



Small Cities Organized Risk Effort (SCORE)
Board of Directors Meeting Minutes
June 27, 2014

Member Cities Present:

Brenda Bains, City of Dunsmuir

Ed Steele, City of Dunsmuir

Laurie Van Groningen, City of Colfax

Pamela Russell, City of Etna

Robert Jankovitz, City of Isleton

Brooke Woodcox, City of Rio Dell

Satwant Takhar, City of Live Oak

Roger Carroll, Town of Loomis

Ernie Teague, City of Loyalton

Janie Sprague, City of Montague

Muriel Howarth Terrell, City of Mt. Shasta-
arrived at 10:05 am

John Duckett, City of Shasta Lake

Jared Hancock, City of Susanville

Gwenna MacDonald, City of Susanville

Randolph Darrow, City of Tulelake

Ron Stock, City of Weed

Steve Baker, City of Yreka

Member Cities Absent:

City of Biggs

City of Dorris

Town of Fort Jones

City of Portola

Consultants & Guests

Michael Simmons, Alliant Insurance Services

Laurence Voiculescu, Alliant Insurance Services

Marcus Beverly, Alliant Insurance Services

Cameron Dewey, York Risk Services

Tracey Smith-Reed, Gilbert Associates, Inc.

John Balestrini, DKF Solutions

A. CALL TO ORDER

Mr. Roger Carroll called the meeting to order at 10:02 a.m.

B. ROLL CALL

The above mentioned members were present constituting a quorum. Cities absent from this meeting were the City of Biggs, City of Dorris, City of Portola and Town of Ft Jones. Muriel Howarth Terrell from the City of Mt Shasta arrived at 10:05 am.



C. APPROVAL OF AGENDA AS POSTED

A motion was made to approve the Agenda, moving Item I.10 to a lunchtime presentation.

MOTION: Steve Baker **SECOND:** Janie Sprague **MOTION CARRIED**
AYES: Bains, Sprague, Baker, Van Groningen, Russell, Jankovitz, Woodcox, Takhar, Carroll, Teague, Terrell, Duckett, Hancock, Darrow, Stock,
NAYS: None
ABSENT: Busch, McKay, Romaine, Scarlett

D. PUBLIC COMMENT

There were no public comments.

E. CONSENT CALENDAR

1. Board of Directors Meeting *Draft* Minutes – March 28, 2014
2. US Bank Custodial Account Statement – March - May 2014
3. Treasurer’s Report and Local Agency Investment Fund (LAIF) Quarterly Statement of Investment – March 31, 2014
4. SCORE Checking Account Transaction List – March – May 2014
5. Investment Statements from Chandler Asset Management – March – May 2014
 - a. Account 590
 - i. Portfolio Summaries
 - ii. Compliance Report
6. Chandler Asset Management Bond Market Review Newsletter – June 2014
7. Target Solutions Utilization Report – May 31, 2014
8. ACI Utilization Report – January – March 2014

A motion was made to approve the Consent Calendar as presented.

MOTION: Pamela Russell **SECOND:** Ron Stock **MOTION CARRIED**
AYES: Bains, Sprague, Baker, Van Groningen, Russell, Jankovitz, Woodcox, Takhar, Carroll, Teague, Terrell, Duckett, Hancock, Darrow, Stock,
NAYS: None
ABSENT: Busch, McKay, Romaine, Scarlett

F. COMMITTEE REPORTS

1. ERMA Board of Directors Minutes – April 21, 2014
2. LAWCX Executive Committee Meeting – April 29, 2014
3. CJPRMA Board of Directors Meeting Minutes – April 24 & May 15-17 , 2014



G. ADMINISTRATIVE REPORTS

G1. President's Report

Mr. Roger Carroll addressed the Board and stated that the CAJPA Conference will be taking place in September in South Lake Tahoe, CA. He encouraged members to attend and use their \$1,000 allocation for conferences. He also addressed the fact that the SCORE Alternate Members should attend a meeting occasionally as it would help provide a better understanding of the organization. Mr. Carroll also reminded Members that this year's October Long Range Planning and Board meetings will be taking place in Lake Tahoe at the Squaw Valley resort.

G2. Alliant Update

Michael Simmons addressed the Board and announced that Laurence Voiculescu, Alliant will be moving on to another position with the Department of Insurance. Mike stated that the Program Administrators have already started looking for his replacement and that they have several candidates that are currently being evaluated.

G3. CJPRMA Update

As part of the CJPRMA update, Mr. Carroll advised that CJPRMA has advised that each Member should have a designated press spokesperson that is familiar with the appropriate lines of communication. Mr. Carroll suggested that this may be a good topic to be discussed at the October LRP meeting.

G4. LAWCX Update

Mr. Ron Stock presented the update from the LAWCX April Meeting where they adopted several Bylaw changes addressing the management structure. In addition, LAWCX modified their discount rate to 3%, bringing it more in line with actual investment returns. For 2014-15, LAWCX's budget has increased approximately 13%, which is also reflected in SCORE's LAWCX Premium. LAWCX also emphasized the value of return to work programs and their potential to drive significant cost savings for members.

G5. ERMA Update

As part of the ERMA update, Mr. Carroll stated that a few months prior to the meeting, he had asked the Program Administrators to investigate the cost of retaining ERMA's EPLI layer in house via self funding it. After working with the Actuary, the administrators have evaluated this scenario and determined that retaining this layer in house would cost the organization more than what they are currently paying ERMA. In addition, SCORE would no longer have access to the legal resources that ERMA provides as part of their services. Mr. Marcus Beverly added that as of July 1, 2014 public employers are no longer allowed to ask employment applicants whether or not they have been convicted of a crime.



H. FINANCIAL

H.1. Workers' Compensation Shared Risk Pool Assessment

Marcus Beverly addressed the Board and stated that at the last meeting, it was announced that there was an immediate need for assessments. After further review, it was determined that both of SCORE's programs are still above the benchmarks and therefore assessing Members is not necessary. Mr. Beverly stated that the Target Equity Policy will need to be updated to reflect the new accounting terminology of GAAP and align it with the policy changes that were made to the Master Plan Documents at the time that the Dividend and Assessment Plan was implemented. This will be brought back to the October meeting for further discussion.

H.2. Quarterly Financials for QE March 31, 2014

Ms. Tracey Smith –Reed was present at the meeting and provided the Board with an overview of the DRAFT SCORE Financial statements for Quarter Ending March 31, 2014.

A motion was made to receive and file the DRAFT Quarterly Financials with the stipulation that the final version will be attached to the Consent Calendar at the next meeting and that the Union Bank wording on the Financial Statements will be corrected to state US Bank.

MOTION: John Duckett **SECOND:** Ron Stock **MOTION CARRIED**
AYES: Bains, Sprague, Baker, Van Groningen, Russell, Jankovitz, Woodcox, Takhar, Carroll, Teague, Terrell, Duckett, Hancock, Darrow, Stock,
NAYS: None
ABSENT: Busch, McKay, Romaine, Scarlett

H.3. Delegation of LAIF Investment Authority to SCORE Treasurer

Mr. Carroll stated that this is an annually recurring item for delegation of investment and withdrawal authority to the SCORE Treasurer. Laurence Voiculescu stated that the Program Administrators are recommending an amendment to the Resolution document included in the agenda packet, adding Roger Carroll as a back-up person in order to allow withdrawals and deposits to and from LAIF in the event that the Treasurer is unavailable.

A motion was made to adopt the proposed changes to SCORE Resolution 14-02, adding Roger Carroll as an authorized person.

MOTION: Ron Stock **SECOND:** Pamela Russell **MOTION CARRIED**
AYES: Bains, Sprague, Baker, Van Groningen, Russell, Jankovitz, Woodcox, Takhar, Carroll, Teague, Terrell, Duckett, Hancock, Darrow, Stock,
NAYS: None
ABSENT: Busch, McKay, Romaine, Scarlett



H.4. a & b. Premium Plan Requests for 2014/15

Mr. Voiculescu addressed the Board and stated that the Cities of Isleton and Tulelake requested premium payment plans for 2014/15. The Administrators prepared payment plans for both Cities in a similar format to the year prior, with two installments due at July 1, followed by 10 equal installments thereafter.

Ms. Smith-Reed also indicated that so far, both Tulelake and Isleton established a timely payment track record. Tulelake has already made a pre-payment towards their 2014/15 premium.

A motion was made to approve the payment plans developed by the Administrators for the Cities of Tulelake and Isleton, as included in the agenda packet.

MOTION: Pamela Russell **SECOND:** Ron Stock **MOTION CARRIED**
AYES: Bains, Sprague, Baker, Van Groningen, Russell, Jankovitz, Woodcox, Takhar, Carroll, Teague, Terrell, Duckett, Hancock, Darrow, Stock,
NAYS: None
ABSENT: Busch, McKay, Romaine, Scarlett

JPA BUSINESS

I.1 Gilbert Associates Fee Increase Request for 2014/15

Mr. Beverly address the Board and stated that the accounting firm that prepares SCORE's financial reports is requesting an increase in the fees charged for their services, from \$4,000 to \$4,250 per month, an increase of 6.25%.

Ms. Smith-Reed added that they have been working on implementing fund accounting for all members banking layers which involves significantly more time.

A motion was made to approve the fee increase for 2014/15, as requested by Gilbert Associates.

MOTION: Pamela Russell **SECOND:** Muriel H. Terrell **MOTION CARRIED**
AYES: Bains, Sprague, Baker, Van Groningen, Russell, Jankovitz, Woodcox, Takhar, Carroll, Teague, Terrell, Duckett, Hancock, Darrow, Stock,
NAYS: None
ABSENT: Busch, McKay, Romaine, Scarlett

I.2 Resolution 14-01 Establishing Fiscal Year 2014/15 Board of Directors Meeting Dates

Mr. Beverly stated that the attached resolution outlines meeting dates for the following fiscal year.



Ms. Pamela Russell asked if the meeting space is locked in, once the resolution is passed. Mr. Carroll stated that the Board may amend the resolution as needed, if there is a desire to move the meeting venue.

Michael Simmons stated that another option would be to alternate meeting locations between the Gaia Hotel and the Shasta Lake location.

Mr. Ron Stock added that he feels the Gaia is a better fit for the size of the group.

Mr. Simmons added that August will be a teleconference meeting, if one is held, and that would allow for sufficient time to reserve the room at the Gaia for January 2015, if the Board decides to move the meeting there.

A motion was made to approve the meeting dates for 2014/15, as presented in Resolution 14-01, with the proposed recommendation to move the meeting venue for January 2015 to the Gaia Hotel in Anderson, CA and notating the other dates as “TBD”.

MOTION: Pamela Russell **SECOND:** Steve Baker **MOTION CARRIED**
AYES: Bains, Sprague, Baker, Van Groningen, Russell, Jankovitz, Woodcox, Takhar, Carroll, Teague, Terrell, Duckett, Hancock, Darrow, Stock,
NAYS: None
ABSENT: Busch, McKay, Romaine, Scarlett

I.3. CJPRMA Memorandum of Coverage Changes

Mr. Beverly addressed the Board and outlined the two key changes that were adopted to the CJPRMA MOC for 2014-15.

The first is that CJPRMA will only provide additional insured status via their endorsement up to the limit that is required by the agreement between the two parties. This is a fairly standard operating procedure within the insurance industry already.

The second change involves a new requirement for fireworks displays in which case CJPRMA now mandates the Member entity to obtain additional insured status from the Fireworks vendor or another party that can provide such an endorsement with a minimum limit of \$5 Million per occurrence and \$10 Million aggregate. If this is not done correctly, CJPRMA will penalize the Member entity with a 50% increase in their self insured retention, in the event of a claim.

Mr. Beverly stated that most fireworks vendors will have adequate coverage and every Member needs to make sure they request evidence of coverage as well as an additional insured endorsement naming the City when a fireworks event is taking place that is controlled or sponsored by the City.

Mr. Beverly stated that the Board must consider whether or not to follow form and follow the same penalty strategy as CJPRMA, therefore increasing each Member's Banking Layer by 50% in the



event of a loss involving fireworks when the Member failed to secure the proper coverage from the fireworks vendor.

A motion was made to not follow form with CJPRMA's 50% retention within SCORE's MOC increase and leave the SCORE's MOC unchanged.

MOTION: Steve Baker **SECOND:** Ron Stock **MOTION CARRIED**
AYES: Bains, Sprague, Baker, Van Groningen, Russell, Jankovitz, Woodcox, Takhar, Carroll, Teague, Terrell, Duckett, Hancock, Darrow, Stock,
NAYS: None
ABSENT: Busch, McKay, Romaine, Scarlett

I.4.a. & b. SCORE Liability and Workers' Compensation Memoranda of Coverage Approval

Mr. Beverly addressed the Board and stated that there are no changes from the prior year to the SCORE Liability and Workers' Compensation Memoranda of Coverage and the Administrators recommend adoption of the documents as attached.

A motion was made to approve the SCORE Liability and Workers' Compensation Memoranda of Coverage as attached in the agenda packet.

MOTION: Pamela Russell **SECOND:** Ron Stock **MOTION CARRIED**
AYES: Bains, Sprague, Baker, Van Groningen, Russell, Jankovitz, Woodcox, Takhar, Carroll, Teague, Terrell, Duckett, Hancock, Darrow, Stock,
NAYS: None
ABSENT: Busch, McKay, Romaine, Scarlett

I.5. 2014/15 Property Program Renewal

Michael Simmons provided the Board with the 2014/15 Property Deposit Calculations and Proposal. He explained that the rates have decreased by 2.22% from the prior year and that Total Insurable Values have increased 0.75% due to various changes throughout the year. The total premium decreased 1.48% over the last year but costs for property appraisals were also included in last year's premium. The projected total premium is \$289,616 for SCORE's 2014/15 property coverage based on total insured values of \$265,257,366.

Ms. Pamela Russell indicated that she would like to see a training module at the October meeting that will explain the benefits of the PEPiP program as well as the differences between insuring vehicles for physical damage in MEQ/WSMEPD and PEPiP.

Michael Simmons reminded Members to be sure to follow the claims acknowledgment procedures included in the agenda packet in the event of a claim.



A motion was made to approve the SCORE 2014/15 Property Renewal as indicated in the agenda packet.

MOTION: Pamela Russell **SECOND:** John Duckett **MOTION CARRIED**
AYES: Bains, Sprague, Baker, Van Groningen, Russell, Jankovitz, Woodcox, Takhar, Carroll, Teague, Terrell, Duckett, Hancock, Darrow, Stock,
NAYS: None
ABSENT: Busch, McKay, Romaine, Scarlett

I.6. Outstanding Assessment Collection Plan

Mr. Beverly addressed the Board and stated that there are a few Members that have accumulated large assessment balances from prior years and were not able to repay the balances over time. Since these balances have proved to not self correct, the Administrators are proposing a repayment strategy that will allow Members who currently have a balance to pay it off over time. In addition to the plan, as it has been the case in the past, any dividends due back to Members under the new Dividend and Assessment Plan will be applied to the outstanding balance. If a Member does not pay timely, interest may be charged as well.

Marcus also stated that he reached out to the City of Ione, who has an outstanding balance but is no longer a Member of SCORE and informed them of the proposed plan.

A motion was made to approve the proposed assessment collection plan as presented in the agenda packet.

MOTION: Pamela Russell **SECOND:** Muriel H. Terrell **MOTION CARRIED**
AYES: Bains, Sprague, Baker, Van Groningen, Russell, Jankovitz, Woodcox, Takhar, Carroll, Teague, Terrell, Duckett, Hancock, Darrow, Stock,
NAYS: None
ABSENT: Busch, McKay, Romaine, Scarlett

I.7. Firefighter Physical Fitness and Driving Policy Revision

Mr. Voiculescu addressed the Board and stated that this item has been researched and is being brought back as a follow up to prior Board meeting discussions. Mr. Laurence Voiculescu stated that the Administrators reached out to a few other similar-sized pools and found that some consider the best practice to be annual physicals for all firefighting personnel. That said, there is no CalOSHA requirement that mandates annual physical and medical evaluations, so this matter is now being presented to the Board for consideration. In addition, the Program Administrator also reached out to LAWCX, SCORE's excess Workers' Compensation Pool partner and inquired on whether there are any loss control or training credits that SCORE could apply towards the cost of developing a new or updated Fire Fighter Physical Fitness Policy. The Program Administrators worked with Bickmore to research what other Fire departments are doing and were able to come up with a set of



recommendations that better met the needs of SCORE while also incorporating an updated Driving Standards Policy.

Ms. Pamela Russell stated that this new policy will be easier to follow compared to the old policy.

Mr. Steve Baker stated that the City of Yreka spends a significant amount on Firefighter testing annually and is waiting on feedback from the fire chief on whether this policy will work well for his City.

Mr. Jared Hancock stated that Susanville's officers currently follow a slightly amended policy from the one adopted by SCORE and wanted to make sure a transition period is allowed for Members to be able to get into compliance.

Mr. Ron Stock stated that he would like to take the policy and have his fire chief review it as well as prepare a recommendation on how to vote on the item.

The item was tabled until the October LRP/Board Meeting at Ron Stock's suggestion. No action was taken.

I.8. Occu-Med Service Agreement Proposal

Mr. Voiculescu addressed the Board and stated that in the process of revising the current Fire Fighter Physical Fitness Policy and Procedure, the Program Administrators reached out to Occu-Med, a known employment related medical services provider to analyze any potential cost savings for SCORE Member Cities. Typically, employers can take advantage of lower costs by using medical providers that have pre negotiated rates for employment related medical procedures and testing. Occu-Med has several in-network service providers who have agreed to provide specific medical evaluations/testing at the rates provided in the attached schedule. Occu-Med will continue to expand its network over time, to encompass more service providers in the Yreka/Shasta region.

Mr. Voiculescu asked the Cities located in the Shasta/Yreka areas to provide some assistance in identifying possible medical providers in their areas that Occu-Med could contact and add to their network, hopefully achieving further cost savings. Mr. Voiculescu also noted that this agreement does not carry an annual service fee in addition to the costs included in the SCORE Fees and Charges schedule.

As part of this agreement, Occu-med would provide Members with fit for duty determinations based on the results of the testing and duty statements/typical duties of the job classification in questions.

Steve Baker noticed that some services are not available or costs are not available.

Mr. Voiculescu stated that some of the services may be available but the costs have not yet been established at the time the fee schedule was generated.



Mr. Beverly addressed the Board and stated that this service is used successfully by other Northern California JPAs and the Administrators are recommending their services.

Mr. Jared Hancock stated that some of costs listed are higher than what Susanville is paying. Mr. Beverly replied stating that this is not an exclusive agreement and Susanville can continue using the vendors they've used in the past and asked that Mr. Hancock provide a list of the more cost effective clinics he has access to in Susanville so that Occu-Med can add them to their network.

The item was tabled until the October LRP/Board Meeting to allow for more time for Occu-Med to develop their network. A presentation of the services was also requested at the October LRP meeting by Occu-Med. No action was taken.

I.9. ERMA Board Representative Replacement

Mr. Carroll stated that he can no longer serve as the Board representative for SCORE and is surrendering his role to someone else that can attend.

Mr. John Duckett volunteered to serve as the Primary Representative and Mr. Carroll will serve as the Alternate Member.

A motion was made to appoint Mr. Duckett as the primary representative, with Mr. Carroll serving as alternate to ERMA.

MOTION: Pamela Russell **SECOND:** Steve Baker **MOTION CARRIED**
AYES: Bains, Sprague, Baker, Van Groningen, Russell, Jankovitz, Woodcox, Takhar, Carroll, Teague, Terrell, Duckett, Hancock, Darrow, Stock,
NAYS: None
ABSENT: Busch, McKay, Romaine, Scarlett

I.10. 2013/14 Risk Survey Findings and Recommendations for 2014/15

Mr. John Balestrini, DKF Solutions was in attendance and presented the results of the Loss Control Survey that was conducted in the prior period.

Several deficiencies were identified in the areas of Cal OSHA compliance, Sewer Emergency Response Procedures, Maintenance and repairs schedules, as well as Workers' Compensation related injury causes and return to work issues.

Mr. Balestrini offered several training module options that are available to SCORE members.

Michael Simmons stated that the total amount necessary to contract for all the recommendations exceeds the amount budgeted for the year.

Mr. Carroll stated that he is in favor of an ad hoc committee to evaluate the options that were



presented and determine what the priorities are and if changes to the budgeted amount for loss control are needed.

Michael Simmons agreed that this would be beneficial.

The following Members volunteered to serve on the ad hoc committee: John Duckett, City of Shasta Lake; Steve Baker, City of Yreka and; Roger Carroll, Town of Loomis.

The committee will evaluate and make a recommendation to the Board in October on how to proceed with the Loss Control budget and a potential agreement with DKF Solutions at a later date.

I.11 Adoption of the 2014/15 SCORE Program Budget

Mr. Voiculescu addressed the Board and stated that annually the Board of Directors reviews and approves the JPA Budget for the following program year.

The Budget has been included in the agenda packet for the Board to review and discuss with staff. The Liability Program has been capped to a 3% increase in actuarial rates from the prior year. The Workers' Compensation funding has not been capped and was included in the budget calculations at the actuarially provided rates.

The 2014/15 budget is \$3,097,794. Compared to last year, the budget has increased by 13.7%, mainly due to increased Workers' Compensation Program funding. Administration costs have increased approximately 3.9% from the prior year due to the addition of non-recurring costs that are expected in 2014/15 and the addition of a \$10,000 budget for legal services.

Mr. Hancock addressed the Board and inquired on the causes of his deposit increase for 2014/15. Mr. Voiculescu explained that a majority of the increases shown on the Budget are driven by increased Workers' Compensation funding levels, dictated by sharp increases in actuarially calculated rates. In addition, some Members have shown an increase in claims coupled with increases in payroll.

Michael Simmons stated that the exact causes of the increase can be researched and explained via an email or phone call.

Mr. Carroll stated that he had some dialogue with other Members who expressed interest in evaluating moving SCORE Administration in house in order to save on consulting costs.

Mr. Stock noted that GSRMA has been actively recruiting SCORE Members by offering free training sessions in SCORE Member cities. In addition, he expressed concern regarding losing other members to GSRMA because GSRMA is able to offer lower annual costs. He was also in favor of exploring the possibility of moving the administration in house, at least partially.



Michael Simmons added that some pools are looking at ways to move away from in house administration and explained that if a study were to be conducted, it would carry an approximate cost of \$40,000. He also mentioned that the CalPERS pension funding liabilities should also be considered when evaluating the true cost of in house administration. He suggested that Roger Carroll and others who want to explore this option meet with other Pool Managers at CAJPA and discuss the various administration models that exist before considering whether or not this is worth exploring further.

Mr. Jared Hancock expressed concern in regards to SCORE Members being lost to other pools for lower costs and indicated that he too would be interested in looking at other options. He also noted that Members should exercise conservative spending when evaluating new programs and services as the costs will ultimately be supported by the membership.

Marcus Beverly explained that Dorris left because they had paid two \$5,000 property deductibles in the course of one year, which caused them to look at other options with a lower property deductible. GSRMA has not yet provided a detailed cost break down but he will follow up and obtain it to perform a comparison between the two pools.

Mr. Roger Carroll stated he and others will meet with other Pool Managers at CAJPA to further vet the concept of moving the Pool Administration in house and urged Members that are interested in participating to contact him off line.

A motion was made to approve and adopt the 2014-15 SCORE Program Budget as presented in the Agenda packet.

MOTION: Satwant Takhar **SECOND:** John Duckett **MOTION CARRIED**
AYES: Bains, Sprague, Baker, Van Groningen, Russell, Jankovitz, Woodcox, Takhar, Carroll, Teague, Terrell, Duckett, Hancock, Darrow, Stock,
NAYS: None
ABSENT: Busch, McKay, Romaine, Scarlett

I.12 Loss Control Grant Fund Program

Marcus Beverly addressed the Board and stated that this item is being brought back for the Board to evaluate the Loss Control Program and consider adding additional funding to the Program for 2014/15. In its current format, the deadline for submitting grant reimbursement requests was June 15, 2014. The Board has the authority to extend the deadline or provide additional funding for the Program.

Mr. Hancock made the motion to scrap the Program. The motion did not get a 2nd and failed.

Further discussion ensued regarding the benefits of the Program and why it was first implemented.



Members suggested that the program is left in place until June 30, 2015 and the deadline for submitting requests is extended to April 30, 2015 without any additional funding.

A motion was made to allow the Members to continue applying for the program if they haven't already done so and for the Program to be left in place until June 30, 2015 with a new deadline for submitting requests of April 30, 2015. No additional funding is to be added.

MOTION: Jared Hancock **SECOND:** Ron Stock **MOTION FAILED**

A roll call vote has held as follows:

- **Members voting FOR the motion: Russell, Teague, Sprague, Hancock, Stock.**
- **Members voting AGAINST the motion: Van Groningen, Steele, Russell, Jankovitz, Takhar, Carroll, Terrell, Duckett, Darrow, Baker.**
- **Abstentions: Woodcox**

Mr. Duckett stated that the Administrators should assemble a list of projects that were applied for and bring it to the August Board meeting.

Mr. Beverly agreed and stated that this should also be discussed in October to better understand the needs and wants of the group as a whole.

A motion was made to allow the Members to continue applying for the program if they haven't already done so with a new deadline for submitting requests of December 31, 2014, with funds being utilized/project completed by April 30, 2015.

MOTION: Ed Steele **SECOND:** Steve Baker **MOTION CARRIED**
AYES: Steele, Sprague, Baker, Van Groningen, Russell, Jankovitz, Woodcox, Takhar, Carroll, Teague, Terrell, Duckett, Hancock, Darrow, Stock,
NAYS: None
ABSENT: Busch, McKay, Romaine, Scarlett

I.13 Nomination and Election of SCORE Officers

A motion was made to re-elect Pamela Russell, Roger Carroll, John Duckett and Linda Romaine to their current position.

MOTION: Ron Stock **SECOND:** Steve Baker **MOTION CARRIED**
AYES: Steele, Sprague, Baker, Van Groningen, Russell, Jankovitz, Woodcox, Takhar, Carroll, Teague, Terrell, Duckett, Hancock, Darrow, Stock,
NAYS: None



ABSENT: Busch, McKay, Romaine, Scarlett

Mr. Stock nominated Mr. Steve Baker to the position of Vice President. No other nominations were presented.

A motion was made to elect Mr. Steve Baker to the position of SCORE Vice President.

MOTION: Ron Stock **SECOND:** John Duckett **MOTION CARRIED**

AYES: Steele, Sprague, Baker, Van Groningen, Russell, Jankovitz, Woodcox, Takhar, Carroll, Teague, Terrell, Duckett, Hancock, Darrow, Stock,

NAYS: None

ABSENT: Busch, McKay, Romaine, Scarlett

I.14 Discussion about 2014-15 Long Range Planning Topics

Laurence Voiculescu addressed the Board and stated that Ms. Russell asked that a training module is offered in October regarding auto physical damage coverage and the difference between stand alone coverage (MEQ) and insuring vehicles in PEPiP.

The Board also established that they would like to hear a free ERMA Training Workshop on Disciplining Employees in the Workplace. This will likely be a 90 min session.

J. TOWN HALL OPEN DISCUSSION ON MEMBER ISSUES

Mr. Randy Darrow announced he survived the recall vote in Tulelake. The new alternate for the City of Tulelake will be Jenny Coelho and she will be present at the next meeting in October.

This section was then opened to the Membership to discuss any pertinent issues affecting their Cities.



K. CLOSED SESSION PURSUANT TO GOVERNMENT CODE 54956.95

At 1:57 P.M, pursuant to Government code section 54956.95, the Board held a closed session to discuss the following claims for payment of tort liability loss or public liability loss.

1. Liability

- a. Schwartz vs. City of Susanville
- b. Buckelew vs. City of Yreka
- c. Bellamy vs. City of Isleton
- d. Abbott vs. City of Yreka
- e. Shivy vs. City of Weed
- f. Larson vs. City of Isleton
- g. Abaco vs. Town of Loomis
- h. Sierra Landfill vs. City of Loyalton
- i. Eriksen vs. City of Mt. Shasta
- j. Fabbrini vs. City of Dunsmuir
- k. Grossman vs. City of Weed**

- **Claim was removed from the agenda.**

- l. Shivy vs. City of Weed**

MOTION: John Duckett **SECOND:** Pamela Russell **MOTION CARRIED**
AYES: Steele, Sprague, Baker, Van Groningen, Russell, Jankovitz, Woodcox, Takhar, Carroll, Teague, Terrell, Duckett, Hancock, Darrow, Stock,
NAYS: None
ABSENT: Busch, McKay, Romaine, Scarlett

2. Workers' Compensation

- a. SCWA-555849 City of Susanville**

MOTION: Steve Baker **SECOND:** Pamela Russell **MOTION CARRIED**
AYES: Steele, Sprague, Baker, Van Groningen, Russell, Jankovitz, Woodcox, Takhar, Carroll, Teague, Terrell, Duckett, Hancock, Darrow, Stock,
NAYS: None
ABSENT: Busch, McKay, Romaine, Scarlett

- b. SCWA-555841 vs. City of Weed**

MOTION: John Duckett **SECOND:** Ron Stock **MOTION CARRIED**
AYES: Steele, Sprague, Baker, Van Groningen, Russell, Jankovitz, Woodcox, Takhar, Carroll, Teague, Terrell, Duckett, Hancock, Darrow, Stock,
NAYS: None



ABSENT: Busch, McKay, Romaine, Scarlett

c. SCWA-555835 vs. City of Weed**

MOTION: John Duckett **SECOND:** Pamela Russell **MOTION CARRIED**
AYES: Steele, Sprague, Baker, Van Groningen, Russell, Jankovitz, Woodcox, Takhar, Carroll,
Teague, Terrell, Duckett, Hancock, Darrow, Stock,
NAYS: None
ABSENT: Busch, McKay, Romaine, Scarlett

L. REPORT FROM CLOSED SESSION

The Board returned from closed session at 2:35 PM. Mr. Carroll reported that the above closed session items were discussed and appropriate direction was given to Staff and the Claims Administrator.

M. INFORMATION ITEMS

M.1 CAJPA Conference – September 2014 in South Lake Tahoe, CA.

M.2. SCORE Resource Contact Guide

This was provided as an information item only.

N. CLOSING COMMENTS

There were no closing comments.

AJOURNMENT

The meeting was adjourned at 3:21 PM

NEXT MEETING DATE: August 22, 2014 in Shasta Lake, CA

Respectfully Submitted,

Pamela Russell, Secretary

Date