REFER TO THE CLAIM AND NOTICE REQUIREMENTS WITHIN THE CONDITIONS OF YOUR
POLICY WITH RESPECT TO ANY POLLUTION CONDITION THAT MAY RESULT IN A CLAIM.**

SUMMARY OF PROPOSED CHANGES

THE FOLLOWING ITEMS ARE PROPOSED CHANGES FOR THE 2019-2020 POLICY TERM

Coverage	2018-2019	2019-2020 Proposed Changes	Status
Pollution Liability Policy Term	July 1, 2018 to July 1, 2019	July 1, 2019 to July 1, 2020	Update
Insurer	Illinois Union Insurance Company	Interstate Fire & Casualty Insurance Company	Update
Sub-limits:	<p>\$ 500,000 Per Bacteria/Virus Indoor Environmental Condition Insured Aggregate Sub-limit</p> <p>\$ 250,000 Catastrophe Management Costs Sub-limit</p> <p>*Note: the above sub-limits payable under this coverage do not increase and are not in addition to the applicable limit of liability.</p>	<p>\$ 500,000 Per Named Insured that is a K-12 School District Per Pollution Incident Microbial Matter Sub-limit*</p> <p>\$ 500,000 Per Named Insured Aggregate that is a K-12 School District for Microbial Matter*</p> <p>\$ 100,000 Per Named Insured Per Pollution Incident Dedicated Legal Defense Sub-limit*</p> <p>\$ 250,000 Per Named Insured Crisis Management Response Costs Sub-limit</p> <p>\$ 50,000 Per Named Insured Crisis Management Loss Sub-limit</p> <p>*Note: the above sub-limits payable under this coverage do not increase and are not in addition to the applicable limit of liability, with the exception of the Crisis Management sub-limits, which are in addition to the limits of liability.</p>	Update

SUMMARY OF PROPOSED CHANGES

THE FOLLOWING ITEMS ARE PROPOSED CHANGES FOR THE 2019-2020 POLICY TERM

Coverage	2018-2019	2019-2020 Proposed Changes	Status
Coverage Provisions: - Continued	<i>Not Covered</i>	<p>Coverage I – Cyber Events: Coverage for third-party claims for bodily injury, property damage or clean-up costs resulting from a pollution condition arising from a cyber event, provided that the claim is first made and reported to the Insurer during the policy period.</p> <p>A Cyber Event is defined as any unauthorized processing of data by an Insured; any breach of laws and infringement of regulations pertaining to the maintenance, or protection of data; and any network security failure in any system or device leased, owned, operated or lost by or which is made available or accessible to the Insured for the purpose of processing data. Insured must take reasonable precautions to prevent or cease any activity which may result in a claim, and take all reasonable steps to observe and comply with all statutory or local authority laws obligations and requirements.</p>	Enhancement
	<p>Coverage for catastrophe management costs (including consulting services, public relations materials, travel expenses, expenses to secure the scene of a pollution condition or indoor environmental condition, psychological counseling, medical costs, funeral costs and temporary living expenses) included, provided that the expenses are approved by the Insurer, in writing, or are incurred within seven (7) days of the discovery of a pollution condition or indoor environmental condition.</p>	<p>Coverage for crisis management response costs (including medical expenses, funeral expenses, psychological counseling, travel expenses temporary living expenses, expenses to secure the scene of a crisis management event) included, provided that the costs have been pre-approved by the insurer and are associated with damages that would be covered by this policy.</p>	Update
Other Insurance	<p>The insurance afforded by this Policy shall apply in excess of any other valid, collectible insurance, with the exception of policies specifically written to be in excess of this policy.</p>	<p>The insurance afforded by this Policy shall apply as primary to any other valid, collectible insurance, with the exception of the following: policies specifically written to be in excess of this policy, losses due to or associated with products pollution, any tank fund, or any loss arising in whole or in part to microbial matter or legionella pneumophila.</p>	Update

SUMMARY OF PROPOSED CHANGES

THE FOLLOWING ITEMS ARE PROPOSED CHANGES FOR THE 2019-2020 POLICY TERM

Coverage	2018-2019	2019-2020 Proposed Changes	Status
Non-Owned Locations (Disposal Sites)	Blanket Coverage included for Non-Owned Disposal Sites. Includes Any properly permitted and licensed non-owned disposal sites that has not been identified by the United States EPA National Priorities List, CERCLIS list or any functional equivalent of those listings, and is not undergoing voluntary or regulatory required remediation at the time the waste was received for disposal.	Blanket Coverage included for Non-Owned Locations. Includes any transfer, storage, treatment or disposal facilities which are used by the Insured, but not owned or operated by the Insured, provided that: <ul style="list-style-type: none"> • The waste materials are generated from the Insured's own site, transportation, or covered operations; • The transfer, storage, treatment or disposal facility is properly licensed and permitted to accept and dispose of such waste and has not filed for bankruptcy as of the date of the transfer, storage, treatment or disposal of such waste; • The transfer, storage, treatment or disposal facility is not listed or proposed to be listed on the Federal National Priorities List, or any equivalent state or local list as of policy inception. 	Update
Exclusions:	Criminal Fines and Criminal Penalties	Criminal fines, penalties or assessments	Update
	First Party Property Damage – <i>Does not apply to remediation costs, emergency response costs, business interruption costs or catastrophe management costs.</i>	<i>Not Excluded</i>	Enhancement
	<i>Not Excluded</i>	Known Claims	Update
	<i>Not Covered</i>	Cyber Event – <i>Does not apply to losses covered by the Cyber Event Coverage in this policy.</i>	Enhancement
	<i>Not Excluded</i>	Nuclear fuel, assemblies and components	Update
	<i>Not Excluded</i>	Offshore operations	Update
	Property damage to any automobile, aircraft, watercraft, railcar or other conveyance utilized for transportation.	Property Damage to Conveyances – <i>does not apply to loss or claims arising from the Insured's negligence</i>	Enhancement

SUMMARY OF PROPOSED CHANGES

THE FOLLOWING ITEMS ARE PROPOSED CHANGES FOR THE 2019-2020 POLICY TERM

Coverage	2018-2019	2019-2020 Proposed Changes	Status
Retention:	<p>\$ 100,000 Per Pollution Condition or Indoor Environmental Condition retention except for Mold or Sewage Backup</p> <p>\$ 300,000 Per Named Insured Aggregate retention applicable to all Pollution Conditions or Indoor Environmental Conditions except for Mold or Sewage Backup</p> <p>\$ 50,000 Per Named Insured maintenance retention applicable to all Pollution Conditions except for Mold or Sewage Backup</p> <p>5 days Waiting Period for Business Income and Extra Expense</p>	<p>\$ 100,000 Per Pollution Incident retention except for specific retentions below</p> <p>\$ 300,000 Per Named Insured Aggregate retention applicable to all Pollution Incidents except for specific retentions below</p> <p>\$ 50,000 Per Named Insured maintenance retention applicable to all Pollution Incidents except for specific retentions below</p> <p>5 days Waiting Period for Business Interruption</p>	Update
Specific Retention:	<p>\$ 250,000 Per Named Insured retention applicable to Mold or Sewage Backup – <i>does not erode the Aggregate retention</i></p> <p>\$ 750,000 Underground Storage Tanks Specific</p>	<p>\$ 250,000 Per Named Insured retention applicable to microbial matter for K-12 school districts only – <i>does not erode the Aggregate retention</i></p> <p>\$ 750,000 Underground Storage Tanks Specific – <i>does not erode the Aggregate retention</i></p>	Enhancement
Notice of Cancellation	90 days except 15 days for non-payment of premium	90 days except 10 days for non-payment of premium	Update
Minimum Earned Premium	100% Earned Premium at Inception	25% Earned Premium at Inception	Enhancement
Loss Reporting Requirements	Chubb Environmental Claims & Incident ALERT	Allianz Global Corporate & Specialty Please see page 7 of this proposal for full details	Update

**ALLIANT PROPERTY INSURANCE PROGRAM
2019-2020**

**NAMED INSURED SCHEDULE
AS OF 06/05/2019**

THE NAMED INSURED IS:

Small Cities Organized Risk Effort
2180 Harvard St. STE 460
Sacramento, CA 95815

Named Insured shall be deemed the sole agent of each and every Named Insured for the purpose of:

- (1) Giving notice of cancellation,
- (2) Giving instructions for changes in the Policy and accepting changes in this Policy
- (3) The payment of assessments / premiums or receipt of return assessments / premiums.

Member(s), entity(ies), agency(ies), organization(s), enterprise(s) and/or individual(s) for whom the Named Insured has extended coverage is as follows:

NAMED INSURED MEMBER(S):

Small Cities Organized Risk Effort	City of Portola
City of Biggs	City of Rio Dell
City of Colfax	City of Shasta Lake
City of Dunsmuir	City of Susanville
City of Etna	City of Tulelake
City of Isleton	City of Weed
City of Live Oak	City of Yreka
City of Loyalton	Town of Fort Jones
City of Montague	Town of Loomis
City of Mt. Shasta	



ALLIANT PROPERTY INSURANCE PROGRAM
PROSPECTIVE LIST OF CARRIERS
JULY 1, 2019 TO JULY 1, 2020

Arch Specialty Insurance Company	Landmark American Insurance Co. (RSUI)
Aspen Insurance UK Limited	Lexington Insurance Company
Britt Global Specialty USA	Liberty Mutual Fire Insurance Company
Chubb European Group Limited	Lloyd's of London
Endurance Worldwide Insurance Limited	Maxum Indemnity Company
Evanston Insurance Company	Partner Re Ireland Insurance Ltd
Hallmark Specialty Insurance Company	QBE Specialty Insurance Company
Homeland Insurance Company of New York	United Specialty Insurance Company
Interstate Fire and Casualty Ins. Co.	Westchester Surplus Lines Insurance Company
Ironshore Specialty Insurance Company	Westport Insurance Corporation
Lancashire Insurance Company (UK) Ltd.	XL Insurance America, Inc.

**Alliant Property Insurance Program
2019-2020 Policy Year
Schedule of Insurers (Prospective)**

Company	A.M. Best's I.D. #	A.M. Best's Guide Rating	Standard and Poor's	State of California
Arch Specialty Insurance Company	012523	A+, Superior; Financial Size Category 15; \$2,000,000,000 to greater (As of 10/11/18)	A+ (As of 06/25/18)	Non-Admitted
Aspen Insurance UK Limited	084806	A, Excellent; Financial Size Category 15; \$2,000,000,000 or greater (As of 03/01/19)	A (As of 06/26/18)	Non-Admitted
Chubb European Group Limited	086485	A++ , Superior; Financial Size Category 15; \$2,000,000,000 or greater (As of 12/13/18)	AA (As of 06/24/16)	Non-Admitted
Endurance Worldwide Insurance Limited	083234	A+, Superior; Financial Size Category 15; \$2,000,000,000 or greater (As of 07/20/18)	A+ (As of 04/26/18)	Non-Admitted
Evanston Insurance Co.	003759	A, Excellent; Financial Size Category 15; \$2,000,000,000 or Greater (As of 12/19/18)	A (As of 07/27/17)	Non-Admitted
Hallmark Specialty Insurance Co.	010838	A-, Excellent; Financial Size Category 8; \$100,000,000 to \$250,000,000 (As of 08/23/18)	Not Rated (As of 04/22/19)	Non-Admitted
Homeland Insurance Company of New York	010604	A+, Superior; Financial Size Category 15; \$2,000,000,000 or greater (As of 03/08/19)	Not Rated (As of 04/22/19)	Non-Admitted
Interstate Fire and Casualty Ins. Co.	02267	A+, Superior; Financial Size Category 15; \$2,000,000,000 or greater (As of 08/30/18)	AA (As of 03/17/16)	Non-Admitted
Ironshore Specialty Insurance Company	013866	A, Excellent; Financial Size Category 15; \$2,000,000,000 or greater (As of 05/16/18)	A (As of 05/02/17)	Non-Admitted
Lancashire Insurance Company (UK) Ltd.	078390	A, Excellent; Financial Size Category 12; \$1,000,000,000 to \$1,250,000,000 (As of 10/24/18)	A- (As of 02/28/18)	Non-Admitted
Landmark American Insurance Co.	012619	A+, Superior; Financial Size Category 14; \$1,500,000,000 to \$2,000,000,000 (As of 11/02/18)	A+ (As of 04/18/18)	Non-Admitted

**Alliant Property Insurance Program
2019-2020 Policy Year
Schedule of Insurers (Prospective)**

Company	A.M. Best's I.D. #	A.M. Best's Guide Rating	Standard and Poor's	State of California
Lexington Insurance Company	002350	A, Excellent; Financial Size Category 15; \$2,000,000,000 or Greater (As of 06/20/18)	A+ (As of 06/06/17)	Non-Admitted
Liberty Mutual Fire Insurance Company	002282	A, Excellent; Financial Size Category 15; \$2,000,000,000 or Greater (As of 05/16/18)	A (As of 06/17/14)	Admitted
Lloyd's of London	085202	A, Excellent; Financial Size Category 15; \$2,000,000,000 or Greater (As of 07/12/18)	A+ (As of 10/12/17)	Non-Admitted
Maxum Indemnity Company	012563	A+, Superior; Financial Size Category 15; \$2,000,000,000 or Greater (As of 08/02/18)	Not Rated (As of 04/22/19)	Non-Admitted
PartnerRe Ireland Insurance Ltd.	088621	A, Excellent Financial Size Category 15; \$2,000,000,000 or Greater (As of 06/15/18)	A+ (As of 09/07/16)	Non-Admitted
QBE Specialty Insurance Company	012562	A, Excellent; Financial Size Category 15; \$2,000,000,000 or Greater (As of 06/13/18)	A+ (As of 06/30/18)	Non-Admitted
Westchester Surplus Lines Insurance Company	004433	A++, Superior; Financial Size Category 15; \$2,000,000,000 or Greater (As of 12/13/18)	AA (As of 06/24/16)	Non-Admitted
Westport Insurance Corporation	000347	A+, Superior; Financial Size Category 15; \$2,000,000,000 or Greater (As of 12/13/18)	AA- (As of 10/28/11)	Admitted
XL Insurance America Inc.	002423	A+, Superior; Financial Size Category 15; \$2,000,000,000 or Greater (As of 12/06/18)	AA- (As of 11/19/18)	Admitted
United Specialty Insurance Company	013105	A, Excellent; Financial Size Category 9; \$250,000,000 to 500,000,000 (As of 12/19/18)	Not Rated (As of 04/30/19)	Non-Admitted

INVOICE

Alliant Insurance Services Inc. 2180 Harvard Street, Ste 460 Sacramento, CA 95815
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NAMED INSURED: Small Cities Organized Risk Effort	INVOICE DATE: June 5, 2019 CUSTOMER NUMBER: SMALCIT-02 EFFECTIVE DATE: July 1, 2019
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INSURANCE CO: Various POLICY NUMBER: PPROP1920	INVOICE NUMBER: 1060823
Total Property Premium: ABS Fee: Estimated SLT&F's Broker Fee:	\$ 578,746.00 \$ 10,104.00 \$ 18,627.76 \$ 0.00
ALL RISK PROPERTY SUBTOTAL	\$ 607,477.76

INSURANCE CO: Various POLICY NUMBER: PBOILER1920	INVOICE NUMBER: 2060823
EXCESS BOILER & MACHINERY SUBTOTAL	\$ 3,372.00

TOTAL DUE AT THIS TIME	\$ 610,849.76
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Total Due includes Premiums, Taxes and Fees where applicable. The Cyber Enhancement premium, should you have elected to purchase this coverage, is not included as part of this invoice.

Please return a copy of the invoice with your payment. Premiums are due and payable upon receipt of this invoice but no later than July 20, 2019. If payment is not received by the due date, policies may be subject to cancellation.

Alliant embraces a policy of transparency with respect to its compensation from insurance transactions. Details on our compensation policy, including the types of income that Alliant may earn on a placement, are available on our website at www.alliant.com. For a copy of our policy or for any inquiries regarding compensation issues pertaining to your account you may also contact us at: Alliant Insurance Services, Attention: General Counsel, 701 B Street, 6th Floor, San Diego, CA 92101.

Important Notice of Remittance Payment Address Change

We have implemented lockbox deposit services with our Bank. Please use this new address to avoid delays in processing your payments.

Effective Immediately, please mail all future checks along with your remittance detail invoice to the following:

Standard Mail Remittance Address:

Alliant Insurance Services, Inc. – NPB Main
P.O. Box 8473
Pasadena, Ca 91109-8473

Overnight/Courier Remittance Address:

Alliant Insurance Services, Inc. – Lockbox # 8473 – NPB Main
Comerica Bank
5th Floor
2321 Rosecrans Avenue
El Segundo, CA 90245

SUMMARY OF VALUES
AS OF JUNE 5, 2019

Filter: Selected records

Trended Values
Not Trended

MEMBER	REAL PROPERTY	PERSONAL PROPERTY	BI / RENTS	VEHICLES	MOBILE EQUIPMENT	FINE ARTS	TAX INTERRUPTION	TOTAL VALUES	EARTHQUAKE	FLOOD
SMALL CITIES ORGANIZED RISK EFFORT										
CITY OF BIGGS	\$7,204,079	\$2,760,400	\$0	\$323,000	\$211,300	\$0	\$0	\$10,498,779	\$0	\$0
CITY OF COLFAX	\$9,466,858	\$3,482,900	\$0	\$1,556,060	\$1,009,209	\$0	\$0	\$15,515,027	\$0	\$0
CITY OF DUNSMUIR	\$15,699,700	\$2,380,700	\$18,000	\$1,125,525	\$0	\$0	\$0	\$19,223,925	\$0	\$0
CITY OF ETNA	\$8,033,800	\$622,100	\$8,000	\$551,747	\$0	\$0	\$0	\$9,215,647	\$0	\$0
TOWN OF FORT JONES	\$4,168,900	\$635,800	\$7,000	\$530,500	\$0	\$0	\$0	\$5,342,200	\$0	\$0
CITY OF ISLETON	\$4,789,600	\$636,400	\$0	\$1,012,182	\$207,600	\$0	\$0	\$6,645,782	\$0	\$0
CITY OF LIVE OAK	\$24,410,532	\$10,579,599	\$131,000	\$1,413,980	\$855,600	\$0	\$0	\$37,390,711	\$0	\$0
TOWN OF LOOMIS	\$2,888,600	\$394,000	\$0	\$383,076	\$0	\$0	\$0	\$3,665,676	\$0	\$0
CITY OF LOYALTON	\$7,778,900	\$1,604,900	\$10,000	\$1,367,093	\$380,000	\$0	\$0	\$11,140,893	\$0	\$0
CITY OF MONTAGUE	\$9,553,000	\$3,403,100	\$0	\$1,732,500	\$120,500	\$0	\$0	\$14,809,100	\$0	\$0
CITY OF MOUNT SHASTA	\$8,610,201	\$2,951,300	\$34,000	\$0	\$7,800	\$0	\$425,000	\$12,028,301	\$0	\$0
CITY OF PORTOLA	\$6,101,500	\$1,027,400	\$0	\$1,000,500	\$295,000	\$0	\$0	\$8,424,400	\$0	\$0
CITY OF RIO DELL	\$9,535,400	\$6,063,800	\$5,000	\$158,007	\$252,577	\$0	\$0	\$16,014,784	\$0	\$0
							* Value includes COC of	\$797,700		
CITY OF SHASTA LAKE	\$42,483,753	\$19,618,500	\$50,874	\$1,804,350	\$204,403	\$0	\$0	\$64,161,880	\$0	\$0
							* Value includes COC of	\$8,647,200		
CITY OF SUSANVILLE	\$18,522,015	\$5,584,167	\$139,000	\$4,474,056	\$117,300	\$0	\$0	\$28,836,538	\$0	\$0
CITY OF TULE LAKE	\$7,862,454	\$2,524,900	\$95,858	\$575,000	\$0	\$0	\$0	\$11,058,212	\$0	\$0
CITY OF WEED	\$11,915,022	\$2,595,680	\$0	\$1,968,135	\$1,177,039	\$0	\$0	\$17,655,876	\$0	\$0
CITY OF YREKA	\$39,921,292	\$11,902,400	\$47,300	\$1,295,048	\$5,212,339	\$0	\$0	\$58,378,379	\$0	\$0
SMALL CITIES ORGANIZED RISK EFFORT TOTALS:	\$238,945,606	\$78,768,046	\$546,032	\$21,270,759	\$10,050,667	\$0	\$425,000	\$350,006,110	\$0	\$0
GRAND TOTALS:	\$238,945,606	\$78,768,046	\$546,032	\$21,270,759	\$10,050,667	\$0	\$425,000	\$350,006,110	\$0	\$0

ALLIANT INSURANCE SERVICES

POLICYHOLDER DISCLOSURE NOTICE OF TERRORISM INSURANCE COVERAGE

June 5, 2019

Named Insured: **Small Cities Organized Risk Effort**

We are required to send you this notice pursuant to federal legislation concerning terrorism insurance. The below is for TRIA coverage as issued by the United States of America and is not tied to or representative of the Terrorism coverage offered in our program.

You are hereby notified that under the Terrorism Risk Insurance Act, as amended, that you have a right to purchase insurance coverage for losses resulting from acts of terrorism, *As defined in Section 102(1) of the Act, as amended*: The term "act of terrorism" means any act that is certified by the Secretary of the Treasury, in consultation with the Secretary of Homeland Security and the Attorney General of the United States, to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carrier or vessel or the premises of a United States mission; and to have been committed by an individual or individuals, as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion. Any coverage you purchase for "acts of terrorism" shall expire at 12:00 midnight December 31, 2020, the date on which the TRIA Program is scheduled to terminate, or the expiry date of the policy whichever occurs first, and shall not cover any losses or events which arise after the earlier of these dates.

YOU SHOULD KNOW THAT COVERAGE PROVIDED BY THIS POLICY FOR LOSSES CAUSED BY CERTIFIED ACTS OF TERRORISM IS PARTIALLY REIMBURSED BY THE UNITED STATES UNDER A FORMULA ESTABLISHED BY FEDERAL LAW. HOWEVER, YOUR POLICY MAY CONTAIN OTHER EXCLUSIONS WHICH MIGHT AFFECT YOUR COVERAGE, SUCH AS AN EXCLUSION FOR NUCLEAR EVENTS. UNDER THIS FORMULA, THE UNITED STATES PAYS 85% THROUGH 2015; 84% BEGINNING ON JANUARY 1, 2016; 83% BEGINNING ON JANUARY 1, 2017; 82% BEGINNING ON JANUARY 1, 2018; 81% BEGINNING ON JANUARY 1, 2019 AND 80% BEGINNING ON JANUARY 1, 2020; OF COVERED TERRORISM LOSSES EXCEEDING THE STATUTORILY ESTABLISHED DEDUCTIBLE PAID BY THE INSURER(S) PROVIDING THE COVERAGE. YOU SHOULD ALSO KNOW THAT THE TERRORISM RISK INSURANCE ACT, AS AMENDED, CONTAINS A USD100 BILLION CAP THAT LIMITS U.S. GOVERNMENT REIMBURSEMENT AS WELL AS INSURERS' LIABILITY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM WHEN THE AMOUNT OF SUCH LOSSES IN ANY ONE CALENDAR YEAR EXCEEDS USD100 BILLION. IF THE AGGREGATE INSURED LOSSES FOR ALL INSURERS EXCEED USD100 BILLION, YOUR COVERAGE MAY BE REDUCED.

THE PREMIUM CHARGED FOR THIS COVERAGE CAN BE REQUESTED BELOW AND WILL NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSS COVERED BY THE FEDERAL GOVERNMENT UNDER THE ACT.

**SELECTION OR REJECTION OF THE TERRORISM RISK INSURANCE ACT as AMENDED
(A.K.A.: TRIPRA 2015)**

THIS COVERAGE IS OUTSIDE OF THE PROGRAM'S TERRORISM COVERAGES AND LIMITS. IT IS PROVIDED AND OVERSEEN BY THE U.S. GOVERNMENT.

THIS COVERAGE IS CONSIDERED RESTRICTIVE COMPARED TO THE APIP TERRORISM LIMITS AND COVERAGES AVAILABLE. THIS ACT DOES NOT FOLLOW OUR PROGRAM'S TERRORISM POLICIES.

HOWEVER IF YOU'D LIKE A QUOTE FOR TRIA COVERAGE, PLEASE CHECK THE "I AM INTERESTED" BOX. OTHERWISE, PLEASE CHECK THE "DECLINE" BOX. YOUR SIGNATURE FOR CONFIRMATION OF RECEIPT IS REQUIRED. ANY QUESTIONS? PLEASE CALL YOUR SERVICE TEAM MEMBER.

	I am interested in receiving a quote for Terrorism Risk Insurance Act coverage as required by law to be offered under the last amended Act. Please provide me with a quote.
	I decline to purchase the Terrorism Risk Insurance Act coverage as required by law to be offered under the last amended Act.

Policyholder/applicant signature

Print Name

Date

Small Cities Organized Risk Effort

NOTICE:

1. THE INSURANCE POLICY THAT YOU ARE APPLYING TO PURCHASE IS BEING ISSUED BY AN INSURER THAT IS NOT LICENSED BY THE STATE OF CALIFORNIA. THESE COMPANIES ARE CALLED “NONADMITTED” OR “SURPLUS LINE” INSURERS.

2. THE INSURER IS NOT SUBJECT TO THE FINANCIAL SOLVENCY REGULATION AND ENFORCEMENT THAT APPLY TO CALIFORNIA LICENSED INSURERS.

3. THE INSURER DOES NOT PARTICIPATE IN ANY OF THE INSURANCE GUARANTEE FUNDS CREATED BY CALIFORNIA LAW. THEREFORE, THESE FUNDS WILL NOT PAY YOUR CLAIMS OR PROTECT YOUR ASSETS IF THE INSURER BECOMES INSOLVENT AND IS UNABLE TO MAKE PAYMENTS AS PROMISED.

4. THE INSURER SHOULD BE LICENSED EITHER AS A FOREIGN INSURER IN ANOTHER STATE IN THE UNITED STATES OR AS A NON-UNITED STATES (ALIEN) INSURER. YOU SHOULD ASK QUESTIONS OF YOUR INSURANCE AGENT, BROKER, OR “SURPLUS LINE” BROKER OR CONTACT THE CALIFORNIA DEPARTMENT OF INSURANCE AT THE FOLLOWING TOLL-FREE TELEPHONE NUMBER: 1-800-927-4357 OR INTERNET WEB SITE WWW.INSURANCE.CA.GOV. ASK WHETHER OR NOT THE INSURER IS LICENSED AS A FOREIGN OR NON-UNITED STATES (ALIEN) INSURER AND FOR ADDITIONAL INFORMATION ABOUT THE INSURER. YOU MAY ALSO CONTACT THE NAIC’S INTERNET WEB SITE AT WWW.NAIC.ORG.

5. FOREIGN INSURERS SHOULD BE LICENSED BY A STATE IN THE UNITED STATES AND YOU MAY CONTACT THAT STATE’S DEPARTMENT OF INSURANCE TO OBTAIN MORE INFORMATION ABOUT THAT INSURER.

6. FOR NON-UNITED STATES (ALIEN) INSURERS, THE INSURER SHOULD BE LICENSED BY A COUNTRY OUTSIDE OF THE UNITED STATES AND SHOULD BE ON THE NAIC'S INTERNATIONAL INSURERS DEPARTMENT (IID) LISTING OF APPROVED NONADMITTED NON-UNITED STATES INSURERS. ASK YOUR AGENT, BROKER, OR "SURPLUS LINE" BROKER TO OBTAIN MORE INFORMATION ABOUT THAT INSURER.

7. CALIFORNIA MAINTAINS A LIST OF APPROVED SURPLUS LINE INSURERS. ASK YOUR AGENT OR BROKER IF THE INSURER IS ON THAT LIST, OR VIEW THAT LIST AT THE INTERNET WEB SITE OF THE CALIFORNIA DEPARTMENT OF INSURANCE: WWW.INSURANCE.CA.GOV.

8. IF YOU, AS THE APPLICANT, REQUIRED THAT THE INSURANCE POLICY YOU HAVE PURCHASED BE BOUND IMMEDIATELY, EITHER BECAUSE EXISTING COVERAGE WAS GOING TO LAPSE WITHIN TWO BUSINESS DAYS OR BECAUSE YOU WERE REQUIRED TO HAVE COVERAGE WITHIN TWO BUSINESS DAYS, AND YOU DID NOT RECEIVE THIS DISCLOSURE FORM AND A REQUEST FOR YOUR SIGNATURE UNTIL AFTER COVERAGE BECAME EFFECTIVE, YOU HAVE THE RIGHT TO CANCEL THIS POLICY WITHIN FIVE DAYS OF RECEIVING THIS DISCLOSURE. IF YOU CANCEL COVERAGE, THE PREMIUM WILL BE PRORATED AND ANY BROKER'S FEE CHARGED FOR THIS INSURANCE WILL BE RETURNED TO YOU.

Date: _____

Insured: _____

(Authorized Signature)

D-1 (Effective January 1, 2017)

Disclosures / Disclaimers

This proposal of insurance is provided as a matter of convenience and information only. All information included in this proposal, including but not limited to personal and real property values, locations, operations, products, data, automobile schedules, financial data and loss experience, is based on facts and representations supplied to Alliant Insurance Services, Inc. by your organization. This proposal does not reflect any independent study or investigation by Alliant Insurance Services, Inc. or its agents and employees.

Please be advised that this proposal is also expressly conditioned on there being no material change in the risk between the date of this proposal and the inception date of the proposed policy (including the occurrence of any claim or notice of circumstances that may give rise to a claim under any policy which the policy being proposed is a renewal or replacement). In the event of such change of risk, the insurer may, at its sole discretion, modify, or withdraw this proposal, whether or not this offer has already been accepted.

This proposal is not confirmation of insurance and does not add to, extend, amend, change, or alter any coverage in any actual policy of insurance you may have. All existing policy terms, conditions, exclusions, and limitations apply. For specific information regarding your insurance coverage, please refer to the policy itself. Alliant Insurance Services, Inc. will not be liable for any claims arising from or related to information included in or omitted from this proposal of insurance.

Alliant embraces a policy of transparency with respect to its compensation from insurance transactions. Details on our compensation policy, including the types of income that Alliant may earn on a placement, are available on our website at www.alliant.com. For a copy of our policy or for any inquiries regarding compensation issues pertaining to your account you may also contact us at: Alliant Insurance Services, Inc., Attention: General Counsel, 701 B Street, 6th Floor, San Diego, CA 92101.

Analyzing insurers' over-all performance and financial strength is a task that requires specialized skills and in-depth technical understanding of all aspects of insurance company finances and operations. Insurance brokerages such as Alliant Insurance typically rely upon rating agencies for this type of market analysis. Both A.M. Best and Standard and Poor's have been industry leaders in this area for many decades, utilizing a combination of quantitative and qualitative analysis of the information available in formulating their ratings.

A.M. Best has an extensive database of nearly 6,000 Life/Health, Property Casualty and International companies. You can visit them via this [AmBest Consumer Web link](#). For additional information regarding insurer financial strength ratings visit Standard and Poor's website at www.standardandpoors.com.

Our goal is to procure insurance for you with underwriters possessing the financial strength to perform. Alliant does not, however, guarantee the solvency of any underwriters with which insurance or reinsurance is placed and maintains no responsibility for any loss or damage arising from the financial failure or insolvency of any insurer. We encourage you to review the publicly available information collected to enable you to make an informed decision to accept or reject a particular underwriter. To learn more about companies doing business in your state, visit the Department of Insurance website for that state.

NY Regulation 194 and General Broker Compensation Disclosure

Alliant Insurance Services, Inc. is an insurance producer licensed by the State of New York and other States. Insurance producers are authorized by their license to confer with insurance purchasers about the benefits, terms and conditions of insurance contracts; to offer advice concerning the substantive benefits of particular insurance contracts; to sell insurance; and to obtain insurance for purchasers. The role of the producer in any particular transaction typically involves one or more of these activities.

Compensation will be paid to the producer, based on the insurance contract the producer sells. Depending on the insurer(s) and insurance contract(s) the purchaser selects, compensation will be paid by the insurer(s) selling the insurance contract or by another third party. Such compensation may vary depending on a number of factors, including

the insurance contract(s) and the insurer(s) the purchaser selects. In some cases, other factors such as the volume of business a producer provides to an insurer or the profitability of insurance contracts a producer provides to an insurer also may affect compensation.

The insurance purchaser may obtain information about compensation expected to be received by the producer based in whole or in part on the sale of insurance to the purchaser, and (if applicable) compensation expected to be received based in whole or in part on any alternative quotes presented to the purchaser by the producer, by requesting such information from the producer.

Other Disclosures / Disclaimers Cont.

FATCA:

The Foreign Account Tax Compliance Act (FATCA) requires the notification of certain financial accounts to the United States Internal Revenue Service. Alliant does not provide tax advice so please contact your tax consultant for your obligation regarding FATCA.

NRRA:

(Applicable if the insurance company is non-admitted)

The Non-Admitted and Reinsurance Reform Act (NRRA) went into effect on July 21, 2011. Accordingly, surplus lines tax rates and regulations are subject to change which could result in an increase or decrease of the total surplus lines taxes and/or fees owed on this placement. If a change is required, we will promptly notify you. Any additional taxes and/or fees must be promptly remitted to Alliant Insurance Services, Inc.

Changes and Developments

It is important that we be advised of any changes in your operations, which may have a bearing on the validity and/or adequacy of your insurance. The types of changes that concern us include, but are not limited to, those listed below:

- Mergers and/or acquisition and any change in business ownership, including percentages.
- Any newly assumed contractual liability, granting of indemnities or hold harmless agreements.
- Any changes in existing premises including vacancy, whether temporary or permanent, alterations, demolition, etc. Also, any new premises either purchased, constructed or occupied
- Circumstances which may require an increased liability insurance limit.
- Any changes in fire or theft protection such as the installation of or disconnection of sprinkler systems, burglar alarms, etc. This includes any alterations to the system.
- Immediate notification of any changes to a scheduled of equipment, property, vehicles, electronic data processing, etc.
- Property of yours that is in transit, unless previously discussed and/or currently insured.

Loss Notification Requirements:

Your policy will come with specific claim reporting requirements. Please make sure your organization understands these obligations and time limitations which are outlined in the attached Loss Notification documents. Contact your Alliant Service Team with any questions.

Binding Requirements Recap

Required no later than June 28, 2019:

- Signed and dated Request to Bind Coverage form (below)
- Signed and dated Surplus Lines forms as required by your state and attached to this proposal*
- Signed and dated APIP Claims Reporting Acknowledgement(s) Receipt Form
- Signed and dated Terrorism Risk Insurance ACT of 2002 as amended (a.k.a. TRIPRA 2015)

*- only required for coverage in the following states: AR, CA, CT, FL, KS, MA, MT, NE, NY, NC, ND, OH, RI, WV, WY

Request to Bind Coverage

Small Cities Organized Risk Effort

We have reviewed the proposal and agree to the terms and conditions of the coverages presented.

This Authorization to Bind Coverage also acknowledges receipt and review of all disclaimers, disclosures, and loss notification requirements including exposures used to develop insurance terms, contained within this proposal.

Signature of Authorized Insured Representative

Date

Title

Printed / Typed Name

This proposal does not constitute a binder of insurance. Binding is subject to final carrier approval. *The actual terms and conditions of the policy will prevail.*

LOSS NOTIFICATION REQUIREMENT

ALLIANT PROPERTY INSURANCE PROGRAM (APIP)

Claim notifications need to be sent to Robert Frey, Diana Walizada and Sandra Doig. In the event this is a *Cyber* loss please include item III contact, for a *Pollution* loss please include item IV contact in addition to Alliant Insurance Services contacts.

- I. During regular business hours (between 8:30 AM and 5:00 PM PST), First Notice of Claim should be reported to Alliant Insurance Services via telephone, fax, mail or e-mail to our San Francisco Office:

Robert A. Frey, RPA
Senior Vice President, Regional Claims Director
Voice: (415) 403-1445 Cell: (415) 518-8490
Email: rfrey@alliant.com

Address:

Diana L. Walizada, AIC, CPIW, RPA, AINS
Vice President, Claims Unit Manager
Voice: (415) 403-1453
Email: dwalizada@alliant.com

Alliant Insurance Services, Inc.
100 Pine St, 11th Floor
San Francisco CA 94111
Toll Free Voice: (877) 725-7695 Fax: (415) 403-1466

- II. Please be sure to include APIP's Claim Administrator as a CC on all Claims correspondence:

Address:

Sandra Doig
McLaren's Global Claims Services
1301 Dove St., Suite 200
Newport Beach, CA 92660
Voice: (949) 757-1413 Fax: (949) 757-1692
Email: sandra.doig@mcclarens.com

- III. Cyber Liability Carrier Beazley NY needs to also be provided with Notice of Claim immediately (if purchased):

Address:

Beth Diamond
Beazley Group
1270 Avenue of the America's, Suite 1200
New York, NY 10020
Fax: (546) 378-4039
Email: tmbclaims@beazley.com

Address:

Elaine G. Tizon, CISR
Assistant Vice President, Claims Advocate
100 Pine Street, 11th Floor
San Francisco, CA 94111-5101
Voice: (415) 403-1458 Fax: (415) 403-1466
Email: elaine.tizon@alliant.com

- IV. Pollution Liability Carrier Allianz Global Corporate & Specialty (if purchased):

Address:

Allianz Global Corp. & Specialty Att: FNOL Claims Unit
1 Progress Point Parkway, 2nd Floor
O'Fallon, MO 63368
In emergency call: (800) 558-1606
Fax: (800) 323-6450
Email: NewLoss@agcs.allianz.com

Address:

Akbar Sharif
Claims Advocate
1301 Dove St. Ste. 200
Newport Beach, CA 92646
Voice: (949) 260-5088 Fax: (415) 403-1466
Email: Akbar.Sharif@alliant.com

Please include the Insured /JPA name along with the following information when reporting claims:

- Time, date and specific location of property damaged
- A description of the incident that caused the damage (such as fire, theft or water damage)
- Estimated amount of loss in dollars
- Contact person for claim including name, title, voice & fax numbers
- Complete and return the Property Loss Notice for processing.
- Mortgagee or Loss Payee name, address, and account number

APIP Claims Reporting Acknowledgement(s) Receipt Form

The Claims Reporting Forms are being included with your packet to ensure claims reporting procedures are known and available for future reference. Please review the information. We ask that you share these critical documents with all members of your team (and Pool Members and their staffs where applicable.)

We request that you review the items indicated as attached, then complete the bottom portion, sign and submit to your Alliant Insurance Services representative either by a scanned e-mail or mail to have it be included in your insurance records.

- APIP Property Claims Reporting

- Cyber Claims Reporting (*this is a claims made policy*) if coverage is purchased

- Pollution Liability Claims Reporting (*this is a claims made policy*) if coverage is purchased

Acknowledgement for Claims reporting procedures under Alliant Property Insurance Programs In effect: July 1, 2019 until further notice

I have read and been informed about these separate reporting requirements under the coverage parts that apply to our entity as indicated above and provided through APIP by Alliant.

Insured Entity Name: Small Cities Organized Risk Effort

Authorized Signature:

Print Name

Date

Title:

IN THE EVENT OF A

PROPERTY LOSS:

- 1) *Follow your organization procedures for reporting and responding to an incident*
- 2) *Alert local emergency authorities, as appropriate*
- 3) *Report the incident to Alliant Insurance Services immediately at:*

877-725-7695

All property losses must be reported as soon as practicable upon knowledge within the risk management or finance division of the insured that a loss has occurred.

Be prepared to give basic information about the location and nature of the incident, as well as steps which have been taken in response to the incident.

- 4) *Report the incident to McLarens Global Claims Services AND your Alliant representative*

PROPERTY FIRST NOTICE OF LOSS FORM

SEND TO: Alliant Insurance Services, Inc.

BY MAIL: 100 Pine Street, 11th Floor, San Francisco, CA 94111

BY FAX: (415) 403-1466

BY EMAIL: rfrey@alliant.com AND dwalizada@alliant.com

Carbon Copy APIP Claims Administrator: sandra.doig@mclarens.com and your Alliant representative

Today's Date: _____

Type of Claim: (check all that apply)

- Real Property Vehicles
 Personal Property Other

Insured's Name & Contact Information

Insured's Name: _____ Point of Contact: _____

Address: _____

Phone #: _____

Broker/Agent's Name & Contact Information

Company Name: Alliant Insurance Services - Claims Point of Contact: Robert A. Frey & Diana L. Walizada

Address: 100 Pine Street, 11th Floor, San Francisco, CA 94111

Phone #: 1-877-725-7695

Fax #: 415-403-1466

Policy Information

Policy Number: _____ Policy Period: _____

Limits of Liability: _____ per _____ agg Self-Insured Retention/Deductible: _____

Loss Information

Date of Incident/Claim: _____ Location: _____

Description of Loss:

Please list all attached or enclosed documentation: (check if none provided) _____

Name of Person Completing This Form: _____

Signature: _____

Per the PEPIP USA Form Master Policy Wording, Section IV General Conditions;

J. NOTICE OF LOSS

In the event of loss or damage insured against under this Policy, the Insured shall give notice thereof to ALLIANT INSURANCE SERVICES, INC., 100 Pine Street, 11th Floor, San Francisco, CA 94111-1073. TEL NO. (877) 725-7695, FAX NO. (415) 403-1466 of such loss. Such notice is to be made as soon as practicable upon knowledge within the risk management or finance division of the insured that a loss has occurred.

IN THE EVENT OF A
CYBER LOSS:

- 1) *Follow your organizations procedures for reporting and responding to an incident*
- 2) *Alert authorities, as appropriate*
- 3) *Report the incident to Beazley Group immediately at:*

tmbclaims@beazley.com

All Cyber losses must be reported as soon as practicable upon knowledge by the insured that a loss has occurred.

Be prepared to give basic information about the location and nature of the incident, as well as steps which have been taken in response to the incident.

- 4) *Report the incident to Alliant Claims Department and your Alliant representative*

SPECIAL NOTE REGARDING PRIVACY NOTIFICATION COSTS:

The policy provides a \$500,000 Aggregate Limit for Privacy Notification Costs. If you utilize a Beazley vendor, the limit is increased to \$1,000,000.

Please contact Beazley for a list of approved vendors.

CYBER FIRST NOTICE OF LOSS FORM

SEND TO: Beazley Group

BY MAIL: 1270 Avenue of the America's, Suite 1200, New York, NY 10020

BY FAX: (546) 378-4039

BY EMAIL: tmbclaims@beazley.com

CC Alliant Claims Department:
elaine.tizon@alliant.com , and your Alliant representative

Today's Date: _____

Insured's Name & Contact Information

Insured's Name: _____ Point of Contact: _____

Address: _____

Phone #: _____

Broker/Agent's Name & Contact Information

Company Name: Alliant Insurance Services – Claims Point of Contact: Elaine Tizon

Address: 100 Pine Street, 11th Floor, San Francisco, CA 94111

Phone #: 877-725-7695 Fax #:415-403-1466

Policy Information

Policy Number: _____ Policy Period: _____

Limits of Liability: _____ per _____ agg Self-Insured Retention/Deductible _____

Loss Information

Date of Incident/Claim: _____ Location: _____

Description of Loss: _____

Please list all attached or enclosed documentation: (check if none provided) _____

Name of Person Completing This Form: _____

Signature: _____

A. NOTICE OF CLAIM, LOSS OR CIRCUMSTANCE THAT MIGHT LEAD TO A CLAIM

1. If any **Claim** is made against the **Insured**, the **Insured** shall, as soon as practicable upon knowledge by the **Insured**, forward to the Underwriters through persons named in Item 9.A. of the Declarations written notice of such **Claim** in the form of a telecopy, or express or certified mail together with every demand, notice, summons or other process received by the **Insured** or the **Insured's** representative; provided that with regard to coverage provided under Insuring Agreements I.A. and I.C., all **Claims** made against any **Insured** must be reported no later than the end of the **Policy Period**, in accordance with the requirements of the **Optional Extension Period** (if applicable), or within thirty (30) days after the expiration date of the **Policy Period** in the case of **Claims** first made against the Insured during the last thirty (30) days of the **Policy Period**.
2. With respect to Insuring Agreement I.B. for a legal obligation to comply with a **Breach Notice Law** because of an incident (or reasonably suspected incident) described in Insuring Clause I.A.1 or I.A.2, such incident or reasonably suspected incident must be reported as soon as practicable during the **Policy Period** after discovery by the Insured. For such incidents or suspected incidents discovered by the **Insured** within 60 days prior to expiration of the Policy, such incident shall be reported as soon as practicable, but in no event later than 60 days after the end the **Policy Period**, provided; if this Policy is renewed by Underwriters and covered **Privacy Notification Costs** are incurred because of such incident or suspected incident reported during the 60 day post **Policy Period** reporting period, then any subsequent **Claim** arising out of such incident or suspected incident is deemed to have been made during the **Policy Period**.
3. With respect to Insuring Agreements I.A. and I.C., if during the **Policy Period**, the **Insured** first becomes aware of any circumstance that could reasonably be the basis for a **Claim** it may give written notice to Underwriters in the form of a telecopy, or express or certified mail through persons named in Item 9.A. of the Declarations as soon as practicable during the **Policy Period** of:
 - a. the specific details of the act, error, omission, or **Security Breach** that could reasonably be the basis for a **Claim**;
 - b. the injury or damage which may result or has resulted from the circumstance; and
 - c. the facts by which the **Insured** first became aware of the act, error, omission or **Security Breach**

Any subsequent **Claim** made against the **Insured** arising out of such circumstance which is the subject of the written notice will be deemed to have been made at the time written notice complying with the above requirements was first given to the Underwriters.
4. A **Claim** or legal obligation under section X.A.1 or X.A.2 above shall be considered to be reported to the Underwriters when written notice is first received by Underwriters in the form of a telecopy, or express or certified mail or email through persons named in Item 9.A. of the Declarations of the **Claim** or legal obligation, or of an act, error, or omission, which could reasonably be expected to give rise to a **Claim** if provided in compliance with sub-paragraph X.A.3. above.

ALLIANZ GLOBAL CORPORATE & SPECIALTY

IN THE EVENT OF AN

ENVIRONMENTAL EMERGENCY:

- 1) *Follow your organization procedures for reporting and responding to an incident*
- 2) *Alert local emergency authorities, as appropriate*
- 3) *Report the incident immediately at:*

800-558-1606

- 4) *Report the incident to Alliant*

Akbar Sharif
Claims Advocate
949-260-5088
415-403-1466 – fax
Akbar.Sharif@alliant.com

Be prepared to give basic information about the location and nature of the incident, as well as steps which have been taken in response to the incident.

DO follow your organization's detailed response plan
DO contact your management as well as appropriate authorities
DO ensure anyone who could come in contact with a spill or release is kept away

DO NOT ignore a potential spill or leak
DO NOT attempt to respond beyond your level of training or certification

SEND TO: ALLIANZ GLOBAL CORPORATE & SPECIALTY

BY MAIL: 1 Progress Point Parkway, 2nd Floor

BY FAX: (800) 323-6450

BY EMAIL: NewLoss@agcs.allianz.com

CC Alliant Insurance: Akbar.Sharif@alliant.com and your Alliant Representative

Today's Date: _____

Notice of: (check all that apply)

Pollution Incident Potential Claim Other _____

Third-Party Claim Litigation Initiated

Insured's Name & Contact Information

Company Name: _____ **Point of Contact:** _____

Address: _____

Phone #: _____

Broker/Agent's Name & Contact Information

Company Name: Alliant Insurance Services - Claims **Point of Contact:** Akbar Sharif

Address: 1301 Dove St. Ste. 200 Newport Beach, CA 92660

Phone #: 1-949-260-5088

Policy Information

Policy Number: _____ **Policy Period:** _____

Limits of Liability: _____ per _____ **agg Self-Insured Retention/Deductible** _____

Loss Information

Date of Incident/Claim: _____ **Location:** _____

Claimant Name/Address: _____

Description of Loss: _____

Please list all attached or enclosed documentation: (check if none provided) _____

Name of Person Completing This Form: _____ **Signature:** _____



TIME ELEMENT COVERAGE SPECIAL NOTICE

INFORMATION ITEM

ISSUE: Board Members were emailed a Special Notice Regarding Time Element Coverages as a way to highlight the need to review the exposure and values reported to the property insurer. The email and notice is included as an attachment to this item for discussion purposes.

Members are encouraged to review their Statement of Values for their own covered property and limits as well as consider lost tax revenue or business income from damage to “contributing property” that generates significant tax or other revenues such as auto malls, major hotels, or major customers for utility services.

RECOMMENDATION: Information only - please review your operations and insured values with these exposures and coverages in mind.

FISCAL IMPACT: None.

BACKGROUND: The Alliant Property Insurance Program (APIP) has a broad coverage form that includes the unique and exclusive coverage for Tax Interruption. In addition, the limits available for the more standard Business and Rental Interruption coverages are greater than typically offered by stand-alone policies. With an increase in large scale property losses the potential for larger time element claims is also increasing, and limits that were adequate for most past losses may not be for future losses. Alliant is encouraging its clients to review their exposures and the coverages available to make sure they are adequate.

ATTACHMENT(S): Email - Time Element Coverage Special Notice, with Attachment

Michelle Minnick

From: Marcus Beverly
Sent: Friday, May 24, 2019 7:09 AM
To: Michelle Minnick; Nathan.E.Wilkinson@biggs-ca.gov; brian.bassett@biggs-ca.gov; wes.heathcock@colfax-ca.gov; laurie.vangroningen@colfax-ca.gov; mbrannigan@ci.dunsmuir.ca.us; bmichaelsen@ci.dunsmuir.ca.us; etnacity@sisqtel.net; ftjones@sisqtel.net; swadley56@gmail.com; rjankovitz@gmail.com; rb@cityofisleton.com; rwalker@liveoakcity.org; lcibrian@liveoakcity.org; rcarroll@loomis.ca.gov; cstock@loomis.ca.gov; cityofloyalton@digitalpath.net; cityofmontague@sbcglobal.net; montaguepubwks@sbcglobal.net; bpope@mtshastaca.gov; mterrell@mtshastaca.gov; m.klundby@ci.portola.ca.us; scarlettbiz@yahoo.com; kerriganb@cityofriodell.ca.gov; dunhamk@cityofriodell.ca.gov; jduckett@cityofshastalake.org; lredwine@cityofshastalake.org; dnewton@cityofsusanville.org; dsavage@cityofsusanville.org; penny@cot.net; cityoftulelake@cot.net; howard@ci.weed.ca.us; stock@ci.weed.ca.us; sbaker@ci.yreka.ca.us; rhetta@ci.yreka.ca.us
Cc: Michael Simmons; Conor Boughey
Subject: Special Notice - Property Insurance Time Element Coverages
Attachments: Time Element Coverage Special Notice Communication.docx

Greetings SCORE Board Members –

Alliant is sending the attached notice to remind Alliant Property Insurance Program (APIP) members to review their operations and Total Insured Values to determine if the limits for various Time Element coverages are sufficient. These coverages – Business, Rental and Tax Interruption – can be overlooked in focusing just on the insured property and contents and not the loss of income that results from the property being out of service for some time.

This is especially important in this current environment where we are seeing more large-scale claims that are impacting broader areas of our members' jurisdictions, resulting in longer periods of recovery and impacts to "contingent" locations that provide tax revenue or receive or supply goods and services from the city. Consider your sources of revenue and potential for loss if a major business or customer was to suffer a property damage claim and not generate revenue or purchase goods or services for an extended period of time.

We have and will continue to discuss these issues at Board meetings and in individual discussions with SCORE members. And please contact me or any other member of the SCORE service team if you have any questions or would like a review of your coverage.

Regards,

Marcus Beverly

Alliant Insurance Services, Inc.
D 916.643.2704
C 916.660.2725

SPECIAL NOTICE TO APIP CLIENTS – 2019.05.16

Are You Covered: Business Interruption, Rental Value & Tax Revenue Interruption

It's important for APIP members to understand and review their exposures to loss beyond replacement or repair costs caused by direct physical loss or damage to covered property. This includes loss of earnings, rental value, and/or tax revenue incurred while the property is being repaired or replaced (the *period of restoration*), and for up to 180 days after completion if required to restore the insured's business to pre-loss conditions (the *extended period of indemnity*).

Business Interruption (BI) coverage provides financial protection for the loss of revenue resulting directly from the physical damage of an insured property. In addition to the more traditional BI exposures, cities, counties, special districts and other public agencies may have enterprise funds and operational activities that generate revenue. These can include park & recreation activities, water/wastewater, utilities, and commercial/habitational rents. Public entities may also benefit from a *unique* APIP coverage for Tax Interruption.

The following are defined types of coverage available in the APIP policy form:

Business Interruption (BI) covers loss of gross earnings *less* expenses that do not continue during the period of restoration due to a covered physical loss at the insured's premises. Coverage for power generation plants is excluded, unless otherwise specified.

Rental Income (RI) covers lost rental income, the fair rental value of occupied property, or payment obligations under revenue bonds or certificates of participation where one needs proof of coverage. (Note, although traditional "Loss of Rent" is part of this coverage; Public Entities may use this coverage feature for Revenue Bonds/Certificates of Participation when required by bond underwriters and lenders).

Tuition Income (TI) for universities, hospitals or other institutions of learning covers the amount of tuition income and related fees which are prevented from being earned or received along with other income derived from routine and special services, research grants and income under research contracts all dependent on continued operations.

Contingent Business Interruption (CBI) covers losses resulting from direct physical loss to property not otherwise excluded at direct supplier or customer locations that prevents the supply of goods and/or services to your entity or that prevents customer acceptance of goods and/or services from your entity. This includes Business Interruption, Rental Income and Extra Expense but not Tax Interruption. It is "contingent" because the damage causing loss is *not* to an owned location.

Tax Revenue Interruption (TRI) is also a "contingent" coverage for your agency's revenue that is dependent on businesses/operations that generate sales taxes, transient occupancy taxes (TOT), and/or property taxes. If your entity depends heavily on tax revenue from a major business or businesses, consider whether you would like to cover this business continuity exposure by scheduling the tax revenue associated with those properties on your Statement of Values with an appropriate limit. Separate limitations apply to each category of these coverages

These time element coverages should be considered to determine the extent of the exposure to your agency. Please **contact your broker to review and discussion of the potential losses beyond repair/replacement costs** that can incur from direct physical damage to covered property.



APIP CLAIMS REPORTING ACKNOWLEDGEMENTS

ACTION ITEM

ISSUE: The Alliant Property Insurance Program (APIP) requires its members to sign the Acknowledgement Form which outlines the steps that should be taken at the time a property, cyber liability or pollution loss occurs to assure that the claim is managed effectively from the start. **The notice requirements must be met to be sure that insurance coverage available through APIP remains in force and available for claims payment.** The Board is asked to acknowledge receipt of the Claims Reporting Information and Requirements.

FISCAL IMPACT: None.

RECOMMENDATION: Authorize President to sign on behalf of SCORE and provide individual member signed acknowledgements to the Program Administrator.

BACKGROUND: The Alliant Property Insurance Program (APIP or PEP/IP) includes property coverage for Member owned locations, Cyber Liability coverage and Pollution coverage. This Program has developed APIP Claims Reporting Procedures for Property, Cyber Liability and Pollution claims. These Reporting Requirements, as well as the applicable disclosures and signature forms, have been distributed to Members in advance of this meeting for their review. Members were instructed to retain these documents in their records so as to assist them in the event that a claim needs to be filed. The Administrators have asked that each Member sign and return the signature forms indicating that they acknowledge receipt of the information.

ATTACHMENT(S): APIP Claims Reporting Acknowledgement Form

APIP Claims Reporting Acknowledgement(s) Receipt Form

The Claims Reporting Forms are being included with your packet to ensure claims reporting procedures are known and available for future reference. Please review the information. We ask that you share these critical documents with all members of your team (and Pool Members and their staffs where applicable.)

We request that you review the items indicated as attached, then complete the bottom portion, sign and submit to your Alliant Insurance Services representative either by a scanned e-mail or mail to have it be included in your insurance records.

- APIP Property Claims Reporting
- Cyber Claims Reporting (*this is a claims made policy*) if coverage is purchased
- Pollution Liability Claims Reporting (*this is a claims made policy*) if coverage is purchased

Acknowledgement for Claims reporting procedures under Alliant Property Insurance Programs In effect: July 1, 2019 until further notice

I have read and been informed about these separate reporting requirements under the coverage parts that apply to our entity as indicated above and provided through APIP by Alliant.

Insured Entity Name: Small Cities Organized Risk Effort

Authorized Signature:

Print Name

Date

Title:



Agenda Item H.8.

DEADLY WEAPON RESPONSE OPTIONAL PROGRAM

ACTION ITEM

ISSUE: A new *stand-alone option* for Deadly Weapon Response Coverage was offered to members of APIP for the first time in FY 18/19. The coverage provides a \$500,000 per claim limit with a \$2,500,000 pool aggregate and sublimits for property damage and business interruption, crisis management services, funeral services and counseling services, per the attached summary. The event must occur at a location on a member's APIP Schedule of Values.

The Deadly Weapon Response Coverage is primary for property and business interruption, coverages also provided by APIP, but would also extend the current coverage available to include the crisis, counseling and funeral services for events happening on insured property. The premium for SCORE members is \$6,011.

RECOMMENDATION: Review and discuss option and decide on participation.

FISCAL IMPACT: SCORE's premium is \$6,011.

BACKGROUND: This type of insurance, often labeled "Active Shooter" Coverage, is now being offered by a number of insurance companies, and a number of Property Program members purchased the coverage for FY 18/19.

ATTACHMENT(S):

1. Deadly Weapon Response Proposal

A photograph of a modern glass building facade with a blue-tinted overlay. A person is visible walking on a balcony inside the building.

Small Cities Organized Risk Effort (SCORE)

2019 – 2020

Alliant Deadly Weapon Response Program (ADWRP) Proposal

Presented on May 24, 2019

ALLIANT DEADLY WEAPON RESPONSE PROGRAM (ADWRP) PROPOSAL

INSURED	Small Cities Organized Risk Effort (SCORE)
INSURANCE COMPANY:	Underwriters at Lloyd's of London
A.M. BEST RATING:	A (Excellent) XV; Greater than \$2,000,000,000
STANDARD AND POOR'S RATING:	A+, Strong Financial Security
STATE LICENSE STATUS:	Non-Admitted
POLICY TERM:	July 1, 2019 – July 1, 2020
COVERAGE FORM:	Claims Made & Reported
COVERAGE TYPE:	Third Party Liability, Property Damage, Business Interruption & Crisis Management for events occurring at a location appearing on your Schedule of Values on file with Alliant Insurance Services, Inc.
LIMITS:	
Per Claim	\$ 500,000
Aggregate (Shared by Members of Pool/JPA)	\$ 2,500,000
DEDUCTIBLE:	\$10,000 Each Event including Claims Expenses
RETROACTIVE DATE:	Policy Inception
SUB-LIMITS:	(Each Sublimit is part of the Overall Limit of Liability and not in addition to it)
	\$ 250,000 Crisis Management Services
	\$ 250,000 Counseling Services
	\$ 250,000 Funeral Expenses
	\$ 250,000 1 st Party Property Damage
	\$ 250,000 Business Interruption
	\$ 250,000 Demo/Clearance/ Memorialization

ENDORSEMENTS:

(Including But Not Limited To)

EXCLUSIONS:

(Including But Not Limited To)

- Deadly Weapon & Security Vulnerability
- Deadly Weapon Safety Action Plan Seminar
- Crisis Management Services
- Property Damage Extension
- Counselling Services Sub-Limit
- Funeral Expenses Sub-Limit
- Reinsurers Liability Clause
- Sanction Limitation & Exclusion Clause
- Notice of Terrorism Insurance Coverage
- Business Interruption

- Loss of market, loss of use or any other consequential loss at property physically lost or damaged
- Confiscation, nationalization, requisition or destruction of or damage to property by government, public or local authority
- Criminal, dishonest, fraudulent or malicious conduct by Named Insured
- Any actual or alleged negligent act, error, omission, misstatement, misleading statement, neglect or breach of duty by the Directors or Officers, in the discharge of their duties solely in their capacity as Directors or Officers of the Named Insured
- Euthanasia
- Any explosive devices that may have been set-up prior to or after an Active Shooter Event
- Any vehicle not defined as a road vehicle
- Any weapon mounted (or designed to be mounted) on a vehicle
- Any weapon, device or substance delivered by an airborne weapon delivery system including, but not limited to, fixed wing aircraft, helicopter or drone
- Injury or death to any employees of any third party whom the Named insured has contracted for services.
- Workers Compensation
- Employment Practices

EXCLUSIONS - CONTINUED:
(Including But Not Limited To)

- Attacks by electronic means
- Ionizing radiations or contamination by radioactivity from nuclear waste or fuel
- Radioactive, toxic, explosive or other hazardous or contaminating properties of any nuclear installation, reactor, assembly or component
- Any weapon or device employing atomic or nuclear fission, fusion or other like reaction or force or matter
- Radioactive, toxic, explosive or other hazardous or contaminating properties of any radioactive matter
- Chemical, biological, bio-chemical or electromagnetic weapon
- Mental injury or mental anguish related claim where no Bodily Injury occurred to claimant (Except as included by endorsement for counselling services)
- Loss, injury or damage caused by or resulting from Named Insured's recklessness or deliberate misconduct
- Mercy Killing(s)
- Cross Suits
- Nuclear reaction, radiation or contamination, however caused
- Any Pollutant or Contaminant however introduced or arisen
- Property Damage in care, custody or control of Named Insured or person under contract
- Punitive or exemplary damages, sanctions or additional damages
- Strikes, labor unrest, riots or civil commotion
- Suicide
- War, insurrection, civil commotion

**ADDITIONAL EXCLUSIONS RELATING TO
PROPERTY & BUSINESS INTERRUPTION:**
(Including But Not Limited To)

- Land or land values
- Aircraft, watercraft or any vehicle licensed for highway use
- Animals
- Money, currency, checks, coins, stamps, securities, valuable papers, evidences of debt, precious stones, precious metals (unless forming an integral part of Insured Property), jewelry, furs, fine arts and antiques
- Electronic data
- Any property in Transit
- Increase in loss caused by suspension, lapse, cancellation of any lease, license, contract or order, unless loss results directly from the insured Interruption of Business
- Fines, penalties or damages incurred by or imposed upon the Named Insured at order of any Government Agency, Court or other Authority
- The Named Insured and any Insured Person must, at all times, restrict knowledge of the existence of this policy to all persons whose knowledge of the policy is necessary. This policy shall become void and all Claims hereunder shall be forfeited if at any time, whether before or after expiry, the existence of this policy is disclosed to a third party, other than to the Named Insured's own professional, financial and legal advisers (on a confidential basis), without the Underwriters' prior written agreement.

POLICY VOIDANCE CONDITION

ANNUAL PREMIUM:

\$ 6,204.00	Premium
\$ 186.12	Surplus Lines Taxes
\$ 12.41	Surplus Lines Fees
\$ 6,402.53	Total Cost

DEFENSE INSIDE/OUTSIDE THE LIMITS:

Inside

MINIMUM EARNED PREMIUM:

25% Minimum Earned Premium

PROPOSAL VALID UNTIL:

30 Days From Date Issued

BINDING CONDITIONS:

- Completed and Signed Request to Bind Coverage Form (See last page)
- Completed and Signed Surplus Lines Document(s) (If applicable)
- Complete Schedule of Values on file to share with the carrier.

See Disclosures / Disclaimers Pages for Important Notices and Acknowledgement

Disclosures / Disclaimers

This proposal of insurance is provided as a matter of convenience and information only. All information included in this proposal, including but not limited to personal and real property values, locations, operations, products, data, automobile schedules, financial data and loss experience, is based on facts and representations supplied to Alliant Insurance Services, Inc. by you. This proposal does not reflect any independent study or investigation by Alliant Insurance Services, Inc. or its agents and employees.

Please be advised that this proposal is also expressly conditioned on there being no material change in the risk between the date of this proposal and the inception date of the proposed policy (including the occurrence of any claim or notice of circumstances that may give rise to a claim under any policy which the policy being proposed is a renewal or replacement). In the event of such change of risk, the insurer may, at its sole discretion, modify, or withdraw this proposal, whether or not this offer has already been accepted.

This proposal is not confirmation of insurance and does not add to, extend, amend, change, or alter any coverage in any actual policy of insurance you may have. All existing policy terms, conditions, exclusions, and limitations apply. For specific information regarding your insurance coverage, please refer to the policy itself. Alliant Insurance Services, Inc. will not be liable for any claims arising from or related to information included in or omitted from this proposal of insurance.

Alliant embraces a policy of transparency with respect to its compensation from insurance transactions. Details on our compensation policy, including the types of income that Alliant may earn on a placement, are available on our website at www.alliant.com. For a copy of our policy or for any inquiries regarding compensation issues pertaining to your account you may also contact us at: Alliant Insurance Services, Inc., Attention: General Counsel, 701 B Street, 6th Floor, San Diego, CA 92101.

Analyzing insurers' over-all performance and financial strength is a task that requires specialized skills and in-depth technical understanding of all aspects of insurance company finances and operations. Insurance brokerages such as Alliant Insurance typically rely upon rating agencies for this type of market analysis. Both A.M. Best and Standard and Poor's have been industry leaders in this area for many decades, utilizing a combination of quantitative and qualitative analysis of the information available in formulating their ratings.

A.M. Best has an extensive database of nearly 6,000 Life/Health, Property Casualty and International companies. You can visit them at www.ambest.com. For additional information regarding insurer financial strength ratings visit Standard and Poor's website at www.standardandpoors.com.

Our goal is to procure insurance for you with underwriters possessing the financial strength to perform. Alliant does not, however, guarantee the solvency of any underwriters with which insurance or reinsurance is placed and maintains no responsibility for any loss or damage arising from the financial failure or insolvency of any insurer. We encourage you to review the publicly available information collected to enable you to make an informed decision to accept or reject a particular underwriter. To learn more about companies doing business in your state, visit the Department of Insurance website for that state.

Other Disclosures / Disclaimers - Continued

NY Regulation 194

Alliant Insurance Services, Inc. is an insurance producer licensed by the State of New York. Insurance producers are authorized by their license to confer with insurance purchasers about the benefits, terms and conditions of insurance contracts; to offer advice concerning the substantive benefits of particular insurance contracts; to sell insurance; and to obtain insurance for purchasers. The role of the producer in any particular transaction typically involves one or more of these activities.

Compensation will be paid to the producer, based on the insurance contract the producer sells. Depending on the insurer(s) and insurance contract(s) the purchaser selects, compensation will be paid by the insurer(s) selling the insurance contract or by another third party. Such compensation may vary depending on a number of factors, including the insurance contract(s) and the insurer(s) the purchaser selects. In some cases, other factors such as the volume of business a producer provides to an insurer or the profitability of insurance contracts a producer provides to an insurer also may affect compensation.

The insurance purchaser may obtain information about compensation expected to be received by the producer based in whole or in part on the sale of insurance to the purchaser, and (if applicable) compensation expected to be received based in whole or in part on any alternative quotes presented to the purchaser by the producer, by requesting such information from the producer.

FATCA:

The Foreign Account Tax Compliance Act (FATCA) requires the notification of certain financial accounts to the United States Internal Revenue Service. Alliant does not provide tax advice so please contact your tax consultant for your obligation regarding FATCA.

Claims Reporting:

Your policy will come with specific claim reporting requirements. Please make sure you understand these obligations. Contact your Alliant Service Team with any questions.

NRRA:

The Non-Admitted and Reinsurance Reform Act (NRRA) went into effect on July 21, 2011. Accordingly, surplus lines tax rates and regulations are subject to change which could result in an increase or decrease of the total surplus lines taxes and/or fees owed on this placement. If a change is required, we will promptly notify you. Any additional taxes and/or fees must be promptly remitted to Alliant Insurance Services, Inc.

Other Disclosures / Disclaimers - Continued

Changes and Developments

It is important that we be advised of any changes in your operations, which may have a bearing on the validity and/or adequacy of your insurance. The types of changes that concern us include, but are not limited to, those listed below:

- Changes in any operations such as expansion to another states, new products, or new applications of existing products.
- Travel to any state not previously disclosed.
- Mergers and/or acquisition of new companies and any change in business ownership, including percentages.
- Any newly assumed contractual liability, granting of indemnities or hold harmless agreements.
- Any changes in existing premises including vacancy, whether temporary or permanent, alterations, demolition, etc. Also, any new premises either purchased, constructed or occupied
- Circumstances which may require an increased liability insurance limit.
- Any changes in fire or theft protection such as the installation of or disconnection of sprinkler systems, burglar alarms, etc. This includes any alterations to the system.
- Immediate notification of any changes to a scheduled of equipment, property, vehicles, electronic data processing, etc.
- Property of yours that is in transit, unless previously discussed and/or currently insured.

Certificates / Evidence of Insurance

- A certificate is issued as a matter of information only and confers no rights upon the certificate holder. The certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by a policy. Nor does it constitute a contract between the issuing insurer(s), authorized representative, producer or certificate holder.
- You may have signed contracts, leases or other agreements requiring you to provide this evidence. In those agreements, you may assume obligations and/or liability for others (Indemnification, Hold Harmless) and some of the obligations that are not covered by insurance. We recommend that you and your legal counsel review these documents.

In addition to providing a certificate of insurance, you may be required to name your client or customer on your policy as an additional insured. This is only possible with permission of the insurance company, added by endorsement and, in some cases, an additional premium.

By naming the certificate holder as additional insured, there are consequences to your risks and insurance policy including:

- Your policy limits are now shared with other entities; their claims involvement may reduce or exhaust your aggregate limit.
- Your policy may provide higher limits than required by contract; your full limits can be exposed to the additional insured.
- There may be conflicts in defense when your insurer has to defend both you and the additional insured.

Other Disclosures / Disclaimers - Continued

Commercial Property Coverage

***Property Co-insurance:** Most property insurance policies contain a co-insurance clause. In exchange for a reduced rate, the insured agrees to carry at least the stated percentage of insurance to the total insurable value of the property. If, at the time of loss, the amount of insurance carried is less than this percentage, the loss payment will be reduced proportionately.

Glossary of Insurance Terms

Below are a couple of links to assist you in understanding the insurance terms you may find within your insurance coverages:

<http://insurancecommunityuniversity.com/UniversityResources/InsuranceGlossaryFREE.aspx>

<http://www.ambest.com/resource/glossary.html>

<http://www.irmi.com/online/insurance-glossary/default.aspx>

Optional Coverages

The following represents a list of insurance coverages that are not included in this proposal, but are optional and may be available with further underwriting information. Note some of these coverages may be included with limitations or insured elsewhere. This is a partial listing as you may have additional risks not contemplated here or are unique to your organization.

- Crime / Fidelity Insurance
- Directors & Officers Liability
- Earthquake Insurance
- Employed Lawyers
- Employment Practices Liability
- Event Cancellation
- Fiduciary Liability
- Fireworks Liability
- Flood Insurance
- Foreign Insurance
- Garage Keepers Liability
- Kidnap & Ransom
- Law Enforcement Liability
- Media and Publishers Liability
- Medical Malpractice Liability
- Network Security / Privacy Liability and Internet Media Liability
- Pollution Liability
- Owned/Non-Owned Aircraft
- Owned Watercraft
- Special Events Liability
- Student Accident
- Volunteer Accidental Death & Dismemberment (AD&D)
- Workers' Compensation
- Workplace Violence

Request to Bind Coverage

Small Cities Organized Risk Effort (SCORE)

We have reviewed the proposal and agree to the terms and conditions of the coverages presented. We are requesting coverage to be bound as outlined by coverage line below:

Coverage Line	Bind Coverage for:
DEADLY WEAPON RESPONSE PROGRAM	
Per Claim \$500,000 Aggregate (Shared by Members of Pool/JPA) \$2,500,000	<input type="checkbox"/> \$6,402.53

This Authorization to Bind Coverage also acknowledges receipt and review of all disclaimers and disclosures, including exposures used to develop insurance terms, contained within this proposal.

Signature of Authorized Insurance Representative	Date
Title	
Printed / Typed Name	

This proposal does not constitute a binder of insurance. Binding is subject to final carrier approval. *The actual terms and conditions of the policy will prevail.*



MEMORANDUM OF COVERAGE (MOC) APPROVAL - LIABILITY

ACTION ITEM

ISSUE: The Board annually reviews and approves the Liability Memorandum of Coverage (MOC). The SCORE MOC is an “underlying” form that incorporates the excess Memorandum of Coverage provided by the California Joint Powers Risk Management Authority (CJPRMA), with a few modifications, most notably the SCORE MOC does not provide coverage for Employment Practices Liability.

This year CJPRMA has not made any changes to their MOC. There is one recommended change to the SCORE MOC to delete a duplicated section limiting consequential damages in a coverage dispute.

RECOMMENDATION: Review and approve the FY 19/20 SCORE Liability Memorandum of Coverage.

FISCAL IMPACT: None.

BACKGROUND: SCORE annually reviews and approves the Liability Memorandum of Coverage (MOC), including any recommended changes based on member feedback and/or changes made to the excess MOC provided by CJPRMA.

ATTACHMENT(S): FY 19/20 SCORE Liability MOC

SMALL CITIES ORGANIZED RISK EFFORT
LIABILITY
UNDERLYING MEMORANDUM OF COVERAGE
FORM NO. LIAB-2019

1. COVERAGE AGREEMENT

In consideration of the payment of the required deposit and subject to all the terms of this Memorandum of Coverage, Small Cities Organized Risk Effort (SCORE) agrees to pay on behalf of the Member City Loss resulting from any occurrence covered by the terms of the California Joint Powers Risk Management Authority Memorandum of Coverage or the CSAC-EIA Group Purchase Pollution Liability Policy, as that Policy applies to SCORE, effective concurrently with the period stated on the declarations, except as amended by the following provisions:

2. LIMITS OF LIABILITY

The Limits of Liability stated under Item 3a of the Declarations applies to each occurrence covered by the terms and conditions incorporated from the California Joint Powers Risk Management Authority Memorandum of Coverage.

The Limits of Liability stated under Item 3b of the Declarations applies to each occurrence covered by the terms and conditions incorporated from the CSAC-EIA Group Purchase Pollution Liability Policy.

In the event of a coverage dispute, under no circumstances shall SCORE be liable for consequential damages, “bad faith” damages, or any sums beyond the amounts due under CJPRMA Memorandum of Coverage Section I – Coverages, plus interest at the same rate as SCORE earned on investments for the time period involved.

3. COVERAGE PERIOD

The Coverage Period of this Memorandum is as stated under Item 2 of the Declarations.

4. AMENDMENTS

A. Coverage for employment practices liability in the California Joint Powers Risk Management Authority Memorandum of Coverage does not apply to this Memorandum of Coverage and the following exclusion is effective:

This Memorandum of Coverage does not apply to claims by a potential, present or former employee arising out of employment-related practices, policies, acts or omissions, including any violation of civil rights, termination, coercion, demotion, evaluation, reassignment, discipline, defamation, sexual harassment, harassment, humiliation or discrimination directed at that person. This exclusion extends to claims of the spouse, child, unborn child or fetus, parent, brother or sister of that person as a consequence of injury to the person at whom any of the employment-related practices, policies, acts or omissions described above are directed. This exclusion applies to claims of negligent

supervision and/or claims of failure to prevent such employment-related practices, policies, acts or omissions.

- B. This Memorandum of Coverage does not apply to claims arising out of skateboard parks.
- C. Exclusion #22, Land Use, of the California Joint Powers Risk Management Authority Memorandum of Coverage includes the following:

This exclusion shall not apply to inverse condemnation liability arising from accidentally caused physical injury to or destruction of tangible property, including all resulting loss of use of such property, for which the *covered party* may be legally responsible.

- D. This Memorandum of Coverage does not apply to claims arising out of paintball courses owned, operated or maintained by the member city or claims arising out of paintball parks existing on property owned or leased to the member city.

5. GLOSSARY

The conditions of this Memorandum of Coverage shall be applied as if the glossary of words listed below had been included with the word or words each time they appear in this Memorandum of Coverage.

LOSS-means the ultimate net loss as defined in the Memorandum of Coverage issued by CJPRMA for this period concurrent with the period stated in the declarations and amended by the Memorandum.

MEMBER CITY OR MEMBER ENTITY- a signatory to the Joint Powers Agreement forming the Small Cities Organized Risk Effort Joint Powers Authority. This meaning shall apply to the term Member City or Member Entity notwithstanding any other definition to the contrary in, or any document incorporated into, this Memorandum.

6. Other Coverage Or Insurance

The coverage afforded by the Memorandum of Coverage shall be excess over any other valid and collectible insurance or coverage available to the Member City and applicable to any part of the ultimate net loss, whether such other insurance or coverage is stated to be primary, excess, contingent or otherwise, unless such other insurance or coverage specifically applies as excess insurance or coverage over the limits provided in this Memorandum of Coverage.

7. NOTICE OF OCCURRENCE

Upon the happening of any occurrence likely to involve SCORE under this Memorandum of Coverage, the Member City shall give notice, either written or oral, as soon as practicable to the Claims Administrator of SCORE. Such notice shall contain particulars sufficient to identify the Member City and fullest information obtainable at the time. If legal proceedings are begun, the Member City shall forward to the SCORE Claims Administrator each paper therein, or a copy thereof, received by the Member City or the Member City's representative, together with copies of reports or investigations with respect to such claim proceedings.

8. DEFENSE

SCORE shall assume charge of the investigation, settlement or defense of any claims made, or suits brought, or proceedings instituted against the Member City, which in the opinion of SCORE may create liability on the part of SCORE under the terms of this Memorandum of Coverage.

9. PAYMENT OF LOSS

Upon final determination of loss, SCORE will promptly pay on behalf of the Member City the amount of loss falling within the terms of this Memorandum of Coverage.

10. SUBROGATION

In the event of any payment under this Memorandum of Coverage, SCORE will be subrogated to all the Member City's rights of recovery against any person or organization and SCORE shall execute and deliver instruments and papers and do whatever else is necessary to secure such rights.

The amount recovered as subrogation shall be apportioned in the inverse order of payment of the loss to the extent of the actual payment. The expenses of all such recovery proceedings shall be apportioned in the ratio of the respective recoveries.

11. CANCELLATION

This Memorandum of Coverage may be canceled in accordance with the terms of the JPA Agreement and Bylaws of SCORE.

12. ARBITRATION OF COVERAGE DISPUTES

(a) Coverage Determinations

The Administrator, in conjunction with the claims adjuster, shall make the initial determination whether to deny coverage on all or part of a claim, or to reserve the *Authority's* right to deny coverage on all or part of a claim, if a loss subsequently exceeds the *retained limit*.

A decision by the Administrator to deny coverage can be appealed to the Board of Directors. Notice of such appeal shall be submitted in writing to the administrator within thirty (30) calendar days of the date of the Administrator's written notice of decision.

The appeal shall be considered by the Board of Directors at the next regular or special meeting following receipt of the written appeal; if the appeal is received too late for inclusion in the agenda packet, it can be postponed to the next following Board meeting. The Administrator, in conjunction with the claims adjuster, and the *covered*

party will have the right to submit written materials and present oral argument to the Board, subject to reasonable time constraints. Any dispute concerning a decision by the Board to deny coverage for all or part of a claim shall not be subject to any court action, but may instead be submitted to binding arbitration in accordance with the procedures set forth below. Notice of a request for binding arbitration by the *covered party* must be submitted to the administrator within thirty (30) calendar days from the date of the noticed decision by the Board of Directors.

~~Under no circumstances shall SCORE be liable for consequential damages, "bad faith" damages, or any sums beyond the amounts due under CJPRMA Memorandum of Coverage Section I - Coverages, plus interest at the same rate as NCCSIF earned on investments for the time period involved.~~

(a) **Arbitration Procedures for Resolving Disputes**

1) **Selection of Arbitrators**

If an appeal of a Board decision is submitted to arbitration, each side shall, within ten (10) calendar days, select one (1) arbitrator and submit his or her name in writing to the other side. Within ten (10) calendar days after their selection, these two arbitrators shall select a third independent arbitrator. If the two sides cannot agree on the selection of the third arbitrator within ten (10) calendar days, either side may petition the Sacramento County Superior Court for the appointment of the third arbitrator pursuant to the provisions of section 1281.6 of the California Code of Civil Procedure. The third arbitrator shall be an attorney and preside as the Chairperson of the arbitration panel. No arbitrator shall be employed or affiliated with the *Authority* or the *covered party* or *parties*.

The arbitration hearing shall commence within forty-five (45) calendar days from the date of the selection of the Chairperson, unless both sides agree to an extension or chairperson grants an extension.

Each side shall pay the cost of its selected arbitrator and one-half of the cost of the third selected arbitrator. In addition, each side shall be responsible for its own cost and expense of arbitration.

Except for notification of appointment and as provided in the California Code of Civil Procedure, there shall be no communication between either side and the arbitrator(s) relating to the subject of the arbitration other than at oral hearings.

2) **Discovery**

The procedures set forth in Code of Civil Procedure section 1283.05 relating to depositions and discovery shall apply to any arbitration pursuant to this paragraph (b).

3) **Testimony Under Oath**

The testimony of witnesses shall be given under oath.

4) **Length of Hearing**

The panel will endeavor to confine the length of the hearing to two (2) days. A decision of the panel shall be reported in writing. The written decision of the panel shall be given to both sides within thirty (30) calendar days of the close of the hearing.

5) **Certified Shorthand Reporter**

Either side wishing a certified shorthand reporter record shall make arrangements directly with a certified shorthand reporter and notify the other side of such arrangements in advance of the hearing. The requesting side shall pay the cost of recording the hearing if no transcript is ordered. If a transcript is ordered, the cost of the transcript and of recording the hearing shall be prorated equally among the parties ordering copies.

(b) **Funding of Defense and Payment of Claims Pending Resolution of Dispute**

If the duty to defend is at issue, during the course of the arbitration proceedings provided herein, the *covered party* will be responsible for all fees and expenses for investigation, defense or litigation of a claim or lawsuit. In the event the arbitration panel determines that coverage applies for such *defense costs*, the *Authority* will reimburse the *covered party* as directed by the panel.

(c) **Effects of Arbitration Decisions**

All decisions on appeals, whether by the Board of Directors (after the time to request arbitration has expired) or by the arbitration panel, shall be final and binding upon the parties and shall not be subject to any further appeal or court action, except as provided in Code of Civil Procedures sections 1286.2 and 1286.4 (relating to fraud or corruption, etc.).

(d) **General Law**

Except as provided otherwise above, arbitration shall be conducted as provided in Title 9 of the Code of Civil Procedure (commencing with section 1280).

To be valid, this agreement must be signed by either the President or Vice-President of SCORE. The Agreement will be issued by the Program Administrator.

Mr. Steven Baker, President

Date

SMALL CITIES ORGANIZED RISK EFFORT
LIABILITY
AMENDMENT TO MEMORANDUM OF COVERAGE
FORM NO. LIAB-19

ENDORSEMENT NO. 1

It is understood and agreed that the coverage provided under Form No LIAB-19 to the Members of Small Cities Organized Risk Effort is amended, effective as shown below, as follows:

Notwithstanding anything to the contrary, Amendment 4.B of the Memorandum of Coverage, excluding coverage for skateboard parks, does not apply to the following Member skateboard parks:

- 111 Beckwith Road, Loyalton, California
- Miner Street Park, Yreka, California
- 441 South Gulling Street, Portola, California.
- 1200 North Street, Susanville, California.
- 1525 Median, Shasta Lake, California.
- 9th and B Streets, Biggs, California.
- Blue Anchor Park, Loomis, CA
- 10200 O Street, Live Oak, California.

SCORE President, Steven Baker

Date



SCORE MEMORANDUM OF COVERAGE (MOC) APPROVAL WORKERS' COMPENSATION

ACTION ITEM

ISSUE: The Board annually reviews and adopts or makes changes to the SCORE Workers' Compensation Memorandum of Coverage (MOC) based on member or Program Administrator feedback and/or changes made to the excess coverage provided by the Local Agencies Workers' Compensation Excess Joint Powers Authority (LAWCX), or their excess coverage provider, CSAC-EIA.

There is one change to the excess coverage forms for FY 19/20 that may also be incorporated into the SCORE MOC. The CA legislature passed AB 1749 as a result of a number of off-duty officers from CA being injured while responding to the mass shootings in Las Vegas in October 2017. This new law extends benefits to such officers as described *if the applicable jurisdiction has passed a resolution extending such benefits*. While individual SCORE members may choose not to pass a resolution SCORE itself can give them the option to cover such claims by incorporating the attached endorsement to the MOC. The endorsement incorporates the language used by SCORE's excess coverage providers.

The SCORE member Declarations pages have been updated to include reference to the excess policy forms and limits, and a sample page for the City of Biggs is attached for reference.

RECOMMENDATION: Review and approve the FY 19/20 SCORE Workers' Compensation Memorandum of Coverage and endorsement as presented.

FISCAL IMPACT: None for the MOC. TBD on the endorsement - incidents that qualify for this extended coverage should be rare but with greater severity than average.

BACKGROUND: SCORE's MOC incorporates the Local Agency Workers' Compensation Excess Joint Powers Authority (LAWCX) Memorandum of Coverage form. LAWCX's MOC in turn incorporates the terms and conditions of the CSAC-EIA Excess Workers' Compensation MOC. SCORE amends the adopted wording from LAWCX to exclude coverage for the salary continuation portion of Labor Code Section 4850 benefits.

ATTACHMENT(S):

1. FY 19/20 Workers' Compensation MOC
2. Endorsement No. 1 – Off-Duty Peace Officer Injury Endorsement
3. Sample Workers' Compensation Declarations Page
4. Sample Resolution Extending WC Benefits



SMALL CITIES ORGANIZED RISK EFFORT
WORKERS' COMPENSATION
UNDERLYING MEMORANDUM OF COVERAGE
FORM No. WCOM-2019

1. COVERAGE AGREEMENT

In consideration of the payment of the required deposit and subject to all the terms of this Memorandum of Coverage, SCORE agrees to pay on behalf of the Member City loss resulting from any accident or disease covered by the terms of the Local Agency Workers' Compensation Excess Joint Powers Authority Memorandum of Coverage effective for the Coverage Period shown under Item 2 of the Declarations to this Memorandum, except as amended by the following provisions:

2. LIMITS OF LIABILITY

The Limits of Liability applicable to this Memorandum of Coverage are as stated under Items 3a and 3b of the Declarations. This Memorandum of Coverage does not include a self-insured retention.

Under no circumstances shall SCORE be liable for consequential damages, "bad faith" damages, or any sums beyond the Limit of Liability shown in the Declarations.

3. EXCLUSIONS

This Memorandum of Coverage shall not apply to benefits due to any Member City employee or volunteer under Labor Code Section 4850 except to the extent the Member would be responsible for temporary disability benefits if Labor code Section 4850 did not apply.

4. GLOSSARY

The conditions of this Memorandum of Coverage shall be applied as if the glossary of words listed below had been included with the word or words each time they appear in this Memorandum of Coverage.

LOSS - means the ultimate net loss as defined in the Memorandum of Coverage issued by LAWCX for this period concurrent with the period stated in the declarations and amended by the Memorandum.

MEMBER CITY OR MEMBER ENTITY - a signatory to the Joint Powers Agreement forming the Small Cities Organized Risk Effort Joint Powers Authority. This meaning shall apply to the term Member City or Member Entity notwithstanding any other definition to the contrary in, or any document incorporated into, this Memorandum.



Small Cities Organized Risk Effort
A Joint Powers Authority

5. OTHER COVERAGE OR INSURANCE

The coverage afforded by this Memorandum of Coverage shall be excess over any other valid and collectible insurance or coverage available to the Member City and applicable to any part of the ultimate net loss, whether such other insurance or coverage is stated to be primary, excess, contingent or otherwise, unless such other insurance or coverage specifically applies as excess insurance or coverage over the limits provided in this Memorandum of Coverage.

6. NOTICE OF LOSS

Upon the happening of any occurrence likely to involve SCORE under this Memorandum of Coverage, the Member City shall give notice as soon as practicable to the Claims Administrator of SCORE. Such notice shall contain particulars sufficient to identify the Member City and provide fullest information obtainable at the time. The Member City shall forward to SCORE Claims Administrator all written notices, demands or legal papers received by the Member City or the Member City's representative, together with copies of reports or investigations, with respect to such loss.

7. DEFENSE

SCORE shall assume charge of the investigation, settlement or defense of any claims made, or suits brought, or proceedings instituted against the Member City, which in the opinion of SCORE may create liability on the part of SCORE under the terms of this Memorandum of Coverage.

8. PAYMENT OF LOSS

Upon final determination of loss, SCORE will promptly pay on behalf of the Member City the amount of loss falling within the terms of this Memorandum of Coverage.

9. CANCELLATION

This Memorandum of Coverage may be canceled in accordance with the terms of the JPA Agreement and Bylaws of SCORE.

To be valid, this agreement must be signed by either the President or Vice-President of SCORE. The Agreement will be issued by the Program Administrator.

Mr. Steven Baker, President

Date



ENDORSEMENT NO. 1

SMALL CITIES ORGANIZED RISK EFFORT WORKERS' COMPENSATION MEMORANDUM OF COVERAGE

OFF-DUTY PEACE OFFICER INJURY (AB 1749) ENDORSEMENT

It is understood and agreed that this Memorandum shall not apply to bodily injury or occupational disease sustained by a "peace officer" who was at the time of the occurrence:

- a. off-duty,
- b. not acting under the immediate direction of his or her employer, and
- c. outside the state of California.

However, this exclusion shall not apply to bodily injury or occupational disease sustained by a peace officer under such circumstances if:

- a. the peace officer was engaging in the apprehension or attempted apprehension of law violators or suspected law violators, or protection or preservation of life or property, or the preservation of the peace; and
- b. prior to the occurrence, the Governing Board of the Covered Party has adopted a resolution, as provided for in California Labor Code Section 3600.2, subdivision (b)(4), accepting liability for such injury under the Workers' Compensation Act.

"Peace officer" for purposes of this Endorsement has the definition stated in Section 50920 of the California Government Code.

It is further agreed that nothing herein shall act to increase SCORE's limit of indemnity.

This endorsement is part of the Memorandum of Coverage and takes effect on the effective date of the Memorandum of Coverage unless another effective date is shown below. All other terms and conditions remain unchanged.

Effective Date: July 1, 2019

Memorandum No.: WCOM-20

Issued to: ALL MEMBERS

Issue Date: July 1, 2019

SMALL CITIES ORGANIZED RISK EFFORT

WORKERS' COMPENSATION UNDERLYING MEMORANDUM OF COVERAGE DECLARATIONS

MEMORANDUM NO: SCOWC 001-20

1. **MEMBER ENTITY:** City of Biggs
PO Box 307
465 "C" Street
Biggs, CA 95917

 2. **COVERAGE PERIOD:** July 1, 2019 through June 30, 2020

 3. **SCORE COVERAGE LIMITS:**
 - a. Workers Compensation \$250,000 Each Occurrence
 - b. Employer's Liability Coverage \$250,000 Each Occurrence

 4. **Excess Memorandums of Coverage & Limits:**
 - a. **Local Agency Workers' Compensation Excess JPA (LAWCX)**
Limit: \$5,000,000 less \$250,000 SCORE Limit
For Workers' Compensation and Employer's Liability
 - b. **CSAC Excess Insurance Authority (CSAC-EIA)**
Limit: Statutory less \$5,000,000 LAWCX Limit,
No Employer's Liability
- FORMS AND ENDORSEMENTS:** **SCORE:** WCOM-20,
End. 1. Off-Duty Peace Officer Injury
- FORMING PART OF THE POLICY AT INCEPTION** **LAWCX:** LAWCX 1920
LAWCX and CSAC-EIA MOCs TO FOLLOW **CSAC-EIA:** EIA-PE 19 EWC-48

SCORE President, Steven Baker

Date

Coverage afforded to the Member Entity stated above shall be the same as that provided under the Local Agency Workers' Compensation Excess Joint Powers Authority (LAWCX) Memorandum of Coverage effective July 1, 2019 except as this Memorandum is endorsed or any terms conflict with the Joint Powers Agreement, Bylaws or Resolutions of the Small Cities Organized Risk Effort.

A RESOLUTION OF THE BOARD OF SUPERVISORS, COUNTY OF INYO, STATE OF CALIFORNIA, EXPANDING WORKERS’ COMPENSATION COVERAGE PURSUANT TO AB 1749 FOR SHERIFF DEPARTMENT PEACE OFFICERS WHO ARE INJURED WHILE OFF DUTY IN CERTAIN CIRCUMSTANCES

WHEREAS, Assembly Bill 1749 (“AB 1749”) was proposed during the 2018/2019 California legislative session as a response to the denial of workers’ compensation claims that were filed by California peace officers who were injured during the Las Vegas Route 91 Harvest Festival shooting, and was signed into law effective January 1, 2019; and

WHEREAS, California Labor Code Section 3600.2(b), created by AB 1749, provides that the County may decide whether to accept a workers’ compensation claim filed by a peace officer who, while out-of-state, is injured while engaging in the apprehension or attempted apprehension of law violators or suspected law violators, or protection or preservation of life or property, or the preservation of the peace; and

WHEREAS, the County desires to expand workers’ compensation coverage as permitted by AB 1749.

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors:

Effective upon the date of adoption of this Resolution, any County sheriff, undersheriff, or deputy sheriff who is injured while off-duty and out-of-state while engaging in the apprehension or attempted apprehension of law violators or suspected law violators, or protection or preservation of life or property, or the preservation of the peace, shall be afforded workers’ compensation benefits. It is the intent of this resolution to specifically exclude psychiatric injuries. To be covered under this resolution, the sheriff, undersheriff, or deputy sheriff must not be under suspension, and must have performed the qualifying actions in compliance with law enforcement standards applicable to Inyo County Sheriff Department peace officers.

PASSED AND ADOPTED this ___ day of May, 2019, by the following vote of the Inyo County Board of Supervisors:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Chairperson, Inyo County Board of Supervisors

Attest: Clint Quilter
Clerk of the Board

BY: _____
Darcy Ellis, Assistant



ADOPTION OF THE FY 19/20 SCORE PROGRAM BUDGET

ACTION ITEM

ISSUE: The Board of Directors must adopt a budget for each fiscal year prior to the commencement of that year. The Preliminary Budget presented in March has been updated to reflect final values for group purchase programs and administrative costs. The administrative expense budget is largely unchanged for next year with the following exceptions:

ADMINISTRATIVE EXPENSES

1. **Program Administration** increased 2%, per contract terms.
2. **Claims Audit** has increased by \$4,900 based on the difference in the cost of the Workers' Compensation audit in 2019/20 (\$8,000) versus the Liability audit in 2018/19.
3. **Actuarial Services** increased \$290, or 2.5%, from 18/19.
4. **Financial Audit Services** increased \$600, or 2.8%.
5. **Accounting Services** increased by \$2,000, or 3.6%.
6. **CA DIR OSIP Self Insurance Assessment** increased \$6,172; or 25%.

RECOMMENDATION: Approve the FY 19/20 budget as presented or revised by the members.

FISCAL IMPACT: The FY 19/20 budget is \$4,114,177. The budget has increased by 5% over last year, mainly due to a 5% increase in total payroll and an increase in the Property Program funding due to higher appraised values and a rate increase. Administration costs have increased 2.9% from the prior year due mainly to increases in professional services and the DIR assessment.

BACKGROUND: The budget uses estimates of payroll, property values and auto values, where appropriate, to calculate premium and expenses for SCORE member cities. The budget also recognizes the calculation of experience modification factors as adopted by the program's Master Plan Documents. The format of the budget discloses administrative expenses, the loss funding for the banking and shared risk layers, and the excess coverage for liability and worker's compensation. It includes other group purchase programs, i.e. the Property (APIP) program, Employee Assistance Program (EAP), Employment Practices Liability (EPL) coverage, and Pollution Liability program.

ATTACHMENTS: SCORE 19/20 Operating Budget

SCORE - PROPOSED Summary of Deposits FY 2019-2020

MEMBER ENTITY	TOTAL Work Comp Deposit (at 75% CL)	TOTAL Liability Deposit	\$5K All Risk Deductible Property Premium Due 7/1/2019	Property Appraisal Cost Allocation (approved by BOD)	ERMA EPLI Deposit Due 7/1/2019	EAP Premium Due 7/1/2019	2019-2020 Total Deposit (NOT incl Prop Appraisal)	2019-2020 Total Deposit (incl Prop Appraisal)	2018-2019 Total Deposit	% Change	Liability Deposit Due 7/1/2019	WC Quarterly Installment Due 7/1/2019	Crime Coverage Due 7/1/2019
Biggs	\$42,770	\$39,306	\$17,150	\$2,706	\$1,696	\$351	\$101,273	\$103,979	\$96,363	5%	\$39,306	\$10,692.54	\$1,995
Colfax	\$60,777	\$49,075	\$29,337	\$3,280	\$2,899	\$459	\$142,547	\$145,827	\$155,147	-8%	\$49,075	\$15,194.20	\$950
Dunsmuir	\$92,542	\$81,540	\$33,655	\$4,510	N/A	\$513	\$208,250	\$212,760	\$166,939	25%	\$81,540	\$23,135.54	\$950
Etna	\$60,757	\$44,683	\$16,182	\$1,558	N/A	\$459	\$122,081	\$123,639	\$107,322	14%	\$44,683	\$15,189.35	N/A
Fort Jones	\$52,705	\$40,243	\$10,211	\$1,640	\$2,981	\$540	\$106,680	\$108,320	\$93,244	14%	\$40,243	\$13,176.32	\$1,785
Isleton	N/A	\$32,481	\$14,014	\$1,394	N/A	\$351	\$46,846	\$48,240	\$40,627	15%	Payment Plan	N/A	N/A
Live Oak	\$98,439	\$76,034	\$62,080	\$5,658	\$5,853	\$2,025	\$244,431	\$250,089	\$240,916	1%	\$76,034	\$24,609.65	\$998
Loomis	\$74,972	\$74,462	\$7,082	\$328	\$3,990	\$405	\$160,911	\$161,239	\$147,230	9%	\$74,462	\$18,743.04	\$998
Loyalton	\$20,238	\$19,944	\$22,180	\$2,296	N/A	\$243	\$62,605	\$64,901	\$53,379	17%	Payment Plan	\$5,059.44	\$998
Montague	\$36,404	\$30,993	\$29,294	\$3,198	N/A	N/A	\$96,690	\$99,888	\$94,631	2%	\$30,993	\$9,100.98	\$998
Mt. Shasta	\$208,328	\$173,964	\$18,277	\$2,952	\$9,235	\$1,242	\$411,047	\$413,999	\$465,215	-12%	\$173,964	\$52,082.05	N/A
Portola	\$67,484	\$47,766	\$16,638	\$2,296	\$2,913	\$378	\$135,179	\$137,475	\$143,297	-6%	\$47,766	\$16,871.10	N/A
Rio Dell	\$89,124	\$61,627	\$24,767	\$3,034	\$4,294	N/A	\$179,812	\$182,846	\$175,827	2%	\$61,627	\$22,281.03	\$998
Shasta Lake	\$246,786	\$180,562	\$103,461	\$7,462	\$17,134	\$1,431	\$549,373	\$556,835	\$527,007	4%	\$180,562	\$61,696.39	\$998
Susanville	\$374,464	\$190,918	\$61,425	\$4,182	\$16,852	\$1,728	\$645,388	\$649,570	\$666,089	-3%	\$190,918	\$93,616.12	N/A
Tulelake	\$42,515	\$34,419	\$19,074	\$2,050	\$1,682	\$513	\$98,203	\$100,253	\$92,127	7%	Payment Plan	\$10,628.82	N/A
Weed	\$179,179	\$167,121	\$34,152	\$2,870	\$6,747	\$1,161	\$388,360	\$391,230	\$291,404	33%	\$167,121	\$44,794.70	\$3,325
Yreka	\$393,452	\$197,788	\$91,870	\$6,970	\$14,733	\$2,025	\$699,868	\$706,838	\$557,413	26%	\$197,788	\$98,363.04	\$2,658
Grand Total	\$2,140,937	\$1,542,925	\$610,849	\$58,384	\$91,009	\$13,824	\$4,399,544	\$4,457,928	\$4,114,177	7%	\$1,542,925	\$535,234.29	\$17,651

Paid by member **direct** to ACIP Program

FY 2019/20 SCORE - General Administration Budget (PROPOSED)

	Category	Work Comp	Liability	Other	Total FY 19-20	Prior Year FY 18-19	% Change
Revenues							
	400 Program Administration	\$71,559	\$196,914		\$268,473	\$263,209	2.0%
	400 Claims Administration	\$112,730	\$116,740		\$229,470	\$226,465	1.3%
	400 Other Expenses	\$209,362	\$189,577		\$398,938	\$381,126	4.7%
	400 Banking Layer Deposit	\$401,923	\$300,198		\$702,121	\$693,001	1.3%
	400 Shared Risk Layer Deposit	\$999,423	\$449,057		\$1,448,480	\$1,451,000	-0.2%
	400 Excess Coverage Deposit (LAWCX and CJPRMA)	\$332,982	\$208,597		\$541,579	\$475,058	14.0%
	400 Group Purchase Coverage - Property			\$610,849	\$610,849	\$510,658	19.6%
	400 Group Purchase Coverage - ERMA			\$91,009	\$91,009	\$79,174	14.9%
	400 Group Purchase Coverage - CSAC Pollution			\$5,801	\$5,801	\$6,358	-8.8%
	400 Group Purchase Coverage - ACI EAP			\$13,824	\$13,824	\$13,824	0.0%
	400 Group Purchase Coverage - ACIP (Crime for Treasurer)			\$1,100			
	499 Reimbursement from CJPRMA for Liability Safety Training						
	Total Revenues	\$2,127,978	\$1,461,082	\$722,583	\$4,310,543	\$4,159,872	3.6%

	Category	Work Comp	Liability		Total FY 19-20	Prior Year FY 18-19	% Change
Expenses							
	710 Program Administration	\$ 71,559	\$ 196,914		\$ 268,473	\$263,209	2.0%
	720 Claims Administration (ULAE) Per Member Annual Fee	\$ 10,200	\$ 15,300		\$ 25,500	\$25,500	0.0%
	721 Claims Administration WC (Unallocated Claims Expense)	\$ 102,530			\$ 102,530	\$101,515	1.0%
	722 Claims Administration GL (Unallocated Claims Expense)		\$ 101,440		\$ 101,440	\$99,450	2.0%
Other Expenses							
	505 Accounting Services	\$ 29,000	\$ 29,000		\$ 58,000	\$56,000	3.6%
	506 Financial Audit	\$ 11,050	\$ 11,050		\$ 22,100	\$21,500	2.8%
	507 Actuarial Review and Studies	\$ 5,570	\$ 5,560		\$ 11,130	\$10,860	2.5%
	508 Bill.com	\$ 360	\$ 360		\$ 720	\$720	0.0%
	509 Legal Expenses	\$ 2,000	\$ 5,000		\$ 7,000	\$7,000	0.0%
	510 Investment Management Fees	\$ 7,250	\$ 7,250		\$ 14,500	\$14,500	0.0%
	511 Claims Audit (WC in Fall 2019 \$8,000, GL in Fall 2020 \$3,100)	\$ 8,000			\$ 8,000	\$3,100	158.1%
	512 Custodial Account Bank Fees	\$ 125	\$ 125		\$ 250	\$250	0.0%
	601 Checking Account Bank Fees	\$ 125	\$ 125		\$ 250	\$250	0.0%
	605 Board Meeting Expenses	\$ 5,425	\$ 5,425		\$ 10,850	\$10,650	1.9%
	606 LRP and Training Day Meeting Expenses	\$ 10,000	\$ 10,000		\$ 20,000	\$18,000	11.1%
	607 Company Nurse	\$ -	\$ -		\$ -	\$0	0.0%
	608 Treasury Services (provided by Loomis)	\$ 500	\$ 500		\$ 1,000	\$1,000	0.0%
	609 Website	\$ -	\$ -		\$ -	\$0	0.0%
	610 Member Conference Reimbursements	\$ 9,500	\$ 9,500		\$ 19,000	\$19,000	0.0%
	612 Contingent Reserve	\$ 12,500	\$ 12,500		\$ 25,000	\$25,000	0.0%
	615 Dues & Subscriptions - CAJPA and PARMA	\$ 1,125	\$ 1,125		\$ 2,250	\$1,000	125.0%
	625 Crime Insurance - ACIP for SCORE Treasurer	\$ 550	\$ 550		\$ 1,100	\$1,150	-4.3%
	626 ID Fraud Coverage	\$ -	\$ 3,553		\$ 3,553	\$3,082	15.3%
	670 CAJPA Accreditation (2020)	\$ 2,375	\$ 2,375		\$ 4,750	\$0	
	675 Loss Control Services DKF	\$ 52,500	\$ 52,500		\$ 105,000	\$105,000	0.0%
	676 Lexipol Law Enforcement Policy Manual	\$ 7,468	\$ 20,000		\$ 27,468	\$27,468	0.0%
	677 Target Solutions	\$ 12,579	\$ 12,579		\$ 25,157	\$25,157	0.0%
	699 CA DIR OSIP Self Insurance Assesment	\$ 30,860	\$ -		\$ 30,860	\$24,688	25.0%
	999 Miscellaneous Expenses	\$ 500	\$ 500		\$ 1,000	\$1,000	0.0%
	Total Administration Expenses	\$ 393,651	\$ 503,231		\$ 896,881	\$870,800	3.0%

SMALL CITIES ORGANIZED RISK EFFORT
LIABILITY PROGRAM
Fiscal Year 2019-20
Proposed Funding (75% CL)

Total Admin Expenses: \$896,881
Total Liability Admin Expenses: \$503,231
Total WC Admin Expenses: \$393,651
Liability Participants 18

SMALL CITIES ORGANIZED RISK EFFORT
LIABILITY PROGRAM
Fiscal Year 2019-20
Proposed Funding (75% CL)

CJPRMA Premium: \$208,597
CJPRMA Refund: \$0
Rate Per \$100 Payroll: \$ 0.84
CSAC Pollution Premium: \$5,801
CSAC Pollution Payroll: \$23,808,352
Rate per \$100: \$ 0.02436540

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U
Formula/Allocation	CY 2018 Payroll x 3% Inflation Factor	Relative Loss Rate x Credibility Factor	Projected Payroll x Ex Mod	(Exp/\$100) x Rate	(Exp/\$100) x Rate	(Exp/\$100) x Rate	Banking + Shared + Excess Layers	(PP/\$100) x Banking, Shared and Excess Rates	(H) - (I)	Refund x %PP	(PP/100) x Rate	(Total Admin/2)/ Number of Members	(Total Admin/2)/ %PP	(M) + (N)	Loss Funding + Refund + Pollution + Admin					Member PP/ Total PP
MEMBER ENTITY	Projected Payroll (PP)	Ex Mod	Ex-Mod Adjusted Payroll (ExpP)	BANKING LAYER at 75% CL \$0 to \$25,000	SHARED LAYER at 75% CL \$25,000 to \$500,000	EXCESS LAYER \$500k TO \$40M CJPRMA PREMIUM	LOSS FUNDING (LF)	UNADJUSTED LOSS FUNDING (ULF)	Ex Mod Impact on Loss Funding Increase or (Decrease)	CJPRMA REFUND	CSAC/CPIEA Pollution Coverage	50% ADMIN FIXED EXPENSE	50% ADMIN % PAYROLL	Proposed FY 19-20 Admin Total	Proposed FY 19-20 TOTAL FINAL DEPOSIT	FY 18-19 TOTAL DEPOSIT	\$ Change Overall	% Change Overall	% Change in Payroll	% Payroll (%PP)
Rate Per \$100 or Amount	1.03	Calc		\$1.29	\$2.03	\$0.84	Calc		Calc	\$0	\$0.0243654	\$251,615	\$251,615	\$503,231	75% CL	70% CL				
Biggs	\$413,838	1.22	\$504,635	\$6,525	\$10,261	\$4,243	\$21,030	\$17,219	\$3,811	\$0	\$101	\$13,979	\$4,197	\$18,176	\$39,306	\$38,412	894	2.3%	1.2%	1.67%
Colfax	\$707,527	0.94	\$665,866	\$8,610	\$13,540	\$5,599	\$27,749	\$29,439	(\$1,690)	\$0	\$172	\$13,979	\$7,176	\$21,154	\$49,075	\$52,377	(3,302)	-6.3%	-13.3%	2.85%
Dunsmuir	\$796,486	1.79	\$1,422,743	\$18,398	\$28,930	\$11,962	\$59,290	\$33,140	\$26,150	\$0	\$194	\$13,979	\$8,078	\$22,056	\$81,540	\$66,562	14,979	22.5%	20.2%	3.21%
Etna	\$652,481	0.89	\$577,992	\$7,474	\$11,753	\$4,860	\$24,087	\$27,148	(\$3,062)	\$0		\$13,979	\$6,617	\$20,596	\$44,683	\$40,597	4,085	10.1%	14.3%	2.63%
Fort Jones	\$545,651	0.91	\$494,257	\$6,391	\$10,050	\$4,156	\$20,597	\$22,703	(\$2,106)	\$0	\$133	\$13,979	\$5,534	\$19,512	\$40,243	\$36,666	3,576	9.8%	14.4%	2.20%
Isleton	\$348,933	1.03	\$359,081	\$4,643	\$7,302	\$3,019	\$14,964	\$14,518	\$446	\$0		\$13,979	\$3,539	\$17,517	\$32,481	\$27,993	4,488	16.0%	29.5%	1.41%
Live Oak	\$1,428,199	0.79	\$1,133,179	\$14,653	\$23,042	\$9,528	\$47,223	\$59,424	(\$12,201)	\$0	\$348	\$13,979	\$14,484	\$28,463	\$76,034	\$76,103	(69)	-0.1%	-0.6%	5.76%
Loomis	\$973,672	1.24	\$1,208,726	\$15,630	\$24,578	\$10,163	\$50,371	\$40,512	\$9,859	\$0	\$237	\$13,979	\$9,875	\$23,853	\$74,462	\$66,696	7,766	11.6%	10.2%	3.92%
Loyalton	\$114,893	1.00	\$114,506	\$1,481	\$2,328	\$963	\$4,772	\$4,780	(\$9)	\$0	\$28	\$13,979	\$1,165	\$15,144	\$19,944	\$19,464	479	2.5%	3.0%	0.46%
Montague	\$329,375	0.99	\$326,196	\$4,218	\$6,633	\$2,743	\$13,594	\$13,705	(\$111)	\$0	\$80	\$13,979	\$3,340	\$17,319	\$30,993	\$32,163	(1,170)	-3.6%	-9.0%	1.33%
Mt. Shasta	\$2,253,506	1.45	\$3,277,481	\$42,381	\$66,644	\$27,557	\$136,582	\$93,764	\$42,818	\$0	\$549	\$13,979	\$22,855	\$36,833	\$173,964	\$169,511	4,453	2.6%	5.1%	9.08%
Portola	\$710,796	0.89	\$633,633	\$8,194	\$12,884	\$5,327	\$26,405	\$29,575	(\$3,169)	\$0	\$173	\$13,979	\$7,209	\$21,187	\$47,766	\$52,381	(4,615)	-8.8%	-7.9%	2.86%
Rio Dell	\$1,047,932	0.84	\$882,236	\$11,408	\$17,939	\$7,418	\$36,765	\$43,602	(\$6,837)	\$0	\$255	\$13,979	\$10,628	\$24,607	\$61,627	\$63,286	(1,659)	-2.6%	-0.3%	4.22%
Shasta Lake	\$4,181,350	0.71	\$2,955,352	\$38,216	\$60,094	\$24,848	\$123,158	\$173,977	(\$50,819)	\$0	\$1,019	\$13,979	\$42,406	\$56,385	\$180,562	\$177,839	2,723	1.5%	3.8%	16.85%
Susanville	\$4,112,518	0.78	\$3,221,022	\$41,651	\$65,496	\$27,082	\$134,229	\$171,113	(\$36,884)	\$0	\$1,002	\$13,979	\$41,708	\$55,687	\$190,918	\$202,052	(11,133)	-5.5%	0.4%	16.58%
Tulelake	\$410,457	0.95	\$388,211	\$5,020	\$7,894	\$3,264	\$16,178	\$17,078	(\$900)	\$0	\$100	\$13,979	\$4,163	\$18,141	\$34,419	\$32,730	1,689	5.2%	6.7%	1.65%
Weed	\$2,186,857	1.43	\$3,129,884	\$40,473	\$63,643	\$26,316	\$130,431	\$90,990	\$39,441	\$0	\$533	\$13,979	\$22,179	\$36,157	\$167,121	\$132,459	34,662	26.2%	17.9%	8.81%
Yreka	\$3,595,296	0.98	\$3,514,767	\$45,450	\$71,469	\$29,552	\$146,470	\$149,593	(\$3,122)	\$0	\$876	\$13,979	\$36,463	\$50,441	\$197,788	\$153,580	44,208	28.8%	9.0%	14.49%
Grand Total	\$24,809,766	1.02	\$24,809,766	\$320,818	\$504,479	\$208,597	\$1,033,894	\$1,032,281	\$1,612	\$0	\$5,801	\$251,615	\$251,615	\$503,231	\$1,542,925	\$1,440,869	102,056	7.1%	5.0%	100.00%

**SMALL CITIES ORGANIZED RISK EFFORT
WORKERS' COMPENSATION PROGRAM
Fiscal Year 2019-20 PROPOSED
Funding 75% CL**

Total Admin Expenses:	\$ 896,881	Liability Participants	18
Total Liab Admin Expenses:	\$ 503,231	WC Participants	17
Total WC Admin Expenses:	\$ 393,651	member)	12
		Mini-Cities Members	7

A	B	C	D	E	F	G	H	I	J
Formula/Allocation	CY 2018 Payroll + 3% Inflation Factor	Relative Loss Rate x Credibility Factor	(Projected Payroll x Ex Mod)/ExP Adjustment Factor	(ExP/\$100) x Rate	(ExP/\$100) x Rate	(ExP/\$100) x Rate	Banking + Shared + Excess Layers	(PP/\$100) x Banking, Shared and Excess Rates	(H) - (I)
MEMBER ENTITY	Projected Payroll (PP)	EX MOD	Ex-Mod Adjusted Payroll (ExP)	BANKING LAYER 75% CL \$0 to \$25K	SHARED LAYER 75% CL \$25K to \$250K	EXCESS LAYER \$250K TO STATUTORY LAWCX PREMIUM	Loss Funding	Unadjusted Loss Funding	Ex Mod Impact on Loss Funding Increase or (Decrease)
Rate/Amount	1.03	Calc		\$1.66	\$4.14	\$1.36	Calc	Calc	Calc
Colfax	\$707,527	0.86	\$608,064	\$9,995	\$24,855	\$8,281	\$43,131	\$50,672	(\$7,541)
Dunsmuir	\$796,486	1.31	\$1,045,140	\$17,180	\$42,720	\$14,233	\$74,133	\$57,043	\$17,090
Isleton (do not participate)									
Live Oak	\$1,428,199	0.74	\$1,051,888	\$17,291	\$42,996	\$14,325	\$74,612	\$102,285	(\$27,673)
Loomis	\$973,672	0.80	\$776,012	\$12,756	\$31,719	\$10,568	\$55,044	\$69,733	(\$14,689)
Mt. Shasta	\$2,253,506	1.11	\$2,501,336	\$41,117	\$102,242	\$34,064	\$177,423	\$161,393	\$16,031
Portola	\$710,796	0.99	\$702,233	\$11,543	\$28,704	\$9,563	\$49,810	\$50,906	(\$1,096)
Rio Dell	\$1,047,932	0.92	\$966,549	\$15,888	\$39,508	\$13,163	\$68,559	\$75,051	(\$6,493)
Shasta Lake	\$4,181,350	0.67	\$2,810,417	\$46,198	\$114,876	\$38,274	\$199,347	\$299,462	(\$100,115)
Susanville	\$4,112,518	1.12	\$4,618,772	\$75,924	\$188,792	\$62,901	\$327,616	\$294,532	\$33,084
Weed	\$2,186,857	0.96	\$2,098,444	\$34,494	\$85,774	\$28,578	\$148,846	\$156,619	(\$7,774)
Yreka	\$3,595,296	1.38	\$4,949,000	\$81,352	\$202,290	\$67,398	\$351,040	\$257,490	\$93,550
Subtotal Members	\$21,994,139	1.00	\$22,127,855	\$363,739	\$904,474	\$301,348	\$1,569,561	\$1,524,515	\$1,915
Biggs	\$413,838	0.94	\$389,714	\$6,406	\$15,930	\$5,307	\$27,643	\$29,638	(\$1,995)
Etna	\$652,481	0.94	\$614,446	\$10,100	\$25,115	\$8,368	\$43,584	\$46,730	(\$3,146)
Fort Jones	\$545,651	0.94	\$513,843	\$8,447	\$21,003	\$6,998	\$36,448	\$39,079	(\$2,631)
Loyalton	\$114,893	0.94	\$108,195	\$1,779	\$4,422	\$1,473	\$7,674	\$8,228	(\$554)
Montague	\$329,375	0.94	\$310,174	\$5,099	\$12,678	\$4,224	\$22,001	\$23,589	(\$1,588)
Tulelake	\$410,457	0.94	\$386,529	\$6,354	\$15,799	\$5,264	\$27,417	\$29,396	(\$1,979)
Subtotal Mini Cities	\$2,466,695	0.94	\$2,322,902	\$38,184	\$94,948	\$31,634	\$164,767	\$165,022	-\$11,894
Grand Total	\$24,460,833	0.99	\$24,450,757	\$401,923	\$999,423	\$332,982	\$1,734,328	\$1,689,537	-\$9,979

**SMALL CITIES ORGANIZED RISK EFFORT
WORKERS' COMPENSATION PROGRAM
Fiscal Year 2019-20 PROPOSED
Funding 75% CL**

Total Admin Expenses:	\$	896,881	Liability Participants	18
Total Liab Admin Expenses:	\$	503,231	WC Participants	17
Total WC Admin Expenses:	\$	393,651	member)	12
			Mini-Cities Members	7

A	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
Formula/Allocation	Assessment x %PP	(Total Admin x .5)/ Number of Members	(Total Admin x .5)/ %PP	(L) + (M)			(H) + (K) + (N)					Member PP/Total PP	MC Member PP/Total MC PP	Relative Loss Rate x Credibility Factor
MEMBER ENTITY	LAWCX ASSESSMENT	50% ADMIN FIXED EXPENSE	50% ADMIN % PAYROLL	Proposed Admin Total FY 19-20	Admin Total FY 18-19	% Change ADMIN	Proposed FY 19-20 TOTAL DEPOSIT	Prior Year FY 18-19 DEPOSIT	\$ Change Overall	% Change Overall	% Change in Payroll	% Projected Payroll (%PP)	% MC Projected Payroll	MC Indivi. Ex Mods
Rate/Amount	\$12,959	\$196,825	\$196,825	\$393,651	\$376,296	5%	75% CL	75% CL						
Colfax	\$375	\$11,578	\$5,693	\$17,271	\$16,739	3%	\$60,777	\$75,069	(\$14,292)	-19.0%	-13.3%	2.9%		
Dunsmuir	\$422	\$11,578	\$6,409	\$17,987	\$15,257	18%	\$92,542	\$74,984	\$17,559	23.4%	20.2%	3.3%		
Isleton (do not participate)														
Live Oak	\$757	\$11,578	\$11,492	\$23,070	\$22,743	1%	\$98,439	\$100,623	(\$2,184)	-2.2%	-0.6%	5.8%		
Loomis	\$516	\$11,578	\$7,835	\$19,413	\$17,392	12%	\$74,972	\$70,146	\$4,827	6.9%	-0.6%	4.0%		
Mt. Shasta	\$1,194	\$11,578	\$18,133	\$29,711	\$29,586	0%	\$208,328	\$272,560	(\$64,232)	-23.6%	10.2%	9.2%		
Portola	\$377	\$11,578	\$5,719	\$17,297	\$16,313	6%	\$67,484	\$72,358	(\$4,873)	-6.7%	5.1%	2.9%		
Rio Dell	\$555	\$11,578	\$8,432	\$20,010	\$19,011	5%	\$89,124	\$93,746	(\$4,622)	-4.9%	-7.9%	4.3%		
Shasta Lake	\$2,215	\$11,578	\$33,645	\$45,223	\$47,790	-5%	\$246,786	\$233,610	\$13,175	5.6%	-0.3%	17.1%		
Susanville	\$2,179	\$11,578	\$33,092	\$44,670	\$48,450	-8%	\$374,464	\$397,269	(\$22,804)	-5.7%	3.8%	16.8%		
Weed	\$1,159	\$11,578	\$17,597	\$29,175	\$26,778	9%	\$179,179	\$127,032	\$52,147	41.1%	0.4%	8.9%		
Yreka	\$1,905	\$11,578	\$28,930	\$40,508	\$40,742	-1%	\$393,452	\$309,431	\$84,021	27.2%	17.9%	14.7%		
Subtotal Members	\$11,652	\$127,358	\$176,977	\$304,334	\$300,802	1%	\$1,885,547	\$1,826,828	\$58,720	3.2%	9.0%	89.9%		
Biggs	\$219	\$11,578	\$3,330	\$14,908	\$12,806	16%	\$42,770	\$42,129	\$641	1.5%	4.5%	1.7%	16.8%	0.90
Etna	\$346	\$11,578	\$5,250	\$16,828	\$14,371	17%	\$60,757	\$55,304	\$5,453	9.9%	1.2%	2.7%	26.5%	1.03
Fort Jones	\$289	\$11,578	\$4,391	\$15,969	\$13,463	19%	\$52,705	\$47,659	\$5,046	10.6%	14.3%	2.2%	22.1%	0.89
Loyalton	\$61	\$11,578	\$924	\$9,933	\$17,936	26%	\$20,238	\$17,936	\$2,302	12.8%	3.0%	0.5%	4.7%	0.96
Montague	\$174	\$11,578	\$2,650	\$14,228	\$12,351	15%	\$36,404	\$38,298	(\$1,894)	-4.9%	-9.0%	1.3%	13.4%	1.15
Tulelake	\$217	\$11,578	\$3,303	\$14,881	\$12,571	18%	\$42,515	\$40,153	\$2,363	5.9%	6.7%	1.7%	16.6%	0.90
Subtotal Mini Cities	\$1,307	\$69,468	\$19,848	\$89,316	\$75,494	18%	\$255,390	\$241,479	\$13,911	5.8%	6.6%	10.1%	100.0%	0.94
Grand Total	\$12,959	\$196,825	\$196,825	\$393,651	\$376,296	5%	\$2,140,937	\$2,068,306	\$72,631	3.5%	4.7%	100.0%		

**SMALL CITIES ORGANIZED RISK EFFORT
WORKERS' COMPENSATION PROGRAM
Fiscal Year 2019-20 PROPOSED
Funding 80% CL**

Total Admin Expenses:	\$ 896,881	Liability Participants	18
Total Liab Admin Expenses:	\$ 503,231	WC Participants	17
Total WC Admin Expenses:	\$ 393,651	member)	12
		Mini-Cities Members	7

A	B	C	D	E	F	G	H	I	J
Formula/Allocation	CY 2018 Payroll + 3% Inflation Factor	Relative Loss Rate x Credibility Factor	(Projected Payroll x Ex Mod)/ExP Adjustment Factor	(ExP/\$100) x Rate	(ExP/\$100) x Rate	(ExP/\$100) x Rate	Banking + Shared + Excess Layers	(PP/\$100) x Banking, Shared and Excess Rates	(H) - (I)
MEMBER ENTITY	Projected Payroll (PP)	EX MOD	Ex-Mod Adjusted Payroll (ExP)	BANKING LAYER 80% CL \$0 to \$25K	SHARED LAYER 80% CL \$25K to \$250K	EXCESS LAYER \$250K TO STATUTORY LAW CX PREMIUM	Loss Funding	Unadjusted Loss Funding	Ex Mod Impact on Loss Funding Increase or (Decrease)
Rate/Amount	1.03	Calc		\$1.78	\$4.50	\$1.36	Calc	Calc	Calc
Colfax	\$707,527	0.86	\$608,064	\$10,718	\$27,016	\$8,281	\$46,015	\$54,068	(\$8,053)
Dunsmuir	\$796,486	1.31	\$1,045,140	\$18,422	\$46,435	\$14,233	\$79,090	\$60,866	\$18,224
Isleton (do not participate)									
Live Oak	\$1,428,199	0.74	\$1,051,888	\$18,541	\$46,735	\$14,325	\$79,601	\$109,141	(\$29,540)
Loomis	\$973,672	0.80	\$776,012	\$13,678	\$34,478	\$10,568	\$58,724	\$74,407	(\$15,683)
Mt. Shasta	\$2,253,506	1.11	\$2,501,336	\$44,089	\$111,133	\$34,064	\$189,286	\$172,209	\$17,077
Portola	\$710,796	0.99	\$702,233	\$12,378	\$31,200	\$9,563	\$53,141	\$54,318	(\$1,177)
Rio Dell	\$1,047,932	0.92	\$966,549	\$17,037	\$42,943	\$13,163	\$73,143	\$80,081	(\$6,939)
Shasta Lake	\$4,181,350	0.67	\$2,810,417	\$49,537	\$124,865	\$38,274	\$212,676	\$319,532	(\$106,857)
Susanville	\$4,112,518	1.12	\$4,618,772	\$81,412	\$205,209	\$62,901	\$349,521	\$314,272	\$35,249
Weed	\$2,186,857	0.96	\$2,098,444	\$36,988	\$93,232	\$28,578	\$158,798	\$167,116	(\$8,318)
Yreka	\$3,595,296	1.38	\$4,949,000	\$87,233	\$219,880	\$67,398	\$374,511	\$274,747	\$99,764
Subtotal Members	\$21,994,139	1.00	\$22,127,855	\$390,033	\$983,124	\$301,348	\$1,674,505	\$1,626,690	\$1,800
Biggs	\$413,838	0.94	\$389,714	\$6,869	\$17,315	\$5,307	\$29,491	\$31,625	(\$2,134)
Etna	\$652,481	0.94	\$614,446	\$10,830	\$27,299	\$8,368	\$46,498	\$49,862	(\$3,364)
Fort Jones	\$545,651	0.94	\$513,843	\$9,057	\$22,830	\$6,998	\$38,885	\$41,698	(\$2,813)
Loyalton	\$114,893	0.94	\$108,195	\$1,907	\$4,807	\$1,473	\$8,188	\$8,780	(\$592)
Montague	\$329,375	0.94	\$310,174	\$5,467	\$13,781	\$4,224	\$23,472	\$25,170	(\$1,698)
Tulelake	\$410,457	0.94	\$386,529	\$6,813	\$17,173	\$5,264	\$29,250	\$31,366	(\$2,116)
Subtotal Mini Cities	\$2,466,695	0.94	\$2,322,902	\$40,944	\$103,205	\$31,634	\$175,783	\$165,022	-\$12,718
Grand Total	\$24,460,833	0.99	\$24,450,757	\$430,977	\$1,086,329	\$332,982	\$1,850,289	\$1,791,712	-\$10,917

WORKERS' COMPENSATION PROGRAM

Fiscal Year 2019-20 PROPOSED

Funding 80% CL

Total Admin Expenses:	\$	896,881	Liability Participants	18
Total Liab Admin Expenses:	\$	503,231	WC Participants	17
Total WC Admin Expenses:	\$	393,651	one member)	12
			Mini-Cities Members	7

A	K	L	M	N	O	P	Q	R	S	T	U	V	W
Formula/Allocation	Assessment x %PP	(Total Admin x .5)/ Number of Members	(Total Admin x .5)/ %PP	(L) + (M)			(H) + (K) + (N)					Member PP/Total PP	MC Member PP/Total MC PP
MEMBER ENTITY	LAWCX ASSESSMENT	50% ADMIN FIXED EXPENSE	50% ADMIN % PAYROLL	Proposed Admin Total FY 19-20	Admin Total FY 18-19	% Change ADMIN	Proposed FY 19-20 TOTAL DEPOSIT 80% CL	Prior Year FY 18-19 DEPOSIT 75% CL	\$ Change Overall	% Change Overall	% Change in Payroll	% Projected Payroll (%PP)	% MC Projected Payroll
Rate/Amount	\$12,959	\$196,825	\$196,825	\$393,651	\$376,296	5%	\$80,355	\$75,069	(\$5,286)	-6.6%	-6.6%	9.2%	16.8%
Colfax	\$375	\$11,578	\$5,693	\$17,271	\$16,739	3%	\$63,661	\$75,069	(\$11,408)	-15.2%	-13.3%	2.9%	16.8%
Dunsmuir	\$422	\$11,578	\$6,409	\$17,987	\$15,257	18%	\$97,499	\$74,984	\$22,515	30.0%	20.2%	3.3%	22.1%
Isleton (do not participate)													
Live Oak	\$757	\$11,578	\$11,492	\$23,070	\$22,743	1%	\$103,427	\$100,623	\$2,804	2.8%	-0.6%	5.8%	4.7%
Loomis	\$516	\$11,578	\$7,835	\$19,413	\$17,392	12%	\$78,652	\$70,146	\$8,507	12.1%	-0.6%	4.0%	26.5%
Mt. Shasta	\$1,194	\$11,578	\$18,133	\$29,711	\$29,586	0%	\$220,191	\$272,560	(\$52,369)	-19.2%	10.2%	9.2%	16.8%
Portola	\$377	\$11,578	\$5,719	\$17,297	\$16,313	6%	\$70,815	\$72,358	(\$1,543)	-2.1%	5.1%	2.9%	16.8%
Rio Dell	\$555.18	\$11,578	\$8,432	\$20,010	\$19,011	5%	\$93,708	\$93,746	(\$38)	0.0%	-7.9%	4.3%	22.1%
Shasta Lake	\$2,215	\$11,578	\$33,645	\$45,223	\$47,790	-5%	\$260,114	\$233,610	\$26,504	11.3%	-0.3%	17.1%	16.6%
Susanville	\$2,179	\$11,578	\$33,092	\$44,670	\$48,450	-8%	\$396,370	\$397,269	(\$899)	-0.2%	3.8%	16.8%	16.8%
Weed	\$1,159	\$11,578	\$17,597	\$29,175	\$26,778	9%	\$189,131	\$127,032	\$62,099	48.9%	0.4%	8.9%	16.8%
Yreka	\$1,905	\$11,578	\$28,930	\$40,508	\$40,742	-1%	\$416,923	\$309,431	\$107,492	34.7%	17.9%	14.7%	16.8%
Subtotal Members	\$11,652	\$127,358	\$176,977	\$304,334	\$300,802	1%	\$1,990,492	\$1,826,828	\$163,664	9.0%	9.0%	89.9%	
Biggs	\$219	\$11,578	\$3,330	\$14,908	\$12,806	16%	\$44,618	\$42,129	\$2,489	5.9%	4.5%	1.7%	16.8%
Etna	\$346	\$11,578	\$5,250	\$16,828	\$14,371	17%	\$63,671	\$55,304	\$8,367	15.1%	1.2%	2.7%	26.5%
Fort Jones	\$289	\$11,578	\$4,391	\$15,969	\$13,463	19%	\$55,142	\$47,659	\$7,483	15.7%	14.3%	2.2%	22.1%
Loyalton	\$61	\$11,578	\$924	\$12,502	\$9,933	26%	\$20,751	\$17,936	\$2,815	15.7%	3.0%	0.5%	4.7%
Montague	\$174	\$11,578	\$2,650	\$14,228	\$12,351	15%	\$37,875	\$38,298	(\$423)	-1.1%	-9.0%	1.3%	13.4%
Tulelake	\$217	\$11,578	\$3,303	\$14,881	\$12,571	18%	\$44,348	\$40,153	\$4,196	10.4%	6.7%	1.7%	16.6%
Subtotal Mini Cities	\$1,307	\$69,468	\$19,848	\$89,316	\$75,494	18%	\$266,406	\$241,479	\$24,928	10.3%	6.6%	10.1%	100.0%
Grand Total	\$12,959	\$196,825	\$196,825	\$393,651	\$376,296	5%	\$2,256,898	\$2,068,306	\$188,592	9.1%	4.7%	100.0%	

SCORE Workers' Compensation Program Funding FY 19/20
Comparison of Funding at 75% and 80% Confidence Levels (CL)

A	Q	R	S	T
Formula/Allocation	(H) + (K) + (N)			
	Proposed FY 19-20 TOTAL DEPOSIT	Prior Year FY 18-19 DEPOSIT	\$ Change Overall	% Change Overall
MEMBER ENTITY	75% CL	75% CL		
Rate/Amount				
Colfax	\$60,777	\$75,069	(\$14,292)	-19.0%
Dunsmuir	\$92,542	\$74,984	\$17,559	23.4%
Live Oak	\$98,439	\$100,623	(\$2,184)	-2.2%
Loomis	\$74,972	\$70,146	\$4,827	6.9%
Mt. Shasta	\$208,328	\$272,560	(\$64,232)	-23.6%
Portola	\$67,484	\$72,358	(\$4,873)	-6.7%
Rio Dell	\$89,124	\$93,746	(\$4,622)	-4.9%
Shasta Lake	\$246,786	\$233,610	\$13,175	5.6%
Susanville	\$374,464	\$397,269	(\$22,804)	-5.7%
Weed	\$179,179	\$127,032	\$52,147	41.1%
Yreka	\$393,452	\$309,431	\$84,021	27.2%
Subtotal Members	\$1,885,547	\$1,826,828	\$58,720	3.2%
Biggs	\$42,770	\$42,129	\$641	1.5%
Etna	\$60,757	\$55,304	\$5,453	9.9%
Fort Jones	\$52,705	\$47,659	\$5,046	10.6%
Isleton (do not participate)				
Loyalton	\$20,238	\$17,936	\$2,302	12.8%
Montague	\$36,404	\$38,298	(\$1,894)	-4.9%
Tulelake	\$42,515	\$40,153	\$2,363	5.9%
Subtotal Mini Cities	\$255,390	\$241,479	\$13,911	5.8%
Grand Total	\$2,140,937	\$2,068,306	\$72,631	3.5%

Q	R	S	T	
(H) + (K) + (N)				
Proposed FY 19-20 TOTAL DEPOSIT	Prior Year FY 18-19 DEPOSIT	\$ Change Overall	% Change Overall	% Change in Payroll
80% CL	75% CL			
\$64,910	\$75,069	(\$10,159)	-13.5%	-13.3%
\$100,028	\$74,984	\$25,045	33.4%	20.2%
\$105,561	\$100,623	\$4,938	4.9%	-0.6%
\$80,228	\$70,146	\$10,083	14.4%	-0.6%
\$226,343	\$272,560	(\$46,217)	-17.0%	10.2%
\$72,352	\$72,358	(\$6)	0.0%	5.1%
\$95,820	\$93,746	\$2,074	2.2%	-7.9%
\$266,439	\$233,610	\$32,829	14.1%	-0.3%
\$408,286	\$397,269	\$11,018	2.8%	3.8%
\$194,075	\$127,032	\$67,043	52.8%	0.4%
\$430,043	\$309,431	\$120,611	39.0%	17.9%
\$2,044,086	\$1,826,828	\$217,258	11.9%	9.0%
\$43,996	\$42,129	\$1,866	4.4%	4.5%
\$62,700	\$55,304	\$7,396	13.4%	1.2%
\$54,327	\$47,659	\$6,668	14.0%	14.3%
\$20,565	\$17,936	\$2,629	14.7%	3.0%
\$37,375	\$38,298	(\$922)	-2.4%	-9.0%
\$43,730	\$40,153	\$3,578	8.9%	6.7%
\$301,601	\$241,479	\$60,123	24.9%	21.7%
\$2,345,687	\$2,068,306	\$277,381	13.4%	6.2%

Difference 75 to 80% CL	% Difference
\$4,133	6.8%
\$7,486	8.1%
\$7,123	7.2%
\$5,256	7.0%
\$18,015	8.6%
\$4,867	7.2%
\$6,696	7.5%
\$19,654	8.0%
\$33,822	9.0%
\$14,897	8.3%
\$36,591	9.3%
\$158,539	8.4%
\$1,225	2.9%
\$1,943	3.2%
\$1,622	3.1%
\$327	1.6%
\$972	2.7%
\$1,215	2.9%
\$46,211	18.1%
\$204,750	9.6%

SCORE ERMA FY 2019-2020

MEMBER ENTITY	Calendar Year 2018 DE9 Payroll (P)	Calendar Year 2017 DE9 Payroll (P)	% CHANGE IN PAYROLL	DEDUCTIBLE	REFUND/ ASSESSMENT	2019-2020 PREMIUM	2018-2019 PREMIUM	% Change
Rate/Amount								
Biggs (accepted 5/16/17)	\$401,785	\$396,932	1.22%	\$25,000		\$1,696	\$1,589	6%
Colfax	\$686,919	\$792,003	-13.27%	\$25,000		\$2,899	\$3,170	-9%
Dunsmuir	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Etna	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Fort Jones	\$529,758	N/A		\$25,000		\$2,981		100%
Isleton	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Live Oak	\$1,386,601	\$1,395,034	-0.60%	\$25,000		\$5,853	\$5,584	5%
Loomis	\$945,313	\$857,619	10.23%	\$25,000		\$3,990	\$3,433	14%
Loyalton	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Montague	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Mt. Shasta	\$2,187,870	\$2,082,387	5.07%	\$25,000		\$9,235	\$8,335	10%
Portola	\$690,093	\$749,220	-7.89%	\$25,000		\$2,913	\$2,999	-3%
Rio Dell	\$1,017,409	\$1,020,181	-0.27%	\$25,000		\$4,294	\$4,084	5%
Shasta Lake	\$4,059,563	\$3,910,822	3.80%	\$25,000		\$17,134	\$15,654	9%
Susanville	\$3,992,736	\$3,977,057	0.39%	\$25,000		\$16,852	\$15,919	6%
Tulelake	\$398,501	\$373,352	6.74%	\$25,000		\$1,682	\$1,494	11%
Weed	\$2,123,162	\$1,800,282	17.93%	\$100,000		\$6,747	\$5,439	19%
Yreka	\$3,490,579	\$3,202,905	8.98%	\$25,000		\$14,733	\$12,820	13%
Grand Total	\$21,380,531	\$20,557,794	4.00%			\$91,009	\$80,520	12%



Agenda Item H.11.

LONG RANGE PLANNING MEETING TOPICS

INFORMATION ITEM

ISSUE: The Program Administrators are requesting Board input on topics for the annual Long Range Planning Meeting which will be held on October 3, 2019 followed by the Board of Directors Meeting on October 4, 2019.

This year we will concentrate on planning topics with a few focused training sessions. Suggestions:

- Pre-meeting: New Member Orientation
- Annual Report – present contents of annual report – financial condition, benchmarks/ratios, review of coverage and services, plans for future
- Governing Document Review – updates of policies and procedures
- Funding – “stress test” review of benchmarks and formulas. Prepare for higher SIRs.
- Property Options - pooled layer, others
- EPL Training (ERMA sponsored) – tbd
- Risk Management Training – tbd

RECOMMENDATION: Discuss and provide direction regarding agenda topics.

FISCAL IMPACT: Not to exceed \$20,000

BACKGROUND: At least every three years SCORE holds a Long Range Planning Meeting to provide Board members with an opportunity to discuss the coverage programs, risk management and loss control services available to members as well as any topics that Members may want to address. Presentations will also be provided by the Program Administrators and SCORE partners. The Gaia Hotel in Anderson was selected as the destination for this year’s meeting on October 3 and 4, 2019.

ATTACHMENTS: None



BACK TO AGENDA

**Small Cities Organized Risk Effort
Board of Directors Meeting
June 14, 2019**

Agenda Item I.

TOWN HALL OPEN DISCUSSION ON MEMBER ISSUES

INFORMATION ITEM

ISSUE: Time is reserved for members to discuss items of concern or interest to other members.

RECOMMENDATION: None – information only.

Suggested Topic – Use of RoundUp

FISCAL IMPACT: None

BACKGROUND: None

ATTACHMENTS: None



**Small Cities Organized Risk Effort
Board of Directors Meeting
June 14, 2019**

Agenda Item J.

CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.95

ACTION ITEM

ISSUE: Pursuant to Government Code Section 54956.95, the Board will hold a Closed Session to discuss the following claims for payment of a tort liability loss or a public liability loss:

**Request for Authority

1. Workers' Compensation

- a. SCWA-555937 v. City of Yreka**
- b. SCWA-555908 and SCWA-556061 v. City of Montague**

FISCAL IMPACT: Unknown.

RECOMMENDATION: The Program Administrator cannot make a recommendation at this time, as the subject matter is confidential.

BACKGROUND: Confidential.

ATTACHMENTS: None.



INFORMATION ITEMS

INFORMATION ITEM

ISSUE: The following items are being presented as information for SCORE members.

RECOMMENDATION: None. This item is offered as information only.

BACKGROUND: None

FISCAL IMPACT: None

ATTACHMENT(S):

1. CAJPA Conference – September 10-13, 2019 in South Lake Tahoe
2. SCORE Resource Contact Guide
3. SCORE Glossary of Terms
4. SCORE Travel Reimbursement Form

SCORE RESOURCE CONTACT GUIDE

FY 2018/19

PROGRAM ADMINISTRATION Alliant Insurance Services, Inc. 2180 Harvard Street Ste 460 Sacramento, CA 95815 Main: (916) 643-2700 Fax: (916) 643-2750 www.Alliant.com			
SUBJECT	MAIN CONTACT	PHONE	EMAIL
JPA MANAGEMENT ISSUES –coverage questions, quotations, new members, development of shared risk program coverage agreements, RFPs for actuarial services, actuary liaison, excess insurance/additional coverage marketing (Crime coverage, etc.), program development; program budget/funding, financial analysis, coordination w/financial auditor/JPA accountant	<p style="text-align: center;">Marcus Beverly</p> <p style="text-align: center;">Michael Simmons</p> <p style="text-align: center;">Michelle Minnick</p> <p style="text-align: center;">Joan Crossley</p>	<p style="text-align: center;">(916) 643-2704 (916) 660-2725 (cell) (415) 403-1425 (925) 708-3374 (cell) (916) 643-2715</p> <p style="text-align: center;">(916) 643-2712</p>	<p style="text-align: center;">Marcus.Beverly@alliant.com</p> <p style="text-align: center;">msimmons@alliant.com</p> <p style="text-align: center;">Michelle.Minnick@alliant.com</p> <p style="text-align: center;">jcrossley@alliant.com</p>
JPA ADMINISTRATIVE ISSUES – meeting agendas; minutes; development/maintenance of governing documents, development/interpretation of policies & procedures, JPA state compliance, Form 700, changes in Board members, website maintenance.	<p style="text-align: center;">Michelle Minnick</p> <p style="text-align: center;">Marcus Beverly</p> <p style="text-align: center;">Joan Crossley</p>		
COVERAGE / RISK MANAGEMENT ISSUES – <ul style="list-style-type: none"> ➤ Certificates of coverage, additions/deletions of coverage’s, special events liability coverage, automobile identification cards, auto/mobile equipment physical damage programs ➤ Coverage questions, quotations, new members, development of shared risk program coverage agreements, RFPs for actuarial services, actuary liaison, excess insurance/additional coverage marketing (Crime coverage, etc.), program development ➤ Insurance Requirements in Contracts (IRIC), hold harmless agreements, indemnification clauses, safety program planning, RFPs for JPA services & audits, third party contract review 	<p style="text-align: center;">Michelle Minnick</p> <p style="text-align: center;">Marcus Beverly</p> <p style="text-align: center;">Joan Crossley</p>		

SCORE RESOURCE CONTACT GUIDE

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CLAIMS ADMINISTRATION
 York Risk Services Group, Inc.
 P.O. Box 619079
 Roseville, CA 95678
 Main: (800) 922-5020 Fax: (866) 548-2637
www.yorkrisk.com

SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
<p>CLAIMS ADMINISTRATION – questions regarding liability and Workers’ Compensation claims handling can be forwarded to York Risk Services Group</p> <p>Property Recovery Program This program is designed to recover damages from a third party when a member has incurred a loss caused by a third party who was determined to be liable.</p> <p style="text-align: center;"><u>Liability Claims</u></p> <p style="text-align: center;"><u>Workers’ Compensation Claims</u></p> <p style="text-align: center;"><u>Subrogation</u></p>	<p>Jill Petrarca, Senior Manager Property & Casualty Adjuster</p> <p>Shawn Millar, Property & Casualty Adjuster</p> <p>Craig Nunn, Property & Casualty Adjuster</p> <p>Erica Nichols, Property & Casualty Adjuster</p> <p>Bernadette Haas, Property & Casualty Adjuster</p> <p>Kathy Greene, Administrative Assistant</p> <p>Ariel Leonhard, Claims Examiner</p> <p>Teng Her, Unit Manager</p> <p>D’Ana Seivert, Subrogation Manager</p>	<p>(916) 746-8849</p> <p>(916) 746-8820</p> <p>(925) 349-3879</p> <p>(916) 960-1026</p> <p>(916) 746-6310</p> <p>(916) 960-0980</p> <p>(916) 960-0974</p> <p>(916) 746-6302</p> <p>(916) 960-0980</p>	<p>jill.petrarca@yorkrisk.com</p> <p>shawn.millar@yorkrisk.com</p> <p>craig.nunn@yorkrisk.com</p> <p>erica.nichols@yorkrisk.com</p> <p>bernadette.haas@yorkrisk.com</p> <p>kathryn.greene@yorkrisk.com</p> <p>ariel.leonhard@yorkrisk.com</p> <p>teng.her@yorkrisk.com</p> <p>D’Ana.Seivert@yorkrisk.com</p>
<p>ADMINISTRATIVE ISSUES - annual contracts for services, IT issues, reports, service issues</p> <p>COMPUTER SERVICES, TRUST ACCOUNT SERVICES – loss runs, special reports, check registers, bank reconciliations</p>	<p>Dori Zumwalt, Account Executive, Client Services</p> <p>Kelly Stewart, Vice President Property and Casualty Claims</p>	<p>(916) 960-1017</p> <p>(714) 620-1302</p>	<p>dorienne.zumwalt@yorkrisk.com</p> <p>kelly.stewart@yorkrisk.com</p>

SCORE RESOURCE CONTACT GUIDE

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CLAIM REPORTING AND TRIAGE SERVICES

Company Nurse Injury Hotline

Main: (888) 817-9282

<https://companynurse.com/>

SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
<p>CLAIM REPORTING AND TRIAGE SERVICES –Company Nurse strives to streamline injury reporting and reduce injury reporting lag time and overall cost</p> <ul style="list-style-type: none"> • Quick, easy, cost efficient way to immediately report workplace injuries • 24/7 Nurse Triage Hotline 1-888-545-9154 (Please ensure to use the city code specific to your member) 	<p>Chris Park, Account Executive</p>	<p>(480) 717-6842</p>	<p>service@companynurse.com</p>

ACCOUNTING SERVICES

Gilbert Associates, Inc.

Main: (916) 646-6464 Fax: (916) 929-6836

www.gilbertcpa.com

SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
<p>ACCOUNTING SERVICES – any questions regarding accounting, accounts payable, invoicing, and checks can be forwarded to Gilbert Associates</p>	<p style="text-align: center;">Kevin Wong</p> <p style="text-align: center;">Jennifer Zraick</p>	<p>(916) 646-6464</p>	<p>kswong@gilbertcpa.com</p> <p>JZraick@gilbertcpa.com</p>

POLICE AND FIRE RISK MANAGEMENT SERVICES

Lexipol

Main: (949) 484-4444 Fax: (949) 484-4443

<http://www.lexipol.com/>

SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
<p>POLICE RISK MANAGEMENT SERVICES – Lexipol helps to review members' Police and Fire Risk Management policies and offers state-specific policy manuals that are integrated with scenario-based daily training on high-risk, low frequency events</p>	<p>Dale Cephers, West Region Market Development Executive</p>	<p>(469) 731-4685</p>	<p>dcephers@lexipol.com</p>

SCORE RESOURCE CONTACT GUIDE

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ERMA POOL ADMINISTRATION/EXCESS PARTNER

Main: (800) 541-4591 Fax: (916) 244-1199

<http://www.ermajpa.org/>

SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
<p>ERMA – provides loss prevention services designed to minimize employment practices liability (EPL) exposure of members</p> <p style="text-align: right;">Board Member - John Duckett</p> <p style="text-align: right;">Alternate - Roger Carroll</p> <p>Services Offered</p> <ul style="list-style-type: none"> • Employee Reporting line • Attorney Hotline • Employment Practices Training 	<p>Rob Kramer, Executive Director</p> <p>Jennifer Jobe, Assistant Executive Director</p>	<p>(530) 275-7427</p> <p>(916) 652-1840</p> <p>(916) 244-1117</p> <p>(916) 244-1139</p>	<p>info@ermajpa.org</p> <p>jduckett@cityofshastalake.org</p> <p>rcarroll@loomis.ca.gov</p> <p>rkramer@bickmore.net</p> <p>jjobe@bickmore.net</p>

LAWCX POOL ADMINISTRATION/EXCESS PARTNER

Main: (800) 541-4591 Fax: (916) 244-1199

<http://www.lawcx.org/>

SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
<p>LAWCX – Provides Excess Workers’ Compensation coverage and additional training resources</p> <p style="text-align: right;">Board Member - Steve Baker</p> <p style="text-align: right;">Alternate – Marcus Beverly</p> <p>Online Risk Control Services</p> <ul style="list-style-type: none"> • Employees can access online training courses by registering online at www.lawcx.org. • Video/Webinars – There are over 300 Training videos and over 30 recorded webinars available. Live Webinars are also available • Training Tools – Sample Training Matrices, Safety Communications, Safe Practices Guidelines • Programs/Forms Comprehensive Sample Programs with implementation guides and Sample Forms • Blog – Timely and informational reports from Risk Control Experts • Can you Risk It? Liability Exposures- real questions from actual members are answered 	<p>Jim Elledge, Executive Director</p> <p>Tammy Vitali, Claims Manager</p> <p>Terrie Norris, Risk Control Manager</p> <p>Kim Sackett, Administrative Analyst</p>	<p>(530) 841-2321</p> <p>(916) 643-2704</p> <p>(916) 244-1124</p> <p>(916) 244-1114</p> <p>(916) 290-4655</p> <p>(916) 290-4601</p>	<p>sbaker@ci.yreka.ca.us</p> <p>Marcus.Beverly@alliant.com</p> <p>jerlledge@bickmore.net</p> <p>tvitali@bickmore.net</p> <p>tnorris@bickmore.net</p> <p>kim.sackett@yorkrisk.com</p>

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CJPRMA POOL ADMINISTRATION/EXCESS PARTNER

Main: (925) 837-0667 Fax: (925) 290-1543

<http://www.cjprma.org/>

SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
<p>CJPRMA – Provides Excess Liability coverage and additional training resources</p> <p style="text-align: right;">Board Member - Roger Carroll</p> <p style="text-align: right;">Alternate - John Duckett</p> <p>Services Offered</p> <ul style="list-style-type: none"> • Five annual regional training workshops throughout California-previous years topics include Contractual Risk Transfer, Police Liability, Parks and Recreation Liability, and Sidewalk Liability Controls. • Two to four training sessions per year available at no charge. Topics include: police liability, tort issues, streets and sidewalks, contractual liability, employment practices • Personal assistance available to review contracts and to help look at any risk related issues (Contact Tony Giles Assistant General Manager or Marinda Griese) <p>**Services offered at an additional cost**</p> <ul style="list-style-type: none"> • Certificates of Insurance tracking through Risk Console (cost for each user is \$100/year) • Pins Advantage (alternative to Risk Console) is available to all members at a reduced rate is provided on a month to month basis and can be canceled at any time. 	<p style="text-align: center;">Marinda Griese, Claim Administrator</p> <p style="text-align: center;">Tony Giles, Assistant General Manager</p>	<p style="text-align: center;">(916) 652-1840</p> <p style="text-align: center;">(530) 275-7427</p> <p style="text-align: center;">(925) 290-1315</p> <p style="text-align: center;">(925) 290-1318</p>	<p style="text-align: center;">rcarroll@loomis.ca.gov</p> <p style="text-align: center;">jduckett@cityofshastalake.org</p> <p style="text-align: center;">marinda@cjprma.org</p> <p style="text-align: center;">tony@cjprma.org</p>

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LOSS CONTROL SERVICES

DKF Solutions

Fax: (707) 647-7200

www.dkfsolutions.com

SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
<p>LOSS CONTROL SERVICES – DKF Solutions is the Loss Control Service Provider responsible for coordination for all Risk Management Training for SCORE. DKF has completed Risk Assessments for all members and is currently working on the approved Risk Control Plans for SCORE.</p> <p>Services available to all SCORE members Maintenance Training & Sewer Management Plans Phone and email hotline (contact David Patzer) On-Site Visit with Biomechanics Training & Review of Operations/Current Practices Online Training: Employees can access online training courses by going to: www.mysafetyofficer.com/employeetraining and entering the username “employee” and password “safety” which will grant access to the following training:</p> <ul style="list-style-type: none"> • Interactive Training: Free self-paced web training modules which include quiz questions are available to help facilitate knowledge about different topics ranging from Bloodborne Pathogens to Respiratory Protection. * requires Adobe Flash software • Tailgate Training: Free downloadable tailgate training materials covering topics from Aerial Lift Safety to Zoonotics • Webinar archive: access to one-hour webinars in your web browser covering topics ranging from Bloodborne Pathogens Regulations to SSO Volume Estimation * requires Adobe Flash software • ***NOTE: Monthly news update with a different article each month at http://www.dkfsolutions.com/blog/ 	<p style="text-align: center;">David Patzer</p> <p style="text-align: center;">John Balestrini</p> <p style="text-align: center;">Katie Frassinelli</p>	<p style="text-align: center;">(707) 373-9709</p> <p style="text-align: center;">(916) 532-5802</p>	<p style="text-align: center;">dpatzer@dkfsolutions.com</p> <p style="text-align: center;">john@dkfsolutions.com</p> <p style="text-align: center;">Kfrassinelli@dkfsolutions.com</p>

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EMPLOYEE ASSISTANCE PROGRAM
 ACI Specialty Benefits Corporation
 Main: (800) 932-0034 Fax: (858) 452-7819
www.acieap.com

SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
<p>EMPLOYEE ASSISTANCE PROGRAM - EAP provides 24 hour/365 day assistance to employees and their family members who can receive up to three counseling visits per year by contacting 1-800-932-0034 or by visiting the following website http://score.acieap.com</p> <ul style="list-style-type: none"> • Each city has 4 hours per year for On-Site Employee Orientations, Manager & Supervisor Trainings, and Lunch ‘n Learn Seminars Per City per year • <i>Unlimited</i> Critical Incident Stress Management (CISM) Telephonic Consultation for Crisis response • Each city has 1 On-Site Critical Incident Stress Debriefing (CISD) per year for Crisis response • Legal and Financial Hardship Services- Employees and their family members have limited access to telephonic legal and financial hardship services (first 60 minutes are free and if they retain the attorney then additional time is offered at a discounted rate) <p>**Services offered at an additional cost**</p> <ul style="list-style-type: none"> • Wellness Resources The Core Platform wellness program is available to employees which includes workshops, personalized meal and exercise plans, articles about health, health logs, recipes, exercise tracker and log and blogs about wellness 	Colleen Shuster	(858) 529-0171	cshuster@acieap.com

AQUATICS RISK MANAGEMENT

Total Aquatic Management
 Main: (510) 523-3155

www.totalaquaticmanagement.webs.com

SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
<ul style="list-style-type: none"> • Aquatic Safety services • Certified Pool Operator (CPO) Trainings 	Jim Wheeler	(510) 523-3155	jim@totalaquaticmanagement.com swimnjim@hotmail.com

SCORE RESOURCE CONTACT GUIDE

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TRAINING SERVICES Target Solutions Main: (800) 840-8048 Fax: (858) 487-8762 www.targetsolutions.com			
SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
TRAINING SERVICES – a Web-based Safety Training Platform Services Offered <ul style="list-style-type: none"> • OSHA Training Documentation • Online Video Library http://app.targetsolutions.com/auth/index.cfm?action=login.showlogin&customerid=19258&customerpath=score • Policy Templates (IIPP examples, Bloodborne Pathogens, HAZWOPER, Emergency Response Plans) • Training Records management (i.e. Diplomas, Certificates of Completion) • Continuing Education Courses for Fire and Safety Personnel 	Karly Andrade , Account Specialist	(858) 376-1636	karly.andrade@vectorsolutions.com
CONCRETE CUTTING Precision Concrete Cutting Main: (866) 792-8006 Fax: (650) 240-3866 www.dontgrind.com			
SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
SIDEWALK TRIP HAZARD SERVICES Services Offered <ul style="list-style-type: none"> • Sidewalk Asset Management • Surveying Sidewalk Infrastructure • Repairing Uneven Sidewalk Panels 	Joseph Ortega Katrina Lynch	(650) 576-4303 (916) 847-7346	jortega@DontGrind.com Klynch@dontgrind.com
LEAGUE OF CALIFORNIA CITIES Main: (916) 658-8200 Fax: (866) 593-2927 www.cacities.org			
SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
The League of California Cities is an association of California city officials who work together to enhance their knowledge and skills, exchange information, and combine resources so that they may influence policy decisions that affect cities.	Charles W. Anderson , Regional Public Affairs Manager	(916) 798-2231	canderson@cacities.org

GLOSSARY OF TERMS

Term	Definition
4850	Labor Code 4850
AB 1234	Ethics Education for Local Officials
AB 1825	Harassment Prevention Training for Supervisors
Active Negligence	The party that was negligent took an active part in doing whatever caused the damage. For example, a city digging a hole and someone falls in
ACV (Actual Cash Value)	The amount equal to the replacement cost minus depreciation of a damaged or stolen property at the time of the loss. It is the actual value for which the property could be sold, which is always less than what it would cost to replace it
Additional Insured	A type of status associated with general liability insurance policies that provides coverage to other individuals/groups that were not initially named. After endorsement, the additional insured will then be protected under the named insurer's policy and can file a claim in the event that they are sued.
Adhesion	When one party has greater power over the other party in drafting the contract (i.e. the provisions of the contract are prepared by one party—the insurer. The other party the insured does not take part in the preparation of the contract)
ATD (Aerosol Transmissible Diseases)	An epidemiologically significant disease that is transmitted via droplet or airborne route
Aggregate	The term used to describe the cumulative amount of all losses for a period of time.
Aggregate Stop Loss	A financial arrangement with a JPA's excess carrier that caps the aggregate to a predetermined limit at which point the excess carrier would "drop down" and pay losses within the JPIA's SIR, or pooled layer
AME (Agreed Upon Medical Examiner)	A medical provider who has been certified by the Division of Workers' Compensation by passing an administrative exam. An AME is selected (or agreed upon) by two parties in order to help resolve a dispute about a WC claim.
Aleatory	An insurance contract is aleatory meaning it is contingent on an uncertain event (a loss) that provides for unequal transfer of value between the parties
ACIP (Alliant Crime Insurance Program)	Program offered by Alliant that created to bring the advantages of group purchase to public entities seeking very broad coverage for illegal acts committed by their employees while on the job.
APIP (Alliant Property Insurance Program)	The largest single property insurance placement in the world. Formed by Alliant Insurance Services in 1993 to meet the unique property insurance needs faced by public entities
ADA (American Disability Act)	A federal law that prohibits discrimination against people with disabilities in employment, transportation, public accommodation, communications, and governmental activities. The ADA also establishes requirements for telecommunications relay services. For the U.S. Equal Employment Opportunity Commission office (EEOC office) in your area, call 1-800-669-4000 or 1-800-669-6820 (TTY).
Assessment company	Providing primarily fire and windstorm insurance for small towns and farmers (charge members a pro rata share of losses at the end of each policy period)
AIS (Associate in Insurance Services)	Professional designation awarded by the Insurance Institute of America (IIA) upon successful completion of four national exams, one specifically designed for this program and the three examinations in the IIA Program in General Insurance

GLOSSARY OF TERMS

AGRIP (Association of Governmental Risk Pools)	A national organization of JPA's and public agency insurance pools. Formed for educational, information gathering and political lobbying purposes. Affiliated with PRIMA
ALCM (Associate in Loss Control Management)	A professional designation earned after the successful completion of five national examinations given by the Insurance Institute of America (IIA).
ARM (Associate in Risk Management)	A nationally recognized educational program for dedicated risk management professionals, developed by the Insurance Institute of America.
Attachment Point	The dollar amount of a loss where the next layer of insurance begins to pay for the loss
Automobile Liability	Designed to afford bodily injury and property damage liability coverage associated with owned, non-owned and hired vehicles. May include medical payments, uninsured/underinsured motorists' liability coverages
Automobile Physical Damage	Usually a first party coverage; however, some entities have "Bailment" or "care, custody and control" liability exposures such as garages, maintenance facilities that service vehicles of others, and parking lots
Best's Rating	A rating system that indicates the operating and financial condition of insurance companies. Information is developed and published annually by the A. M. Best company. Generally one looks for a company with a rating of A VII or better
Binder	A legal agreement issued by either an agent or an insurer to provide temporary evidence of insurance until a policy can be issued. Binders should contain definite time limits, should be in writing, and should clearly designate the insurer with which the risk is bound.
BOD/BD (Board of Directors)	body of elected or appointed members who jointly oversee the activities of a company or organization
BI (Business Interruption)	A form of insurance coverage that replaces business income lost as a result of an event that interrupts the operations of the business, such as fire or a natural disaster.
CAJPA (California Association of Joint Powers Authorities)	Performs regulatory and legislative lobbying as well as accreditation of Joint Powers Authorities to promote the financial stability of JPAs
CIPRA (California Institute for Public Risk Analysis)	Organized to develop, analyze and disseminate information on risk management in California's public sector, especially self-insured entities and Joint Powers Authorities
CJPRMA (California Joint Powers Risk Management Authority)	CJPRMA provides the excess coverage to SCORE's Liability Program
California State Association of Governments (CSAC)	CSAC is a lobbying, advocacy and service organization representing the state's 58 counties at the state and federal level. Areas of focus include the state budget, health-care reform, corrections reform, transportation funding, water and climate change
California State Association of Governments - Excess Insurance Authority (CSAC-EIA)	CSAC-EIA is a member directed insurance risk sharing pool. The EIA has developed effective risk management solutions to help California public entities proactively control losses and prepare for different exposures
CalTIP (California Transit Insurance Pool)	In 1986 the California Transit Association formed an insurance committee and authorized the preparation of a study of alternative methods of providing liability insurance coverage and began providing liability coverage in 1987

GLOSSARY OF TERMS

Catastrophic Loss Reserve	A separate JPIA reserve account designated to pay losses without additional premium assessments to members
CIC (Certified Insurance Counselor)	an insurance agent professional certification designation
Certificate Of Insurance	A certificate of insurance is a document issued by an insurance company/broker that is used to verify the existence of insurance coverage under specific conditions granted to listed individuals.
Certified Industrial Hygienist (CIH)	CIH is a professional whose job it is to protect the health of workers and the general public. A CIH is educated, trained and certified to recognize health hazards, test the environment for those hazards and determine when they pose a risk to those who might be exposed to them
Chartered Property Casualty Underwriter (CPCU)	CPCU is a professional designation in property-casualty insurance and risk management
Claim	A demand of a right. In general a demand for compensatory damages, resulting from the actions of another
Claims Made	A provision of an insurance policy that requires it to pay only for claims presented during the policy period with no regard for when the action causing the claim took place. Typically, a claims-made form also includes a retroactive date setting the earliest date for which a covered occurrence can happen. (Also see "Occurrence")
Compromise and Release (C&R)	A type of settlement in which you receive a lump sum payment and become responsible for paying for your future medical care. A settlement like this must be approved by a workers' compensation judge.
Conditional	an insurance policy includes a number of conditions that both the insured and the insurer must comply with. (i.e. a covered loss occurs, the insured must notify the insurer about the loss and the insurer must use the valuation methods specified in the policy to settle the loss- thus the contract is conditional)
Conditions	describe the responsibilities and the obligations of both the insured and the insurance company
Confidence Level (CL)	an estimated probability that a given level of funding will be sufficient to pay actual claim costs. The higher a CL the greater the certainty the actuary has that losses will not exceed the dollar value used to attain the CL
Contract	a legal agreement between two competent parties that promises a certain performance in exchange for a certain consideration
Contract of Utmost Good Faith	as the insurance company relies on the truthfulness and integrity of the applicant when an issuing a policy. In return, the insured relies on the company's promise and ability to provide coverage and pay claims
Certified Safety Professional (CSP)	CSP's are qualified persons that are competent and trained to detect and appraise hazardous materials, procedures and activities of workers, materials and work environments. They are highly educated, trained and experienced in the field of safety.
California State Association of Counties Excess Insurance Authority (CSAC-EIA)	SCORE participates in a group purchase of pollution liability coverage with CSAC-EIA
Cumis Counsel	Cumis refers to a lawsuit against the Cumis Insurance Society in which they were found to have controlled the defense attorney to the detriment of their insured. The court determined that the Society should have assigned separate counsel to represent the exclusive interests of the insured. The need for <i>cumis</i>

GLOSSARY OF TERMS

	<i>counsel</i> arises in situations where there are significant coverage issues and defense counsel is conflicted between his duty to his client and the obligations to the insurance carrier.
DE9	Quarterly Contribution Return and Report of Wages
Declarations	contain information such as the name of the insured, the address, the amount of coverage provided, a description of property, and the cost of the policy
Deductible	It is that portion of each claim that is paid by the member at the time of loss. It is in addition to any premium already paid
Defense	A defendant's denial to a complaint or cause of action
Definitions	clarify the meaning of certain terms used in the policy
Deposit Premium	Premium required at the beginning of a policy period based on estimated costs
Difference In Conditions (DIC)	A specialized property insurance policy written to provide coverage for perils not covered in a standard property policy or in the JPIA's Memorandum of Property Coverage. In particular, it is most often used to provide coverage for earthquake and/or flood losses
Directors and Officers (D&O)	Liability insurance payable to the directors and officers of a company, or to the organization(s) itself, as indemnification (reimbursement) for losses or advancement of defense costs in the event an insured suffers such a loss as a result of a legal action brought for alleged wrongful acts in their capacity as directors and officers.
Directors, Officers and Trustees Liability	Intended to protect nonprofit board members, officers, and directors for faulty decisions, which imperil the entity. Usually written to include entity reimbursement for legal actions and personal liability of specific wrongdoers
Date of Loss (DOL)	Regarding property claims this is usually the date of occurrence of physical damage to property. In WC claims this is usually the date a physical injury occurred to an employee.
Doctrine of reasonable expectations	a policy includes coverages that an average person would reasonably expect it to include regardless of what the policy actually provides
Earthquake (EQ)	a sudden and violent shaking of the ground, sometimes causing great destruction, as a result of movements within the earth's crust or volcanic action
Employers' Liability	Included as part of a worker's compensation insurance policy. Covers liability for losses arising out of injuries to employees that are not covered by statutory workers' compensation benefits
Employment Practices Liability (EPL)	Written to protect an entity from liabilities arising from allegations of discrimination, failure to promote or hire, harassment, ADA responsibilities, wrongful termination, etc
Endorsement	any change to the original policy (attached to the policy itself)
Environmental Impairment Liability	Also referred to as "Pollution" and "Pollution Legal" Liability; can be written to protect an entity from actions resulting from contamination of air, water, property. First party (damage to owned property) and third party (liability for damage to others) protections are often provided on the same policy
Employment Risk Management Authority (ERMA)	ERMA provides employment practices Liability coverage to SCORE members desiring such coverage

GLOSSARY OF TERMS

Errors and Omissions Insurance (E&O)	Professional liability insurance that protects companies and individuals against claims made by clients for inadequate work or negligent actions, usually includes both court costs and any settlements up to the amount specified on the insurance contract.
Errors and Omissions Liability	Excludes bodily injury and property damage; intended to afford protection for the “misfeasance, malfeasance or non-feasance” of public officials, employees and volunteers. May also include incidental medical personnel (paramedics), police and fire personnel, architects and plan checkers, engineers, and on-staff attorneys
Excess Insurance	Insurance that is purchased to provide higher limits than the primary policy or coverage provides
Excess Loss	The portion of a loss that is allocated to, or paid by, excess coverage
Exclusions	describe the losses for which the insured is not covered
Executive Committee (EC)	committee within that organization which has the authority to make decisions and ensures that these decisions are carried out
Expected liabilities	Outstanding reserves plus Incurred But Not Reported (IBNR) and Loss Adjustment Expense, discounted at the “Expected” Confidence Level (CL)
Exposure	a condition or situation that presents a possibility of loss (i.e. home built on flood plain is exposed to the possibility of flood damage)
Financial Accounting Standards Board (FASB)	FASB standards, known as generally accepted accounting principles (GAAP), govern the preparation of corporate financial reports and are recognized as authoritative by the Securities and Exchange Commission
Fidelity Bonds	Written as financial guarantees of employees’ honesty. Personnel with money-handling responsibilities are considered exposures to loss
Fiduciary Liability	Covers board members, executives and other decision-making personnel with responsibilities for pension funds, retirement plans and employee benefit monies for negligent decisions that result in losses to such funds
Generally Accepted Accounting Principles (GAAP)	GAAP refers to the standard framework of guidelines for financial accounting used in any given jurisdiction; generally known as accounting standards or standard accounting practice
Governmental Accounting Standards Board (GASB)	GASB) is the source of generally accepted accounting principles (GAAP) used by State and Local governments in the United States. As with most of the entities involved in creating GAAP in the United States, it is a private, non-governmental organization
General Liability	Written to protect the member’s assets against liability for property damage of or bodily injury to third parties (see definition of parties)
Hazard	anything that increases the chance of loss (also see Physical Hazard, Morale Hazard and Moral Hazard)
Health Insurance Portability and Accountability Act (HIPAA)	A federal law enacted in 1996 that protects continuity of health coverage when a person changes or loses a job, that limits health-plan exclusions for preexisting medical conditions, that requires that patient medical information be kept private and secure
Incurred But Not Reported (IBNR)	It is that part of the total claims that is unknown at any point in time. At any time, SCORE has claims that have not been reported or recognized by SCORE or has claims recognized by SCORE but without knowledge of the cost when such claim is finally closed. SCORE uses an actuary to project the costs of these unknown liabilities to SCORE <ul style="list-style-type: none"> - the estimate of funds needed to pay for covered losses that have occurred but have not been reported to the member and/or SCORE and expected future development on claims already reported

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Incurred Loss	This is the ultimate expected total value of any claim. It includes the amount already paid, plus the estimated amount yet to be paid (reserves)
Injury Illness Prevention Program (IIPP)	Proactive process of assessing workplace hazards prior to an injury being reported
Insurable Interest	before you can benefit from insurance; you must have a chance of financial loss or a financial interest in the property
Insurance	a contract or device for transferring risk from a person, business, or organization to an insurance company that agrees, in exchange for a premium, to pay for losses through an accumulation of premiums
Insurance Requirements in Contracts (IRIC)	In insurance, the insurance policy is a contract (generally a standard form contract) between the insurer and the insured, known as the policyholder, which determines the claims which the insurer is legally required to pay.
Insurance Services Office, Inc. (ISO)	An insurance industry association that collects statistical data for rate making and develops standard insurance policy forms. ISO is the organization that drafted the standard commercial general liability (CGL) commonly used by insurers
Insuring agreements	state in general what is to be covered, also includes a description of what type of property is covered and the perils against which it is insured (i.e. the losses for which the insured will be indemnified)
Inverse Condemnation	Both the United States Constitution and the California Constitution require that a private citizen be compensated if property is "taken" by a public entity. When the property is taken proactively it is called eminent domain. When the property is taken "accidentally," without due course, it is called inverse condemnation. Negligence need not be proven. The claimant's legal expenses are payable in addition to actual damages
Limit	The most that will be paid in a loss
Local Agency Workers' Compensation Excess Joint Powers Authority (LAWCX)	LAWCX provides excess coverage to SCORE's workers' compensation pool
Long Range Planning (LRP)	Exercise aimed at formulating a long-term plan, to meet future needs estimated usually by extrapolation of present or known needs. It begins with the current status and charts out a path to the projected status, and generally includes short-term (operational or tactical plans) for achieving interim goals.
Loss Adjustment Expense (LAE)	administrative expense to manage a claim to conclusion- Allocated LAE (ALEA) are expenses attributable to a specific claim such as attorney fees- Unallocated LAE (ULAE) are overhead expenses not attributable to a specific claim such as salaries or office rental
Loss Payee	The party to whom the claim from a loss is to be paid. Loss payee can mean several different things; in the insurance industry, the insured or the party entitled to payment is the loss payee. The insured can expect reimbursement from the insurance carrier in the event of a loss.
Loss Ratio	The amount of loss divided by the amount of premium, contributions, payroll or property values
Master Plan Documents	A document issued by a JPA defining the structure, rights and obligations of the participants and procedures of an insurance or self- funded program
Maximum Medical Improvement (MMI)	When an injured employee's condition is well stabilized and unlikely to change substantially in the next year, with or without medical treatment. Once

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	an employee reaches MMI, a doctor can assess how much, if any, permanent disability resulted from the work injury. See also P&S
Memorandum of Coverage (MOC)	A document issued by a JPA defining the coverage provided to the members
Moral Hazard	a person might create a loss situation on purpose just to collect from the insurance company (i.e. a pre-arranged faked theft of an older vehicle so the owner could collect insurance money and buy something new)
Morale Hazard	an individual, through carelessness or by irresponsible actions, can increase the possibility for a loss (i.e. a person who drives a car carelessly because he knows a loss will be insured if an accident occurs)
Mutual interest company	the insureds are also owners of the company and so they can vote to elect the management of the company (profits are returned to the insureds in the form of dividends or reductions in future premiums)
Named Insured	Any person, firm, or corporation, or any of its members specifically designated by name as insured(s) in the policy as distinguished from others who, although unnamed, are protected by the policy definition. A named insured under the policy has rights and responsibilities not attributed to additional insureds, such as premium payment, premium return, notice of cancellation, and dividend participation
Net Assets	(Equity, surplus or Net Position) Total assets less Expected liabilities- the amount of funds remaining after subtracting liabilities at the actuarially determined "Expected" Confidence Level (approx. 50% CL)
Net Contribution	a total contribution for losses less excess insurance costs
Non Vacant land	refers to land that is occupied and used, and/or has structures on it (i.e. shack, building, park with benches)
Obligee	Is an individual, partnership, corporation, or a government entity which requires the guarantee that an action or service will be performed. If not properly performed, the surety pays the obligee for any damages or fulfills the obligation
Occurrence	A) In order for SCORE to pay a liability claim, it must arise out of an occurrence. This is an accident, event, act or omission to act which results in "damages," "bodily injury," or "property damage" neither expected nor intended from the covered parties' conduct. B) A provision of an insurance policy that requires it to pay for a claim caused during the policy period regardless of when it is presented.
Passive Negligence	The party that was negligent did not take part in the action that caused the damage, but was responsible for somehow allowing it to take place. For example, a city allowed a contractor to dig a hole on city property and someone fell in
Peril	Cause of a loss
Permanent and Stationary (P&S)	When an employee's medical condition has reached maximum medical improvement. Once an employee is declared P&S, a doctor can assess how much, if any, permanent disability resulted from the work injury. If the disability is rated under the 2005 schedule you will see the term maximal medical improvement (MMI) used in place of P&S. See also MMI
Permanent Disability (PD)	Any lasting disability that results in a reduced earning capacity after maximum medical improvement is reached

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Personal Protective Equipment (PPE)	PPE refers to protective clothing, helmets, goggles, or other garments or equipment designed to protect the wearer's body from injury
Physical Hazard	a hazard that arises from the condition, occupancy, or use of the property itself (i.e. skateboard left on the porch steps)
Plaintiff	The party who complains or sues in a personal action. A claimant becomes a plaintiff by filing suit
Pooled Loss	The portion of a loss that is allocated to, or paid by, the self-insured pool. SCORE's Liability Program pools, or self-insures, the first \$500,000 of each occurrence. Loss costs exceeding this amount are paid by excess insurance
Principal	Is an individual, partnership, or corporation who offers an action or service and is required to post a bond. Once bonded, the surety guarantees that he will perform as promised
Principle of Indemnity	when a loss occurs an individual should be restored to the approximate financial condition he was in before the loss no more and no less
Property Insurance	This covers the member for damage to its own property, sometimes called first-party coverage
Public Agency Risk Managers Association (PARMA)	A statewide association for risk managers in the public sector. Educational and lobbying activities
Public Entity Property Insurance Program (PEPIP)	A group purchase program from which many SCORE members purchase their insurance
Public Risk Management Association (PRIMA)	A national association for risk managers in the public sector. Formed for educational, information gathering and political lobbying purposes
Pure Risk	involves only the possibility of loss
QME (Qualified Medical Examiner)	A medical provider who has been certified by the Division of Workers' Compensation by passing an administrative exam.
Reciprocal company	(to give/take), a member of a reciprocal agrees to share the insurance responsibilities with all other members of the unincorporated group (all members insure each other and share the losses with each other) NOTE: managed by an attorney-in-fact who is empowered to handle all of the business of the reciprocal
Replacement Cost (RC)	The cost to replace damaged property with like kind and quality, with no deduction for depreciation, but still subject to a "limit"
Reserve	In order to budget for its expected costs and to know when a claim must be reported to the excess coverage, SCORE estimates the ultimate expected total value of each claim and "reserves" part of the not paid. As moneys are paid out for a claim, the reserve amount is decreased
Retrospective Premium Adjustment	At the beginning of each policy period, SCORE collects a deposit premium representing the estimated costs for that year. Each year a calculation of expenses associated with the policy period are subtracted from the deposit premium. At some point the excess funds will be returned, or shortage of funds will be charged. This process is repeated annually for each coverage year until all claims for that year are closed out and there is no IBNR allocated to that policy year.
Risk	the chance or uncertainty of loss (also see Speculative Risks and Pure Risks)

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Risk and Insurance Management Society (RIMS)	National professional organization to promote principles of risk management and assist risk managers in their daily activities
Risk Control	Those risk management techniques designed to minimize the frequency and/or severity of claims. Risk control techniques include exposure avoidance, loss prevention, loss reduction, segregation of loss exposures, and contractual transfer to shift losses to others
Risk Financing	Techniques for generating funds to pay for losses that risk control methods do not entirely eliminate. There are two types of risk financing techniques -- retention and transfer. Retention involves paying for losses using an organization's own assets; transfer involves covering losses by an unrelated entity for a consideration (such as a payment of a premium)
Risk Management	One of the specialties within the general field of management, the process of managing an organization's activities to minimize the adverse effects of accidental losses on a cost-effective basis. Risk management has two components -- risk control and risk financing.
Self-Insured	Coverage of losses from the insured's own funds, rather than an insurance policy. Generally refers to a planned program for financing or otherwise recognizing losses
Self-Insured Retention (SIR)	the maximum amount of exposure to a single loss retained by SCORE
Severability of Interests Clause	An insurance policy provision clarifying that the word "insured," as it appears within various parts of a policy, applies severally and not collectively. When there is more than one insured, the effect is as though a separate policy is issued to each insured. Thus, a policy containing such a clause will cover a cross liability claim – a claim made by one insured against another insured. The one exception to the separate application to each insured of a policy containing a severability of interest clause is that the limits are not cumulative; that is, one set of limits applies to all insureds collectively
Special Events	Designed to cover your sponsorship of events, such as fireworks shows, festivals, community/entity celebrations; often written to protect other policies' loss integrity. Another type of special event coverage, known as a "tenants and permittees" policy, can be issued for third parties who rent or use your owned facilities.
Speculative Risk	risks in which there exists both the possibility of gain and the possibility of loss (i.e. poker game)
Spread of Risk	the greater the spread of risk the less likely that there will be a catastrophic loss for the insurance company (i.e. NOT insuring every person in a single town that could be hit by a fire which destroys the town= catastrophic loss for the insurance company vs. insuring several people in MANY towns to spread out the risk of a catastrophic loss)
Stock company	sells stock to stockholders to raise the money necessary to operate the business (profits attributed to the operation of the company are returned as dividends to the stockholders, not the insureds)
Subrogation	The insurer's right to proceed against a third person if that third person was responsible for a claim paid by the insurer. Employee dishonesty can be subrogated by the insurance company against a dishonest employee
Surety	Is usually a corporation which determines if an applicant (principal) is qualified to be bonded for the performance of some act or service. If so, the

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	surety issues the bond. If the bonded individual does not perform as promised, the surety performs the obligation or pays for any damages
Temporary Disability Benefits (TD)	Payments an employee receives if they lose wages because of a work related injury which prevents them from doing their usual job while recovering
Third Party Administrator (TPA)	TPA is a person or organization that processes claims and performs other administrative services in accordance with a service contract, usually in the field of employee benefits
Total Insured Values (TIV)	The values shown on a member city's schedule or appraisal for property coverage. Only those items shown on the schedule are covered for loss
Terrorism Risk Insurance Act (TRIA)	TRIA is a United States federal law signed into law by President George W. Bush on November 26, 2002. The Act created a federal "backstop" for insurance claims related to acts of terrorism.
Vacant land	refers to land that is unoccupied and unused, and/or has no structures on it
Vehicle Identification Number (VIN)	unique code including a serial number, used by the automotive industry to identify individual motor vehicles, towed vehicles, motorcycles, scooters and mopeds as defined in ISO 3833

Small Cities Organized Risk Effort Board of Directors Travel Expense Reimbursement Form

Please remember to provide all receipts/proof of purchase along with this form
in order to receive reimbursement.

Payee Name (who the check should be made out to):

Payee Address (where payment should be sent):

Member City:

Date of Meeting:

Meeting or Committee:

Location of Meeting:

Total Mileage:

Total miles driven _____ X 2019 IRS Rate (\$0.58 *per mile*) = \$

Parking: \$ _____

Auto Rental: \$ _____

Total Hotel Accommodations: \$ _____

Other Expenses: \$ _____

Please explain: _____

TOTAL AMOUNT SUBJECT TO REIMBURSEMENT: \$

**ALL REIMBURSEMENT CHECKS WILL BE MADE OUT TO THE CITY
UNLESS OTHERWISE INDICATED ON THIS FORM.**

Signature _____ Date _____