



President
Mr. Roger Carroll
Town of Loomis

SMALL CITIES ORGANIZED RISK EFFORT BOARD OF DIRECTORS AGENDA

Vice President
Mr. Kelly McKinnis
City of Weed

Secretary
Ms. Debra Magginetti
City of Susanville

Location: Teleconference/Webinar

Treasurer
Ms. Linda Romaine
Town of Fort Jones

Date/Time: May 11, 2012, 10:00 a.m.

In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publically accessible places, 72 hours in advance of the meeting, in each of the member agencies involved. Documents and material relating to an open session agenda item that are provided to the SCORE Board of Directors less than 72 hours prior to a regular meeting, will be available for public inspection and copying at 1792 Tribute Road, Suite 450, Sacramento, CA 95815.

Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Johnny Yang at Alliant Insurance at (916) 643-2712 24 hours in advance of the meeting.

- A Action**
- I Information**
- 1 Attached**
- 2 Hand Out**
- 3 Separate Cover**
- 4 Verbal**
- 5 Previously Mailed**

This Meeting Agenda shall be posted at the address of the teleconference locations shown below with access for the public via phone/speaker phone.

1. City of Biggs, 465 C Street, Biggs, CA 95917
2. City of Colfax, 33 South Main Street, Colfax, CA 95713
3. City of Dorris, 307 Main Street, Dorris, CA 96023
4. City of Dunsmuir, 5915 Dunsmuir Avenue, Dunsmuir, CA 96025
5. City of Etna, 422 Main Street, Etna, CA 96027
6. Town of Fort Jones, 11960 East Street, Fort Jones, CA 96032
7. City of Isleton, 101 2nd Street, Isleton, CA 95641
8. City of Live Oak, 9955 Live Oak Blvd., Live Oak, CA 95953
9. Town of Loomis, 3665 Taylor Road, Loomis, CA 95650
10. City of Loyalton, 210 Front Street, Loyalton, CA 96118
11. City of Montague, 230 13th Street, Montague, CA 96064
12. City of Mount Shasta, 305 North Shasta Blvd., Mount Shasta, CA 96067
13. City of Portola, 35 – 3rd Street, Portola, CA 96112
14. City of Rio Dell, 675 Wildwood Avenue, Rio Dell, CA 95562
15. City of Shasta Lake, 1650 Stanton Drive, Shasta Lake, CA 96019
16. City of Susanville, 66 North Lassen Street, Susanville, CA 96130
17. City of Tulelake, 501 Main Street, Tulelake, CA 96134
18. City of Weed, 550 Main Street, Weed, CA 96094
19. City of Yreka, 701 4th Street, Yreka, CA 96097
20. Alliant Insurance Services, 1792 Tribute Road Ste. 450, Sacramento, CA 95815
21. Gilbert & Associates, 2880 Gateway Oaks Drive, #100, Sacramento, CA 95833



<i>PAGE</i>	A. CALL TO ORDER	
	B. ROLL CALL	
	C. APPROVAL OF AGENDA AS POSTED	A 1
	D. PUBLIC COMMENTS	
pg. 01	E. CONSENT CALENDAR	A 1
	<i>All matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or Board of Directors may request any item to be considered separately.</i>	
pg. 02	1. Draft Board of Directors Meeting Minutes – March 23, 2012	
pg. 12	2. Union Bank Account Statement – March 2012	
pg. 26	3. LAIF as of March 31, 2012	
pg. 27	4. Investment Statements from Chandler Asset Management – April 2012	
	a. Account 590	
	i. Portfolio Summaries	
	ii. Compliance Report	
pg. 30	5. York Claims Bill Review	
pg. 31	6. CompanyNurse Injuries Summary Report as of May 2, 2012	
pg. 34	7. SCORE Service Calendar	
	F. JPA BUSINESS	
	1. SCORE RFP Vendors Selection for Liability, Workers’ Compensation Claims Administration and Risk Control Services Vendor Selection	
	<i>Members will be receiving recommendations from the Ad hoc Committee for Board discussion and approval of service providers to be effective July 1, 2012:</i>	
pg. 41	A. Risk Control Services	A 1
pg. 42	B. Liability Claims Administration Services	A 1
pg. 43	C. Workers’ Compensation Claims Administration Services	A 1
pg. 44	2. Review and Declaration of Workers’ Compensation Retrospective Distributions	A 1
	<i>The Board will review and discuss the attached Equity Distribution presentation to determine the amount of dividend/distribution to be declared.</i>	
pg. 45	3. Review and Declaration of 2012 Liability Retrospective Distributions	A 1
	<i>The Board will review and discuss the attached Equity Distribution presentation to determine the amount of dividend/distribution to be declared.</i>	
pg. 65	4. Notice of Termination of Coverage effective June 30, 2012 sent to the City of Isleton.	I 1
	<i>City of Isleton will address the Board regarding the Notice of Termination of Coverage letter sent to the Mayor and Vice Mayor at the City of Isleton, due to non-payment of premium.</i>	



G. CLOSING COMMENTS

ADJOURNMENT

UPCOMING MEETING

Board of Directors Meeting – June 22, 2012 – Gaia Hotel, Anderson, CA

MISSION STATEMENT

To protect the assets of members by reducing, sharing, controlling and stabilizing the cost of risk, while providing a high level of cost effective services.



Agenda Item E.

CONSENT CALENDAR

ACTION ITEM

ISSUE: The items on the Consent Calendar should be reviewed by the Board and, if there is any item requiring clarification or amendment, such item should be pulled from the agenda for separate discussion. The Board should adopt the Consent Calendar excluding those items pulled.

RECOMMENDATION: The Program Administrator recommends adoption of the Consent Calendar as presented.

FISCAL IMPACT: None

BACKGROUND: The Board places the following items on the Consent Calendar for adoption. The Board may accept the Consent Calendar as presented, or pull items for discussion and separate action while accepting the remaining items.

ATTACHMENTS:

1. Draft Board of Directors Meeting Minutes – March 23, 2012
2. Union Bank Account Statement – March 2012
3. LAIF as of March 31, 2012
4. Investment Statements from Chandler Asset Management – April 2012
 - a. Account 590
 - i. Portfolio Summaries
 - ii. Compliance Report
5. York Claims Bill Review
6. CompanyNurse Injuries Summary Report as of May 2, 2012
7. SCORE Service Calendar



Small Cities Organized Risk Effort (SCORE)
Board of Directors Meeting Minutes
March 23, 2012

Member Cities Present

Michael Botorff, City of Biggs
Liz Clontz, City of Dorris
Brenda Bains, City of Dunsmuir
David Stein, City of Etna
Linda Romaine, Town of Fort Jones
Satwant Takhar, City of Live Oak
Roger Carroll, Town of Loomis
Kathy LeBlanc, City of Loyalton
Janie Sprague, City of Montague

Ted Marconi, City of Mount Shasta
Leslie Tigan, City of Portola
Stephanie Beauchaine, City of Rio Dell

John Duckett, City of Shasta Lake
Kelly McKinnis, City of Weed
Steve Baker, City of Yreka
Randolph Darrow, City of Tulelake

Member Cities Absent

Bruce Kranz, City of Colfax
Dave Larsen, City of Isleton

Debra Magginetti, City of Susanville

Consultants & Guests

Susan Adams, Alliant Insurance Services
Michael Simmons, Alliant Insurance Services
Johnny Yang, Alliant Insurance Services
Leslie Cunningham, York Risk Services
Jodi Fink, York Risk Services
Jack Kastorff, York Risk Services
Cameron Dewey, York Risk Services
Marcus Beverly, York Risk Services

Craig Wheaton, York Risk Services
Ted Piorkowski, Chandler Asset Management
Kevin Wong, Gilbert Associates
Tracey Smith-Reed, Gilbert Associates
Ron Stock, City of Weed
Robert Jankovitz, City of Isleton
Peter Roth, Lexipol

A. CALL TO ORDER

Mr. Roger Carroll called the meeting to order at 10:03 a.m.

B. ROLL CALL

The above mentioned members were present constituting a quorum. Cities absent were the City of Colfax, City of Isleton and City of Susanville.



C. APPROVAL OF AGENDA AS POSTED

A motion was made to approve the Agenda as posted.

MOTION: Kelly McKinnis **SECOND:** Liz Clontz **MOTION CARRIED**

D. PUBLIC COMMENT

There were no public comments.

E. CONSENT CALENDAR

1. Board of Directors Meeting Minutes – January 27, 2012
2. Local Agency Investment Fund (LAIF) Monthly Statement of Investments – December 2011
3. Union Bank Account Statement – January 31, 2012
4. SCORE Checking Account Transaction List to February 2012
5. Investment Statements from Chandler Asset Management: February 2012
 - a. Account 590
 - i. Portfolio Summaries
 - ii. Compliance Report
6. TargetSolutions Utilization Report – December 31, 2011
7. ACI Specialty Utilization Report – December 31, 2011
8. York Claims Bill Review
9. SCORE Service Calendar

A motion was made to approve the consent calendar as presented.

MOTION: Ted Marconi **SECOND:** Steve Baker **MOTION CARRIED**

F. COMMITTEE REPORTS

There was no discussion on Committee Reports Item.

G. PRESENTATIONS

G1. Lexipol Fire Policy Manual (Lunchtime Presentation)

Mr. Peter North, from Lexipol was present to provide the Board of Directors with a presentation regarding Lexipol’s New Fire Policy Manual for consideration.

There was discussion regarding pricing and the need of Lexipol’s Fire Policy Manual upon which the Board asked that Sample Fire Policy Manuals be provided to members for distribution



to members' staff in order to better determine the necessity of the Lexipol Fire Manual. Staff will be requesting from members the number of personnel that would utilize this Manual in order to better determine accurate pricing.

H. ADMINISTRATION ITEMS

H1. President's Report

Mr. Carroll stated that he received a Thank you card sent to SCORE from Mr. Earl Wilson for recognition presented to Mr. Wilson at the last Board of Directors meeting.

H2. Alliant Update

Ms. Susan Adams advised the Board that Kimberly Carter is no longer with Alliant and future requests should be directed to Johnny Yang or herself.

H3. California Joint Powers Risk Management Authority (CJPRMA) Update

Mr. Carroll advised that at CJPRMA's recent meeting Mr. David Patzer gave a presentation regarding a training program that may be beneficial to SCORE members which is included in SCORE's premiums paid to CJPRMA. This risk management program is primarily geared towards Public Works. Ms. Adams advised that staff will be evaluating these services in conjunction with SCORE's other risk management programs in order to see if these services fill a void in risk management services needed by our members.

H4. ERMA Update

Mr. Michael Simmons updated the Board regarding ERMA noting that cities are currently seeing a significant increase in Employment Practices Liability claims. Mr. Simmons also advised that SCORE is a unique member of ERMA as SCORE self funds to \$500,000 while ERMA self insures to \$1,000,000 explaining that ERMA is now evaluating the possibility of self funding to \$2,000,000 for which staff would recommend opting out of ERMA should this occur. SCORE's limit of coverage in ERMA is \$500,000 as our excess liability provider, CJPRMA, provides EPLI coverage excess of \$500,000 for SCORE. Our premiums for ERMA reflect this reduced limit. However, we do share risk with the other members of ERMA up to \$1,000,000, therefore if ERMA decides to retain risk up to \$2,000,000, SCORE would most likely terminate their coverage with ERMA. ERMA is not going to increase their limit of liability for the 2012/13 coverage year.

H5. LAWCX Update

Ms. Adams explained that LAWCX has issued a preliminary budget which has been included in the preliminary budget noting that their excess coverage is purchased through CSAC-EIA who



has not issued their final quote yet. Mr. Carroll added that CJPRMA is looking to start an excess workers' compensation pool and suggested looking into the program when the time comes.

I. FINANCIAL

I1. Chandler Asset Manager – Report from Investment Manager

Mr. Ted Piorkowski provided a verbal presentation on SCORE's investments with Chandler Asset Management.

I2. Approval of Investment Policy Amendment

Ms. Susan Adams reminded the Board, that our auditors, Maze and Associates noted that in our investment policy, as respects Medium Notes, the table shows AA and the notes show Medium Notes at AA- rating. Mr. Ted Piorkowski reviewed the Investment Policy and recommended amending the policy to correct the table to show a AA- rating.

A motion was made to adopt the Investment Policy Amendment with the correction of AA-rating in the table.

MOTION: Steve Baker **SECOND:** Linda Romaine **MOTION CARRIED**

I3. Approval of Internal Controls & Guidelines for Investments

Mr. Carroll advised that annually the Board reviews and approves SCORE's Internal Controls and Guidelines for Investments.

A motion was made to approve the Internal Controls & Guidelines for Investments.

MOTION: Steve Baker **SECOND:** John Duckett **MOTION CARRIED**

J. JPA BUSINESS

J1. Conflict of Interest Code

Ms. Adams advised that the FPPC has changed their requirements which now require all governmental forms to be stored at a governmental office location and the Conflict of Interest Code has been amended to reflect so. As SCORE has a contract administrator and they are not a governmental office, all forms will now be sent to the FPPC.

A motion was made to approve the amended Conflict of Interest Code as presented.

MOTION: Kelly McKinnis **SECOND:** Leslie Tigan **MOTION CARRIED**



J2a. Workers' Compensation Claims Audit

Ms. Adams explained that the Workers' Compensation Claims Audits were completed by Mr. Nick Cali advising that the audit was completed with great results and no recommendations. Ms. Adams also advised that the Liability Claims Audit also were completed with great results and no recommendations as well.

J2b. Liability Claims Audit

There was no further discussion regarding the Claims Audits.

J3. Liability/Workers' Compensation Claims Administration and Risk Control Services RFP Update

Ms. Adams advised that staff is currently waiting on responses to the RFP due on April 3rd. Once the responses are received, staff will review them and summarize them and forward to the Ad Hoc committee along with the responses. A teleconference meeting will be held with the Ad hoc committee on April 10th and if needed April 17th to discuss the received proposals. Oral Interviews will be held on April 24th and the 25th if needed. We may be contacting Board members to ask for volunteers to sit on the panel(s) for oral interviews, if needed. A Board of Directors Teleconference will be held on May 11th as well to take action and approve a claims administrator for Workers' Compensation and Liability claims, and a Risk Control vendor. The contracts will be awarded on May 18th which provides the vendors time to acclimate their programs prior to the inception date of the contract of July 1, 2012.

J4. Workers' Compensation Actuarial Review

Ms. Adams advised that the annual actuarial review, based on 12/31/11 loss information, has been completed. The 2012-2013 estimated liability for outstanding loss at the 70% confidence level is \$3,394,000 which is \$457,000 higher than the projected liability as of June 30, 2011. The projected combined funding level rate per \$100 payroll at the 70% confidence level for 2012/2013 is \$3.66 which is 5% higher than the \$3.46 rate that was projected for the 2011/2012 program year.

There was a \$457,000 increase in reserves and approximately a \$65,000 increase in contributions to the Banking and Shared Risk layers for 2012/2013.

The full Actuarial Report will be posted on SCORE's website.

A motion was made to approve the Workers' Compensation Actuarial Review.

MOTION: Kelly McKinnis

SECOND: Pamela Russell

MOTION CARRIED



J5. General Liability Actuarial Review

Ms. Adams explained that the 2012-2013 estimated liability for outstanding loss at 70% confidence level is \$1,181,000 which is \$286,000 less than the projected liabilities as of June 30, 2011. The projected combined funding level rate per \$100 payroll at the 70% confidence level for 2012/2013 is \$3.32 which is 3% lower than the \$3.42 rate that was projected for the 2011/2012 program year. Staff recommends using the 70% confidence rates in the premium projections.

There was a \$286,000 decrease in reserves and approximately \$70,000 less in funding contributions for Banking and Shared Risk layers for the 2012/2013 coverage period.

A motion was made to approve the General Liability Actuarial Review.

MOTION: Satwant Takhar **SECOND:** Kelly McKinnis **MOTION CARRIED**

J6. Approval of the 2012 General Liability Retrospective Adjustment Calculation

Mr. Simmons explained the 2012 Retrospective Adjustment Calculations advising that dividends for the current policy year has already been disbursed to members so in essence, this would be the second distribution of funds for SCORE for the current year. Mike advised that at 50% of the available funds for distribution SCORE would be able to distribute \$1.4 million for General Liability and \$1.25 million for Workers' Compensation. Mr. Simmons suggested approving the distributions at 25% which would allow the distribution of \$1.5 million to members as distributions have already been given for the program year.

Mr. Steve Baker expressed interest in reviewing possible long term scenarios in order to best determine the length of future distributions available at various percentages.

Upon further discussion a motion was made to approve the 2012 General Liability Retrospective Adjustment Calculation.

MOTION: Kelly McKinnis **SECOND:** Steve Baker **MOTION CARRIED**

J7. Declaration of the 2012 General Liability Retrospective Distribution

Upon discussion in the previous item a motion was made to table the declaration of Retrospective Distributions until the May 11th Teleconference. Staff will develop scenarios to show how the distributions affect equity and provide those to the members prior to the May 11th meeting.

MOTION: Ted Marconi **SECOND:** Steve Baker **MOTION CARRIED**



J8. Approval of the 2012 Workers' Compensation Retrospective Distributions Calculation

A motion was made to approve the 2012 Workers' Compensation Retrospective Distribution.

MOTION: Kelly McKinnis **SECOND:** Steve Baker **MOTION CARRIED**

J9. Declaration of the 2012 Workers' Compensation Retrospective Distribution

Per the motion made for Item J.7 this item has been tabled until the May 11th Teleconference.

J10. Property Appraisals

Ms. Adams advised that SCORE has not has appraisals done for their members' locations since 2006 and that it is important to have appraisals done every 3-5 years to properly insure the locations for property coverage and adequate limits and correct locations.

Upon further discussion a motion as made to direct staff to obtain estimates from various firms to present at the next Board of Directors meeting for further consideration.

MOTION: Kelly McKinnis **SECOND:** Steve Baker **MOTION CARRIED**

J11. 2012/13 Preliminary Budget

Ms. Adams advised that the 2012/13 Preliminary banking and shared risk layer premiums as presented, is based of actuarial numbers which were approved earlier at today's meeting. CJPRMA premiums provided in the preliminary budget are estimates. LAWCX premiums are provided as estimates as well. Property premiums are expected to increase 10-15%. Administration costs have increased slightly by around \$40,000 subject to change dependent on the Boards' decision regarding the Lexipol Fire Manual, SCORE Property Appraisals. The Liability/Workers' Compensation Claims Administration and Risk Management Service are estimates based on the current provider and this may changed depeing on the outcome of the RFP. The Final 2012/2013 Budget will be brought to the Board of Directors meeting in June for final approval.

J12. City of Isleton Premium Payment Plan Request

Ms. Adams explained that at the last Board meeting a motion was made to have Mr. Dave Larsen, City of Isleton City Manager, be present at today's meeting to present a payment plan and financial plan for the City of Isleton.



Mr. Robert Jankovitz, City of Isleton Councilman, was present at the meeting and presented to the Board a letter from City Manager, Dave Larsen explaining that the City of Isleton would like to remain a member of SCORE but due to the a mandatory appearance in court he was unable to attend today's meeting. The letter explained that the City of Isleton has conducted an in-depth review of their financials and is currently discussing a bail-out loan with the County of Sacramento. With belief that the loan will be approved by the County, the results would assist in the City's payment of their past due premium. The City of Isleton has increased their sewer bill by 72% which will be effective April 1, 2012. The letter further noted that the City of Isleton's sewer fund is now separate from their general fund resulting in the balancing of the City's general fund and that steps are currently being taken to reducing expenses by reducing a fire department consolidation study.

Ms. Adams advised that at the previous Board meeting Ms. Villones misspoke when stating that the bail-out loan was not approved by the County of Sacramento. Ms. Adams advised the Board that she has been in discussions with Mr. Larsen regarding making payments and that he offered to make \$500 a month payments. She informed him that Isleton previously had been making \$5,000 a month payments and that \$500 would not be acceptable.

The Board discussed that per the motion which took place at the last Board meeting requesting a payment plan and financial plan, neither has yet been provided to the Board, noting the City's prior history of delinquent premium payments.

A motion was made to put the City of Isleton on Notice for Termination effective June 30, 2012 which shall be rescinded should payment of past due balance be paid in full by April 10, 2012.

After further discussion Mr. Michael Simmons suggest that in fairness to participating members a notice of termination should be given to a member in advance to allow the member to attempt to obtain coverage elsewhere.

The motion was amended to put the City of Isleton on Notice for Termination effective June 30, 2012 which shall be rescinded should payment of past due balance be paid in full by June 1, 2012 along with upcoming year's payment plan be provided.

MOTION: Stephanie Beauchaine **SECOND:** Kathy LeBlanc **MOTION CARRIED**

J13. Check Signing Authority

A motion was made to approve the amendment to the Bylaws updating Article XII, Receipt and Disbursement of Funds.

MOTION: Ted Marconi **SECOND:** Steve Baker **MOTION CARRIED**



J14. Long Range Planning Session Meeting Discussion

There was discussion on whether or not SCORE should hold a 2-day meeting for the Long Range Planning Session/Board of Directors meeting or include the Long Range Planning Session within the Board of Directors meeting.

A motion was made to waive the 2-day Long Range Planning Session/Board of Directors meeting for the 2012/13 policy year.

MOTION: Ted Marconi **SECOND:** Leslie Tigan **MOTION DENIED**
AYES: 7 NAYS: 8

Staff was directed to obtain price quotes from 4 locations at Mt. Shasta, Bodega Bay, South Lake Tahoe and Napa. The price quotes will be brought back to the next Board of Directors meeting for approval of location.

J15. Nomination of SCORE’s Officers

Mr. Carroll explained that in the past, when it was decided a nominating committee was unnecessary, the Program Administrator had sent out a letter on April 1, asking for nominations for the officers of President, Vice-President, Secretary, Treasurer and Member-At-Large.

A motion was made to approve proceeding with the Nomination of SCORE’s Officers by email request from the Program Administrator for Nominations of SCORE’s Officers from the Board of Directors.

MOTION: Michael Botorff **SECOND:** Leslie Tigan **MOTION CARRIED**

K. SAFETY AND RISK MANAGEMENT – Mr. Peter Roth provided the Board with a presentation on the Lexipol Fire Policy Manual.

L. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.95

At 1:29 p.m., pursuant to Government code section 54956.95, the Board held a closed session to discuss the following claims for payment of tort liability loss or public liability loss.

1. Liability

- a. Larsen v. Town of Loomis
- b. Fabbrini v. City of Dunsmuir
- c. Westfall v. City of Crescent City
- d. Lockett v. City of Mt. Shasta
- e. Cooper v. City of Mt. Shasta
- f. Morales v. City of Susanville



2. Workers' Compensation

- a. Herrin v. City of Mt. Shasta
- b. Lemana v. City of Mt. Shasta
- c. Banner v. City of Mt. Shasta
- d. Murphy v. City of Portola

LAWCX REPORTING

- a. Thomas v. City of Susanville
- b. Edwin v. City of Mt. Shasta
- c. Beverly v. City of Weed
- d. Noya v. City of Crescent City
- e. William v. City of Weed
- f. Robert v. City of Portola
- g. William v. City of Etna
- h. Herrin v. City of Mt. Shasta

M. REPORT FROM CLOSED SESSION

The Board returned from closed session at 1:55 p.m. Mr. Carroll reported that the above closed session items were discussed and appropriate direction was given to Staff.

N. INFORMATION ITEMS

There was no discussion on the Information Items.

O. CLOSING COMMENTS

There were no closing comments.

AJOURNMENT

The meeting was adjourned at 1:57 p.m.

NEXT MEETING DATE: Friday, May 11, 2012 (Teleconference)

Respectfully Submitted,

Debra Magginetti, Secretary

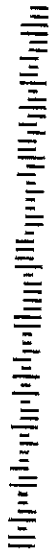
Date



ITC, INSTITUTIONAL CUSTODY
 350 CALIFORNIA STREET, 6TH FLOOR
 SAN FRANCISCO CA 94104

MB 02 002306 63218 H 12 A

SMALL CITIES ORGANIZED RISK EFFORT
 ATTN: LINDA ROMAINE
 P. O. BOX 40
 FORT JONES, CA 96032-0040



Account Statement

Statement Period

Match 1, 2012 through March 31, 2012

Account Number

6736301210

Account Name

SMALL CITIES ORGANIZED RISK EFFORT

Relationship Manager

CARMEN COYNIENDO

415-705-7207

Online Access

unionbank.com/trustandcustody

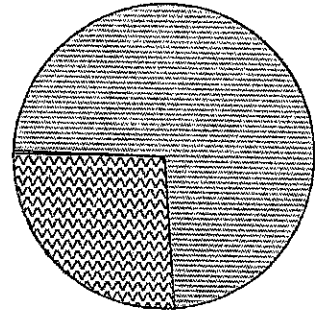
Investment Manager
 CHANDLER LIQUID ASSET MGMT

Overview of Total Account Value

Closing Value on 12/31/2011 \$10,502,017.56
 Opening Value on 03/01/2012 \$10,528,790.39
 Closing Value on 03/31/2012 \$10,504,495.56
Net Change For Period (\$24,294.83)

Overview of Account by Investment Category

Your Current Portfolio Mix



% of Total Account	Market Value	Description	Total Account Value
0.30%	31,023.71	Cash & Cash Equivalents	\$10,504,495.56
73.28%	7,698,301.00	Government Obligations	
26.42%	2,775,170.85	Corporate Obligations	
100.00%			

Contents

- Account Summary
- Principal Portfolio Summary
- Unrealized Gain/Loss Summary
- Cash Transactions Summary
- Asset Detail
- Maturity Summary
- Transaction Detail
- Realized Gain/Loss Summary



Account Number
6736301210

Account Name
SCORE

Account Statement

Statement Period

March 1, 2012 through March 31, 2012

Principal Portfolio Summary

Description	Market Value	Percentage of Portfolio	Current Yield
Cash & Cash Equivalents	31,023.71	0.30%	0.00%
Government Obligations	7,698,301.00	73.28%	2.36%
Corporate Obligations	2,775,170.85	26.42%	2.86%
Total Principal Portfolio	\$10,504,495.56	100.00%	2.48%

Unrealized Gain/Loss Summary

Description	Cost Basis	Market Value	Gain/Loss
Cash & Cash Equivalents	31,023.71	31,023.71	0.00
Government Obligations	7,595,123.78	7,698,301.00	103,177.22
Corporate Obligations	2,740,810.40	2,775,170.85	34,360.37
Total Gain/Loss	\$10,366,957.97	\$10,504,495.56	\$137,537.59

Cash Transactions Summary

Receipts	Principal Cash
Dividend	0.29
Interest	11,822.25
Accrued Interest Received	848.53
Sales	372,040.62
Maturities/Redemptions	85,000.00
Other Receipts	1,750.00
Total Receipts	\$471,469.69

Cash Transactions Summary (continued)

Disbursements	Principal Cash
Accrued Interest Paid	(413.02)
Purchases	(468,236.67)
Payments to/for Beneficiaries	(1,060.00)
Fees	(1,750.00)
Total Disbursements	(\$471,469.69)
Total Net Transactions	\$0.00



Account Number
6739301210

Account Name
SCORE

Account Statement

Statement Period

March 1, 2012 through March 31, 2012

Asset Detail - Principal Portfolio

Cash & Cash Equivalents

Asset Name	CUSIP	Shares/ Units Held	Cost Basis	Market Value	Price/ Date Priced	Percentage of Portfolio	Current Yield	Estimated Annual Income
HighMark Money Market Funds								
HIGHMARKMONEY MARKET 100% U S TREASURY FD FIDUCIARY SH ***CASH MANAGEMENT SWEEP	431114500S	31,023.710	31,023.71	31,023.71	1.0000 03/30/2012	0.30%	0.00%	0.77
Total Cash & Cash Equivalents			\$31,023.71	\$31,023.71		0.30%	0.00%	\$0.77

Government Obligations

Asset Name	CUSIP	Shares/ Units Held	Cost Basis	Market Value	Price/ Date Priced	Percentage of Portfolio	Current Yield	Estimated Annual Income
US Treasury								
UNITED STATES TREAS NTS 4.2500% 9/30/2012	912828HE3	120,000.000	120,253.13	122,422.80	102.0190 03/30/2012	1.17%	4.17%	5,100.00
UNITED STATES TREAS NTS 3.8750% 10/31/2012	912828HG8	100,000.000	102,113.28	102,133.00	102.1330 03/30/2012	0.97%	3.79%	3,875.00
UNITED STATES TREAS NTS 3.3750% 11/30/2012	912828HK9	366,000.000	367,036.33	372,672.30	102.1020 03/30/2012	3.55%	3.31%	12,318.75
UNITED STATES TREAS NTS 2.5000% 3/31/2013	912828HV5	125,000.000	128,154.72	127,812.50	102.2500 03/30/2012	1.22%	2.44%	3,125.00
UNITED STATES TREAS NTS 2.7500% 10/31/2013	912828J04	125,000.000	129,633.79	129,786.00	103.8240 03/30/2012	1.24%	2.65%	3,437.50
UNITED STATES TREAS NTS 1.7500% 7/31/2015	912828NP1	225,000.000	223,067.16	233,313.75	103.6950 03/30/2012	2.22%	1.69%	3,957.50
UNITED STATES TREAS NTS 1.3750% 11/30/2015	912828PJ3	250,000.000	249,024.28	256,015.00	102.4060 03/30/2012	2.44%	1.34%	3,437.50





Account Number
6736301210

Account Name
SCORE

Account Statement

Statement Period

March 1, 2012 through March 31, 2012

Asset Detail - Principal Portfolio (continued)

Government Obligations

Asset Name	CUSIP	Shares/ Units Held	Cost Basis	Market Value	Price/ Date Priced	Percentage of Portfolio	Current Yield	Estimated Annual Income
US Treasury								
UNITED STATES TREAS NTS 1.5000% 7/31/2016	912828DX1	370,000,000	374,487.57	379,827.40	102.8020 03/30/2012	3.60%	1.48%	5,550.00
UNITED STATES TREAS NTS 1.0000% 8/31/2016	912828HF8	250,000,000	251,690.28	251,075.00	100.4300 03/30/2012	2.39%	1.00%	2,500.00
UNITED STATES TREAS NTS 1.0000% 9/30/2016	912828RJ1	150,000,000	149,619.64	150,504.00	100.3360 03/30/2012	1.43%	1.00%	1,500.00
UNITED STATES TREAS NTS 0.8750% 11/30/2016	912828RU6	350,000,000	350,768.80	348,523.00	99.5780 03/30/2012	3.32%	0.88%	3,062.50
Federal Govt Agency								
TENNESSEE VALLEY AUTH 6.7900% 5/23/2012	880591DT6	215,000,000	234,715.95	216,954.35	100.9090 03/30/2012	2.07%	6.73%	14,598.50
FEDERAL HOME LN BKS 3.8750% 6/14/2013	31339X2M5	200,000,000	200,403.10	208,804.00	104.3020 03/30/2012	1.99%	3.72%	7,750.00
TENNESSEE VALLEY AUTH 4.7500% 8/1/2013	880591DW9	230,000,000	242,428.00	243,560.80	105.8980 03/30/2012	2.32%	4.45%	10,925.00
FEDERAL FARM CH BKS 0.9800% 9/23/2013	31331KET3	115,000,000	114,603.05	115,971.75	100.8450 03/30/2012	1.10%	0.97%	1,127.00
FEDERAL HOME LOAN BANKS 3.6250% 10/18/2013	3133XSAE8	250,000,000	258,142.75	262,530.00	105.0120 03/30/2012	2.50%	3.45%	9,082.50
FEDERAL HOME LOAN MTG CORP NOTES DTD 01/09/2009 2.50% 01/07/2014	3137EABX8	35,000,000	34,625.90	36,329.30	103.7980 03/30/2012	0.35%	2.41%	875.00
FEDL HOME LOAN MTG CORP NOTES DTD 04/24/2009 2.50% 04/23/2014	3137EACB3	150,000,000	155,588.75	156,465.00	104.3100 03/30/2012	1.45%	2.40%	3,750.00



Account Number
6736301210

Account Name
SCORE

Account Statement

Statement Period

March 1, 2012 through March 31, 2012

Asset Detail - Principal Portfolio (continued)

Government Obligations

Asset Name Federal Govt Agency	CUSIP	Shares/ Units Held	Cost Basis	Market Value	Price/ Date Priced	Percentage of Portfolio	Current Yield	Estimated Annual Income
FEDERAL FARM CREDIT BANK BONDS 1.620% 04/25/2014	31331KHFO	205,000.000	204,979.50	205,145.55	100.0710 03/30/2012	1.95%	1.62%	3,921.00
FEDERAL NATL MTG ASSN NOTES DTD 05/15/2009 2.500% 05/15/2014	31398AXJ6	300,000.000	301,170.80	313,413.00	104.4710 03/30/2012	2.98%	2.39%	7,500.00
FEDERAL FARM CR BKS CONS 1.9000% 6/2/2014	31331JQA4	200,000.000	259,366.20	267,085.00	102.7250 03/30/2012	2.54%	1.95%	4,940.00
FEDERAL HOME LN BKS 5.2500% 6/18/2014	3133X7FK5	100,000.000	111,171.90	110,572.00	110.5720 03/30/2012	1.05%	4.75%	5,250.00
FEDERAL FARM CREDIT BANK BONDS 3.000% 09/22/2014	31331GL80	245,000.000	250,683.60	260,177.75	106.1950 03/30/2012	2.48%	2.82%	7,350.00
FEDERAL HOME LN MTG CORP 0.9200% 12/12/2014	3134G3CM0	70,000.000	70,063.00	70,084.00	100.1200 03/30/2012	0.67%	0.92%	644.00
FEDERAL HOME LOAN MTG CORP NOTES DTD 01/07/2010 2.875% 02/09/2015	3137EACH0	250,000.000	256,160.83	266,207.50	108.4830 03/30/2012	2.53%	2.70%	7,187.50
FEDERAL HOME LN BKS 2.8750% 6/12/2015	3133XWNB1	295,000.000	279,807.14	282,895.45	106.7530 03/30/2012	2.69%	2.69%	7,618.75
FEDERAL NATL MTG ASSN 2.3750% 7/28/2015	31398AU34	275,000.000	283,288.50	289,935.25	105.4310 03/30/2012	2.76%	2.25%	6,531.25
FEDERAL FARM CR BKS 2.3500% 12/22/2015	31331J6C2	120,000.000	120,494.40	127,479.60	106.2330 03/30/2012	1.21%	2.21%	2,820.00
FEDERAL NATL MTG ASSN 2.3750% 4/1/2016	3135G0BA0	275,000.000	292,544.63	290,433.00	105.6120 03/30/2012	2.76%	2.25%	6,531.25





Account Number
6736301210

Account Name
SCORE

Account Statement

Statement Period

March 1, 2012 through March 31, 2012

Asset Detail - Principal Portfolio (continued)

Government Obligations

Asset Name	Federal Govt Agency	CUSIP	Shares/ Units Held	Cost Basis	Market Value	Price/ Date Priced	Percentage of Portfolio	Current Yield	Estimated Annual Income
FEDERAL HOME LN MTG CORP 2.5000%		3137EAC14	310,000.000	321,063.38	329,266.50	106.2150 03/30/2012	3.13%	2.35%	7,750.00
FEDERAL HOME LOAN BANKS 2.1250%		313373S26	200,000.000	209,390.00	209,820.00	104.9100 03/30/2012	2.00%	2.03%	4,250.00
FEDERAL HOME LOAN MTGE CORP NTS 2.000% 08/25/2018		3137EACW7	300,000.000	312,151.20	311,877.00	103.9590 03/30/2012	2.97%	1.92%	6,000.00
FEDERAL NATL MTGE ASSN NOTE 1.250% 09/28/2018		313560CM3	210,000.000	209,487.89	211,197.00	100.5700 03/30/2012	2.01%	1.24%	2,625.00
FEDERAL NATL MTG ASSN NOTES DTD 10/20/2011 1.375% 11/15/2016		313560ES8	85,000.000	85,514.15	65,760.95	101.1830 09/30/2012	0.63%	1.36%	893.75
FEDERAL NATL MTG ASSN NOTES DTD 01/09/2012 1.25% 01/30/2017		313560GY3	175,000.000	174,983.73	175,423.50	100.2420 03/30/2012	1.67%	1.25%	2,187.50
FEDERAL HOME LOAN MORTGAGE CORP 1.000% 03/08/2017		3137EADCO	200,000.000	198,430.40	197,226.00	98.6130 03/30/2012	1.89%	1.01%	2,000.00
Total Government Obligations				\$7,595,123.78	\$7,698,301.00		73.20%	2.36%	\$181,331.75

Corporate Obligations

Asset Name	Corporate Bonds	CUSIP	Shares/ Units Held	Cost Basis	Market Value	Price/ Date Priced	Percentage of Portfolio	Current Yield	Estimated Annual Income
BANK OF AMERICA FDIC GTD TIG 3.1250%		06050BAAB	60,000.000	62,176.80	60,358.40	100.5990 03/30/2012	0.57%	3.11%	1,875.00



Account Number
6736301210

Account Name
SCORE

Account Statement

Statement Period

March 1, 2012 through March 31, 2012

Asset Detail - Principal Portfolio (continued)

Corporate Obligations

Asset Name	CUSIP	Shares/ Units Held	Cost Basis	Market Value	Price/ Date Priced	Percentage of Portfolio	Current Yield	Estimated Annual Income
Corporate Bonds								
GOLDMAN SACHS SP INC FDIC TL 3.2500% 09/15/2012	38146FAA9	280,000.000	284,914.50	281,722.00	100.6150 03/30/2012	2.68%	3.23%	9,100.00
WELLS FARGO & COMPANY DTD 03/30/2009 2.1250% 06/15/2012	949744AC0	290,000.000	290,859.44	291,142.60	100.3940 03/30/2012	2.77%	2.12%	8,162.50
PNC FUNDING CORP NOTES DTD 12/22/2008 2.300% 09/22/2012	69351CAC7	290,000.000	294,515.30	291,390.10	100.4690 03/30/2012	2.77%	2.29%	6,670.00
JPMORGAN CHASE & CO DTD 04/09/2008 2.1250% 12/26/2012	481247AM6	295,000.000	295,914.50	299,177.20	101.4160 03/30/2012	2.86%	2.10%	6,266.75
XTO ENERGY INC 4.9000% 2/1/2014	98385XAD8	100,000.000	109,638.00	107,268.00	107.2680 03/30/2012	1.02%	4.57%	4,900.00
CHEVRON CORPORATION SR NOTES DTD 03/03/2009 3.95% 03/03/2014	168751AH0	190,000.000	200,126.65	202,360.30	106.5070 03/30/2012	1.93%	3.71%	7,505.00
GENL ELEC CAP CORP NOTES 5.900% 05/13/2014	36662G4C5	180,000.000	194,130.60	197,843.40	109.9130 03/30/2012	1.89%	5.37%	10,620.00
WAL MART STORES INC NOTES DTD 05/21/2009 3.200% 05/15/2014	931142CQ4	190,000.000	197,746.80	200,657.16	106.6060 03/30/2012	1.91%	3.03%	6,080.00
MICROSOFT CORP NT DTD 05/18/2009 2.950% 08/01/2014	584810AB0	240,000.000	246,233.20	252,988.80	105.4120 03/30/2012	2.41%	2.80%	7,080.00
BERKSHIRE HATHAWAY INC 3.200% 02/11/2015	084670AV0	195,000.000	198,471.25	207,739.35	106.5330 03/30/2012	1.98%	3.00%	6,240.00
PROCTER & GAMBLE CO DTD 11/16/2010 1.80% 11/15/2015	742718DS5	265,000.000	258,615.14	273,403.15	103.1710 03/30/2012	2.60%	1.74%	4,770.00





Account Number
6736301210

Account Name
SCORE

Account Statement

Statement Period

March 1, 2012 through March 31, 2012

Asset Detail - Principal Portfolio (continued)

Corporate Obligations

Asset Name	CUSIP	Shares/ Units Held	Cost Basis	Market Value	Price/ Date Priced	Percentage of Portfolio	Current Yield	Estimated Annual Income
Corporate Bonds								
GOOGLE INC 2.1250% 5/19/2016	38259PAC6	105,000,000	107,568.30	109,146.45	103.9490 03/30/2012	1.04%	2.04%	2,231.25
Total Corporate Obligations			\$2,740,810.48	\$2,775,170.85		26.42%	2.86%	\$79,502.50
Total Principal Portfolio			\$10,366,957.97	\$10,504,495.55		100.00%	2.48%	\$260,835.02
Total Account Values			\$10,366,957.97	\$10,504,495.55		100.00%	2.48%	\$260,835.02

Maturity Summary

	Face Value	Par Value	Cost Basis	Market Value	Percentage of Market Value
2012		2,015,000,000	2,052,399.23	2,037,943.75	19.46%
2013		1,045,000,000	1,073,423.41	1,088,259.05	10.39%
2014		2,265,000,000	2,335,514.96	2,380,392.20	22.73%
2015		1,845,000,000	1,880,868.70	1,936,989.05	18.49%
2016		2,585,000,000	2,634,313.83	2,657,238.30	25.37%
2017		375,000,000	371,414.13	372,649.50	3.56%
2018					
2019					
2020					
2021					
Ten-to-Fourteen Years					
Fifteen-to-Nineteen Years					
Twenty Years and Over					
Total	\$0.00	10,130,000,000	\$10,335,934.25	\$10,473,471.85	100.00%



Account Number
6796301210

Account Name
SCORE

Account Statement

Statement Period

March 1, 2012 through March 31, 2012

Transaction Detail

Date	Activity Description	CUSIP	Principal Cash	Cost Basis
Beginning Balance				
03/01/12	Dividend CASH RECEIPT OF DIVIDEND EARNED ON HIGHMARK 100% US TREASURY MMKT #486 DIVIDEND FROM 2/1/12 TO 2/29/12	431114503S	\$0.00	\$10,353,212.82
03/01/12	Purchases PURCHASED 0.29 UNITS OF HIGHMARK 100% US TREASURY MMKT #486 TRADE DATE 03/01/12	431114503S	0.29	
03/05/12	Interest CASH RECEIPT OF INTEREST EARNED ON CHEVRON CORP NTS 3.950% 3/03/14 0.01975\$1 PV ON 100,000 PAR VALUE DUE 3/3/2012	166751AHO	3,752.50	
03/05/12	Purchases PURCHASED 3,752.5 UNITS OF HIGHMARK 100% US TREASURY MMKT #486 TRADE DATE 03/05/12	431114503S	(3,752.50)	3,752.50
03/13/12	Payments to/for Beneficiaries CASH DISBURSEMENT PAID TO CHANDLER ASSET MANAGEMENT INC. PAYMENT PER REQUEST R/T 286 MGMT FEE FOR PERIOD ENDING FEBRUARY 29, 2012 INVOICE #10840		(1,060.00)	
03/13/12	Maturities/Redemptions MATURED 85,000 PAR VALUE OF US BANCORP MTN 2.250% 3/13/12 LT CAPITAL GAIN OF \$10.20 TRADE DATE 03/13/12 85,000 PAR VALUE AT 100 %	91180HAA5	85,000.00	(84,989.80)
03/13/12	Interest CASH RECEIPT OF INTEREST EARNED ON US BANCORP MTN 2.250% 3/13/12 0.01125\$1 PV ON 85,000 PAR VALUE DUE 3/13/2012	91180HAA5	956.25	
03/13/12	Purchases PURCHASED 85,956.25 UNITS OF HIGHMARK 100% US TREASURY MMKT #486 TRADE DATE 03/13/12	431114503S	(85,956.25)	85,956.25



Account Number
0730301210

Account Name
SCORE

Account Statement

Statement Period

March 1, 2012 through March 31, 2012

Transaction Detail (continued)

Date	Activity Description	CUSIP	Principal Cash	Cost Basis
03/13/12	Sales SOLD 1,060 UNITS OF HIGHMARK 100% US TREASURY MMKT #486 TRADE DATE 03/13/12	431114503S	1,060.00	(1,060.00)
03/20/12	Sales SOLD 196,497.1 UNITS OF HIGHMARK 100% US TREASURY MMKT #486 TRADE DATE 03/20/12	431114503S	196,497.07	(196,497.07)
03/20/12	Purchases PURCHASED 200,000 PAR VALUE OF FHLMC NT 1.000% 3/08/17 TRADE DATE 03/19/12 PURCHASED THROUGH MORGAN STANLEY 200,000 PAR VALUE AT 98.2152 %	3137EADCO	(196,430.40)	190,430.40
03/20/12	Accrued Interest Paid PAID ACCRUED INTEREST ON PURCHASE OF FHLMC NT 1.000% 3/09/17	3137EADCO	(66.67)	
03/22/12	Interest CASH RECEIPT OF INTEREST EARNED ON FFCB BDS 3.000% 9/22/14 0.015/\$1 PV ON 245,000 PAR VALUE DUE 3/22/2012	31331GL80	3,075.00	
03/22/12	Purchases PURCHASED 3,675 UNITS OF HIGHMARK 100% US TREASURY MMKT #486 TRADE DATE 03/22/12	431114503S	(3,675.00)	3,675.00
03/23/12	Interest CASH RECEIPT OF INTEREST EARNED ON FFCB BDS 0.990% 9/23/13 0.0046/\$1 PV ON 115,000 PAR VALUE DUE 3/23/2012	31331KET3	563.50	
03/23/12	Purchases PURCHASED 563.5 UNITS OF HIGHMARK 100% US TREASURY MMKT #486 TRADE DATE 03/23/12	431114503S	(563.50)	563.50
03/23/12	Other Receipts CASH RECEIPT PAYMENT OF FEES For Period Ending 20110930		875.00	
03/23/12	Fees UB FEE COLLECTED For Period Ending 20110930		(875.00)	



Account Number
6738301210

Account Name
SCORE

Account Statement

Statement Period

March 1, 2012 through March 31, 2012

Transaction Detail (continued)

Date	Activity Description	CUSIP	Principal Cash	Cost Basis
03/23/12	Other Receipts CASH RECEIPT PAYMENT OF FEES For Period Ending 20111231		875.00	
03/23/12	Fees UB FEE COLLECTED For Period Ending 20111231		(875.00)	
03/27/12	Sales SOLD 70,248.55 UNITS OF HIGHMARK 100% US TREASURY MMKT #486 TRADE DATE 03/27/12	431114503S	70,248.55	(70,240.55)
03/27/12	Purchases PURCHASED 175,000 PAR VALUE OF FNMA NTS 1.250% 1/30/17 TRADE DATE 03/28/12	313560G93	(174,983.73)	174,983.73
03/27/12	Accrued Interest Paid PAID ACCRUED INTEREST ON PURCHASE OF FNMA NTS 1.250% 1/30/17	313560G93	(346.35)	
03/27/12	Sales SOLD 100,000 PAR VALUE OF FNMA NTS 2.875% 12/11/13 LT CAPITAL GAIN OF \$2,538.90 TRADE DATE 03/28/12	31398AUJ9	104,235.00	(101,696.10)
03/27/12	Accrued Interest Received RECEIVED ACCRUED INTEREST ON SALE OF FNMA NTS 2.875% 12/11/13	31398AUJ9	346.53	
03/28/12	Interest CASH RECEIPT OF INTEREST EARNED ON FNMA NT 1.250% 9/28/16 0.00625\$1 PV ON 210,000 PAR VALUE DUE 3/28/2012	313560CM3	1,312.50	
03/28/12	Purchases PURCHASED 1,312.5 UNITS OF HIGHMARK 100% US TREASURY MMKT #486 TRADE DATE 03/28/12	431114503S	(1,312.50)	1,312.50





Account Number
8738301210

Account Name
SCORE

Account Statement

Statement Period

March 1, 2012 through March 31, 2012

Transaction Detail (continued)

Date	Activity	Description	CUSIP	Principal Cash	Cost Basis
03/30/12	Interest	CASH RECEIPT OF INTEREST EARNED ON US TREAS NTS 2.500% 3/31/13 0.0125\$1 PV ON 125,000 PAR VALUE DUE 3/30/2012	912828HV5	1,582.50	
03/30/12	Purchases	PURCHASED 1,582.5 UNITS OF HIGHMARK 100% US TREASURY MMKT #486 TRADE DATE 03/30/12	431114503S	(1,582.50)	1,582.50
	Net Activity			\$0.00	\$13,745.15
	Ending Balance			\$0.00	\$10,366,957.97

Realized Gain/Loss Summary

Trade Date	Asset Name	CUSIP	Share	Cost	Proceeds	Gain / Loss Amount
						Short Long
03/13/12	US BANCORP MTN 2.250% 3/13/12	91160HAA5	85,000.00	84,999.80	85,000.00	0.00 10.20



Account Number
6736301210

Account Name
SCORE

Account Statement

Statement Period

March 1, 2012 through March 31, 2012

Realized Gain/Loss Summary (continued)

Sale Date	Asset Name	CUSIP	Share	Cost	Proceeds	Gain / Loss Amount	
						Short	Long
03/27/12	FNMA NTS 2.875% 12/11/13	31398AUJ9	100,000.00	101,696.10	104,235.00	0.00	2,538.90
	TOTAL			\$185,685.90	\$189,235.00	\$0.00	\$2,549.10
SUMMARY					REALIZED	TOTAL	
	Short Term Capital Gain / Loss			\$0.00	\$0.00	\$0.00	
	Long Term Capital Gain / Loss			\$0.00	\$2,549.10	\$2,549.10	

Disclaimer

The amount your account netted on a sale minus the total amount the account paid at initial purchase is your account's realized gain (if positive) or loss (if negative). Cost basis as reported on your UB statement is either a) the lot-specific purchase price minus purchase commissions and fees or b) information provided by the client or their representative to Union Bank at or after the time we were appointed Custodian or Trustee of the assets. The monthly or quarterly statements of your account may not have correct calculations of gain/loss for a particular tax lot due to incomplete information. The cost basis information in those statements is preliminary and subject to change if you provide additional data during the year or for other reasons. Therefore, please refer to the Tax Statements that we provide after year-end to determine accurate gain/loss calculations and what we report to the IRS. Please consult your tax advisor for more information. Mutual Fund Capital Gain distributions are not included in this summary.







JOHN CHIANG

California State Controller

LOCAL AGENCY INVESTMENT FUND
REMITTANCE ADVICE

Agency Name	S.C.O.R.E.
Account Number	40-04-001

As of 01/13/2012, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 12/31/2011.

Earnings Ratio		.00001043176196406
Interest Rate		0.38%
Dollar Day Total	\$	228,607,175.13
Quarter End Principal Balance	\$	2,485,196.97
Quarterly Interest Earned	\$	2,384.78

Monthly Account Statement

Small Cities Organized Risk Effort

April 1, 2012 through April 30, 2012

Chandler Team

For questions about your account,
please call (800) 317-4747 or
Email operations@chandlerasset.com

Custodian

Union Bank N.A.
Carmen Coniendo
415-705-7207

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Prices are provided by IDC, an independent pricing source.



PORTFOLIO CHARACTERISTICS

Average Duration	2.37
Average Coupon	2.53 %
Average Purchase YTM	2.00 %
Average Market YTM	0.54 %
Average S&P/Moody Rating	AA+/Aaa
Average Final Maturity	2.47 yrs
Average Life	2.46 yrs

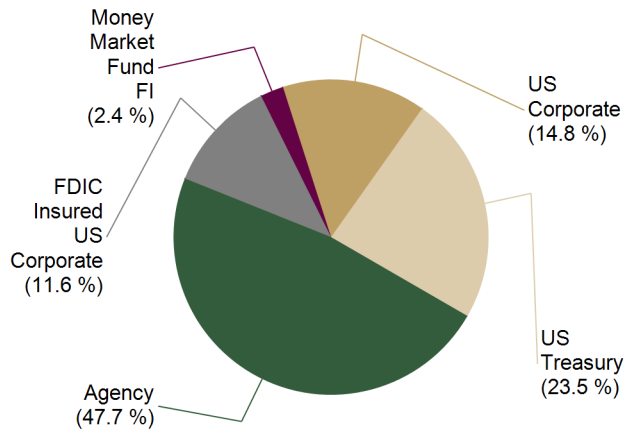
ACCOUNT SUMMARY

	Beg. Values as of 3/31/12	End Values as of 4/30/12
Market Value	10,508,173	10,542,652
Accrued Interest	70,246	76,880
Total Market Value	10,578,420	10,619,532
Income Earned	17,400	17,409
Cont/WD		-1,059
Par	10,164,324	10,178,254
Book Value	10,271,466	10,281,196
Cost Value	10,371,468	10,385,418

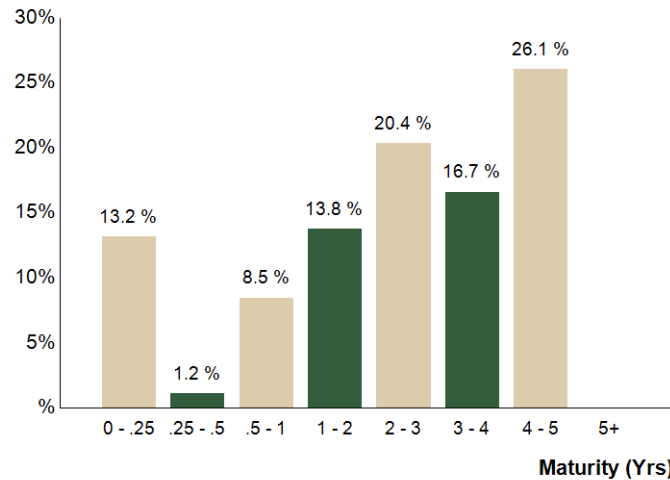
TOP ISSUERS

Issuer	% Portfolio
Government of United States	23.5 %
Federal Home Loan Mortgage Corp	13.0 %
Federal National Mortgage Assoc	12.8 %
Federal Home Loan Bank	10.2 %
Federal Farm Credit Bank	7.3 %
Tennessee Valley Authority	4.4 %
JP Morgan FDIC Insured	2.8 %
PNC Funding FDIC Insured	2.8 %
Total	76.8 %

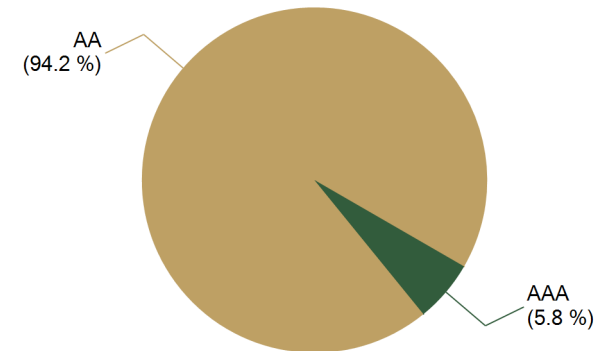
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

Total Rate of Return As of 4/30/2012	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized			Since 3/31/2006	
					3 Yrs	5 Yrs	10 Yrs		
Small Cities Organized Risk Effort	0.40 %	0.21 %	0.67 %	2.77 %	3.08 %	4.72 %	N/A	4.88 %	33.65 %
1-5 yr Govt	0.46 %	0.03 %	0.34 %	2.78 %	2.66 %	4.40 %	N/A	4.57 %	31.25 %
1-5 Year Govt/A Rated or better Corporate	0.43 %	0.28 %	0.85 %	2.89 %	3.52 %	4.42 %	N/A	4.62 %	31.63 %



Small Cities Organized Risk Effort
Joint Powers Authority
April 30, 2012

COMPLIANCE WITH INVESTMENT POLICY

Assets managed by Chandler Asset Management are in full compliance with State law and with the Authority's investment policy.

Category	Standard	Comment
U.S. Treasury Issues	No limitations	Complies
Government Agencies	No limitations	Complies
Negotiable CDs	A-1/P-1 or F-1, or AA rated; 30% max.; 3 years maximum maturity; \$1MM per issuer	Complies
Banker's Acceptances	A1/P1 or F-1 rated; 30% maximum; \$1MM per issuer; <180 days	Complies
Commercial Paper	A-1/P1 or F-1 rated; 25% maximum; \$1MM per issuer; <270 days	Complies
Medium Term Notes	"AA-" or better rated; 30% maximum; \$1MM per issuer	Complies
Asset-Backed Securities	AAA/Aaa rated; 20% maximum; \$1MM per issuer	Complies
Money Market Funds	AAA/Aaa rated; 15% maximum	Complies
Repurchase Agreements	Not used by investment adviser	Complies
LAIF	Not used by investment adviser	Complies
Maximum maturity	5 years	Complies

York Risk Services Group, Inc.
Mar-12

Client: SCORE - Small Cities Organized Risk Effort
Flat Rate: \$7,665.00

<u>Member</u>	<u># of Open Claims</u>	<u>Invoice Amount</u>
City of Biggs	0	\$0.00
City of Colfax	2	\$154.85
City of Crescent City	11	\$851.67
City of Dorris	0	\$0.00
City of Dunsmuir	2	\$154.85
City of Etna	1	\$77.42
City of Ione	1	\$77.42
City of Live Oak	0	\$0.00
City of Montague	2	\$154.85
City of Mt. Shasta	20	\$1,548.48
City of Portola	5	\$387.12
City of Rio Dell	0	\$0.00
City of Shasta Lake	3	\$232.27
City of Susanville	23	\$1,780.77
City of Weed	3	\$232.27
City of Williams	5	\$387.12
City of Yreka	21	\$1,625.91
Town of Fort Jones	0	\$0.00
Town of Loomis	0	\$0.00
Total	<u>99</u>	<u>\$7,665.00</u>
Flat Rate	<u>\$7,665.00</u>	
Total Invoice	<u>\$7,665.00</u>	

Company Nurse Triage Reports
Injury Summary
 Date Comparison: RG 04012012,04302012

SCORE (Small Cities Organize Risk Effort)

City of Shasta Lake (SCORE)

Last Name SSN (last 4 digits)	Injury Date/Time 1st CN Report Date/Time Most Recent Report D/T	Call Conf # Lag Days	# of Calls to CN ER Status	Action	Nature of Injury Part of Body	Treatment Facility Injury Department
Q1150001 - Shasta Lake (City), CA						
Bertucci Jr. 2188	03-30-2012 9:00AM 04-17-2012 10:08AM 04-17-2012 10:08AM	IRP00461 18 days	Calls: 1 ER: N	Triaged: Y Treated: Y	Back Pain Back Lower Right	Redding Occupational... Waste Water Sewage Plant

Totals for City of Shasta Lake (SCORE)

Total Transactions	1	Total Transactions	1	100 %	Total Transactions	1	100 %
Total Calls	1	Total Treated	1	100 %	Total Triaged	1	100 %
Average Calls per Transaction	1.0	Total Not Treated	0	0 %	Total Not Triaged	0	0 %
Average Reporting Lag in Days	18.0	Total Treated	1	100 %	Total Triaged	1	100 %
		Triaged to Treatment	1	100 %	Triaged to ER	0	0 %
		Treated w/out Triage	0	0 %	Triaged to Non-ER	1	100 %
		Total Treated	1	100 %	Triaged to HOME CARE	0	0 %
		Treated to ER	0	0 %			
		Treated to Non-ER	1	100 %			
		Total to ER	0	100 %			
		Triaged to ER	0	0 %			
		To ER w/out Triage	0	0 %			

Company Nurse Triage Reports
Injury Summary
 Date Comparison: RG 04012012,04302012

Totals for SCORE (Small Cities Organize Risk Effort)

Total Transactions	1	Total Transactions	1	100 %	Total Transactions	1	100 %
Total Calls	1	Total Treated	1	100 %	Total Triaged	1	100 %
Average Calls per Transaction	1.0	Total Not Treated	0	0 %	Total Not Triaged	0	0 %
Average Reporting Lag in Days	18.0	Total Treated	1	100 %	Total Triaged	1	100 %
		Triaged to Treatment	1	100 %	Triaged to ER	0	0 %
		Treated w/out Triage	0	0 %	Triaged to Non-ER	1	100 %
		Total Treated	1	100 %	Triaged to HOME CARE	0	0 %
		Treated to ER	0	0 %			
		Treated to Non-ER	1	100 %			
		Total to ER	0	100 %			
		Triaged to ER	0	0 %			
		To ER w/out Triage	0	0 %			

Company Nurse Triage Reports
Injury Summary
 Date Comparison: RG 04012012,04302012

Report Summary

Total Transactions	1	Total Transactions	1	100 %	Total Transactions	1	100 %
Total Calls	1	Total Treated	1	100 %	Total Triaged	1	100 %
Average Calls per Transaction	1.0	Total Not Treated	0	0 %	Total Not Triaged	0	0 %
Average Reporting Lag in Days	18.0	Total Treated	1	100 %	Total Triaged	1	100 %
		Triaged to Treatment	1	100 %	Triaged to ER	0	0 %
		Treated w/out Triage	0	0 %	Triaged to Non-ER	1	100 %
		Total Treated	1	100 %	Triaged to HOME CARE	0	0 %
		Treated to ER	0	0 %			
		Treated to Non-ER	1	100 %			
		Total to ER	0	100 %			
		Triaged to ER	0	0 %			
		To ER w/out Triage	0	0 %			

Explanation of Terminology

Total Transactions	# of separate incidents reported to CN (1 injury = 1 incident)
Total Calls	# of separate calls made to CN
Average Calls Per Transaction	Total Calls divided by Total Transactions
Reporting Lag	Call Date minus DOI = Lag (computed off of the first call for each incident); Average Lag = Lag Total divided by Total Transactions
Total Treated	# of incidents reported as going for treatment (this includes incidents referred by CN + incidents where the employee has already been seen)
Total Not Treated	# of incidents reported as not going for treatment
Triaged to Treatment	# of incidents referred for treatment by CN
Treated w/out Triage	# of incidents that went for treatment without a referral from CN
Total to ER	# of incidents reported as going for treatment at an ER (this includes incidents referred by CN + incidents where the employee has already been seen or overrides our recommendation)
Triaged to ER	# of incidents where CN nurse triage resulted in an ER referral (or triage recommendation was over-ridden/upgraded to ER)
To ER w/out Triage	# of incidents that went for treatment at an ER without a referral from CN (before calling CN)
Total Triaged	# of incidents triaged by a CN nurse
Total Not Triaged	# of incidents not triaged by a CN nurse - either the employee was already seen or did not wish to speak with a nurse
Triaged to ER	# of incidents where CN nurse triage resulted in an ER referral (or triage recommendation was over-ridden/upgraded to ER)
Triaged to Non-ER	# of incidents where CN nurse triage resulted in a Non-ER referral (or triage recommendation was over-ridden/upgraded to Non-ER, or patient requested a Non-ER)
Triaged to HOME CARE	# of incidents where CN nurse triage resulted in HOME CARE advice (or patient overrode triage recommendation & refused a treatment recommendation)

SCORE

SCORE Service Calendar

AS – Alliant Insurance Service Staff
 PA – Program Administrator
 CA – Claims Auditor
 FA – Financial Auditor
 York – York Insurance Services Group Staff

BD – Board of Directors
 RM – Risk Management
 FC – Finance Committee
 GA – Gilbert Associates
 JY-Johnny Yang, Alliant Insurance
 KC- Kim Carter, Alliant Insurance

JT- Jan Trevino, Alliant Insurance

Date	Activity	Responsible Party	Date Completed	Status/Notes
January 2012				
1/1/12	Obtain Electronic Loss Runs valued as of 12/31/11 from York for both WC & Liability	JY		
1/1/12	Send loss runs to Gilbert Associates for retro calculation	JY		
1/1/12	Send out PEPPIP Renewal information	KC		
1/1/12	Request agenda items from vendors	JY		Due Date Jan 13 th
1/4/12	Alliant Staff Jan Agenda Review	AS		CCALL Mike, Susan, Johnny, Joan
1/10/12	Collect Crime Program 7/1 Renewal Apps from Members and submit to ACIP	KC		
1/11/12	Alliant Staff Jan Agenda 2 nd Review	AS		
1/13/12	Request RSVP for Jan Mtg	JT		
1/15/12	Collect DE/6 Reports as of 12/31/11	KC		
1/15/12	Begin draft of next FY Budget	PA		
1/17/12	Alliant Staff Final Agenda Review	AS		CCALL Mike, Susan, Johnny, Joan
1/20/12	Post/Distribute Jan Agenda	AS		Via SCORE website
1/27/12	January Board Mtg – Gaia Anderson Hotel	BD		
(mtg)	ACI Quarterly Utilization Reports: Oct. 1, 2011 – Dec. 31, 2011	JY		
(mtg)	Quarterly Financials as of 12/31/11 - Draft	GA		
(mtg)	Equity Distribution Plan and Rate Stabilization	AS/PA		
(mtg)	Financial Audit as of 6/30/11	FA (Maze)		
(mtg)	Target Equity Presentation	AS/PA		
1/31/12	Forward all DE/6 to CJPRMA (Saima Kumar)	KC		
1/31/12	Submit loss runs to Actuary for studies in WC & Liability	JY		
1/31/12	File Audited Financial Statements w/ Secretary of State, Sacramento County and Members	GA/AS		

Date	Activity	Responsible Party	Date Completed	Status/Notes
February 2012				
2/1/12	Collect PEPiP Renewal Apps from Members and Submit to AUS	KC		
2/6/12	Review To Do List from January Board Mtg	AS		
2/8/12	January Board Meeting Draft Minutes	AS		
2/14/12 – 2/17/12	PARMA Conference	PA		
2/15/12	Follow up with Gilbert Associates for retro calculation	JY		
2/15/12	Follow up on Liability & WC Claims Audits	JY		
March 2012				
3/2/12	Request updates for March Agenda	JY		
3/2/12	Submit Pollution Program Renewal Apps to Members (every 3 years) Expires 2012	KC		
	Workers' Compensation Claims Audit (from LAWCX)			Susan to look over. Every other year. Not required in 2012.
3/9/12	Request RSVP to members for March Mtg	JT		
3/15/12	Begin Work Draft Budget for next Fiscal Year (Review and incorporate LAWCX, ERMA, CJPRMA, & PEPiP draft numbers into budget)	PA		
3/15/12	Vendor Contracts, Investment Policy & Internal Controls Guidelines, Conflict of Interest Code, WC/Liab Retros, Election of Officers (even years)	PA		
3/15/12	Collect drafts of WC & Liability Actuarial Studies for March Meeting	AS		
3/15/12	Collect Form 700s for Members	JT		
3/15/12	Review and Submit Crime Program Proposals to members	KC		
3/16/12	Send March Board Agenda to Members	JY		
3/16/12	Finalize # of attendees March Meeting	JT		
3/23/12	March Board Mtg – Gaia Anderson Hotel			
(mtg)	Find venue for October Strategic Planning & mgt	JT		
(mtg)	Present Liability & WC Claims Audits	AS		
(mtg)	Conflict of Interest Code (every even numbered year)	AS		

Date	Activity	Responsible Party	Date Completed	Status/Notes
March 2012				
(mtg)	CAJPA Accreditation on agenda	AS		
(mtg)	Actual to Budget Comparison (CYE 12/31)	GA		March Agenda
3/26/12	Review To Do List from Board Mtg	AS		
3/31/12	Send List of Renewal Certificates to Members	KC		
April 2012				
4/1/12	Collect DE/6 Reports as of 03/31/11	KC		
4/1/12	Payment for Treasurer's Bond	KC		
4/6/12	Finalize and Email March Board draft meeting minutes	JY		
4/15/12	CJPRMA Certificate Renewal List	KC		
4/15/12	SCORE Certificate Renewal List Due	KC		
4/20/12	Submit CJPRMA Certificate Renewal List to CJPRMA	KC		
4/29/12	Update Draft Budget with changes from March Mtg	PA		
Date	Activity	Responsible Party	Date Completed	Status/Notes
May 2012				
5/13/12	Obtain PEPPIP Renewal Proposals	KC		
5/13/12	Obtain Quarterly Financials as of 03/31/12	AS/GA		
5/14/12	Alliant Staff First Agenda Review			CCALL Mike, Susan, Johnny, Joan
5/17/12	Obtain Final Actuarial Reports for WC & Liability for June Meeting	AS		
5/25/12	Finalize WC & Liability MOCs and Dec Pages for June Meeting	KC		
5/25/12	Request agenda items from Vendors	JY		
5/25/12	Send RSVP Requests to members	JT		

Date	Activity	Responsible Party	Date Completed	Status/Notes
June 2012				
6/1/12	Alliant Staff Agenda 2 nd Review	AS		CCALL Mike, Susan, Johnny, Joan
6/1/12	Follow up on October Meeting Contracts	JT		
6/13/12	Alliant Staff Agenda Final Review	AS		CCALL Mike, Susan, Johnny, Joan
6/15/12	Bind orders for PEPiP Program	KC		
6/15/12	Send June Board Agenda to Members	JY		
6/20/12	Certificates of Insurance	KC		
6/22/12	June Board Mtg – Gaia Anderson Hotel			
(mtg)	ACI Quarterly Utilization Reports: Jan. 1, 2012 – March 30, 2012	JY		
(mtg)	SCORE MOCs and Dec Pages – Signed	AS/Roger		
(mtg)	Fiscal year Budget, Vendor Contracts, MOCs, Program Renewals, Financial Audit, Actuarial Studies, Target Equity Policy, Service Calendar, Liability Claims Auditor Contract, Treasurer’s Authority, Retros, any amendments to Gov’t Docs, etc.	AS/PA		
(mtg)	Resolution for mtg dates	BD		
(mtg)	Adoption of the Budget	BD		
(mtg)	Quarterly Financials as of 03/31/12	AS/GA		
(mtg)	CAJPA Conference	BD		
(mtg)	Approval of WC & Liability MOC	BD		
(mtg)	Discuss and determine Oct Training Day topics	BD		
(mtg)	Investment Authority Approval (annually)	BD		
(mtg)	Approval of PEPiP Proposal	BD		
6/25/12	Review To Do List from Board Mtg	AS		
6/28/12	Binder for Crime Program	KC		
6/28/12	Invoice for Broker Fee, Treasurer’s Bond	KC		

Date	Activity	Responsible Party	Date Completed	Status/Notes
July 2012				
7/1/12	Send program invoices (ERMA, LAWCX, CJPRMA) to Gilbert Associates to pay	KC		
7/6/12	Finalize and Email June Board draft mtg minutes	JY		
7/15/12	Follow up w/ Board President regarding items that need signatures such as contracts	JY		
7/15/12	Finalize DE/6 Collection for 06/30/12	KC		
7/15/12	Follow up regarding Member deposit premium payments (coordinate with Gilbert Associates)	KC		
7/15/12	Follow up w/ ACIP members regarding premium payments	KC		
7/15/12	Follow up on payments for ERMA, LAWCX, PEPPI, CJPRMA, etc.	KC		
7/20/12	Copy and Mail all signature items to members	KC		
7/29/12	Complete and Submit LAWCX Compliance Report	AS/PA		
August 2012				
8/1/12	Submit LAWCX renewal apps to members in Workers' Compensation	KC		
8/4/12	Request agenda items from vendors for August Board Mtg	JY		
8/12/12	Send RSVP Requests to members	JT		
8/13/12	LAWCX Actual Payroll Audit by Class Code	KC		
8/13/12	Submit Fiscal Year Financial Information to Auditor	GA		
8/13/12	Begin Public Self/Insurers Report with State	AS/York		
8/18/12	Begin Strategic Planning Agenda	JY		
(mtg)	ACI Quarterly Utilization Reports: April 1, 2012 – June 30, 2012	JY		
(mtg)	Quarterly Financials as of June 30, 2012	GA		
(mtg)	CAJPA Conference	AS		
(mtg)	October Training Day and Board Mtg location	AS		

Date	Activity	Responsible Party	Date Completed	Status/Notes
September 2012				
9/2/12	Review To Do List from August Board Mtg	AS		
9/5/12	Finalize and Email August Board draft mtg minutes	JY		
9/14/12	Begin Agenda for October	JY		
9/14/12	Send RSVP Requests to Members	JT		
9/14/12	File Public Self/Insurers Annual Report with State	KC		
9/14/12	Request Agenda items from vendors for October Board mtg	JY		
9/18/12 – 9/21/12	CAJPA Conference	PA/BD		
October 2012				
10/1/12	Request DE/6 Payroll	KC		
	File Controllers Report with State	GA		
(mtg)	ACI Quarterly Utilization Reports: July 1, 2012 – September 30, 2012	JY		
(mtg)	PARMA Conference (Agenda Item)	AS		
(mtg)	Quarterly Financials as of 9/30/12			
10/28/12	Forward all DE/6 to CJPRMA (Saima Kumar)	KC		
10/29/12	Review To Do List from October Board Mtg	AS		

Date	Activity	Responsible Party	Date Completed	Status/Notes
November 2012				
11/1/12	Follow up with LAWCX regarding WC Claims Audit (Paid for by LAWCX)	AS		
11/2/12	Finalize and Email October Board draft mtg minutes	JY		
11/16/12	Send out Renewal items for Property and Crime	KC		
December 2012				
12/1/12	Send PEPPI Policy and Post on SCORE website	AS		
12/21/12	Request agenda items from Vendors for Jan Board mtg	JY		

Agenda Item F.1.a.

RISK CONTROL SERVICES VENDOR SELECTION

ACTION ITEM

ISSUE: SCORE recently solicited Risk Control Service Providers through a formal RFP process for services to be provided under contract effective July 1, 2012. The Ad Hoc Committee's *Risk Control Oral Panel*¹ conducted one hour oral interviews with the three finalists on Tuesday, April 24th in Anderson, California. Their findings were then reviewed with the full committee²

RECOMMENDATION: The Ad Hoc Committee recommends that the Board select SBK Consultants to provide Risk Control Services effective July 1, 2012. The Committee selected SBK primarily due to the Key Personnel of Jack Kastorff who knows our members cities, personnel and exposures. The Committee recommended entering into an Agreement that contains the following conditions:

- One Year Agreement, with 2 additional one-year extensions subject to Board annual action.
- Total Compensation "Not-to-Exceed" \$75,000. With services rates of \$118.00 per hour (with estimated service hours of 398) and travel at a rate of \$118.00 (with estimated travel hours of 153) for a total risk control fees of \$75,000.
- All Service Hours and tasks performed will be tracked monthly as back up documentation to monthly invoices.
- The Agreement will clearly indicate that Jack Kastorf will be the "Key Personnel" with prior approval necessary by the Board to replace Key Personnel for services.
- Services are to include those listed in the RFP response, and will not include on-site training sessions.
- This contract is subject to SBK management/consultants meeting in advance of July, 2012 to negotiate an Agreement with SCORE representatives that includes the conditions above; and they will agree to make themselves available on a regular basis to meet with SCORE representatives and/or the Safety Committee, as needed, to monitor the services provided.

FISCAL IMPACT: The Not-to-Exceed compensation is below the current budget, and the current year's annual fee of \$94,115.

BACKGROUND: Jack Kastorff informed York on March 30, 2012 that he would be retiring on June 30, 2012. Jack will be joining Rudy Schroeder at SBK as of July 1, 2012. York therefore did not respond to the Risk Control RFP. The three finalists were Willis Pooling, Bickmore Risk Services and SBK Consulting.

ATTACHMENTS: None.

¹ Linda Romaine, Leslie Tigan and Michael Bottorff

² Roger Carroll, Ted Marconi, Stephanie Beauchaine, Steve Baker, Linda Romaine, Leslie Tigan, Debbie Savage, John Duckett, Ron Stock and Michael Bottorff .

Agenda Item F.1.b.

LIABILITY CLAIMS ADMINISTRATION SERVICES VENDOR SELECTION

ACTION ITEM

ISSUE: SCORE recently solicited Liability Claims Administration through a formal RFP process for services to be provided under contract effective July 1, 2012. The Ad Hoc Committee's *Liability Claims Administration Panel*³ conducted one hour oral interviews with the three finalists on Tuesday, April 24th in Anderson, California. Their findings were then reviewed with the full committee⁴.

RECOMMENDATION: The Ad Hoc Committee recommends that the Board renew their contract with York Risk Insurance Services to provide Liability Claims Administration Services effective July 1, 2012 that contains the following conditions:

- Three Year Agreement, with an additional two-year extension subject to Board annual action.
- Total Compensation "Not-to-Exceed" \$97,500 flat annual fee plus \$1,000 per member annual fee for administrative services for a total annual fee of \$116,000.
 - This flat fee applies to Years 1-3.
 - Years 4 and 5 are open to negotiation.

FISCAL IMPACT: The Flat Annual Fee is less than we have paid York on a time and expense basis.

- FYE 2010 = \$153,870.20;
- FYE 2011= \$130,293.65;
- FYE 2012 = \$79,975.37 as of 2/28/12.

BACKGROUND: York Risk Insurance Services (previously Greg Bragg) has been SCORE's Liability Claims Administrator since 1986 when the JPA was formed. During the oral interviews York reminded the panel that having a local resident adjustor in the Redding area, via Cameron Dewey, has kept our claim values down as he is very familiar with the defense attorneys, judges and political issues in this area where the majority of our members reside. He also is very familiar with the geographic areas of our members and knows immediately where the claims occur, and can respond in a timely manner.

Two other firms also were invited to the oral interviews, AIMS and George Hills & Company.

ATTACHMENTS: None.

³ Roger Carroll, Steve Baker and Debbie Savage

⁴ Roger Carroll, Ted Marconi, Stephanie Beauchaine, Steve Baker, Linda Romaine, Leslie Tigan, Debbie Savage, John Duckett, Ron Stock and Michael Bottorff .



Agenda Item F.1.c.

**WORKERS' COMPENSATION CLAIMS ADMINISTRATION SERVICES
SELECTION**

ACTION ITEM

ISSUE: SCORE recently solicited Workers' Compensation Claims Administration through a formal RFP process for services to be provided under contract effective July 1, 2012. The Ad Hoc Committee's *Workers' Claims Administration Panel*⁵ conducted one hour oral interviews with the three finalists on Tuesday, April 24th in Anderson, California. Their findings were then reviewed with the full committee⁶.

RECOMMENDATION: The Ad Hoc Committee recommends that the Board enter into a contract with JT2 for Workers' Compensation Claims Administration Services effective July 1, 2012 that contains the following conditions:

- Five Year Agreement subject to annual Board action.
- Include a specific cancellation clause if the Board is not satisfied with their service.

FISCAL IMPACT: JT2 has quoted the following Flat Annual Fees in their proposal:

- | | | | |
|----------------|----------|----------------------|----------|
| • Year One - | \$65,000 | • Year Four Option - | \$67,900 |
| • Year Two - | \$65,000 | • Year Five Option - | \$69,600 |
| • Year Three - | \$66,300 | | |

Bill Review - \$10.00 per bill with 15% of savings.

Nurse Case Management - \$110 per hour

Utilization Review - \$85.00 flat fee for nurse review and \$210 for peer review.

Flat annual fee also includes:

- On line access for 3 users. Additional cost of \$2,000 for online access for all users.
- Data file conversion included at no extra charge.
- MMSEA included in fee.
- Handling of all open files are included in the fee which is approximately 100 files.

BACKGROUND: The panel was impressed by JT2's presentation and their proposed approach of claims handling for SCORE. There was also significant savings in entering into a 5-year contract with JT2. The Panel believed that, being a smaller firm, JT2 seemed flexible with staffing should SCORE disagree with any claims adjuster. JT2 is completely paperless and may consider staffing in Northern California, rather than their main servicing office near Stockton. York Risk Insurance Services, SCORE's current claims provider's price was significantly higher than JT2. Four firms were interviewed, York Risk Insurance Services, AIMS, JT2 and CorVel.

ATTACHMENTS: None.

⁵ Ted Marconi, John Duckett, Stephanie Beauchaine and Ron Stock

⁶ Roger Carroll, Ted Marconi, Stephanie Beauchaine, Steve Baker, Linda Romaine, Leslie Tigan, Debbie Savage, John Duckett, Ron Stock and Michael Bottorff .



Agenda Item F.2.

**REVIEW AND DECLARATION OF 2012 WORKERS' COMPENSATION
RETROSPECTIVE DISTRIBUTION**

ACTION ITEM

ISSUE: The Board should review the Workers' Compensation Retrospective Distribution and discuss how much of a distribution should be declared.

RECOMMENDATION: The Program Administrator recommends a maximum distribution of 30% of the available funds in excess of SCORE's equity policy for this program. This allows SCORE to maintain net assets which include outstanding liabilities at the 90% confidence level.

The Program Administrator **is recommending** that, if a member has a debit balance in any of their programs, that any refunds will be applied to that debit balance first and then the balance returned to the member.

FISCAL IMPACT: \$997,447 at a 30% distribution.

BACKGROUND: At the March 23, 2012 Board meeting, the Board approved the Retrospective Adjustment Calculations presented. The Board then requested staff to provide a presentation of the available equity for the program to assist in determining the amount of a dividend to be declared.

ATTACHMENTS: 2012 Equity Distribution Presentation



Agenda Item F.3.

**REVIEW AND DECLARATION OF 2012 LIABILITY
RETROSPECTIVE DISTRIBUTION**

ACTION ITEM

ISSUE: The Board should review the Liability Retrospective Distribution and discuss how much of a distribution should be declared.

RECOMMENDATION: The Program Administrator recommends a maximum distribution of 30% - 50% of the available funds in excess of SCORE's equity policy. This allows SCORE to maintain net assets which include outstanding liabilities at the 90% confidence level.

The Program Administrator **is recommending** that, if a member has a debit balance in any of their programs, that any refunds will be applied to that debit balance first and then the balance returned to the member.

FISCAL IMPACT: \$861,519 (30%) - \$1,435,865 (50%) distributions.

BACKGROUND: At the March 23, 2012 Board meeting, the Board approved the Retrospective Adjustment Calculations presented. The Board then requested staff to provide a presentation of the available equity for the program to assist in determining the amount of a dividend to be declared.

ATTACHMENTS: 2012 Equity Distribution Presentation

SCORE 2012 RETROSPECTIVE RATING & EQUITY DISTRIBUTIONS

KWWD 40.26 -3 KLOM 128.45 +35 UOPF 2.94 -25 RFWE 45.23 -6 FQUP 129.40 +38 KHYN 38.45 +2 JKWD 40.26 -3 KLOM 128.45 +35 RFWE 45.23 -6

SCORE Board of Directors Meeting
May 11, 2012

OUTLINE

➤ EQUITY DISTRIBUTION

- ✓ Available Assets to Outstanding Liabilities
- ✓ Historical Dividend distributions by Program
- ✓ Available Assets for distribution by Program



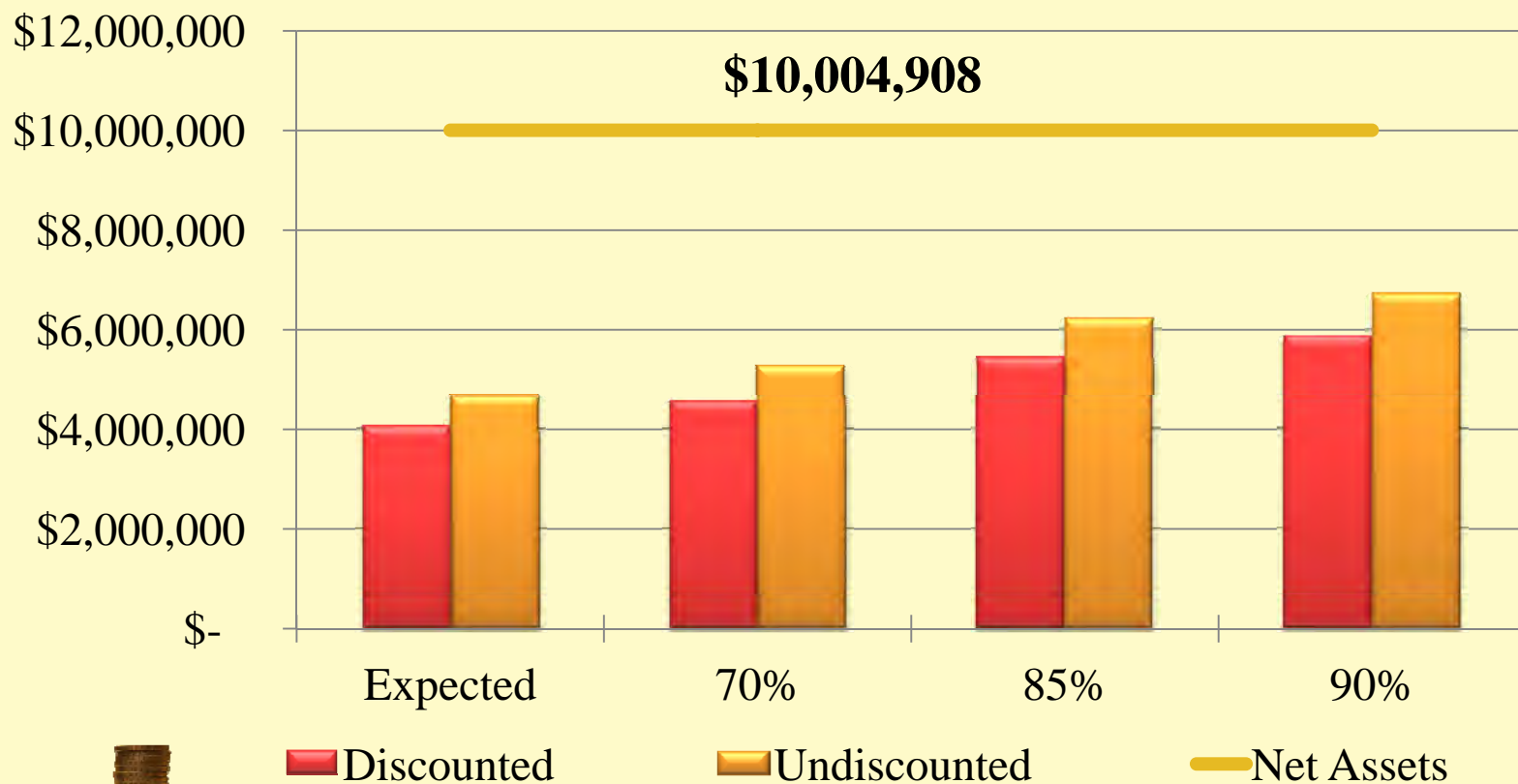
EQUITY / NET ASSETS / SURPLUS WHAT DO THESE TERMS MEAN?

- ✓ They all mean the same – funds available after all liabilities have been accounted for. This is the money available for dividends.

- ✓ These terms are interchangeable.
 - ✓ **EQUITY ~ NET ASSETS**
 - ✓ **EQUITY ~ SURPLUS**
 - ✓ **NET ASSETS ~ SURPLUS**



WORKERS' COMPENSATION & LIABILITY
NET ASSETS at Dec. 31, 2011
VS. OUTSTANDING LIABILITY at June 30, 2012



The available net assets of \$10,004,908 equate to funding levels that exceed the 90% (conservative) confidence level

HISTORICAL DISTRIBUTION OF EQUITY RELEASED DURING PROGRAM YEARS

PROGRAM YEAR	LIABILITY	WORKERS' COMPENSATION	TOTAL
2001/2002	\$116,310	\$0	\$116,310
2002/2003	\$965,920	\$0	\$965,920
2003/2004	\$19,089	\$329,228	\$348,317
2004/2005	\$1,191,215	\$805,167	\$1,996,372
2005/2006	\$302,805	\$886,932	\$1,189,737
2006/2007	\$	\$0	\$0
2007/2008	\$658,883	\$504,144	\$1,163,027
2008/2009	\$0	\$0	\$0
2009/2010	\$984,499	\$983,268	\$1,967,767
2010/2011	\$1,088,109	\$1,147,874	\$2,235,983
TOTAL			\$9,983,433

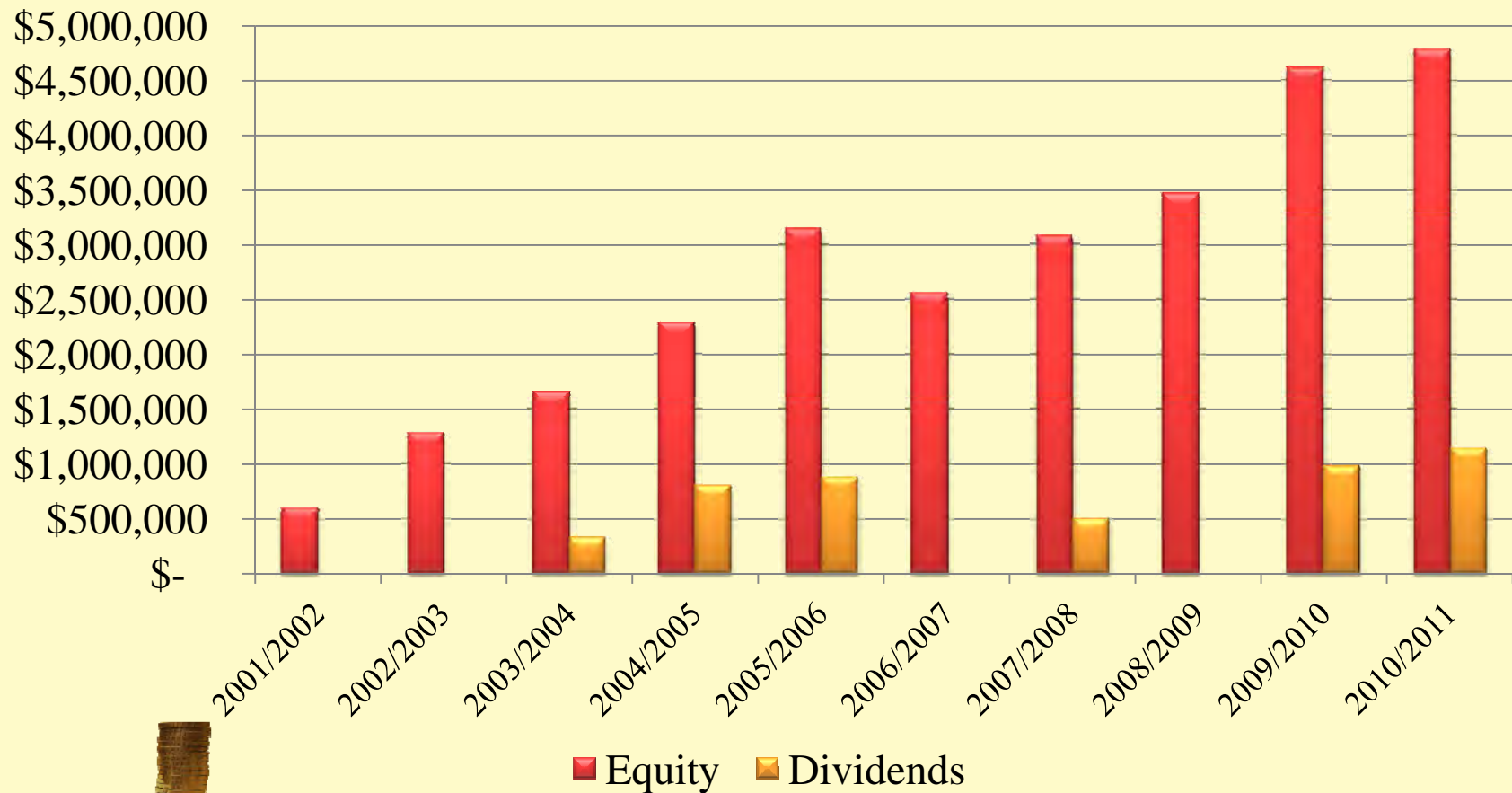
HISTORICAL EQUITY (NET ASSETS) BY PROGRAM



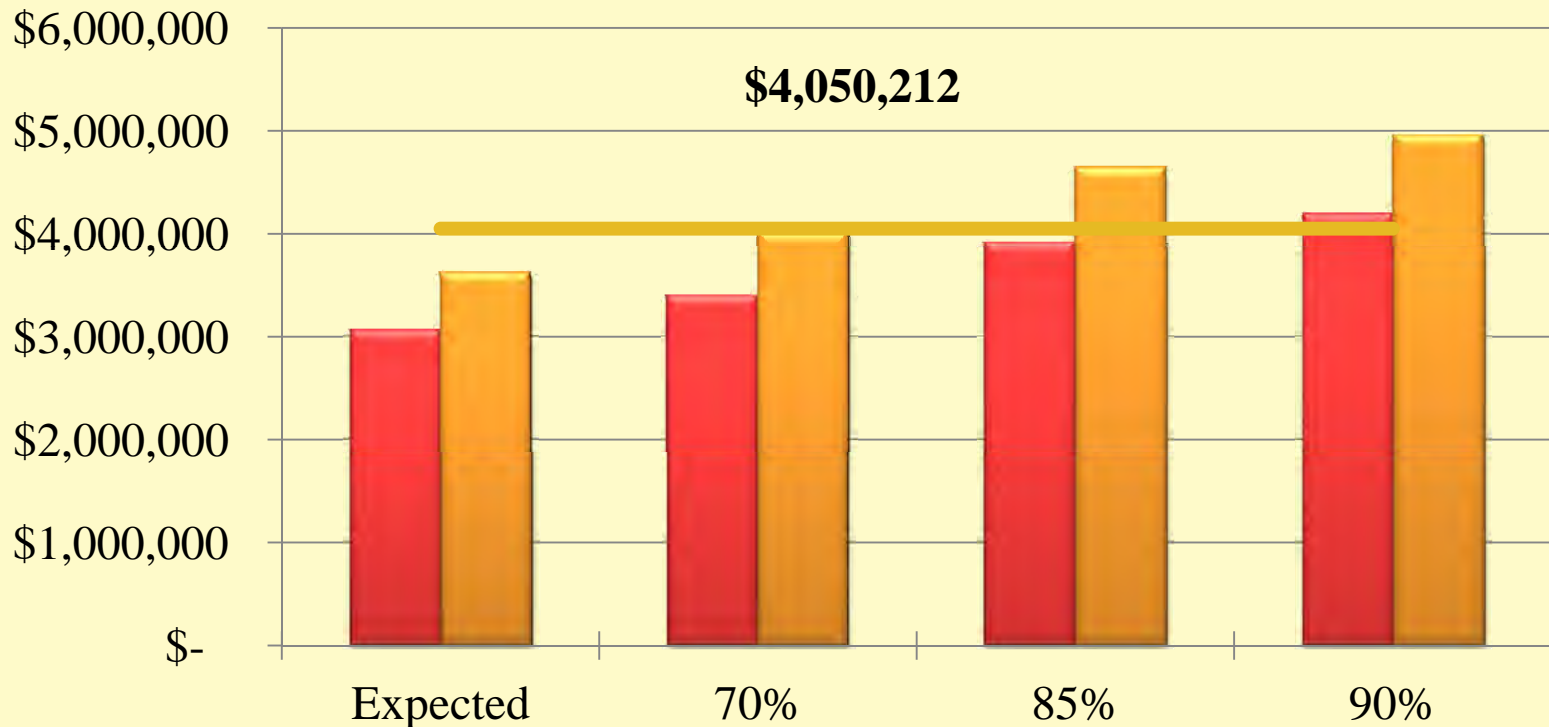
WORKERS' COMPENSATION EQUITY AND DISTRIBUTIONS



WORKERS' COMPENSATION HISTORICAL EQUITY / DIVIDEND DISTRIBUTIONS RELEASED IN THE FOLLOWING YEARS



WORKERS' COMPENSATION NET ASSETS AVAILABLE at December 31, 2011 VS. OUTSTANDING LIABILITY AT June 30, 2012



■ Discounted @ 3%
 ■ Undiscounted
 — Available Assets

The available Net assets of \$4,050,212 equate to funding levels that exceed the 88% (conservative) confidence level



WORKERS' COMPENSATION MASTER PLAN DOCUMENT

RETROSPECTIVE ADJUSTMENTS

"Dividends" for a "Program Year" may be made provided that a reserve surplus exists which exceeds a reserve requirement established by the 70th percentile confidence level, calculating expected interest earnings at a rate no higher than the prevailing rates at the time of the distribution. The Workers' Compensation program will also maintain a MINIMUM EQUITY threshold of \$1,250,000 (5 times the anticipated retained limit of \$250,000).

Dividends may not be declared from the shared risk layer prior to the fifth anniversary of the Program Year. ARTICLE III Section 3 sets forth the procedures to be followed in the determination of amounts to be refunded to the individual "Member Entities".



Workers' Compensation
Estimated Liability for Unpaid Loss and LAE
Banking and Shared Layer Combined
at June 30, 2012



	Expected	70% CL	75% CL	80% CL	85% CL	90% CL
Disc. Loss and LAE	\$3,058,000	\$3,394,000	\$3,538,000	\$3,709,000	\$3,917,000	\$4,196,000
5 x SIR	\$1,250,000	\$1,250,000	\$1,250,000	\$1,250,000	\$1,250,000	\$1,250,000
Minimum Retained		\$4,644,000	\$4,788,000	\$4,959,000	\$5,167,000	\$5,446,000
*NET ASSETS @ 12/31/11	\$4,050,212	\$4,050,212	\$4,050,212	\$4,050,212	\$4,050,212	\$4,050,212
Available for Dividend Net Assets – 5xSIR		\$2,800,000	\$2,656,000	\$2,485,000	\$2,277,000	\$1,998,000



*Net Assets include outstanding expected loss funding.

WORKERS' COMPENSATION RETRO PLAN FUNDS AVAILABLE FOR DISTRIBUTION

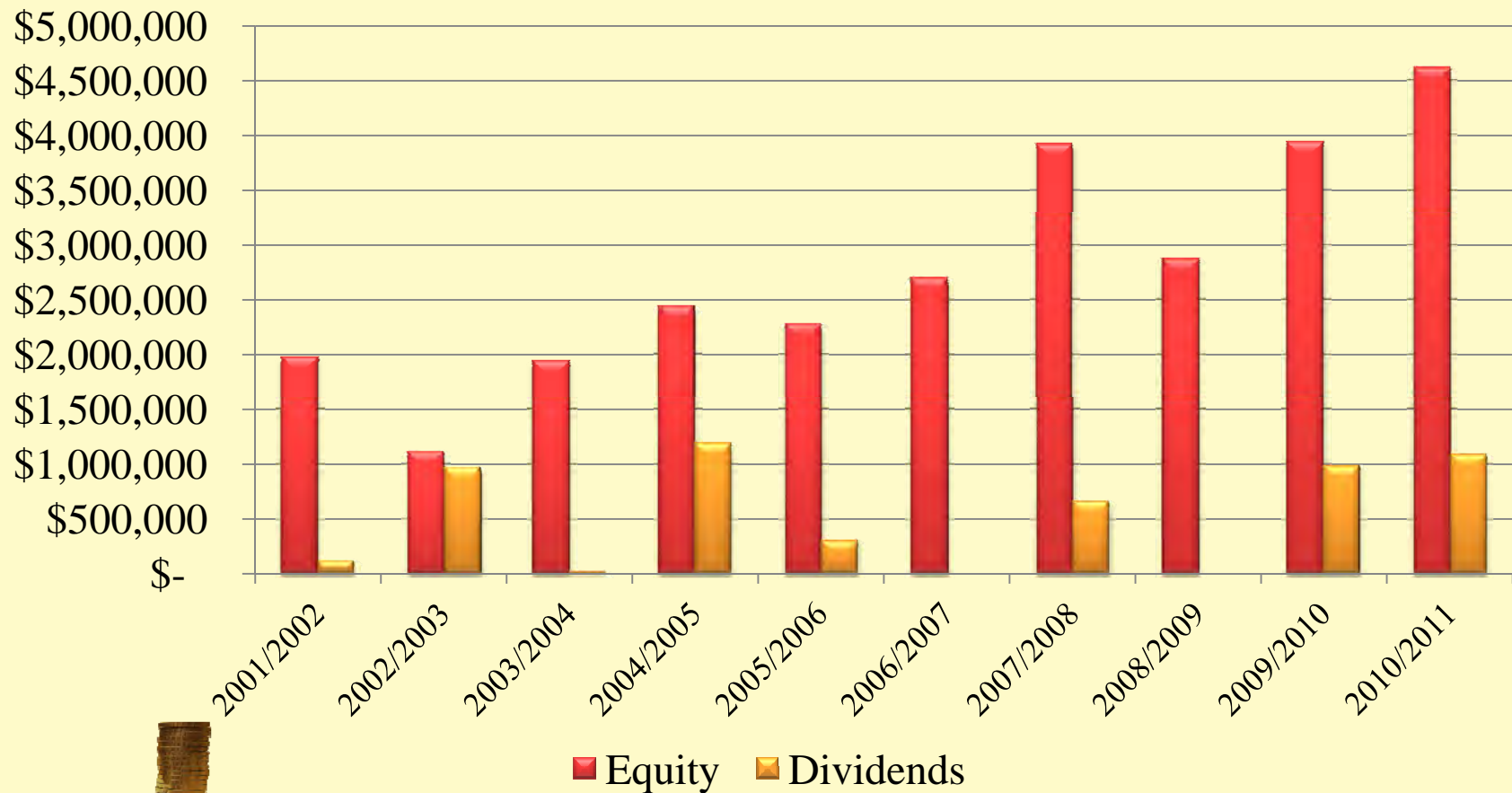
	AVAILABLE FOR RETURN	30%	50%
BANKING	\$ 996,241	\$298,972	\$498,121
SHARED RISK	\$2,328,584	\$698,575	\$1,162,292
COMBINED	\$3,324,825	\$997,447	\$1,662,412



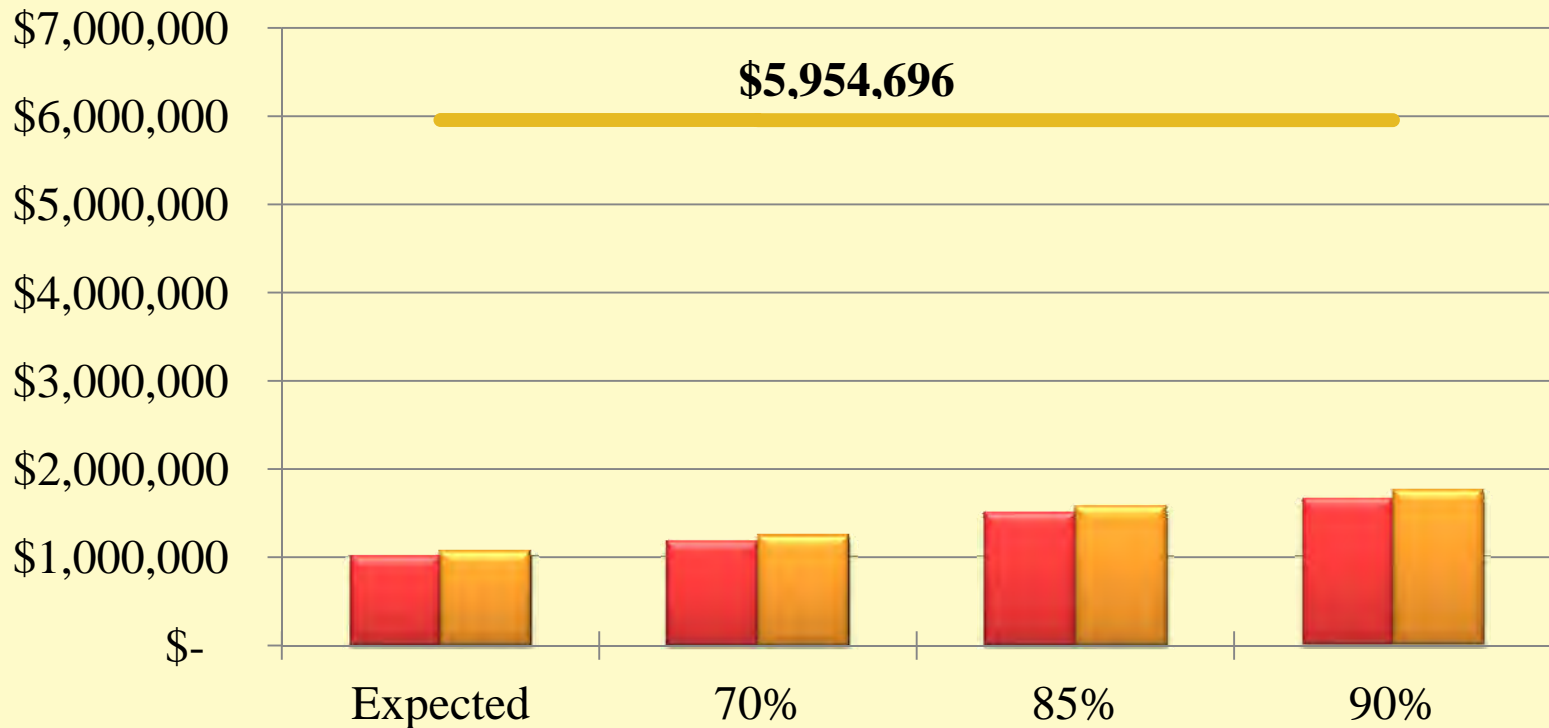
LIABILITY EQUITY AND DISTRIBUTIONS



LIABILITY HISTORICAL EQUITY / DIVIDEND DISTRIBUTIONS RELEASED IN THE FOLLOWING YEARS



LIABILITY NET ASSETS AVAILABLE
at December 31, 2011
VS. OUTSTANDING LIABILITY AT June 30, 2012



■ Discounted @ 3%
 ■ Undiscounted
 — Available Assets

The available Net assets of \$5,954,696 equate to funding levels that exceed the 90% (conservative) confidence level



LIABILITY MASTER PLAN DOCUMENT

RETROSPECTIVE ADJUSTMENTS

"Dividends" for a "Program Year" may be made provided that a reserve *surplus exists which exceeds a reserve requirement established by the 70th percentile confidence level*, calculating expected interest earnings at a rate no higher than the prevailing rates at the time of the distribution. *The Liability program will also maintain a MINIMUM EQUITY threshold of \$2,500,000 (5 times the anticipated retailed limit of \$500,000)* Dividends may not be declared from the shared risk layer prior to the fifth anniversary of the Program Year. Article III Section 2(B) sets forth the procedures to be followed in the determination of amounts to be refunded to the individual "Member Entities".



Liability
Estimated Liability for Unpaid Loss and LAE
Banking and Shared Layer Combined
at June 30, 2012

	Expected	70% CL	75% CL	80% CL	85% CL	90% CL
Discounted Loss and LAE	\$1,005,000	\$1,181,000	\$1,267,000	\$1,371,000	\$1,498,000	\$1,670,000
5 x SIR	\$2,500,000	\$2,500,000	\$2,500,000	\$2,500,000	\$2,500,000	\$2,500,000
Minimum Retained		\$3,681,000	\$3,767,000	\$3,871,000	\$3,998,000	\$4,170,000
* Net Assets @ 12/31/11	\$5,954,696	\$5,954,696	\$5,954,696	\$5,954,696	\$5,954,696	\$5,954,696
Available for Dividend Net Assets - 5xSIR		\$3,454,696	\$2,187,696	\$2,083,696	\$1,956,696	\$1,784,696



*Net Assets include outstanding expected loss funding.

LIABILITY RETRO PLAN FUNDS AVAILABLE FOR DISTRIBUTION

	AVAILABLE FOR RETURN	30%	50%
BANKING	\$ 1,065,893	\$362,856	\$604,761
SHARED RISK	\$1,517,766	\$498,663	\$831,105
COMBINED	\$2,583,659	\$861,519	\$1,435,865





Susan Adams
Alliant Insurance Services, Inc.
sadams@alliantinsurance.com
(916) 643-2704





Agenda Item F.4.

**NOTICE OF TERMINATION OF COVERAGE EFFECTIVE JUNE 30, 2012
SENT TO CITY OF ISLETON**

INFORMATION ITEM

ISSUE: Staff sent certified letters to the Mayor and Vice Mayor of the City of Isleton advising them that SCORE had issued a Notice of Termination from SCORE to be effective July 1, 2012 if past due premiums were not received in full by June 1, 2012.

Ms. Susan Adams spoke with the new city manager, Mr. Dan Hinrichs on May 3rd and requested that he or the alternate be on the Board conference call to address the Board on May 11th. Mr. Hinrichs was aware of the Notice of Termination and said he would make sure the premium was paid so that coverage was not terminated.

RECOMMENDATION: None

FISCAL IMPACT: \$23,811.95 currently due plus interest.

BACKGROUND: At the March 23, 2012 SCORE Board meeting, staff was requested to send notice of termination of coverage to the Isleton city manager as they have not provided SCORE with a plan on how the premiums will be paid and where the money will come from. The City of Isleton has been in arrears of premium payment to SCORE for the last several years. The Board had previously agreed to annual payment plans plus interest at the rate SCORE's investments earn.

In October, 2011, Isleton had a dividend declared of \$25,658 which was applied to their balance due. Their total assets available from the liability program is \$23,873, if the Board declares 100% distribution.

The City of Isleton had previously provided a written notice to the SCORE program administrator asking for a 60-day deferral of their premium payment as they are currently requesting a loan from the County of Sacramento to assist in their financial crisis.

At the January 27, 2012 Board meeting SCORE members requested that the City Manager be present to address the Board with a Payment Plan as well as a Finance Plan for discussion. The City Manager did not attend the meetings to address the Board.

ATTACHMENTS:

1. Notice of Termination letter to City Manager David Larsen
2. Notice of Termination letter to Mayor Bettencourt
3. Notice of Termination letter to Vice Mayor Villones



April 1, 2012

Mr. David Larsen
City Manager
City of Isleton
101 Second Street
Isleton, CA 95641

RE: SCORE – Notice of Termination

Dave,

At the March 23, 2012 SCORE Board meeting, Councilman Robert Jankovitz provided the Board with an update regarding the outstanding premium payments due to SCORE. He read your letter to the Board detailing the bailout loan and the sewer fund.

The Board discussed that per the motion which took place at the last Board meeting in January, they had requested a payment plan and financial plan, neither has yet been provided to the Board, and they noted the City's prior history of delinquent premium payments. (See attached statement)

A motion was made to put the City of Isleton on Notice for Termination effective June 30, 2012 which shall be rescinded should payment of past due balance be paid in full by June 1, 2012 along with a payment plan for the upcoming year's premium.

Dave, the Board would like Isleton to remain a member in good standing in SCORE, but in order to do that, we need to receive the full payment of \$24,547.32 which includes interest until 6/30/12 that is in arrears.

The Board did not take action on the distribution of the retrospective dividends. They have asked Alliant to provide additional information on when we expect to deplete the excess equity of the programs.. This will be revisited this during our May 11th teleconference Board Meeting. If the Board does approve distribution of the dividends, there may be money available to offset your deficit, but at this time, we do not know if they will or at what amount. Based on the retrospective rating calculations using 12/31/11 loss data, the current amount available to Isleton is \$48,864 (100%) of which the Board has the discretion to approve anywhere from 0 – 100% distribution for the entire program.

If the city is terminated from SCORE for nonpayment of premiums, it will be difficult to find other liability coverage. The standard insurance market does not provide liability coverage for municipalities. Our suggestion for other JPA's would be either PARSAC (www.parsac.org) or GSRMA (www.gsrma.org).



The preliminary budget was handed out at the March 23rd Board meeting. The City of Isleton's estimated contributions for the 2012/2013 policy year is \$25,160. There will be some minor changes in the premiums as we get closer to July 1st and receive the final excess liability premiums.

Dave, if you have any questions regarding this, please feel free to contact us.

Sincerely,

Susan Adams
SCORE Program Administrator

Cc: Mr. Roger Carroll, SCORE President

Attachment – City of Isleton Statement



April 16, 2012

Mayor Mark Bettencourt
City of Isleton
101 Second Street
Isleton, CA 95641

RE: SCORE - NOTICE OF TERMINATION OF LIABILITY COVERAGE

Dear Mr. Mayor,

Please find attached a letter that was sent to Dave Larsen on April 1st regarding notice of termination of liability coverage from SCORE on June 30, 2012 if full premium payment is not received by June 1, 2012.

We are bringing this to your attention as we understand Mr. Larsen is no longer with the City of Isleton and we wanted to ensure that the City Council is aware of this situation. Councilman Jankovitz was at SCORE's last Board meeting on March 23, 2012 and may have already informed the council of the action SCORE is taking.

If you have any questions regarding this please let us know. We are available to meet with your and the city council to discuss this in more detail if that is of interest to you.

Sincerely,

Susan Adams
SCORE JPA Administrator

cc: Roger Carroll, SCORE President

Attachments: April 1, 2012 Letter to Dave Larsen
Statement of Account



April 16, 2012

Vice Mayor Rebecca Villones
City of Isleton
101 Second Street
Isleton, CA 95641

RE: SCORE - NOTICE OF TERMINATION OF LIABILITY COVERAGE

Dear Ms. Vice Mayor,

Please find attached a letter that was sent to Dave Larsen on April 1st regarding notice of termination of liability coverage from SCORE on June 30, 2012 if full premium payment is not received by June 1, 2012.

We are bringing this to your attention as we understand Mr. Larsen is no longer with the City of Isleton and we wanted to ensure that the City Council is aware of this situation. Councilman Jankovitz was at SCORE's last Board meeting on March 23, 2012 and may have already informed the council of the action SCORE is taking.

If you have any questions regarding this please let us know. We are available to meet with your and the city council to discuss this in more detail if that is of interest to you.

Sincerely,

Susan Adams
SCORE JPA Administrator

cc: Roger Carroll, SCORE President

Attachments: April 1, 2012 Letter to Dave Larsen
Statement of Account