



President
Mr. Roger Carroll
Town of Loomis

SMALL CITIES ORGANIZED RISK EFFORT Executive Committee Meeting Agenda

Vice President
Mr. Kelly McKinnis
City of Weed

Secretary
Ms. Pamela Russell
City of Etna

Location: Teleconference

Treasurer
Ms. Linda Romaine
Town of Fort Jones

Date/Time: September 12, 2012, 2:00 P.M.

Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Laurence Voiculescu at Alliant Insurance at (916) 643-2702.

A Action
I Information

The Agenda packet will be posted on the SCORE website at www.scorejpa.org. Documents and material relating to an open session agenda item that are provided to the SCORE Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 1792 Tribute Road, Suite 450, Sacramento, CA 95815.

1 Attached
2 Hand Out
3 Separate Cover
4 Verbal
5 Previously

Access to some buildings and offices may require routine provisions of identification to building security. However, SCORE does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

This Meeting Agenda shall be posted at the address of the teleconference locations shown below with access for the public via phone/speaker phone:

1. City of Etna, 422 Main Street, Etna, CA 96027
2. Town of Fort Jones, 11960 East Street, Fort Jones, CA 96032
3. Town of Loomis, 3665 Taylor Road, Loomis, CA 95650
4. City of Mount Shasta, 305 North Shasta Blvd., Mount Shasta, CA 96067
5. City of Weed, 550 Main Street, Weed, CA 96094
6. Alliant Insurance Services, 1792 Tribute Road Ste. 450, Sacramento, CA 95815

PAGE A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF AGENDA AS POSTED

A 1

D. PUBLIC COMMENTS



pg. 3-4

E. JPA BUSINESS

1. Selection of Vendor for Property Appraisal Services Contract

A 3

In response to the RFP issued by SCORE in July 2012, three vendors submitted proposals for Property Appraisal Services. The Executive Committee Board members will review, discuss and decide which proposing vendor will be awarded the contract for Property Appraisal Services.

F. CLOSING COMMENTS

ADJOURNMENT

UPCOMING MEETING

October 25, 2012 9:00 a.m. – Training/Strategic Planning Session
Inn at the Tides
Bodega Bay, CA

October 26, 2012 8:30 a.m. – SCORE Board Meeting
Inn at the Tides
Bodega Bay, CA

MISSION STATEMENT

To protect the assets of members by reducing, sharing, controlling and stabilizing the cost of risk, while providing a high level of cost effective services.



SELECTION OF VENDOR FOR PROPERTY APPRAISAL SERVICES CONTRACT

ACTION ITEM

ISSUE: SCORE Board of Directors instructed staff to issue a Request for Proposal (RFP) for Property Appraisal services as SCORE members have not had their property locations appraised since 2006. The proposals include property appraisals for all 19 members of SCORE.

RECOMMEDATION: None

FISCAL IMPACT: \$60,000 has been budgeted for Property Appraisal Services during fiscal year 2012/2013. The proposals range from \$48,500 (lowest) to \$70,000 (highest).

BACKGROUND: SCORE contracted with Maximus in 2006 to have appraisals done of their buildings and contents. At the recommendation of the Board, staff issued a RFP which was sent to seven (7) appraisal firms. Three (3) firms submitted proposals ranging in price from \$48,500 - \$70,000. Maximus' firm is now known as Asset Works. Maximum's cost in 2006 was \$68,500 for all 21 members in SCORE in 2006.

ATTACHMENT(S):

1. Property Appraisal Services Proposal Comparison Matrix
2. AssetWorks Proposal (Separate Cover)
3. American Appraisal Proposal (Separate Cover)
4. CBiz Proposal (Separate Cover)

SCORE Property Appraisal Service Proposal Comparison 2012

SERVICE PROVIDERS	Total Cost	Cost per structure	Property Structure Appraisal	Contents Appraisal	Flood Zone Certification	Digital Photos of each location	Comparison of Appraised Value vs. Current Insured Value	Summary Appraisal Report	OASYS System Compatibility	Experience Surveying Risk Pools	On-line appraisal data	Has Valid Certificate of Insurance	On-time Submission of Proposal
American Appraisal	\$ 70,000	\$ 150	X	x	Optional	x	x	x	x	x	x	x	x
AssetWorks	\$ 48,500	\$ 90	x	x	x	x	No	x	x	x	No	x	x
Cbiz	\$ 57,500	\$ 110	x	x	Limited	x	x	x	Excel Format	x	x	x	x
(* = Web-based Services)													
blank = unclear/unknown													