



President
Mr. Roger Carroll
Town of Loomis

Vice President
Mr. Kelly McKinnis
City of Weed

Secretary
Ms. Brooke Woodcox
City of Rio Dell

Treasurer
Ms. Linda Romaine
Town of Fort Jones

SMALL CITIES ORGANIZED RISK EFFORT BOARD MEETING AGENDA

Location: Web-Teleconference

Date/Time: Friday, August 28, 2015 at 10:00 AM

- A Action**
- I Information**
- 1 Attached**
- 2 Hand Out**
- 3 Separate Cover**
- 4 Verbal**
- 5 Previously**

Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Michelle Minnick at Alliant Insurance at (916) 643-2715.

The Agenda packet will be posted on the SCORE website at www.scorejpa.org. Documents and material relating to an open session agenda item that are provided to the SCORE Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at 2180 Harvard Street, Suite 460, Sacramento, CA 95815.

Access to some buildings and offices may require routine provisions of identification to building security. However, SCORE does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

This Meeting Agenda shall be posted at the address of the teleconference locations shown below with access for the public via phone/speaker phone.

1. City of Biggs, 465 C Street, Biggs, CA 95917
2. City of Colfax, 33 South Main Street, Colfax, CA 95713
3. City of Dunsmuir, 5915 Dunsmuir Avenue, Dunsmuir, CA 96025
4. Town of Fort Jones, 11960 East Street, Fort Jones, CA 96032
5. City of Live Oak, 9955 Live Oak Blvd., Live Oak, CA 95953
6. Town of Loomis, 3665 Taylor Road, Loomis, CA 95650
7. City of Loyalton, 210 Front Street, Loyalton, CA 96118
8. City of Montague, 230 13th Street, Montague, CA 96064
9. City of Portola, 35 – 3rd Street, Portola, CA 96112
10. City of Shasta Lake, 1650 Stanton Drive, Shasta Lake, CA 96019
11. City of Tulelake, 501 Main Street, Tulelake, CA 96134
12. City of Yreka, 701 4th Street, Yreka, CA 96097
13. Alliant Insurance Services, 2180 Harvard Street, Suite 460, Sacramento, CA 95815
14. York, 1101 Creekside Ridge Drive, Roseville, CA 95678

PAGE A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF AGENDA AS POSTED

A 1

D. PUBLIC COMMENTS

Pg. 4 **E. CONSENT CALENDAR** A 1
All matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or Board of Directors may request any item to be considered separately.

- Pg. 5 1. Board of Directors Meeting *Draft* Minutes – June 26, 2015
Pg.19 2. US Bank Account Statements – June—July 2015
Pg.40 3. Local Agency Investment Fund (LAIF) Quarterly Statement of Investments – June 30, 2015
Pg.41 4. Investment Statements from Chandler Asset Management – June—July 2015
Pg.49 5. ACI Quarterly Utilization Report – April—June 2015
Pg.58 6. Target Solutions Administrative Summary as of June 30, 2015
Pg.59 7. SCORE Checking Register as of June 30, 2015

F. ADMINISTRATIVE REPORT

1. **President’s Report** I 4
Roger Carroll will address the Board on items pertaining to SCORE.
2. **Alliant Update** I 4
The Program Administrator will address the Board on Alliant matters pertinent to SCORE including an Alliant staff update.

G. FINANCIAL

Pg.61 **1. Quarterly Financials for QE June 30, 2015** A 3
Board Members will review the June 30, 2015 Quarterly financials and Statement of Net Assets presented by Gilbert Associates, Inc. and may take action to Accept and File and give direction.

H. JPA BUSINESS

- Pg.62 1. **Safety and Loss Control Plan** I 1
The Board will receive an update from John Balestrini regarding the 2015/16 Safety and Loss Control Services.
- Pg.64 2. **Interest on Payment Plans** A 4
The Board will discuss and may approve an interest rate for payment plan balances or consider other options for future payment plan requests.
- Pg.65 3. **LAWCX Representative** A 4
The Board will be asked to nominate and elect a LAWCX Representative.
- Pg.66 4. **ERMA Dividend** A 1
The Board will be presented with the proposed ERMA Dividends and will be asked to vote on the release of funds.

Pg.71	5. CJPRMA Cyber Liability <i>The Board will be presented with the application for the CJPRMA Cyber Liability Coverage.</i>	A 1
Pg.75	6. Update on Former Members <i>The Board will be presented with an analysis of open claims, current reserves, and net position of former members.</i>	A 1
Pg.77	7. October Training Day and Board of Directors Meeting Topics <i>The Board will be asked to discuss topics for the upcoming Training Day and Board of Directors Meeting on October 29, 2015 and will be provided with a draft Training Day Agenda Cover for review and discussion.</i>	I 1
	I. TOWN HALL OPEN DISCUSSION ON MEMBER ISSUES	I 4
	J. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.95 **REQUESTING AUTHORITY 1. Workers' Compensation a. SCWA-552593 Roy Hathaway b. SCWA-5558665 Gary Moravec	A 2
	K. REPORT FROM CLOSED SESSION	I 4
	L. INFORMATION ITEMS	
Pg.81	1. SCORE Resource Contact Guide	1
Pg.89	2. SCORE Certificate Request Form	1
	M. CLOSING COMMENTS	
	N. ADJOURNMENT	
	UPCOMING MEETING October 29 & 30, 2015 – Training Day and Board of Directors Meeting, Anderson, CA	



CONSENT CALENDAR

ACTION ITEM

ISSUE: Items on the Consent Calendar should be reviewed by the Board and, if there is any item requiring clarification or amendment, it should be removed for separate discussion. The Board should adopt the Consent Calendar excluding those items removed.

RECOMMENDATION: The Program Administrator recommends adoption of the Consent Calendar after review by the Board of Directors. *Items requested to be removed from Consent will be placed back on the agenda in an order determined by the President.*

FISCAL IMPACT: None

BACKGROUND: Items of importance, that may not require discussion, are included on the Consent Calendar for adoption.

ATTACHMENTS:

1. Board of Directors Meeting Draft Minutes – June 26, 2015
2. US Bank Account Statements as of June 30, 2015
3. Local Agency Investment Fund (LAIF) Quarterly Statement of Investments as of June 30, 2015
4. Investment Statements from Chandler Asset Management as of June 30, 2015
5. ACI Utilization Report as of June 30, 2015
6. Target Solutions Administrative Summary as of June 30, 2015
7. SCORE Checking Register as of June 30, 2015



**Small Cities Organized Risk Effort (SCORE)
Board of Directors Meeting Minutes
June 26, 2015**

Member Cities Present:

John Busch, City of Biggs
Randy Johnson, City of Dunsmuir
Marilyn Seward, City of Etna
Linda Romaine, Town of Fort Jones
Jim Goodwin, City of Live Oak
Roger Carroll, Town of Loomis
Kathy LeBlanc, City of Loyalton
Don Kincade, City of Montague
Muriel Howarth Terrell, City of Mt. Shasta

Robert Meacher, City of Portola
Brooke Woodcox, City of Rio Dell
John Duckett, City of Shasta Lake
Jared Hancock, City of Susanville
Gwenna MacDonald, City of Susanville
Jenny Coelho, City of Tulelake
Kelley McKinnis, City of Weed
Diana Howard, City of Weed
Rhetta Hogan, City of Yreka

Member Cities Absent:

Laurie Van Groningen, City of Colfax

Robert Jankovitz, City of Isleton

Consultants & Guests

Marcus Beverly, Alliant Insurance Services
Michelle Minnick, Alliant Insurance Services
Raychelle Maranan, Alliant Insurance Services
Kevin Wong, Gilbert Associates, Inc.

Tracey Smith-Reed, Gilbert Associates, Inc.
John Balestrini, DKF Solutions
Dorienne Zumwalt, York Risk Services

A. CALL TO ORDER

Mr. Roger Carroll called the meeting to order at 10:05 AM.

B. ROLL CALL

The above mentioned members were present constituting a quorum. Cities absent from this meeting were Isleton and Colfax.

C. APPROVAL OF AGENDA AS POSTED

A motion was made to approve the Agenda as posted.

MOTION: John Duckett

SECOND: Linda Romaine

MOTION CARRIED



F3. LAWCX Update

Marcus Beverly presented the Board of Directors with an update as Ron Stock was not in attendance today. The main thing that has changed with LAWCX is the potential erosion of a reserve of \$5,000,000 to fund claims between \$2-5 million due to three claims that are threatening to absorb that reserve. LAWCX has not funded that layer for several years, but this year's funding includes funding that \$2-5 million dollar layer. LAWCX funding going forward will continue to include that layer (\$2-5 million).

He also mentioned that at SCORE we self-insure up to \$250,000 and LAWCX is our excess carrier which pays from \$250,001 up to \$5 million and from there LAWCX is a part of CSAC EIA which has statutory limits above that. It was also noted that LAWCX will continue the training grants and SCORE has \$2,000 available and we would like to see members take advantage of those funds.

F4. ERMA Update

John Duckett provided the Board of Directors with an update of the two meetings since the last SCORE meeting. He mentioned that the ERMA budget has been approved – and the retrospective adjustments were released at the 90% Confidence Level (CL) and SCORE has received some of those funds. He went on to indicate that the premiums have decreased by 2.3% even though we have a few claims. At the June 15, 2015 meeting Tulelake and Weed have been approved and accepted into ERMA membership. ERMA also established a goal to actively market ERMA to other agencies and groups. The ERMA budget is \$5.5 million for 2015/16 FY. Marcus Beverly added some good news that SCORE has had no ERMA losses in the last 5-6 years. Roger Carroll noted that personnel policies and following those policies are very important.

F5. Alliant Update

Marcus Beverly addressed the Board of Directors and mentioned that the most recent news is that we have hired a new employee, Raychelle Maranan, to take over as the new NCCSIF Account contact person and we are happy to have Raychelle join the team. It was mentioned that Michelle Minnick has been helping to cover both clients and indicated that Raychelle will be her back up so in the event a member cannot get into contact with Michelle or Marcus they were encouraged to follow up with Raychelle. Marcus also noted that our office is moving to a new location on July 24, 2015 and the new address will be sent out to all members when the time comes.

Michelle Minnick mentioned that we have received the confirmation numbers for the October 29-30, 2015 Board of Directors Long Range Planning meeting which is to be held at the Gaia Hotel and members were asked to check in with Alliant Staff to receive their confirmation number and ensure that we have the correct contact information for each Board Representative and Board Alternate.



G. FINANCIAL

G.1. Quarterly Financials for QE March 31, 2015

Kevin Wong provided a summary of the Quarterly Financial Statement for period ending 3/31/2015.

- Total checking and savings amounts are approximately \$800,000 compared to \$1.6 million in the prior year
- Investments and other current assets remained the same
- Total Current Liabilities were \$1.9 million as compared to \$2.8 million in the prior year and the reason for this is due to the payout of the dividends payable
- Claims liabilities remained about the same with the exception of total IBNR which increased by about \$1 million
- Net effect of the current liabilities decreasing and the long term liabilities increasing was that the total liabilities remained the same from period to period
- Total net position decreased from \$5.8 million on March 31, 2014 to \$5.2 million as of March 31, 2015
- Total insurance expenses increased from the prior year by about \$80,000
- Liability program has had a significant increase in claim payments in 2015, \$868,000 as compared to \$276,000 in 2014
- There were no dividends approved in the current fiscal year but in the prior year there were dividends in the amount of \$667,000 approved and expensed
- In the past 9 months there is net income of about \$41,000 compared to the prior year a loss of \$733,000
- The liability fund has a net loss of \$828,000 compared to Workers' Compensation which is in a positive position at approximately \$800,000

Marcus Beverly noted that the Workers' Compensation is in a good position but the IBNR has increased for both the Workers' Compensation and Liability programs. In the Workers' Compensation program Marcus indicated that our long term liabilities have decreased while the long term liabilities in the Liability program have increased. Marcus went on to mention that members are encouraged to examine the monies that have been paid on their city's behalf.

Tracey Smith-Reed from Gilbert Associates indicated on the schedules they are taking into account the changes in claim reserves and the banking balances are updated to incorporate the first \$25,000 of any claim for both paid and reserved. She also mentioned the changes in claim reserves are updated through the 3/31/2015 loss runs for the Workers' Compensation program.

Jared Hancock requested an update at the next meeting in regards the member cities (Crescent City, Williams, Ione, Dorris) who have left the SCORE pool but still have monies remaining in our account. Marcus Beverly noted that Crescent City was in a deficit on the Workers' Compensation and a positive balance on the liability and went on to indicate that we have been holding funds back from Williams and Crescent City per the bylaws and he is not too concerned that we will have to assess them in the future.



Tracey Smith-Reed noted on the Statement of Net Assets the dividend payable to members is all attributed to Williams and Crescent City and indicated Gilbert could provide a report which would include what claims they have outstanding and what the probable payable amounts could be.

A motion was made to approve the financial report for the Quarter ending March 31, 2015.

MOTION: John Duckett **SECOND:** Kelley McKinnis **MOTION CARRIED**
AYES: Busch, Kelby, Seward, Goodwin, Carroll, LeBlanc, Kincade, Howarth Terrell, Meacher, Woodcox, Hancock, MacDonald, Coelho, Romaine, Howard, Johnson.
NAYS: None

G.2. Delegation of Investment Authority to SCORE Treasurer

Marcus Beverly noted that the Board can delegate authority to direct investments to the Treasurer by way of Resolution to direct the deposit of funds. Roger Carroll reminded the Board that this is an annually recurring item for delegation of investment and withdrawal authority to the SCORE Treasurer.

A motion was made to approve SCORE Resolution 15-01 delegating investment authority to the SCORE Treasurer.

MOTION: Don Kincade **SECOND:** John Duckett **MOTION CARRIED**
AYES: Busch, Kelby, Seward, Goodwin, Carroll, LeBlanc, Howarth Terrell, Meacher, Woodcox, Hancock, MacDonald, Coelho, Romaine, Howard, McKinnis, Johnson.
NAYS: None

G.3.a. PREMIUM PAYMENT PLAN REQUESTS FOR 2015/16 - CITY OF TULELAKE

Marcus Beverly presented the Board with the Premium Payment Plan Request from the City of Tulelake for the General Liability Program as well as the Workers' Compensation program and noted that approval of a payment is contingent upon acceptance into the Workers' Compensation program. Marcus Beverly went on to indicate that a request for a payment plan is the exception and not the rule. Jenny Coelho noted due to the relative small size of Tulelake their budget is solely on cash flow and grants and indicated that she asked their Finance Director to create a solution for next year. Marcus Beverly mentioned that Tulelake will be saving some money as they are no longer in the State Fund Compensation program and it was recommended that Tulelake set aside some of these savings to budget for next year.

Linda Romaine noted in the past when there has been a request for a payment plan that SCORE would normally charge LAIF interest rates (current LAIF rate is .3) on the amount that is not paid. Tracey Smith-Reed indicated that the amount has been so small that about 3 years ago they stopped this practice. Linda Romaine went on to note that this was supposed to be a temporary practice and has become a longstanding issue and indicated there should be some fee for having a payment plan as there is additional bookkeeping required. Muriel Howarth-Terrell noted we could also do a flat



administration fee which would mean there is no need to calculate. Randy Johnson mentioned that there should be a discussion in the future related to interest on the unpaid amount but at this time he would make a motion to accept the recommendation with direction from the Board of Directors that any future acceptance will include a discussion about interest on the unpaid amount.

A motion was made to approve the premium payment plan for the City of Tulelake as recommended with direction from the Board of Directors that any future acceptance will include a discussion about interest on the unpaid amount.

MOTION: Randy Johnson **SECOND:** Muriel Howarth Terrell **MOTION CARRIED**
AYES: Busch, Kelby, Seward, Goodwin, Carroll, LeBlanc, Meacher, Woodcox, Hancock, MacDonald, Coelho, Romaine, Howard, McKinnis, Kincade, Duckett.
NAYS: None

G.3.b. PREMIUM PAYMENT PLAN REQUESTS FOR 2015/16 – CITY OF ISLETON

Marcus Beverly noted that the administrators received an email requesting a payment plan for the City of Isleton for the 2015/16 year and also indicated that in the next two years they believe they will be in a positive financial position and will not need to request a payment plan after that time. Roger Carroll mentioned that with Tulelake we have never had an issue of late payments and Tracey Smith-Reed indicated that Isleton has been improving regarding the timeliness of their payments.

A motion was made to approve the premium payment plan for the City of Isleton as recommended.

MOTION: Kelley McKinnis **SECOND:** Linda Romaine **MOTION CARRIED**
AYES: Busch, Kelby, Seward, Goodwin, Carroll, LeBlanc, Kincade, Howarth Terrell, Meacher, Woodcox, Hancock, MacDonald, Coelho, Duckett, Howard, Johnson.
NAYS: None

H. JPA BUSINESS

H.1. Tulelake Workers' Compensation Admittance

Marcus Beverly noted that Tulelake has requested admittance into the Workers' Compensation program and they have provided a City Resolution as required by the Bylaws. Tulelake has also obtained a self-insured certificate and proof that they have been accepted by the excess Workers' Compensation Carrier (LAWCX). He mention that Tulelake had one bad year in 2003 (3 slip/fall claims that included lost time from work) but the average is under 2 claims a year for the last few years. Marcus went on to highlight that the overall payroll for Tulelake has decreased and stabilized at about \$300,000/year but noted that their police exposure doubled as they have a Police Chief and one police officer. They are looking into hiring another police officer, however, there is no longer any exposure for volunteer fire employees at the city as they now are services by a fire district. He went on to mention that Tulelake would be joining the Mini-Cities pool due to their size.



A motion was made to accept the City of Tulelake into the Workers' Compensation program.

MOTION: Linda Romaine **SECOND:** John Duckett **MOTION CARRIED**
AYES: Busch, Kelby, Seward, Goodwin, Carroll, LeBlanc, Kincade, Howarth Terrell, Meacher, Woodcox, Hancock, MacDonald, Coelho, McKinnis, Howard, Johnson.
NAYS: None

H.2 Resolution 15-02 Establishing Fiscal Year 2015/16 Board of Directors Meeting Dates

Marcus Beverly stated that the attached resolution outlines meeting dates for the following fiscal year. It was noted that the Board of Directors has already approved the October 29-30, 2015 meeting date to be held in Anderson, CA at the Gaia Hotel. Marcus Beverly went on to indicate that the August meeting might be a teleconference meeting depending on the length of the agenda. Roger Carroll noted that if the August meeting will be a teleconference it was requested that all attendees be present and engaged.

A motion was made to approve the meeting dates for 2015/16, as presented in Resolution 15-02.

MOTION: Don Kincade **SECOND:** Kathy LeBlanc **MOTION CARRIED**
AYES: Busch, Kelby, Seward, Goodwin, Carroll, Romaine, Duckett, Howarth Terrell, Meacher, Woodcox, Hancock, MacDonald, Coelho, McKinnis, Howard, Johnson.
NAYS: None

H.3. CJPRMA Memorandum of Coverage Changes

Marcus Beverly addressed the Board of Directors and outlined the one change that was made to the CJPRMA Memorandum of Coverage (MOC) for 2015/16 policy year. He noted the importance of this change as SCORE follows the CJPRMA coverage and indicated that no "consequential or bad faith" language was added to the conditions section of the CJPRMA MOC as a result of a coverage dispute.

H.4.a. Memoranda of Coverage (MOC) - Liability MOC Approval

Marcus Beverly noted that every year we examine the MOC's and this year it is recommended that the CJPRMA "consequential or bad faith" language be incorporated into the SCORE MOC's (under the Limits of Liability section) as well. He indicated that the PAs also recommend changing the word "insurance" to "coverage" as SCORE does not provide insurance. Marcus Beverly also recommended the separate endorsements for Skateboard parks be consolidated into one endorsement which lists all covered locations. He went on to mention SCORE's MOC includes an endorsement for the arbitration provision. Roger Carroll noted that the Skateboard Park in Loomis was not included on the endorsement and should be listed as well.

A motion was made to approve the SCORE Liability Memorandum of Coverage as attached in the agenda packet.



MOTION: Don Kincade **SECOND:** Kelley McKinnis **MOTION CARRIED**
AYES: Busch, Kelby, Seward, Goodwin, Carroll, LeBlanc, Kincade, Howarth Terrell, Meacher,
Woodcox, Hancock, MacDonald, Coelho, Duckett, Romaine, Howard, Johnson.
NAYS: None

H.4.b. Memoranda of Coverage (MOC) – Workers’ Compensation MOC Approval

Marcus Beverly presented the proposed changes to the Workers’ Compensation MOC and recommended the inclusion of “consequential or bad faith” language be incorporated into the SCORE MOC’s (under the Limits of Liability section). In addition Marcus Beverly indicated two other changes that are being recommended by the Program Administrators. The first change would provide clarification that SCORE does not pay 4850 Salary Continuation benefits in excess of what would be owed for Temporary Disability benefits. It was noted that LAWCX does cover all 4850 benefits but CSAC-EIA does not. The second change recommends replacing the word “insurance” with “coverage” as SCORE does not provide insurance.

A motion was made to approve the SCORE Workers’ Compensation Memorandum of Coverage as attached in the agenda packet.

MOTION: Jared Hancock **SECOND:** Don Kincade **MOTION CARRIED**
AYES: Busch, Kelby, Seward, Goodwin, Carroll, LeBlanc, Kincade, Howarth Terrell, Meacher,
Woodcox, McKinnis, MacDonald, Coelho, Duckett, Romaine, Howard, Johnson.
NAYS: None

H.5. 2015/16 Property Program Renewal

H.5.a 2015/16 Property Renewal Proposal

Marcus Beverly presented the Board of Directors with SCORE Property Renewal Proposal and indicated there has been a rate increase due to three years in a row with losses in excess of the premiums paid. He indicated that we have requested a \$5,000 deductible and a \$10,000 deductible. It was mentioned that the Total Insured Value (TIV) has gone up by approximately 7% and the premium rate has increased approximately 15.5% per \$100 dollars of TIV. Marcus Beverly mentioned that some members have increased their TIV by a significant amount and when the TIV increases you will pay more in premium as a result of the increase in value. It was note that the words “member” and “entity” have been removed to avoid confusion. Marcus Beverly also reviewed a summary of the Property program (at \$5,000 deductible) which includes the following coverages:

- Terrorism
- Pollution
- Building Code Upgrades
- Cyber
- Course of Construction (up to \$25 million)
- Boiler & Machinery



A motion was made to approve the SCORE 2015/16 Property Renewal at the \$5,000 deductible as indicated in the agenda packet.

MOTION: Linda Romaine **SECOND:** Kathy LeBlanc **MOTION CARRIED**
AYES: Busch, Kelby, Seward, Goodwin, Carroll, Kincade, Howarth Terrell, Meacher, Woodcox, McKinnis, MacDonald, Coelho, Duckett, Howard, Johnson.
NAYS: None

H.5.b. APIP Claims Reporting Acknowledgements

Marcus Beverly presented the Claim Reporting Requirements to the Board of Directors and indicated that when a claim happens members were reminded to notify PAs immediately as this is a claims made policy which include time limits to report a claim.

A motion was made to authorize the President to sign the Claims Reporting Requirements on behalf of SCORE.

MOTION: Kelley McKinnis **SECOND:** Don Kincade **MOTION CARRIED**
AYES: Busch, Kelby, Seward, Goodwin, Carroll, LeBlanc, Kincade, Howarth Terrell, Meacher, Woodcox, Hancock, MacDonald, Coelho, Duckett, Romaine, Howard, Johnson.
NAYS: None

H.5.c. Cyber Liability Option-APIP

Marcus Beverly presented an option to expand the coverage offered under the APIP program regarding the privacy notification coverage. Currently the limit available is \$500,000 but increases to \$1 million if Beasley is notified immediately about a breach and this Cyber Liability Option allows the choice of notifying a specific number of people as opposed to the monetary limit.

H.5.d. Cyber Liability Option-CJPRMA

Marcus Beverly noted that there is some concern about accepting the CJPRMA Cyber Liability Option as we are not clear as to how it could affect our own coverage. He stated the recommendation is to not accept the coverage at this time until we have had time to further investigate how this affects our own coverage. It was mentioned that if any members are interested they would be required to complete the application and could be used as a resource to help identify member city's exposures.

A motion was made to inform CJPRMA that SCORE is not interested in participating in the Cyber Liability Option.

MOTION: Don Kincade **SECOND:** John Duckett **MOTION CARRIED**
AYES: Busch, Kelby, Seward, Goodwin, Carroll, LeBlanc, Kincade, Howarth Terrell, Meacher, Woodcox, Hancock, MacDonald, Coelho, Duckett, Romaine, Howard, Johnson.



NAYS: None

H.6. ACI Contract Renewal for 2015-2016

Marcus Beverly indicated that ACI is the Employee Assistance Program (EAP) provider and noted that the current contract expires in September. The Board of Directors was asked if they would like to continue with the services provided for another fiscal year (2015-2016). He indicated that the EAP renewal rate is the same but members will be asked to update the PAs regarding the number of employees at each member city. A question was asked about volunteer fire fighters and it was mentioned that the State of California indicates they are employees and if a member city would like to include them in the EAP then they should include the number of volunteer fire fighters in their employee count. The City of Rio Dell expressed interest in joining the EAP program and was asked to provide the number of full time employees and full time equivalent employees.

A motion was made to approve the ACI Contract Renewal for 2015-2016.

MOTION: Jared Hancock **SECOND:** John Duckett **MOTION CARRIED**
AYES: Busch, Kelby, Seward, Goodwin, Carroll, LeBlanc, Kincade, Howarth Terrell, Meacher, Woodcox, MacDonald, Coelho, Romaine, Howard, Johnson.
NAYS: None

H.7. Risk Management Services & Recommendations for 2015/16

Marcus Beverly noted that this was brought to the Boards attention at the last meeting and there were members who had questions and so DKF has revised the Risk Management Services based upon the feedback from the last meeting. Under the revised proposal DKF will continue the annual full day site visit at each member location to meet with management to review compliance with the Best Practices and assist in needed improvements. The member city will also pick one Cal OSHA training topic to be presented that day. The proposal also includes helping members with their OSHA Policies and Procedures – specifically three policies per year for each member which will include computer based training to go along with it. It was also mentioned that My Safety Officer is part of that subscription and there was significant interest in this feature as it offers the ability to track employee training on behalf of the city. Marcus Beverly indicated that we wanted to have some budget money available for workshops and regional training sessions that would be open to all members which has been included in the proposal.

A motion was made to approve the DKF proposal as presented in the agenda.

MOTION: Don Kincade **SECOND:** Muriel Howarth Terrell **MOTION CARRIED**
AYES: Busch, Kelby, Seward, Goodwin, Carroll, LeBlanc, Kincade, Meacher, Woodcox, MacDonald, Coelho, Hancock, Duckett, Romaine, Howard, Johnson.
NAYS: None



H.8. Loss Control Grant Fund Program

Marcus Beverly mentioned that at the last meeting the Board of Directors approved the continuation of the Grant Program and presented the allocation of funds to each member. Members were reminded the allocation amounts are based upon a percentage of each member's total contribution (premium). Marcus Beverly mentioned that there are still members who have not submitted invoices for their requested grant funds and so members were reminded to submit those to the PAs for processing.

H9. Additional Member Training Budget

Marcus Beverly mentioned that we have been seeing an increasing need for a training budget available for all members that are a result of the DKF site visits. The Board of Director can add to the budget at any time and this would be a way to set aside training contingency funds. Roger Carroll indicated that we could reach out to NCCSIF members to determine if they are interested in any of the training topics we are offering to help reduce the cost to members. Roger went on to mention that CJPRMA does have training resources available.

H.10 Adoption of the 2015/16 SCORE Program Budget

Marcus Beverly presented the SCORE Program Budget and noted that the Administration budget has not changed significantly. There was an increase of 2% in the Program Administration budget due to the addition of Tulelake into the Workers' Compensation program and a COLA increase. Marcus Beverly indicated that not all members participate in the Employment Practices Liability Program but it was mentioned that this is a good program for the price and indicted that both Tulelake and Weed have joined. Marcus Beverly noted that Alliant staff will look at the composition of the Mini-cities pool as the Mini-cities pool for Workers' Compensation has become the largest member.

A motion was made to approve and adopt the 2015/16 SCORE Program Budget as presented in the Agenda packet.

MOTION: Linda Romaine **SECOND:** Brooke Woodcox **MOTION CARRIED**
AYES: Busch, Kelby, Seward, Goodwin, Carroll, Kincade, Hancock, Howarth Terrell, Meacher, LeBlanc, McKinnis, Coelho, Duckett, Howard, Johnson.
NAYS: None

H.11 Nomination and Election of SCORE Secretary

Michelle Minnick noted that Pamela Russell has retired which has created a vacancy in the Secretary position on the Board. The Board was asked to nominate and approve a new Secretary to complete the current term which concludes July 1, 2016 - Brooke Woodcox volunteered for the position.

A motion was made to approve Brooke Woodcox as the SCORE Secretary.



MOTION: Kelly McKinnis **SECOND:** John Duckett **MOTION CARRIED**
AYES: Busch, Kelby, Seward, Goodwin, Carroll, LeBlanc, Kincade, Howarth Terrell, Meacher,
Woodcox, Hancock, MacDonald, Coelho, Romaine, Howard, Johnson.
NAYS: None

H.12. Discussion about 2015/16 Long Range Planning Topics

Marcus Beverly initiated discussion regarding the two-day October meeting. He noted that the meeting will include training, strategic planning and again we will offer the new member orientation. The Board of Directors was asked to discuss potential topics for the Long Range Planning session. Marcus Beverly reminded the Board of Directors that ERMA provided training at the last Long Range Planning session and there are a few topics that may be of interest at this October meeting:

- Accommodating Disabled Employees (related to disciplinary actions)
- Dealing with Social Media
- Ethics training
- Sexual Harassment
- Disaster preparedness

Marcus Beverly also noted some topics that are more specific to the SCORE pool:

- Pro-forma budget (specifically looking at the impact of losing a member & the effect on the budget and also a look at different budget options with regard to the Mini-Cities pool)
- Scorecard review
- Growth targets and prospects
- SWOT analysis

Jared Hancock noted that each member has different experiences with regards to claims and mentioned the Long Range Planning meeting could include a session on Case Studies to help showcase what to do or not do with a given situation. Roger Carroll also expressed interest in the Social Media as this has come up in the Town of Loomis.

H.13. ERMA Refund Distribution

Michelle Minnick presented the ERMA Refund Distribution and noted that all members are receiving dividends with the exception of Loomis and Isleton. Based upon the losses in recent years SCORE will be receiving dividends in the total amount of \$52,913. A question was asked regarding the dividend distribution from the last policy year. Marcus Beverly indicated that he will follow up to determine the status of the dividend distribution from last year.

H.14. Identity Fraud Coverage

Due to the increase in number of ID Fraud cases Michelle Minnick presented the Board of Directors with coverage information regarding an ID Fraud policy to determine if the BOD would be interested in obtaining a quote from Travelers. Marcus Beverly noted that the ID Fraud coverage is



related to individual loss (stolen SSN) for city employees and their families and mentioned one of the largest benefits of this coverage is the assistance that is provided with re-issuing documents (ID cards, Social Security Cards, Attorney’s fees, and lost wages). The Board of Directors was interested in receiving a quote from Travelers and as the cost is based upon the number of employees Alliant staff will use the employee count from the EAP to obtain a quote.

I. TOWN HALL OPEN DISCUSSION ON MEMBER ISSUES

The Board of Directors was asked if there were any topics of discussion related to member issues and the City of Biggs indicated they have an ongoing fireworks situation. It was noted that every year there is a large firework display and the city has done its best to not claim responsibility for the event but as it is held on school property and the city roads are used for travel the school has become concerned and is now asking that the City provide proof of insurance. Marcus Beverly mentioned that if the school would like proof of insurance they should be requesting that from the Fireworks Company. John Busch mentioned that the Fireworks Company does provide insurance and does name the city as additional insured. Marcus Beverly indicated that we do have Fireworks coverage but mentioned it is important to note if you have a firework event you don’t obtain at least \$5 million per occurrence coverage limit and name the city as additional insured the consequence would be the SIR for SCORE would be increased by 50% (an additional \$250,000).

J. CLOSED SESSION PURSUANT TO GOVERNMENT CODE 54956.95

At 1:00 PM, pursuant to Government code section 54956.95, the Board held a closed session to discuss the following claims for payment of tort liability loss or public liability loss.

1. Workers’ Compensation

- a. SCWA-158878 & SCWA-83291 Michael Naimo City of Susanville**
MOTION: Randy Johnson **SECOND:** John Duckett **MOTION CARRIED**
- b. SCWA-555909 Brenda Bains City of Dunsmuir**
MOTION: Kelley McKinnis **SECOND:** Don Kincade **MOTION CARRIED**
- c. SCWA-555750 Deborah Scott City of Montague**
MOTION: Randy Johnson **SECOND:** Muriel Howarth Terrell **MOTION CARRIED**
- d. SCWA-552348 Brian Brown City of Susanville**
MOTION: Kelley McKinnis **SECOND:** Randy Johnson **MOTION CARRIED**

K. REPORT FROM CLOSED SESSION

The Board returned from closed session at 1:15 PM. Mr. Carroll reported that the above closed session items were discussed and appropriate direction was given to Staff and the Claims Administrator.



L. INFORMATION ITEMS

1. CAJPA Conference – September 16-18, 2015 in South Lake Tahoe, CA
2. SCORE Resource Contact Guide
3. SCORE Certificate Request Form
4. SCORE Glossary of Terms

This was provided as an information item only.

M. CLOSING COMMENTS

There were no closing comments.

N. AJOURNMENT

The meeting was adjourned at 1:16 PM

NEXT MEETING DATE:

Respectfully Submitted,

Brooke Woodcox, Secretary

Date

DRAFT



ACCOUNT NUMBER: 001050986308
SMALL CITIES ORGANIZED RISK EFFORT

This statement is for the period from
June 1, 2015 to June 30, 2015

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SMALL CITIES ORGANIZED RISK EFFORT
1792 TRIBUTE RD, SUITE 450
SACRAMENTO, CA 95815-4320

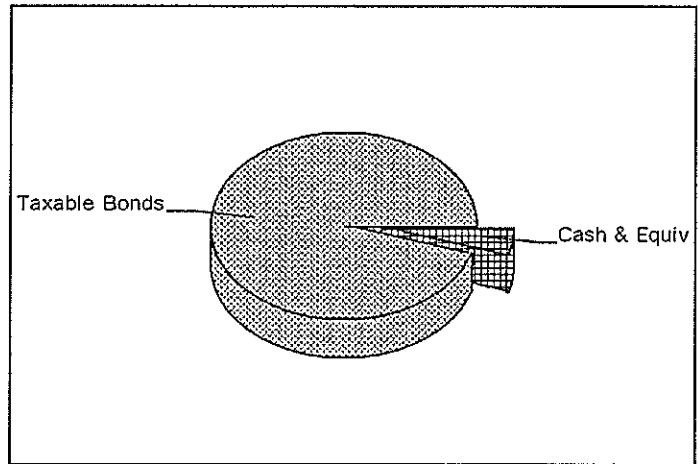
QUESTIONS?

If you have any questions regarding
your account or this statement, please
call your Relationship Manager:

Christopher Stewart
CN-OH-W5IT
6225 Lusk Boulevard
San Diego, CA
92121
Phone 513-632-4194
E-mail christopher.stewart3@usbank.com

ASSET SUMMARY AS OF 06/30/15

	<u>Market Value</u>	<u>% of Total</u>	<u>Est Annual Income</u>
Taxable Bonds	\$10,424,164.69	96.0	\$158,120.37
Cash & Equivalents	\$435,069.71	4.0	\$1,440.66
Total Market Value	\$10,859,234.40	100.0	\$159,561.03



ASSET DETAIL

<u>Shares/ Par</u>	<u>Security Description</u>	<u>CUSIP</u>	<u>Market Value/ Price</u>	<u>Cost Basis</u>	<u>Yield At Market</u>	<u>Est Annual Inc</u>
Taxable Bonds						
100,000.000	F N M A M T N 2.375 07/28/2015	31398AU34	\$100,163.00 100.163	\$103,014.00	2.37	\$2,375.00
265,000.000	Procter Gamble CO The 1.800 11/15/2015	742718DS5	266,343.55 100.507	171,770.72	1.79	4,770.00
120,000.000	Federal Farm Credit Bks 2.350 12/22/2015	31331J6C2	121,160.40 100.967	120,434.40	2.33	2,820.00
125,000.000	F N M A M T N 2.375 04/11/2016	3135G0BA0	126,993.75 101.595	128,429.38	2.34	2,968.75
105,000.000	Google Inc 2.125 05/19/2016	38259PAC6	106,566.60 101.492	107,568.30	2.09	2,231.25
310,000.000	F H L M C M T N 2.500 05/27/2016	3137EACT4	316,014.00 101.940	268,105.76	2.45	7,750.00
200,000.000	Federal Home Loan Bks 2.125 06/10/2016	313373SZ6	203,246.00 101.623	209,390.00	2.09	4,250.00



ASSET DETAIL (continued)

Shares/ Par	Security Description	CUSIP	Market Value/ Price	Cost Basis	Yield At Market	Est Annual Inc
Taxable Bonds						
8,983.530	John Deere Owner Trust A B S Ser 2012 B CI A3 0.530 07/15/2016	47787RAC4	8,983.26 99.997	8,973.70	0.53	47.61
13,714.330	Toyota Auto Receivables Owner Tr A B S Ser 2012 B CI A3 0.540 07/15/2016	89231NAC7	13,715.15 100.006	13,713.03	0.29	39.95
19,478.060	Honda Auto Receivables Owner Trust A B S Ser 2012 4 CI A3 0.520 08/18/2016	43813CAC4	19,478.64 100.003	19,476.18	0.52	101.29
300,000.000	F H L M C M T N 2.000 08/25/2016	3137EACW7	305,316.00 101.772	312,151.20	1.96	6,000.00
50,000.000	U S Treasury Note 1.000 08/31/2016	912828RF9	50,359.50 100.719	50,338.06	0.99	500.00
150,000.000	U S Treasury Note 1.000 09/30/2016	912828RJ1	151,137.00 100.758	149,619.64	0.99	1,500.00
65,000.000	F N M A Deb 1.375 11/15/2016	3135G0ES8	65,764.40 101.176	65,514.15	1.36	893.75
100,000.000	U S Treasury Note 0.875 11/30/2016	912828RU6	100,586.00 100.586	100,219.09	0.87	875.00
250,000.000	Federal Home Loan Bks 1.625 12/09/2016	313371PV2	253,822.50 101.529	256,575.00	1.60	4,062.50
175,000.000	F N M A M T N 1.250 01/30/2017	3135G0GY3	176,814.75 101.037	174,983.73	1.24	2,187.50
200,000.000	F H L M C M T N 1.000 03/08/2017	3137EADC0	201,260.00 100.630	196,430.40	0.99	2,000.00
150,000.000	Exxon Mobil Corporation 0.921 03/15/2017	30231GAA0	150,066.00 100.044	150,000.00	0.92	1,381.50
150,000.000	US Bancorp Medium Term Note 1.650 05/15/2017	91159HHD5	151,807.50 101.205	152,167.50	1.63	2,475.00
105,000.000	Berkshire Hathaway Fin 1.600 05/15/2017	084664BS9	106,127.70 101.074	29,976.90	1.58	1,680.00
200,000.000	Federal Home Loan Bks 1.000 06/09/2017	313379FW4	200,894.00 100.447	199,758.00	1.00	2,000.00
160,000.000	Chase Issuance Trust A B S Ser 2012 A5 CI A5 0.590 08/15/2017	161571FL3	160,000.00 100.000	160,231.25	0.59	944.00
30,829.900	John Deere Owner Trust A B S Ser 2013 B CI A3 0.870 08/15/2017	477879AC4	30,870.29 100.131	30,825.70	0.87	268.22
300,000.000	U S Treasury Note 0.625 08/31/2017	912828TM2	299,484.00 99.828	186,870.74	0.63	1,875.00
160,000.000	Federal Farm Credit Bks 0.830 09/21/2017	3133EAY28	161,459.20 100.912	160,000.00	0.82	1,328.00
105,000.000	F N M A 1.000 09/27/2017	3135G0ZL0	105,400.05 100.381	104,625.15	1.00	1,050.00
300,000.000	U S Treasury Note 0.625 11/30/2017	912828UA6	298,710.00 99.570	298,864.29	0.63	1,875.00
140,000.000	Chevron Corp 1.104 12/05/2017	166764AA8	139,400.80 99.572	40,000.00	1.11	1,545.60



This statement is for the period from
June 1, 2015 to June 30, 2015

ASSET DETAIL (continued)

Shares/ Par	Security Description	CUSIP	Market Value/ Price	Cost Basis	Yield At Market	Est Annual Inc
Taxable Bonds						
120,000.000	General Electric CO 5.250 12/06/2017	369604BC6	130,714.80 108.929	136,032.00	4.82	6,300.00
135,000.000	Intel Corp 1.350 12/15/2017	458140AL4	134,951.40 99.964	134,711.10	1.35	1,822.50
90,000.000	Toyota Auto Reveivables Owner Trust A B S Ser 2014 A CI A3 0.670 12/15/2017	89231MAC9	89,818.20 99.798	89,983.37	0.67	603.00
150,000.000	F N M A Deb 0.875 12/20/2017	3135G0RT2	149,868.00 99.912	149,523.00	0.88	1,312.50
125,000.000	John Deere Capital Corp Medium Term Note 1.350 01/16/2018	24422EST7	125,400.00 100.320	124,937.50	1.35	1,687.50
300,000.000	F H L M C Deb 0.875 03/07/2018	3137EADP1	298,956.00 99.652	225,281.25	0.88	2,625.00
215,000.000	Federal Home Loan Bks 1.375 03/09/2018	313378A43	216,870.50 100.870	213,970.15	1.36	2,956.25
90,000.000	Honda Auto Receivables Owner Trust A B S Ser 2014 2 CI A3 0.770 03/19/2018	43814GAC4	89,856.00 99.840	89,989.18	0.69	623.70
125,000.000	John Deere Owner Trust C M O Ser 2014 A CI A3 0.920 04/16/2018	47787VAC5	125,091.25 100.073	124,979.98	0.92	1,150.00
135,000.000	Apple Inc 1.000 05/03/2018	037833AJ9	133,635.15 98.989	109,594.10	1.01	1,350.00
250,000.000	F N M A Deb 0.875 05/21/2018	3135G0WJ8	248,502.50 99.401	245,652.50	0.88	2,187.50
50,000.000	U S Treasury Note 1.375 07/31/2018	912828VQ0	50,500.00 101.000	50,021.65	1.36	687.50
250,000.000	U S Treasury Note 1.500 08/31/2018	912828RE2	253,262.50 101.305	247,725.45	1.48	3,750.00
200,000.000	Federal Home Loan Bks 2.000 09/14/2018	313375K48	204,546.00 102.273	204,446.00	1.96	4,000.00
400,000.000	F N M A Deb 1.625 11/27/2018	3135G0YT4	404,840.00 101.210	400,556.00	1.61	6,500.00
135,000.000	Wells Fargo Company 2.150 01/15/2019	94974BFQ8	135,838.35 100.621	135,160.65	2.14	2,902.50
350,000.000	U S Treasury Note 1.500 01/31/2019	912828B33	353,199.00 100.914	350,803.91	1.49	5,250.00
100,000.000	Toyota Auto Receivables Owner Trust A B S Ser 2015 A CI A3 1.440 02/15/2019	89236WAC2	100,187.00 100.187	99,984.88	1.44	1,440.00
125,000.000	Honda Auto Receivables Owner Trust A B S Ser 2015 2 CI A3 1.320 02/21/2019	43813NAC0	124,947.50 99.958	124,980.81	1.32	1,650.00
225,000.000	U S Treasury Note 1.500 02/28/2019	912828C24	226,899.00 100.844	224,490.99	1.49	3,375.00
135,000.000	Cisco Systems Inc 2.125 03/01/2019	17275RAR3	135,938.25 100.695	135,315.90	2.11	2,868.75
150,000.000	Eli Lilly CO 1.950 03/15/2019	532457BF4	150,123.00 100.082	149,341.50	1.95	2,925.00

This statement is for the period from
June 1, 2015 to June 30, 2015**ASSET DETAIL (continued)**

Shares/ Par	Security Description	CUSIP	Market Value/ Price	Cost Basis	Yield At Market	Est Annual Inc
Taxable Bonds						
150,000.000	F H L M C M T N 1.750 05/30/2019	3137EADG1	151,632.00 101.088	150,455.70	1.73	2,625.00
175,000.000	U S Treasury Note 1.500 05/31/2019	912828WLO	175,971.25 100.555	172,977.15	1.49	2,625.00
200,000.000	U S Treasury Note 1.625 07/31/2019	912828WW6	201,704.00 100.852	199,586.61	1.61	3,250.00
135,000.000	American Honda Finance Medium Term Note 2.250 08/15/2019	02665WAH4	135,915.30 100.678	136,318.95	2.23	3,037.50
135,000.000	Bank Of NY Mellon Medium Term Note 2.300 09/11/2019	06406HCW7	134,909.55 99.933	135,334.80	2.30	3,105.00
250,000.000	F N M A 1.750 09/12/2019	3135G0ZG1	252,002.50 100.801	249,452.50	1.74	4,375.00
135,000.000	Hsbc Usa Inc 2.375 11/13/2019	40428HPN6	134,655.75 99.745	135,329.40	2.38	3,206.25
175,000.000	U S Treasury Note 1.500 11/30/2019	912828G61	175,028.00 100.016	176,525.00	1.50	2,625.00
135,000.000	Jpmorgan Chase CO 2.250 01/23/2020	46625HKA7	132,661.80 98.268	134,410.05	2.29	3,037.50
150,000.000	U S Treasury Note 1.250 01/31/2020	912828H52	147,984.00 98.656	147,846.21	1.27	1,875.00
150,000.000	U S Treasury Note 1.375 04/30/2020	912828K58	148,359.00 98.906	148,729.02	1.39	2,062.50
110,000.000	Pepsico Inc 1.850 04/30/2020	713448CS5	108,785.60 98.896	109,937.30	1.87	2,035.00
100,000.000	Qualcomm Inc 2.250 05/20/2020	747525AD5	99,488.00 99.488	99,276.00	2.26	2,250.00
150,000.000	U S Treasury Note 1.500 05/31/2020	912828XE5	149,179.50 99.453	148,758.31	1.51	2,250.00
	Total Taxable Bonds		\$10,424,164.69	\$9,882,445.14		\$158,120.37
Cash & Equivalents						
220,000.000	Bank Of Tokyo Mitsubis C P 10/27/2015	06538CXT3	219,791.00 99.905	219,780.00	0.30	669.17
15,362.710	First American Government Obligation Fund Cl Y	31846V203	15,362.71 1.000	15,362.71	0.01	0.94
200,000.000	Pnc Bank Na C P 09/02/2015	69349KW22	199,916.00 99.958	199,440.56	0.38	770.55
	Income Cash		\$307,556.18	\$307,556.18		\$0.00
	Principal Cash		- \$307,556.18	- \$307,556.18		\$0.00
	Total Cash & Equivalents		\$435,069.71	\$434,583.27		\$1,440.66
	Total Investments		\$10,859,234.40	\$10,317,028.41		\$159,561.03



This statement is for the period from
June 1, 2015 to June 30, 2015

ASSET DETAIL (continued)

Shares/ Par	Security Description	CUSIP	Market Value/ Price	Cost Basis	Yield At Market	Est Annual Inc
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Time of trade execution and trading party (if not disclosed) will be provided upon request.

Publicly traded assets are valued in accordance with market quotations or valuation methodologies from financial industry services believed by us to be reliable. Assets that are not publicly traded may be reflected at values from other external sources. Assets for which a current value is not available may be reflected at a previous value or as not valued, at par value, or at a nominal value. Values shown do not necessarily reflect prices at which assets could be bought or sold. Values are updated based on internal policy and may be updated less frequently than statement generation.



ACCOUNT NUMBER: 001050986308
SMALL CITIES ORGANIZED RISK EFFORT

This statement is for the period from
June 1, 2015 to June 30, 2015

CASH SUMMARY

	<u>Income Cash</u>	<u>Principal Cash</u>	<u>Total</u>
Beginning Cash Balance	\$289,141.21	- \$289,141.21	\$0.00
Receipts			
Interest	18,414.97	0.00	18,414.97
Sales/Maturities	0.00	411,600.14	411,600.14
Cash Equivalent Sales	0.00	367,337.69	367,337.69
Total Cash Receipts	<u>\$18,414.97</u>	<u>\$778,937.83</u>	<u>\$797,352.80</u>
Disbursements			
Trust & Investment Fees	0.00	- 104.17	- 104.17
Miscellaneous Disbursements	0.00	- 1,091.00	- 1,091.00
Purchases	0.00	- 467,814.31	- 467,814.31
Cash Equivalent Purchases	0.00	- 328,343.32	- 328,343.32
Total Cash Disbursements	<u>\$0.00</u>	<u>- \$797,352.80</u>	<u>- \$797,352.80</u>
Ending Cash Balance	\$307,556.18	- \$307,556.18	\$0.00



ACCOUNT NUMBER: 001050986308
SMALL CITIES ORGANIZED RISK EFFORT

This statement is for the period from
June 1, 2015 to June 30, 2015

TRANSACTION DETAIL

Date Posted	Description	Income Cash	Principal Cash	Balance
06/01/15	Beginning Cash Balance	\$289,141.21	- \$289,141.21	\$0.00
06/01/15	Interest Earned On F H L M C M T N 1.750% 5/30/19 0.00875 USD/\$1 Pv On 150,000 Par Value Due 5/30/15	1,312.50		1,312.50
06/01/15	Interest Earned On U S Treasury Nt 1.500% 5/31/19 0.0075 USD/\$1 Pv On 175,000 Par Value Due 5/30/15	1,312.50		2,625.00
06/01/15	Interest Earned On U S Treasury Nt 0.625% 11/30/17 0.003125 USD/\$1 Pv On 300,000 Par Value Due 5/31/15	937.50		3,562.50
06/01/15	Interest Earned On U S Treasury Nt 0.875% 11/30/16 0.004375 USD/\$1 Pv On 175,000 Par Value Due 5/31/15	765.63		4,328.13
06/01/15	Interest Earned On U S Treasury Nt 1.500% 11/30/19 0.0075 USD/\$1 Pv On 175,000 Par Value Due 5/31/15	1,312.50		5,640.63
06/01/15	Interest Earned On First Amer Govt Oblig Fund Cl Y Interest From 5/1/15 To 5/31/15	0.30		5,640.93
06/03/15	Cash Disbursement Paid To Chandler Asset Management, Inc. Investment Counsel Fee Management Fee For Pe 5/31/15		- 1,091.00	4,549.93
06/05/15	Interest Earned On Chevron Corp 1.104% 12/05/17 0.00552 USD/\$1 Pv On 140,000 Par Value Due 6/5/15	772.80		5,322.73
06/05/15	Purchased 150,000 Par Value Of U S Treasury Nt 1.500% 5/31/20 Trade Date 6/4/15 Purchased Through J.P. Morgan Securities LLC Paid 0.50 USD Misc Fee1 150,000 Par Value At 99.171875 %		- 148,758.31	- 143,435.58
06/05/15	Paid Accrued Interest On Purchase Of U S Treasury Nt 1.500% 5/31/20 Income Debit 30.74- USD	- 30.74		- 143,466.32
06/05/15	Sold 100,000 Par Value Of U S Treasury Nt 0.625% 8/31/17 Trade Date 6/4/15 Sold Through Deutsche Bank Securities, Inc. 100,000 Par Value At 99.67154 %		99,671.54	- 43,794.78
06/05/15	Received Accrued Interest On Sale Of U S Treasury Nt 0.625% 8/31/17 Income Credit 164.74 USD	164.74		- 43,630.04
06/08/15	Interest Earned On General Electric CO 5.250% 12/06/17 0.02625 USD/\$1 Pv On 120,000 Par Value Due 6/8/15	3,150.00		- 40,480.04



ACCOUNT NUMBER: 001050986308
SMALL CITIES ORGANIZED RISK EFFORT

This statement is for the period from
June 1, 2015 to June 30, 2015

TRANSACTION DETAIL (continued)

Date Posted	Description	Income Cash	Principal Cash	Balance
06/09/15	Interest Earned On F H L B Deb 1.000% 6/09/17 0.005 USD/\$1 Pv On 200,000 Par Value Due 6/9/15	1,000.00		- 39,480.04
06/09/15	Interest Earned On F H L B Deb 1.625% 12/09/16 0.008125 USD/\$1 Pv On 250,000 Par Value Due 6/9/15	2,031.25		- 37,448.79
06/10/15	Interest Earned On F H L B Deb 2.125% 6/10/16 0.010625 USD/\$1 Pv On 200,000 Par Value Due 6/10/15	2,125.00		- 35,323.79
06/15/15	Interest Earned On John Deere Owner 0.870% 8/15/17 \$0.00073/Pv On 33,310.44 Pv Due 6/15/15	24.15		- 35,299.64
06/15/15	Paid Down 2,480.54 Par Value Of John Deere Owner 0.870% 8/15/17 Trade Date 6/15/15		2,480.54	- 32,819.10
06/15/15	Interest Earned On Chase Iss Trust 0.590% 8/15/17 \$0.00049/Pv On 160,000.00 Pv Due 6/15/15	78.67		- 32,740.43
06/15/15	Interest Earned On John Deere Owner 0.530% 7/15/16 \$0.00044/Pv On 14,070.62 Pv Due 6/15/15	6.21		- 32,734.22
06/15/15	Paid Down 5,087.09 Par Value Of John Deere Owner 0.530% 7/15/16 Trade Date 6/15/15		5,087.09	- 27,647.13
06/15/15	Interest Earned On John Deere Owner 0.920% 4/16/18 \$0.00077/Pv On 125,000.00 Pv Due 6/15/15	95.83		- 27,551.30
06/15/15	Interest Earned On Toyota Auto 0.670% 12/15/17 \$0.00056/Pv On 90,000.00 Pv Due 6/15/15	50.25		- 27,501.05
06/15/15	Interest Earned On Toyota Auto Rec 0.29133% 7/15/16 \$0.00038/Pv On 17,918.10 Pv Due 6/15/15	6.87		- 27,494.18
06/15/15	Paid Down 4,203.77 Par Value Of Toyota Auto Rec 0.29133% 7/15/16 Trade Date 6/15/15		4,203.77	- 23,290.41
06/15/15	Interest Earned On Toyota Auto 1.440% 2/15/19 \$0.00093/Pv On 100,000.00 Pv Due 6/15/15	93.33		- 23,197.08
06/15/15	Interest Earned On Intel Corp 1.350% 12/15/17 0.00675 USD/\$1 Pv On 135,000 Par Value Due 6/15/15	911.25		- 22,285.83
06/18/15	Interest Earned On Honda Auto Receivabl 0.520% 8/18/16 \$0.00043/Pv On 24,508.34 Pv Due 6/18/15	10.62		- 22,275.21



ACCOUNT NUMBER: 001050986308
SMALL CITIES ORGANIZED RISK EFFORT

This statement is for the period from
June 1, 2015 to June 30, 2015

TRANSACTION DETAIL (continued)

<u>Date Posted</u>	<u>Description</u>	<u>Income Cash</u>	<u>Principal Cash</u>	<u>Balance</u>
06/18/15	Paid Down 5,030.28 Par Value Of Honda Auto Receivabl 0.520% 8/18/16 Trade Date 6/18/15		5,030.28	- 17,244.93
06/18/15	Interest Earned On Honda Auto 0.693% 3/19/18 0.000642 USD/\$1 Pv On 90,000 Par Value Due 6/18/15	57.75		- 17,187.18
06/18/15	Sold 75,000 Par Value Of U S Treasury Nt 0.875% 11/30/16 Trade Date 6/17/15 Sold Through Morgan Stanley & CO. LLC 75,000 Par Value At 100.456696 %		75,342.52	58,155.34
06/18/15	Received Accrued Interest On Sale Of U S Treasury Nt 0.875% 11/30/16 Income Credit 32.27 USD	32.27		58,187.61
06/22/15	Interest Earned On Honda Auto 1.320% 2/21/19 0.000896 USD/\$1 Pv On 125,000 Par Value Due 6/22/15	111.94		58,299.55
06/22/15	Purchased 100,000 Par Value Of Qualcomm Inc 2.250% 5/20/20 Trade Date 6/17/15 Purchased Through Credit Suisse Securities (Usa) 100,000 Par Value At 99.276 %		- 99,276.00	- 40,976.45
06/22/15	Paid Accrued Interest On Purchase Of Qualcomm Inc 2.250% 5/20/20 Income Debit 200.00- USD	- 200.00		- 41,176.45
06/22/15	Interest Earned On F N M A Deb 0.875% 12/20/17 0.004375 USD/\$1 Pv On 150,000 Par Value Due 6/20/15	656.25		- 40,520.20
06/22/15	Interest Earned On F F C B Deb 2.350% 12/22/15 0.01175 USD/\$1 Pv On 120,000 Par Value Due 6/22/15	1,410.00		- 39,110.20
06/25/15	Trust Fees Collected Charged For Period 05/01/2015 Thru 05/31/2015		- 104.17	- 39,214.37
06/29/15	Matured 220,000 Par Value Of Bank Of Tokyo Mitsubis C P 6/29/15 Trade Date 6/29/15 220,000 Par Value At 100 %		219,784.40	180,570.03
06/29/15	Interest Earned On Bank Of Tokyo Mitsubis C P 6/29/15 220,000 Par Value At 100 %	215.60		180,785.63
06/29/15	Purchased 220,000 Par Value Of Bank Of Tokyo Mitsubis C P 10/27/15 Trade Date 6/26/15 Purchased Through Bank Of New York (The)/Ipa 220,000 Par Value At 99.9 %		- 219,780.00	- 38,994.37
	Combined Purchases For The Period 6/ 1/15 - 6/30/15 Of First Amer Govt Oblig Fund Cl Y		- 328,343.32	- 367,337.69



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ACCOUNT NUMBER: 001050986308
SMALL CITIES ORGANIZED RISK EFFORT

This statement is for the period from
June 1, 2015 to June 30, 2015

TRANSACTION DETAIL (continued)

<u>Date Posted</u>	<u>Description</u>	<u>Income Cash</u>	<u>Principal Cash</u>	<u>Balance</u>
	Combined Sales For The Period 6/ 1/15 - 6/30/15 Of First Amer Govt Oblig Fund CI Y		367,337.69	0.00
06/30/15	Ending Cash Balance	\$307,556.18	- \$307,556.18	\$0.00



ACCOUNT NUMBER: 001050986308
SMALL CITIES ORGANIZED RISK EFFORT

This statement is for the period from
June 1, 2015 to June 30, 2015

SALE/MATURITY SUMMARY

Trade Date	Asset	Description	Cost Basis	Proceeds	Estimated Gain/Loss
06/04/15	U S Treasury Nt 0.625% 8/31/17	Sold 100,000	- 62,290.25	99,671.54	37,381.29
06/15/15	John Deere Owner 0.870% 8/15/17	Paid Down 2,480.54	- 2,480.20	2,480.54	0.34
06/15/15	John Deere Owner 0.530% 7/15/16	Paid Down 5,087.09	- 5,081.53	5,087.09	5.56
06/15/15	Toyota Auto Rec 0.29133% 7/15/16	Paid Down 4,203.77	- 4,203.37	4,203.77	0.40
06/17/15	U S Treasury Nt 0.875% 11/30/16	Sold 75,000	- 75,164.31	75,342.52	178.21
06/18/15	Honda Auto Receivabl 0.520% 8/18/16	Paid Down 5,030.28	- 5,029.79	5,030.28	0.49
06/29/15	Bank Of Tokyo Mitsubis C P 6/29/15	Matured 220,000	- 219,784.40	219,784.40	0.00
Total Assets Disposed			- \$374,033.85	\$411,600.14	\$37,566.29
			- Cost Basis		
			- Proceeds		
			- Estimated Gain/Loss		

For information only. Not intended for tax purposes.

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ACCOUNT NUMBER: 001050986308
SMALL CITIES ORGANIZED RISK EFFORT

This statement is for the period from
July 1, 2015 to July 31, 2015

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SMALL CITIES ORGANIZED RISK EFFORT
2180 HOWARD STREET, SUITE 460
SACRAMENTO, CA 95815

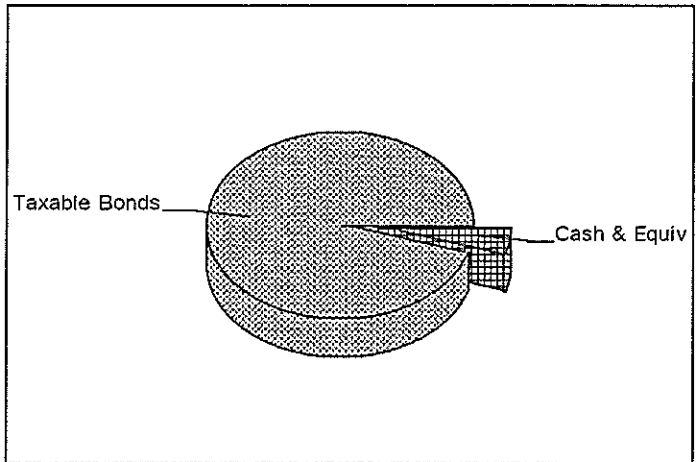
QUESTIONS?

If you have any questions regarding
your account or this statement, please
call your Relationship Manager:

Christopher Stewart
CN-OH-W5IT
6225 Lusk Boulevard
San Diego, CA
92121
Phone 513-632-4194
E-mail christopher.stewart3@usbank.com

ASSET SUMMARY AS OF 07/31/15

	<u>Market Value</u>	<u>% of Total</u>	<u>Est Annual Income</u>
Taxable Bonds	\$10,414,788.33	95.8	\$157,174.36
Cash & Equivalents	\$461,010.63	4.2	\$1,442.15
Total Market Value	\$10,875,798.96	100.0	\$158,616.51



ASSET DETAIL

<u>Shares/ Par</u>	<u>Security Description</u>	<u>CUSIP</u>	<u>Market Value/ Price</u>	<u>Cost Basis</u>	<u>Yield At Market</u>	<u>Est Annual Inc</u>
Taxable Bonds						
265,000.000	Procter Gamble CO The 1.800 11/15/2015	742718DS5	\$266,012.30 100.382	\$171,770.72	1.79	\$4,770.00
120,000.000	Federal Farm Credit Bks 2.350 12/22/2015	31331J6C2	120,934.80 100.779	120,434.40	2.33	2,820.00
125,000.000	F N M A M T N 2.375 04/11/2016	3135G0BA0	126,791.25 101.433	128,429.38	2.34	2,968.75
105,000.000	Google Inc 2.125 05/19/2016	38259PAC6	106,395.45 101.329	107,568.30	2.10	2,231.25
310,000.000	F H L M C M T N 2.500 05/27/2016	3137EACT4	315,409.50 101.745	268,105.76	2.46	7,750.00
200,000.000	Federal Home Loan Bks 2.125 06/10/2016	313373SZ6	203,022.00 101.511	209,390.00	2.09	4,250.00



ASSET DETAIL (continued)

Shares/ Par	Security Description	CUSIP	Market Value/ Price	Cost Basis	Yield At Market	Est Annual Inc
Taxable Bonds						
5,840.360	John Deere Owner Trust A B S Ser 2012 B CI A3 0.530 07/15/2016	47787RAC4	5,840.07 99.995	5,833.97	0.53	30.95
9,340.390	Toyota Auto Receivables Owner Tr A B S Ser 2012 B CI A3 0.540 07/15/2016	89231NAC7	9,340.48 100.001	9,339.50	0.29	27.21
14,610.210	Honda Auto Receivables Owner Trust A B S Ser 2012 4 CI A3 0.520 08/18/2016	43813CAC4	14,609.92 99.998	14,608.80	0.52	75.97
300,000.000	F H L M C M T N 2.000 08/25/2016	3137EACW7	304,827.00 101.609	312,151.20	1.97	6,000.00
50,000.000	U S Treasury Note 1.000 08/31/2016	912828RF9	50,332.00 100.664	50,338.06	0.99	500.00
150,000.000	U S Treasury Note 1.000 09/30/2016	912828RJ1	151,008.00 100.672	149,619.64	0.99	1,500.00
65,000.000	F N M A Deb 1.375 11/15/2016	3135G0ES8	65,729.95 101.123	65,514.15	1.36	893.75
100,000.000	U S Treasury Note 0.875 11/30/2016	912828RU6	100,531.00 100.531	100,219.09	0.87	875.00
250,000.000	Federal Home Loan Bks 1.625 12/09/2016	313371PV2	253,470.00 101.388	256,575.00	1.60	4,062.50
175,000.000	F N M A M T N 1.250 01/30/2017	3135G0GY3	176,590.75 100.909	174,983.73	1.24	2,187.50
200,000.000	F H L M C M T N 1.000 03/08/2017	3137EADC0	201,300.00 100.650	196,430.40	0.99	2,000.00
150,000.000	Exxon Mobil Corporation 0.921 03/15/2017	30231GAA0	150,094.50 100.063	150,000.00	0.92	1,381.50
150,000.000	US Bancorp Medium Term Note 1.650 05/15/2017	91159HHD5	151,620.00 101.080	152,167.50	1.63	2,475.00
105,000.000	Berkshire Hathaway Fin 1.600 05/15/2017	084664BS9	106,101.45 101.049	29,976.90	1.58	1,680.00
200,000.000	Federal Home Loan Bks 1.000 06/09/2017	313379FW4	201,016.00 100.508	199,758.00	0.99	2,000.00
160,000.000	Chase Issuance Trust A B S Ser 2012 A5 CI A5 0.590 08/15/2017	161571FL3	159,998.40 99.999	160,231.25	0.59	944.00
28,957.610	John Deere Owner Trust A B S Ser 2013 B CI A3 0.870 08/15/2017	477879AC4	28,988.31 100.106	28,953.67	0.87	251.93
300,000.000	U S Treasury Note 0.625 08/31/2017	912828TM2	299,460.00 99.820	186,870.74	0.63	1,875.00
160,000.000	Federal Farm Credit Bks 0.830 09/21/2017	3133EAY28	161,419.20 100.887	160,000.00	0.82	1,328.00
105,000.000	F N M A 1.000 09/27/2017	3135G0ZL0	105,527.10 100.502	104,625.15	0.99	1,050.00
300,000.000	U S Treasury Note 0.625 11/30/2017	912828UA6	298,875.00 99.625	298,864.29	0.63	1,875.00
140,000.000	Chevron Corp 1.104 12/05/2017	166764AA8	139,337.80 99.527	40,000.00	1.11	1,545.60



This statement is for the period from
July 1, 2015 to July 31, 2015

ASSET DETAIL (continued)

Shares/ Par	Security Description	CUSIP	Market Value/ Price	Cost Basis	Yield At Market	Est Annual Inc
Taxable Bonds						
120,000.000	General Electric CO 5.250 12/06/2017	369604BC6	130,466.40 108.722	136,032.00	4.83	6,300.00
135,000.000	Intel Corp 1.350 12/15/2017	458140AL4	134,956.80 99.968	134,711.10	1.35	1,822.50
90,000.000	Toyota Auto Receivables Owner Trust A B S Ser 2014 A CI A3 0.670 12/15/2017	89231MAC9	89,901.00 99.890	89,983.37	0.67	603.00
150,000.000	F N M A Deb 0.875 12/20/2017	3135G0RT2	149,952.00 99.968	149,523.00	0.88	1,312.50
125,000.000	John Deere Capital Corp Medium Term Note 1.350 01/16/2018	24422EST7	125,030.00 100.024	124,937.50	1.35	1,687.50
300,000.000	F H L M C Deb 0.875 03/07/2018	3137EADP1	299,178.00 99.726	225,281.25	0.88	2,625.00
215,000.000	Federal Home Loan Bks 1.375 03/09/2018	313378A43	216,608.20 100.748	213,970.15	1.36	2,956.25
90,000.000	Honda Auto Receivables Owner Trust A B S Ser 2014 2 CI A3 0.770 03/19/2018	43814GAC4	89,846.10 99.829	89,989.18	0.69	623.70
125,000.000	John Deere Owner Trust C M O Ser 2014 A CI A3 0.920 04/16/2018	47787VAC5	125,063.75 100.051	124,979.98	0.92	1,150.00
135,000.000	Apple Inc 1.000 05/03/2018	037833AJ9	133,632.45 98.987	109,594.10	1.01	1,350.00
250,000.000	F N M A Deb 0.875 05/21/2018	3135G0WJ8	248,895.00 99.558	245,652.50	0.88	2,187.50
50,000.000	U S Treasury Note 1.375 07/31/2018	912828VQ0	50,547.00 101.094	50,021.65	1.36	687.50
250,000.000	U S Treasury Note 1.500 08/31/2018	912828RE2	253,477.50 101.391	247,725.45	1.48	3,750.00
200,000.000	Federal Home Loan Bks 2.000 09/14/2018	313375K48	205,102.00 102.551	204,446.00	1.95	4,000.00
400,000.000	F N M A Deb 1.625 11/27/2018	3135G0YT4	405,732.00 101.433	400,556.00	1.60	6,500.00
135,000.000	Wells Fargo Company 2.150 01/15/2019	94974BFQ8	136,136.70 100.842	135,160.65	2.13	2,902.50
350,000.000	U S Treasury Note 1.500 01/31/2019	912828B33	353,801.00 101.086	350,803.91	1.48	5,250.00
100,000.000	Toyota Auto Receivables Owner Trust A B S Ser 2015 A CI A3 1.440 02/15/2019	89236WAC2	99,924.00 99.924	99,984.88	1.44	1,440.00
125,000.000	Honda Auto Receivables Owner Trust A B S Ser 2015 2 CI A3 1.320 02/21/2019	43813NAC0	124,730.00 99.784	124,980.81	1.32	1,650.00
225,000.000	U S Treasury Note 1.500 02/28/2019	912828C24	227,268.00 101.008	224,490.99	1.48	3,375.00
135,000.000	Cisco Systems Inc 2.125 03/01/2019	17275RAR3	136,366.20 101.012	135,315.90	2.10	2,868.75
150,000.000	Eli Lilly CO 1.950 03/15/2019	532457BF4	150,810.00 100.540	149,341.50	1.94	2,925.00

ACCOUNT NUMBER: 001050986308
SMALL CITIES ORGANIZED RISK EFFORTThis statement is for the period from
July 1, 2015 to July 31, 2015**ASSET DETAIL (continued)**

Shares/ Par	Security Description	CUSIP	Market Value/ Price	Cost Basis	Yield At Market	Est Annual Inc
Taxable Bonds						
150,000.000	F H L M C M T N 1.750 05/30/2019	3137EADG1	151,990.50 101.327	150,455.70	1.73	2,625.00
175,000.000	U S Treasury Note 1.500 05/31/2019	912828WLO	176,422.75 100.813	172,977.15	1.49	2,625.00
200,000.000	U S Treasury Note 1.625 07/31/2019	912828WWW6	202,250.00 101.125	199,586.61	1.61	3,250.00
135,000.000	American Honda Finance Medium Term Note 2.250 08/15/2019	02665WAH4	136,028.70 100.762	136,318.95	2.23	3,037.50
135,000.000	Bank Of NY Mellon Medium Term Note 2.300 09/11/2019	06406HCW7	135,330.75 100.245	135,334.80	2.29	3,105.00
250,000.000	F N M A 1.750 09/12/2019	3135G0ZG1	252,712.50 101.085	249,452.50	1.73	4,375.00
135,000.000	Hsbc Usa Inc 2.375 11/13/2019	40428HPN6	134,867.70 99.902	135,329.40	2.38	3,206.25
175,000.000	U S Treasury Note 1.500 11/30/2019	912828G61	175,752.50 100.430	176,525.00	1.49	2,625.00
135,000.000	Jpmorgan Chase CO 2.250 01/23/2020	46625HKA7	133,277.40 98.724	134,410.05	2.28	3,037.50
150,000.000	U S Treasury Note 1.250 01/31/2020	912828H52	148,641.00 99.094	147,846.21	1.26	1,875.00
150,000.000	U S Treasury Note 1.375 04/30/2020	912828K58	149,050.50 99.367	148,729.02	1.38	2,062.50
110,000.000	Pepsico Inc 1.850 04/30/2020	713448CS5	107,950.70 98.137	109,937.30	1.88	2,035.00
100,000.000	Qualcomm Inc 2.250 05/20/2020	747525AD5	98,742.00 98.742	99,276.00	2.28	2,250.00
250,000.000	U S Treasury Note 1.500 05/31/2020	912828XE5	249,765.00 99.906	247,973.49	1.50	3,750.00
	Total Taxable Bonds		\$10,414,788.33	\$9,864,393.65		\$157,174.36
Cash & Equivalents						
220,000.000	Bank Of Tokyo Mitsubis C P 10/27/2015	06538CXT3	219,870.20 99.941	219,780.00	0.30	669.17
41,164.430	First American Government Obligation Fund CI Y	31846V203	41,164.43 1.000	41,164.43	0.01	2.43
200,000.000	Pnc Bank Na C P 09/02/2015	69349KW22	199,976.00 99.988	199,440.56	0.38	770.55
	Income Cash		\$319,435.00	\$319,435.00		\$0.00
	Principal Cash		- \$319,435.00	- \$319,435.00		\$0.00
	Total Cash & Equivalents		\$461,010.63	\$460,384.99		\$1,442.15
	Total Investments		\$10,875,798.96	\$10,324,778.64		\$158,616.51



This statement is for the period from
July 1, 2015 to July 31, 2015

ASSET DETAIL (continued)

<u>Shares/ Par</u>	<u>Security Description</u>	<u>CUSIP</u>	<u>Market Value/ Price</u>	<u>Cost Basis</u>	<u>Yield At Market</u>	<u>Est Annual Inc</u>
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Time of trade execution and trading party (if not disclosed) will be provided upon request.

Publicly traded assets are valued in accordance with market quotations or valuation methodologies from financial industry services believed by us to be reliable. Assets that are not publicly traded may be reflected at values from other external sources. Assets for which a current value is not available may be reflected at a previous value or as not valued, at par value, or at a nominal value. Values shown do not necessarily reflect prices at which assets could be bought or sold. Values are updated based on internal policy and may be updated less frequently than statement generation.



ACCOUNT NUMBER: 001050986308
SMALL CITIES ORGANIZED RISK EFFORT

This statement is for the period from
July 1, 2015 to July 31, 2015

CASH SUMMARY

	<u>Income Cash</u>	<u>Principal Cash</u>	<u>Total</u>
Beginning Cash Balance	\$307,556.18	- \$307,556.18	\$0.00
Receipts			
Interest	11,878.82	0.00	11,878.82
Sales/Maturities	0.00	114,332.25	114,332.25
Cash Equivalent Sales	0.00	100,601.97	100,601.97
Total Cash Receipts	<u>\$11,878.82</u>	<u>\$214,934.22</u>	<u>\$226,813.04</u>
Disbursements			
Trust & Investment Fees	0.00	- 104.17	- 104.17
Miscellaneous Disbursements	0.00	- 1,090.00	- 1,090.00
Purchases	0.00	- 99,215.18	- 99,215.18
Cash Equivalent Purchases	0.00	- 126,403.69	- 126,403.69
Total Cash Disbursements	<u>\$0.00</u>	<u>- \$226,813.04</u>	<u>- \$226,813.04</u>
Ending Cash Balance	\$319,435.00	- \$319,435.00	\$0.00



ACCOUNT NUMBER: 001050986308
SMALL CITIES ORGANIZED RISK EFFORT

This statement is for the period from
July 1, 2015 to July 31, 2015

TRANSACTION DETAIL

Date Posted	Description	Income Cash	Principal Cash	Balance
07/01/15	Beginning Cash Balance	\$307,556.18	- \$307,556.18	\$0.00
07/01/15	Interest Earned On First Amer Govt Oblig Fund Cl Y Interest From 6/1/15 To 6/30/15	0.18		0.18
07/06/15	Cash Disbursement Paid To Chandler Asset Management Investment Counsel Fee Mgmt Fee For Pe Ending 6/30/15		- 1,090.00	- 1,089.82
07/15/15	Interest Earned On Toyota Auto 0.670% 12/15/17 \$0.00056/Pv On 90,000.00 Pv Due 7/15/15	50.25		- 1,039.57
07/15/15	Interest Earned On Toyota Auto 1.440% 2/15/19 \$0.00093/Pv On 100,000.00 Pv Due 7/15/15	93.33		- 946.24
07/15/15	Interest Earned On Chase Iss Trust 0.590% 8/15/17 \$0.00049/Pv On 160,000.00 Pv Due 7/15/15	78.67		- 867.57
07/15/15	Interest Earned On John Deere Owner 0.870% 8/15/17 \$0.00073/Pv On 30,829.90 Pv Due 7/15/15	22.35		- 845.22
07/15/15	Paid Down 1,872.29 Par Value Of John Deere Owner 0.870% 8/15/17 Trade Date 7/15/15		1,872.29	1,027.07
07/15/15	Interest Earned On John Deere Owner 0.530% 7/15/16 \$0.00044/Pv On 8,983.53 Pv Due 7/15/15	3.97		1,031.04
07/15/15	Paid Down 3,143.17 Par Value Of John Deere Owner 0.530% 7/15/16 Trade Date 7/15/15		3,143.17	4,174.21
07/15/15	Interest Earned On John Deere Owner 0.920% 4/16/18 \$0.00077/Pv On 125,000.00 Pv Due 7/15/15	95.83		4,270.04
07/15/15	Interest Earned On Toyota Auto Rec 0.29133% 7/15/16 \$0.00038/Pv On 13,714.33 Pv Due 7/15/15	5.26		4,275.30
07/15/15	Paid Down 4,373.94 Par Value Of Toyota Auto Rec 0.29133% 7/15/16 Trade Date 7/15/15		4,373.94	8,649.24
07/15/15	Interest Earned On Wells Fargo CO 2.150% 1/15/19 0.01075 USD/\$1 Pv On 135,000 Par Value Due 7/15/15	1,451.25		10,100.49
07/16/15	Interest Earned On John Deere M T N 1.350% 1/16/18 0.00675 USD/\$1 Pv On 125,000 Par Value Due 7/16/15	843.75		10,944.24



ACCOUNT NUMBER: 001050986308
SMALL CITIES ORGANIZED RISK EFFORT

This statement is for the period from
July 1, 2015 to July 31, 2015

TRANSACTION DETAIL (continued)

<u>Date Posted</u>	<u>Description</u>	<u>Income Cash</u>	<u>Principal Cash</u>	<u>Balance</u>
07/16/15	Sold 100,000 Par Value Of F N M A M T N 2.375% 7/28/15 Trade Date 7/15/15 Sold Through Rbc Capital Markets, LLC 100,000 Par Value At 100.075 %		100,075.00	111,019.24
07/16/15	Received Accrued Interest On Sale Of F N M A M T N 2.375% 7/28/15 Income Credit 1,108.33 USD	1,108.33		112,127.57
07/17/15	Purchased 100,000 Par Value Of U S Treasury Nt 1.500% 5/31/20 Trade Date 7/16/15 Purchased Through Mlpfs Inc/Fixed Income Purchased On The OTC Bulletin Board 100,000 Par Value At 99.215179 %		- 99,215.18	12,912.39
07/17/15	Paid Accrued Interest On Purchase Of U S Treasury Nt 1.500% 5/31/20 Income Debit 192.62- USD	- 192.62		12,719.77
07/20/15	Interest Earned On Honda Auto Receivabl 0.520% 8/18/16 \$0.00043/Pv On 19,478.06 Pv Due 7/18/15	8.44		12,728.21
07/20/15	Paid Down 4,867.85 Par Value Of Honda Auto Receivabl 0.520% 8/18/16 Trade Date 7/18/15		4,867.85	17,596.06
07/20/15	Interest Earned On Honda Auto 0.693% 3/19/18	57.75		17,653.81
07/21/15	Interest Earned On Honda Auto 1.320% 2/21/19 \$0.00087/Pv On 125,000.00 Pv Due 7/21/15	108.33		17,762.14
07/23/15	Interest Earned On Jpmorgan Chase CO 2.250% 1/23/20 0.01125 USD/\$1 Pv On 135,000 Par Value Due 7/23/15	1,518.75		19,280.89
07/27/15	Trust Fees Collected Charged For Period 06/01/2015 Thru 06/30/2015		- 104.17	19,176.72
07/30/15	Interest Earned On F N M A M T N 1.250% 1/30/17 0.00625 USD/\$1 Pv On 175,000 Par Value Due 7/30/15	1,093.75		20,270.47
07/31/15	Interest Earned On U S Treasury Nt 1.250% 1/31/20 0.00625 USD/\$1 Pv On 150,000 Par Value Due 7/31/15	937.50		21,207.97
07/31/15	Interest Earned On U S Treasury Nt 1.375% 7/31/18 0.006875 USD/\$1 Pv On 50,000 Par Value Due 7/31/15	343.75		21,551.72
07/31/15	Interest Earned On U S Treasury Nt 1.500% 1/31/19 0.0075 USD/\$1 Pv On 350,000 Par Value Due 7/31/15	2,625.00		24,176.72



ACCOUNT NUMBER: 001050986308
SMALL CITIES ORGANIZED RISK EFFORT

This statement is for the period from
July 1, 2015 to July 31, 2015

TRANSACTION DETAIL (continued)

<u>Date Posted</u>	<u>Description</u>	<u>Income Cash</u>	<u>Principal Cash</u>	<u>Balance</u>
07/31/15	Interest Earned On U S Treasury Nt 1.625% 7/31/19 0.008125 USD/\$1 Pv On 200,000 Par Value Due 7/31/15	1,625.00		25,801.72
	Combined Purchases For The Period 7/ 1/15 - 7/31/15 Of First Amer Govt Oblig Fund CI Y		- 126,403.69	- 100,601.97
	Combined Sales For The Period 7/ 1/15 - 7/31/15 Of First Amer Govt Oblig Fund CI Y		100,601.97	0.00
07/31/15	Ending Cash Balance	\$319,435.00	- \$319,435.00	\$0.00



ACCOUNT NUMBER: 001050986308
SMALL CITIES ORGANIZED RISK EFFORT

This statement is for the period from
July 1, 2015 to July 31, 2015

SALE/MATURITY SUMMARY

Trade Date	Asset	Description	Cost Basis	Proceeds	Estimated Gain/Loss
07/15/15	John Deere Owner 0.870% 8/15/17	Paid Down 1,872.29	- 1,872.03	1,872.29	0.26
07/15/15	John Deere Owner 0.530% 7/15/16	Paid Down 3,143.17	- 3,139.73	3,143.17	3.44
07/15/15	Toyota Auto Rec 0.29133% 7/15/16	Paid Down 4,373.94	- 4,373.53	4,373.94	0.41
07/15/15	F N M A M T N 2.375% 7/28/15	Sold 100,000	- 103,014.00	100,075.00	- 2,939.00
07/18/15	Honda Auto Receivabl 0.520% 8/18/16	Paid Down 4,867.85	- 4,867.38	4,867.85	0.47
Total Assets Disposed			- \$117,266.67	\$114,332.25	- \$2,934.42
			- Cost Basis		
			- Proceeds		
			- Estimated Gain/Loss		

For information only. Not intended for tax purposes.

World Class Service Delivered by World Class Professionals-Guaranteed!



BETTY T. YEE
 California State Controller

LOCAL AGENCY INVESTMENT FUND
 REMITTANCE ADVICE

Agency Name S.C.O.R.E.
 Account Number 40-04-001

As of 07/15/2015, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 06/30/2015.

Earnings Ratio		.00000776875573384
Interest Rate		0.28%
Dollar Day Total	\$	40,611,840.23
Quarter End Principal Balance	\$	402,387.31
Quarterly Interest Earned	\$	315.50

Monthly Account Statement

Small Cities Organized Risk Effort

June 1, 2015 through June 30, 2015

Chandler Team

For questions about your account,
please call (800) 317-4747 or
Email operations@chandlerasset.com

Custodian

US Bank
Linda Brimm
(314)-418-3441

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Prices are provided by IDC, an independent pricing source.



PORTFOLIO CHARACTERISTICS

Average Duration	2.39
Average Coupon	1.47 %
Average Purchase YTM	1.36 %
Average Market YTM	1.05 %
Average S&P/Moody Rating	AA+/Aa1
Average Final Maturity	2.60 yrs
Average Life	2.46 yrs

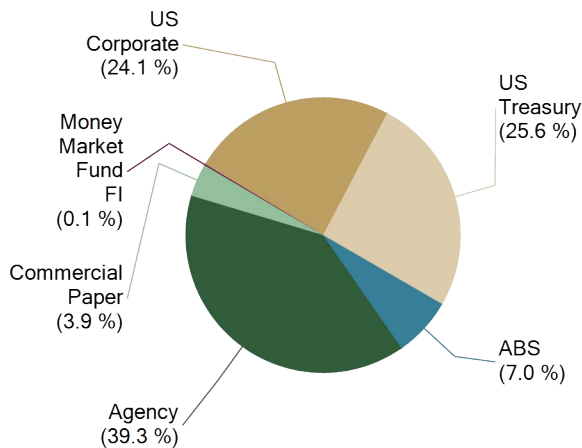
ACCOUNT SUMMARY

	Beg. Values as of 5/31/15	End Values as of 6/30/15
Market Value	10,876,367	10,858,754
Accrued Interest	33,674	33,986
Total Market Value	10,910,041	10,892,740
Income Earned	11,988	12,119
Cont/WD		-1,195
Par	10,784,805	10,798,369
Book Value	10,800,229	10,810,943
Cost Value	10,830,322	10,842,051

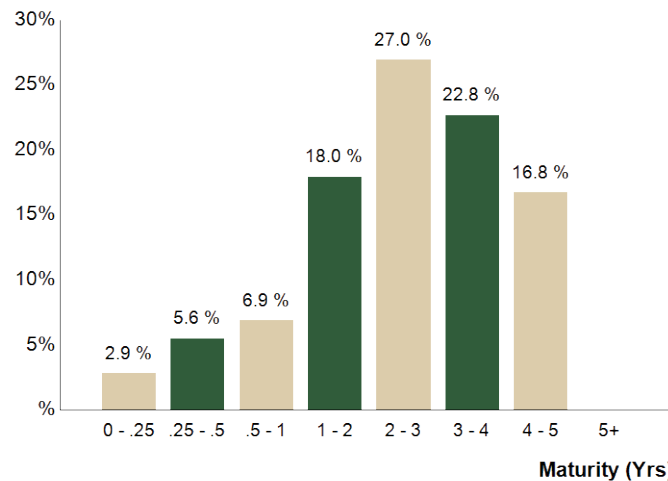
TOP ISSUERS

Issuer	% Portfolio
Government of United States	25.6 %
Federal National Mortgage Assoc	15.0 %
Federal Home Loan Mortgage Corp	11.7 %
Federal Home Loan Bank	9.9 %
Federal Farm Credit Bank	2.6 %
Procter & Gamble Company	2.5 %
Honda ABS	2.2 %
Bank of Tokyo-Mit UFJ	2.0 %
	71.5 %

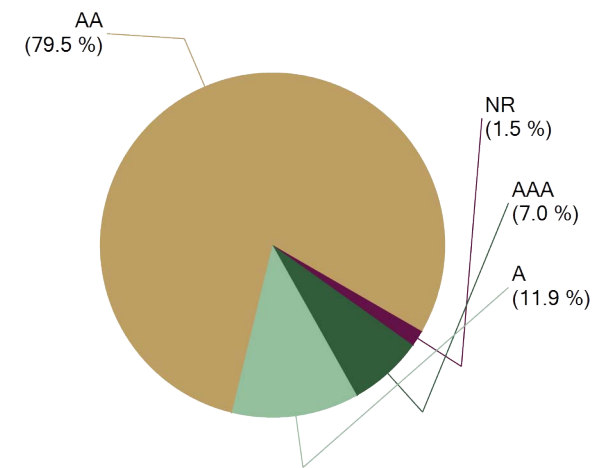
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

Total Rate of Return As of 6/30/2015	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized			Since 3/31/2006	Since 3/31/2006
					3 Yrs	5 Yrs	10 Yrs		
Small Cities Organized Risk Effort	-0.15 %	-0.05 %	0.85 %	1.31 %	0.93 %	1.49 %	N/A	3.52 %	37.69 %
BAML 1-5 Yr US Treasury/Agency Index	-0.09 %	0.03 %	0.94 %	1.37 %	0.85 %	1.36 %	N/A	3.28 %	34.76 %
BAML 1-5 Yr US Issuers Corp/Govt Rated AAA-A Index	-0.12 %	0.00 %	0.95 %	1.38 %	1.02 %	1.55 %	N/A	3.33 %	35.36 %



**Small Cities Organized Risk Effort
Joint Powers Authority
June 30, 2015**

COMPLIANCE WITH INVESTMENT POLICY

Assets managed by Chandler Asset Management are in full compliance with State law and with the Authority's investment policy.

Category	Standard	Comment
U.S. Treasury Issues	No limitations	Complies
Government Agencies	No limitations	Complies
Municipal Securities	"A-" or better rated; 20% maximum; 5% per issuer;	Complies
Negotiable CDs	A-1, P-1 or F-1, or AA rated; 30% max.; 5 years maximum maturity; 5% per issuer	Complies
Banker's Acceptances	A1, P1 or F-1 rated; 30% maximum; 5% per issuer; <180 days	Complies
Commercial Paper	A-1, P1 or F-1 rated; 25% maximum; 5% per issuer; <270 days	Complies
Medium Term Notes	"A-" rated or better; 30% maximum; 5% per issuer;	Complies
Asset-Backed Securities	AAA/Aaa rated; 20% maximum with Mort. Pass-Throughs; 5% per issuer	Complies
Mortgage Pass-Through Securities	AAA/Aaa rated; 20% maximum with Asset Backs; 5% per issuer	Complies
Money Market Funds	AAA/Aaa rated; 20% maximum; 10% per issuer	Complies
Repurchase Agreements	Not used by investment adviser	Complies
LAIF	Not used by investment adviser	Complies
Maximum maturity	5 years	Complies



Reconciliation Summary

As of 6/30/2015

BOOK VALUE RECONCILIATION	
Beginning Book Value	\$10,800,228.53
Acquisition	
+ Security Purchases	\$467,814.32
+ Money Market Fund Purchases	\$324,768.94
+ Money Market Contributions	\$0.00
+ Security Contributions	\$0.00
+ Security Transfers	\$0.00
Total Acquisitions	\$792,583.26
Dispositions	
- Security Sales	\$175,014.06
- Money Market Fund Sales	\$368,208.77
- MMF Withdrawals	\$1,195.17
- Security Withdrawals	\$0.00
- Security Transfers	\$0.00
- Other Dispositions	\$0.00
- Maturities	\$219,784.40
- Calls	\$0.00
- Principal Paydowns	\$16,801.68
Total Dispositions	\$781,004.08
Amortization/Accretion	
+/- Net Accretion	(\$967.91)
	(\$967.91)
Gain/Loss on Dispositions	
+/- Realized Gain/Loss	\$102.86
	\$102.86
Ending Book Value	\$10,810,942.66

CASH TRANSACTION SUMMARY	
BEGINNING BALANCE	\$59,997.71
Acquisition	
Contributions	\$0.00
Security Sale Proceeds	\$175,014.06
Accrued Interest Received	\$197.01
Interest Received	\$12,592.17
Dividend Received	\$0.30
Principal on Maturities	\$219,784.40
Interest on Maturities	\$215.60
Calls/Redemption (Principal)	\$0.00
Interest from Calls/Redemption	\$0.00
Principal Paydown	\$16,801.68
Total Acquisitions	\$424,605.22
Disposition	
Withdrawals	\$1,195.17
Security Purchase	\$467,814.32
Accrued Interest Paid	\$230.73
Total Dispositions	\$469,240.22
Ending Book Value	\$15,362.71

Monthly Account Statement

Small Cities Organized Risk Effort

July 1, 2015 through July 31, 2015

Chandler Team

For questions about your account,
please call (800) 317-4747 or
Email operations@chandlerasset.com

Custodian

US Bank
Linda Brimm
(314)-418-3441

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Prices are provided by IDC, an independent pricing source.



PORTFOLIO CHARACTERISTICS

Average Duration	2.35
Average Coupon	1.46 %
Average Purchase YTM	1.36 %
Average Market YTM	1.04 %
Average S&P/Moody Rating	AA+/Aa1
Average Final Maturity	2.55 yrs
Average Life	2.42 yrs

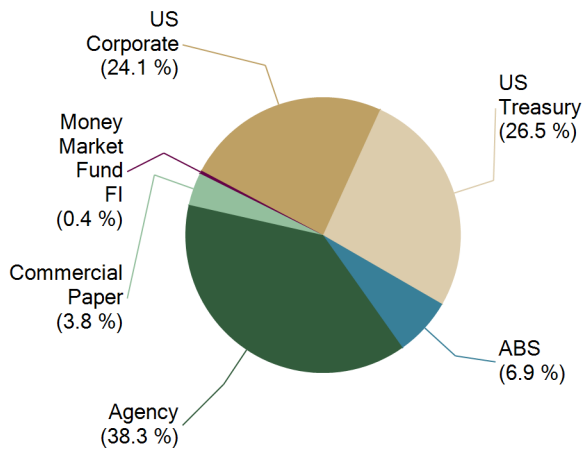
ACCOUNT SUMMARY

	Beg. Values as of 6/30/15	End Values as of 7/31/15
Market Value	10,858,754	10,875,173
Accrued Interest	33,986	35,369
Total Market Value	10,892,740	10,910,543
Income Earned	12,119	12,306
Cont/WD		-1,194
Par	10,798,369	10,809,913
Book Value	10,810,943	10,820,727
Cost Value	10,842,051	10,849,802

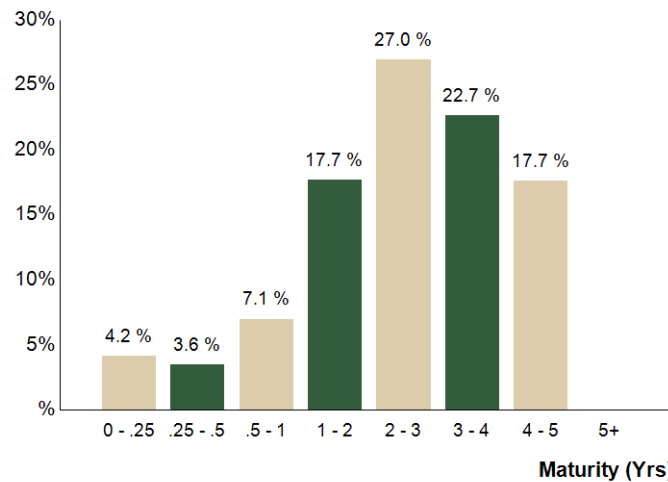
TOP ISSUERS

Issuer	% Portfolio
Government of United States	26.5 %
Federal National Mortgage Assoc	14.1 %
Federal Home Loan Mortgage Corp	11.7 %
Federal Home Loan Bank	9.9 %
Federal Farm Credit Bank	2.6 %
Procter & Gamble Company	2.4 %
Honda ABS	2.1 %
Bank of Tokyo-Mit UFJ	2.0 %
	71.4 %

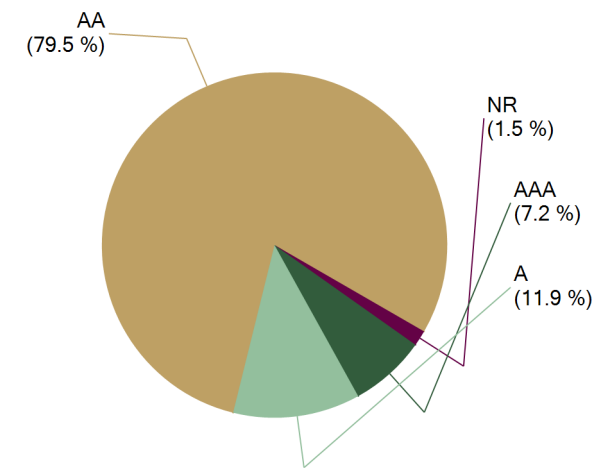
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

Total Rate of Return As of 7/31/2015	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized			Since 3/31/2006	Since 3/31/2006
					3 Yrs	5 Yrs	10 Yrs		
Small Cities Organized Risk Effort	0.17 %	0.11 %	1.03 %	1.68 %	0.86 %	1.40 %	N/A	3.51 %	37.93 %
BAML 1-5 Yr US Treasury/Agency Index	0.18 %	0.18 %	1.12 %	1.78 %	0.77 %	1.29 %	N/A	3.27 %	35.00 %
BAML 1-5 Yr US Issuers Corp/Govt Rated AAA-A Index	0.19 %	0.15 %	1.14 %	1.79 %	0.92 %	1.46 %	N/A	3.32 %	35.61 %



**Small Cities Organized Risk Effort
Joint Powers Authority
July 31, 2015**

COMPLIANCE WITH INVESTMENT POLICY

Assets managed by Chandler Asset Management are in full compliance with State law and with the Authority's investment policy.

Category	Standard	Comment
U.S. Treasury Issues	No limitations	Complies
Government Agencies	No limitations	Complies
Municipal Securities	"A-" or better rated; 20% maximum; 5% per issuer;	Complies
Negotiable CDs	A-1, P-1 or F-1, or AA rated; 30% max.; 5 years maximum maturity; 5% per issuer	Complies
Banker's Acceptances	A1, P1 or F-1 rated; 30% maximum; 5% per issuer; <180 days	Complies
Commercial Paper	A-1, P1 or F-1 rated; 25% maximum; 5% per issuer; <270 days	Complies
Medium Term Notes	"A-" rated or better; 30% maximum; 5% per issuer;	Complies
Asset-Backed Securities	AAA/Aaa rated; 20% maximum with Mort. Pass-Throughs; 5% per issuer	Complies
Mortgage Pass-Through Securities	AAA/Aaa rated; 20% maximum with Asset Backs; 5% per issuer	Complies
Money Market Funds	AAA/Aaa rated; 20% maximum; 10% per issuer	Complies
Repurchase Agreements	Not used by investment adviser	Complies
LAIF	Not used by investment adviser	Complies
Maximum maturity	5 years	Complies



Reconciliation Summary

As of 7/31/2015

BOOK VALUE RECONCILIATION	
Beginning Book Value	\$10,810,942.66
Acquisition	
+ Security Purchases	\$99,215.18
+ Money Market Fund Purchases	\$126,403.69
+ Money Market Contributions	\$0.00
+ Security Contributions	\$0.00
+ Security Transfers	\$0.00
Total Acquisitions	\$225,618.87
Dispositions	
- Security Sales	\$100,075.00
- Money Market Fund Sales	\$99,407.80
- MMF Withdrawals	\$1,194.17
- Security Withdrawals	\$0.00
- Security Transfers	\$0.00
- Other Dispositions	\$0.00
- Maturities	\$0.00
- Calls	\$0.00
- Principal Paydowns	\$14,257.25
Total Dispositions	\$214,934.22
Amortization/Accretion	
+/- Net Accretion	(\$955.47)
	(\$955.47)
Gain/Loss on Dispositions	
+/- Realized Gain/Loss	\$54.83
	\$54.83
Ending Book Value	\$10,820,726.67

CASH TRANSACTION SUMMARY	
BEGINNING BALANCE	\$15,362.71
Acquisition	
Contributions	\$0.00
Security Sale Proceeds	\$100,075.00
Accrued Interest Received	\$1,108.33
Interest Received	\$10,962.93
Dividend Received	\$0.18
Principal on Maturities	\$0.00
Interest on Maturities	\$0.00
Calls/Redemption (Principal)	\$0.00
Interest from Calls/Redemption	\$0.00
Principal Paydown	\$14,257.25
Total Acquisitions	\$126,403.69
Disposition	
Withdrawals	\$1,194.17
Security Purchase	\$99,215.18
Accrued Interest Paid	\$192.62
Total Dispositions	\$100,601.97
Ending Book Value	\$41,164.43

4/1/2015 - 6/30/2015

Employee Assistance Program Utilization Report Utilization Summary and Analysis



SCORE

April 1, 2015 - June 30, 2015

Projected Annual Rate:

0.5%

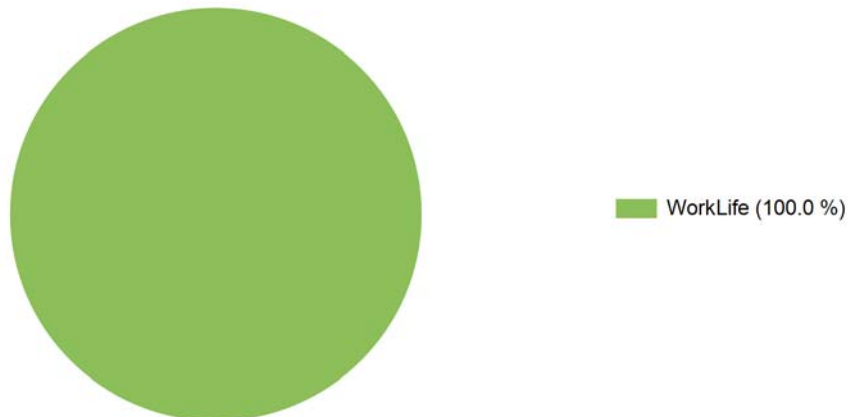
Previous Utilization Rate: 0.5%

Overall Utilization

There was 1 new contact. 1 was referred by Poster / Brochure.

The presenting problems were: WorkLife.

1 new contact was self-initiated.



Work/Life Utilization

In this time period there was 1 case that was opened. 100.0 % of the cases were Legal.

50 percent of Millennials cite “flexibility to balance life and work issues” as very important for job satisfaction. ACI’s comprehensive work/life benefits, user-friendly technology, and 24/7 access to resources help this new generation of employees manage work and life responsibilities in order to thrive at work, at home, and everywhere in between. From highly-customized child, pet and elder care referrals to legal and financial services, ACI Specialty Benefits provides support for any personal, professional or family need.

Training and Onsite Services

Training Comment:

As a value-added partner, ACI’s Training Department offers consultation, support services and flexible training options to fit the various needs of any organization. This quarter, ACI was pleased to continue the Quarterly Management Training Series with Creating a Respectful Workplace. Next quarter, look for the upcoming Identifying and Developing Leaders. Visit ACI’s YouTube channel for 24/7 access to more trainings and popular videos. Contact ACI at 800-932-0034 and ask to speak with a member of the training team, or email us at training@acispecialtybenefits.com to learn more about training services and options available.

Newsletters

ACI provided the following HealthY-mails this quarter: 5 Ways to De-clutter E-clutter; 4 Tips for Better Work Relationships; 5 Tips for Coping in Times of Crisis.

Formal Referrals

The Supervisory Referral process is a powerful yet easy-to-use tool for managers to address employee behavior concerns. Examples of workplace issues that can be resolved through this process include: difficulty working with others, anger management, substance abuse, loss of productivity, absenteeism, and more.

The Supervisory Referral process reduces the amount of time managers spend dealing with workplace issues and maximizes the potential for issues to be resolved.

To begin a Supervisory Referral, or for more information or consultation, contact the ACI Clinical Department at 800-932-0034.

Number of Formal Referrals: 0
Number of Informal Referrals: 0

4/1/2015 - 6/30/2015

Employee Assistance Program Utilization Report

Utilization Hours

Consultation: Work/Life & Concierge	2.00
Consultation: Supervisor, Management and Outside Consultants	2.00
Total Program Hours this Period:	4.00

Utilization Comments

ACI Specialty Benefits offers innovative benefits technology solutions to boost employee engagement and benefits utilization. ACI is excited to announce that all EAP customers will soon have access to myACIonline, a robust website that provides 24/7 instant access to EAP and work/life benefits and resources, including online requests and referrals. For mobile access to benefits, ACI encourages all employees and family members to use the popular myACI mobile app, available for iOS and Android.

MacroLife, ACI's newest product, is a gamified engagement platform that integrates employee benefits, corporate initiatives and rewards to drive benefits utilization. The first product of its kind, MacroLife serves as a single point of access for all company perks and initiatives, and employees earn real-time rewards for every benefit interaction. Learn more about MacroLife at www.gameofbenefits.com, and reach out to ACI's dedicated account management team for more information.

From 4/1/2015 to 6/30/2015, SCORE achieved an annualized utilization rate of 0.5%. With ACI's data calculated in real-time, annualized utilization rates presented in this report may be subject to a <2% variation.

This period's Utilization Rate was the same as the previous period.

4/1/2015 - 6/30/2015

Employee Assistance Program Utilization Report

Primary Issue for Assessment

Primary Issue	New	Previous Quarter	Year To Date
WorkLife*	1	1	2

The American Bar Association states that during a 12-month period, more than half the employees in a typical workforce will experience a legal or financial issue involving life events such as marriage, birth, illness, renting an apartment, buying or refinancing a home, using credit cards or purchasing a car. ACI's legal services help reduce the stress and distraction of legal concerns by providing employees and family members with professional assistance, peace of mind, and options for moving forward.

New Issues this Quarter

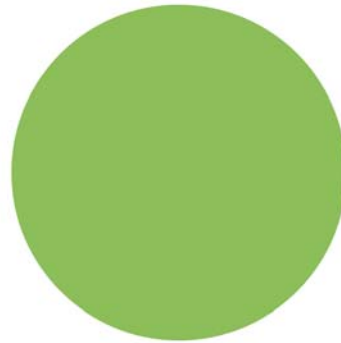


*Any WorkLife and Personal Services cases are detailed later in the report, and 'Other Issues' includes issues <1%.

4/1/2015 - 6/30/2015

Employee Assistance Program Utilization Report**Primary Issue Breakout for WorkLife**

Referral Made	New	Previous Quarter	Year To Date
Legal	1	0	1

New Issues this Quarter

■ Legal (100.0 %)

4/1/2015 - 6/30/2015

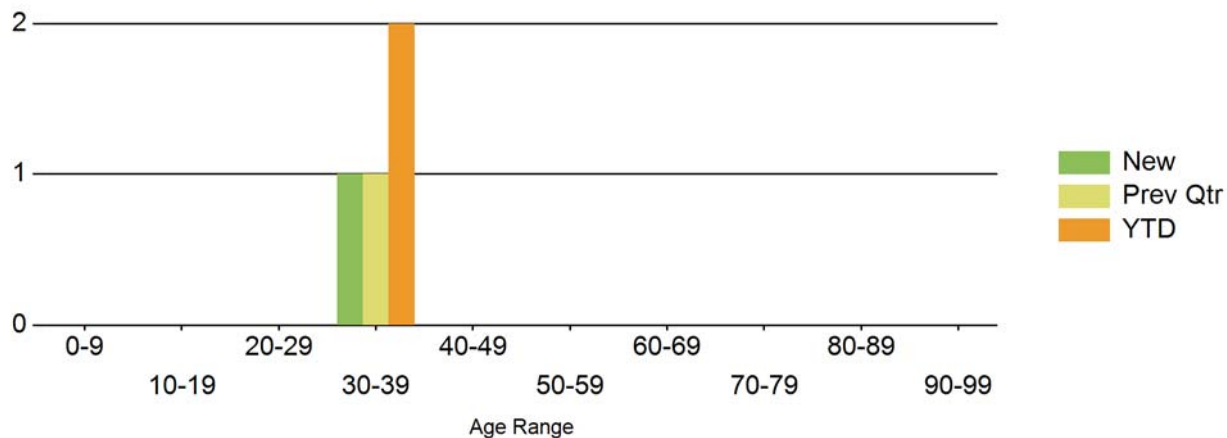
Employee Assistance Program Utilization Report

Demographic Data

Gender	New	Previous Quarter	Year To Date
Female	0	1	1
Male	1	0	1



Age Range	New	Previous Quarter	Year To Date
0-9	0	0	0
10-19	0	0	0
20-29	0	0	0
30-39	1	1	2
40-49	0	0	0
50-59	0	0	0
60-69	0	0	0
70-79	0	0	0
80-89	0	0	0
90-99	0	0	0



Who is Initiating Contact with ACI	New	Previous Quarter	Year To Date
Self	1	1	2
Family Member	0	0	0
Other	0	0	0

4/1/2015 - 6/30/2015

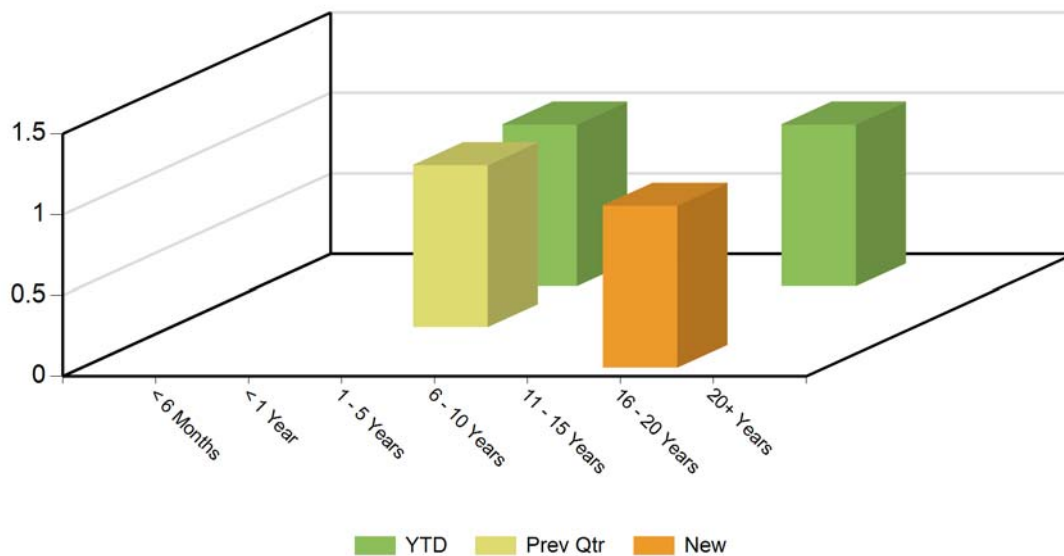
Employee Assistance Program Utilization Report



■ Self (100 %)
■ Family Member (0 %)
■ Other (0 %)

Employment Data

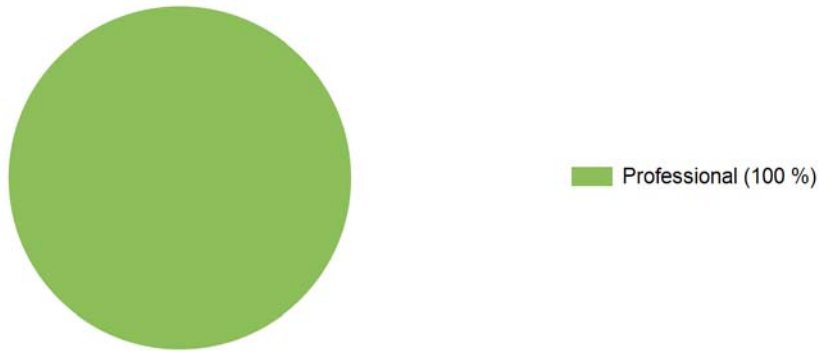
Years Employed	New	Previous Quarter	Year To Date
< 6 Months	0	0	0
< 1 Year	0	0	0
1 - 5 Years	0	1	1
6 - 10 Years	0	0	0
11 - 15 Years	0	0	0
16 - 20 Years	1	0	1
20+ Years	0	0	0



Job Category	New	Previous Quarter	Year To Date
Management	0	0	0
Supervisor	0	0	0
Professional	1	1	2
Technical	0	0	0
Clerical	0	0	0
Production	0	0	0
Service	0	0	0
Sales	0	0	0
Labor	0	0	0
Other	0	0	0

4/1/2015 - 6/30/2015

Employee Assistance Program Utilization Report

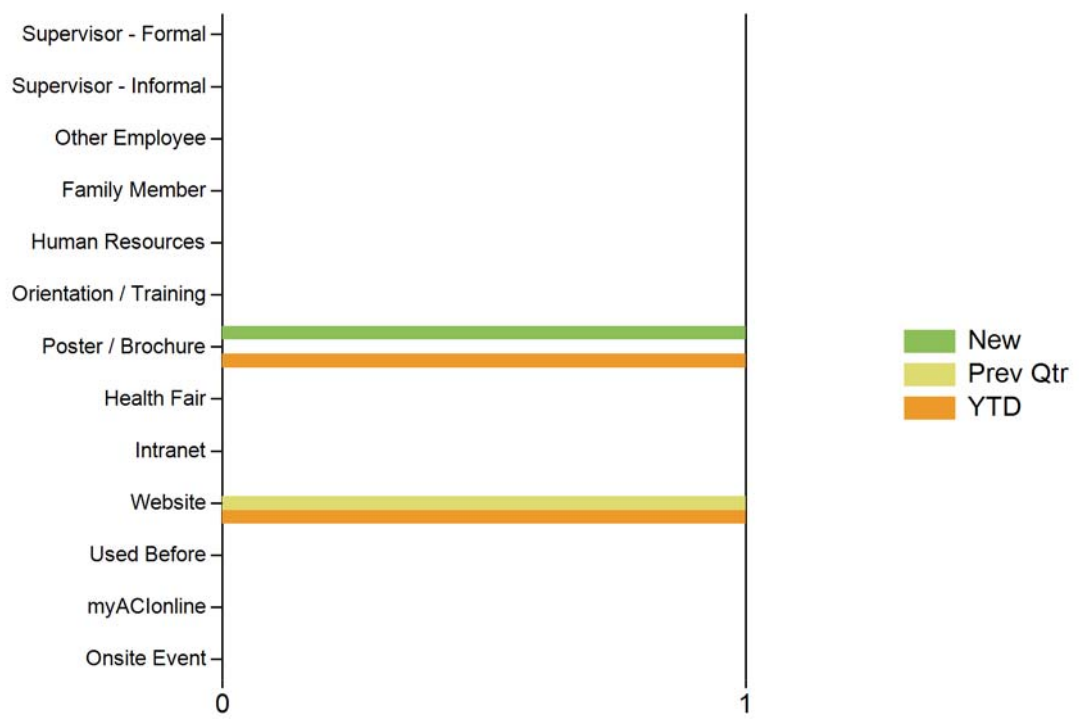


Referral Source

Referral Source	New	Previous Quarter	Year To Date
Supervisor - Formal	0	0	0
Supervisor - Informal	0	0	0
Other Employee	0	0	0
Family Member	0	0	0
Human Resources	0	0	0
Orientation / Training	0	0	0
Poster / Brochure	1	0	1
Health Fair	0	0	0
Intranet	0	0	0
Website	0	1	1
Used Before	0	0	0
myACIonline	0	0	0
Onsite Event	0	0	0

4/1/2015 - 6/30/2015

Employee Assistance Program Utilization Report



From: support@TargetSolutions.com
To: [Michelle Minnick](#)
Subject: SCORE - Small Cities Organized Risk Effort TargetSolutions Administrative Summary
Date: Wednesday, July 01, 2015 6:53:18 AM

Administrative Summary - June		
Assignments		
Completions (June 1-30)		
Users with completions:	0	0%
Total completions:	0	
Overdue Assignments (as of June 30)		
Users with assignment(s) that are overdue:	0	0%
Total overdue assignments:	0	
No Assignments (as of June 30)		
Users with no assignments:	8	100%
Users		
Log-ins (June 1-30)		
Users who have logged in:	1	13%
Credentials		
Users with credentials expiring next month (July):	0	0%



TargetSolutions has sent you this email because you have been designated as an administrator of SCORE - Small Cities Organized Risk Effort's TargetSolutions account.

If you would prefer not to receive this email in the future, please contact TargetSolutions' Client Services Department at 800.840.8048 or support@TargetSolutions.com.

For additional help or questions please contact us at:
10805 Rancho Bernardo Road, Suite 200
San Diego, CA 92127-5703

**Small Cities Organized Risk Effort
General Checking Account
As of June 30, 2015**

Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
0100 - CASH IN BANK								
0100-010 Scott Valley Bank								
Deposit	04/02/2015			Deposit	-SPLIT-	59,590.97		71,042.05
Transfer	04/03/2015			Funds Transfer	0106-020 Trust - WC - SVB		18,401.56	112,231.46
Transfer	04/03/2015			Funds Transfer	0106-010 Trust - Liab_SVB		10,860.04	101,371.42
Transfer	04/13/2015			Funds Transfer	0106-010 Trust - Liab_SVB		48,117.08	53,254.34
Check	04/15/2015	eft	Harland Checks	Check Supplies	0645 - Office Supplies		52.03	53,202.31
Transfer	04/21/2015			Funds Transfer	0150 - LAIF	200,000.00		253,202.31
Transfer	04/21/2015			Funds Transfer	0106-020 Trust - WC - SVB		40,629.53	212,572.78
Transfer	04/21/2015			Funds Transfer	0106-010 Trust - Liab_SVB		35,251.86	177,320.92
Deposit	04/21/2015			Deposit	12000 - Undeposited Funds	6,624.00		183,944.92
General Journal	04/30/2015	GAI 1415 51		Void stale checks # 2491 & 2492	0615 - Dues and Subscriptions	200.00		184,144.92
Deposit	04/30/2015			Interest	SVB	7.78		184,152.70
Transfer	05/05/2015			Funds Transfer	0106-010 Trust - Liab_SVB		21,464.97	162,687.73
Transfer	05/05/2015			Funds Transfer	0106-020 Trust - WC - SVB		31,116.80	131,570.93
Check	05/06/2015	2598	Weed	Grant Fund	Grant Fund Program		4,790.58	126,780.35
Check	05/06/2015	2599	Rio Dell	Grant Fund	Grant Fund Program		1,346.00	125,434.35
Check	05/06/2015	2600	Gaia Hotel	BEO # 348651	0605 - B of D Activities		181.44	125,252.91
Check	05/06/2015	2601	York Insurance Services Group, Inc-CA	Inv # 500012305 WC April	0710 - Claims Management		8,375.80	116,877.11
Check	05/06/2015	2602	York Insurance Services Group, Inc-CA	Inv # 500012134 Liability April	0830 -Claims Service - Vouch...		8,125.00	108,752.11
Check	05/06/2015	2603	DKF Soultions Group, LLC	Inv # 11978	0675 - Safety Service		1,350.00	107,402.11
Check	05/06/2015	2604	Champion Awards	Inv # 38629	0640 - Meeting Expense		99.24	107,302.87
Check	05/06/2015	2605	Champion Awards	Inv # 38917	0640 - Meeting Expense		36.60	107,266.27
Check	05/06/2015	2606	Gilbert Associates, Inc.	March 2015 - Inv # 309144	0505 - Accounting		4,250.00	103,016.27
Check	05/06/2015	2607	Gilbert Associates, Inc.	April 2015	0505 - Accounting		4,250.00	98,766.27
Check	05/06/2015	2608	Fort Jones	Inv # 136	0608 - Bookkeeping - Ft. Jones		2,000.00	96,766.27
Check	05/06/2015	2609	Alliant	Treasurer Bond Inv # 332526	0174 - Prepaid Expenses		575.00	96,191.27
Check	05/11/2015	2610	York Insurance Services Group, Inc-CA	WC Claims Admin - May 2015 Inv # 500012368	0710 - Claims Management		8,375.80	87,815.47
Check	05/11/2015	2611	York Insurance Services	Laib Claims Admin - May 2015 Inv # 500012369	0830 -Claims Service - Vouch...		8,125.00	79,690.47
Deposit	05/12/2015			Deposit	-SPLIT-	128,274.82		207,965.29
Transfer	05/20/2015			Funds Transfer	0106-010 Trust - Liab_SVB		23,399.49	184,565.80
Transfer	05/20/2015			Funds Transfer	0106-020 Trust - WC - SVB		21,160.14	163,405.66
Deposit	05/22/2015			Deposit	-SPLIT-	166,212.80		329,618.46
Deposit	05/22/2015			Deposit	-SPLIT-	20,397.91		350,016.37
Transfer	05/22/2015			Funds Transfer	0106-010 Trust - Liab_SVB		111,000.00	239,016.37
Deposit	05/31/2015			Interest	SVB	10.34		239,026.71
Transfer	06/01/2015			Funds Transfer	0106-020 Trust - WC - SVB	7,570.74		246,597.45
Transfer	06/01/2015			Funds Transfer	0106-020 Trust - WC - SVB		40,374.03	206,223.42
Transfer	06/01/2015			Funds Transfer	0106-010 Trust - Liab_SVB		409.75	205,813.67
Deposit	06/02/2015			Deposit	12000 - Undeposited Funds	44,695.00		250,508.67
Deposit	06/02/2015			Deposit	-SPLIT-	102,180.87		352,689.54
Transfer	06/03/2015			Funds Transfer	0106-020 Trust - WC - SVB		5,690.00	346,999.54
Transfer	06/12/2015			Funds Transfer	0106-010 Trust - Liab_SVB		23,722.10	323,277.44
Check	06/18/2015	2612	DKF Soultions Group, LLC	Inv # 12042, 12038, 12028, 12008, 11773	-SPLIT-		12,837.17	310,440.27
Check	06/18/2015	2613	Gaia Hotel	Deposit for October 28 & 29, 2015 Meeting	0174 - Prepaid Expenses		300.00	310,140.27
Check	06/18/2015	2614	PARMA	Order # 051060	0174 - Prepaid Expenses		150.00	309,990.27
Check	06/18/2015	2615	York Insurance Services	Inv # 500012715 - WC Claims Admin June 2015	0710 - Claims Management		8,375.80	301,614.47
Check	06/18/2015	2616	York Insurance Services	Inv # 500012716 Liab Claim Admin June 2015	0830 -Claims Service - Vouch...		8,125.00	293,489.47
Check	06/18/2015	2617	Gilbert Associates, Inc.	May 2015 Inv # 309965	0505 - Accounting		4,250.00	289,239.47
Deposit	06/19/2015			Deposit	-SPLIT-	15,949.14		305,188.61
Transfer	06/22/2015			Funds Transfer	0106-010 Trust - Liab_SVB		13,284.94	291,903.67
Transfer	06/22/2015			Funds Transfer	0106-020 Trust - WC - SVB		22,063.69	269,839.98
Check	06/25/2015	2618	CAJPA	2015 - 2016 Membership	0174 - Prepaid Expenses		450.00	269,389.98
Check	06/25/2015	2619	Lexipol LLC	Safety Training Lexipol 2015/2016	0174 - Prepaid Expenses		12,029.16	257,360.82
Check	06/25/2015	2620	Gaia Hotel	Board meeting 6/26/15	0605 - B of D Activities		1,529.28	255,831.54

**Small Cities Organized Risk Effort
General Checking Account
As of June 30, 2015**

Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
Check	06/25/2015	2621	Bickmore Risk Services	Liability & WC Inv # BRS-0011790	Actuarial Study		9,700.00	246,131.54
Deposit	06/30/2015			Interest	SVB	18.78		246,150.32
Total 0100-010 Scott Valley Bank						<u>751,733.15</u>	<u>576,624.88</u>	<u>246,150.32</u>
Total 0100 - CASH IN BANK						<u>751,733.15</u>	<u>576,624.88</u>	<u>246,150.32</u>
TOTAL						<u>751,733.15</u>	<u>576,624.88</u>	<u>246,150.32</u>



**Small Cities Organized Risk Effort
Board of Directors Teleconference Meeting August 28, 2015**

Agenda Item G.1.

QUARTERLY FINANCIALS FOR QE JUNE 30, 2015

ACTION ITEM

ISSUE: The Board of Directors receives a quarterly report on the financial status of SCORE. Gilbert Associates will present SCORE's Financials for Quarter ending June 30, 2015 to the Board of Directors for their review.

RECOMMENDATION: Receive and file the Quarterly Financials as presented.

FISCAL IMPACT: Unknown.

BACKGROUND: Each quarter the Board of Directors reviews the quarterly financials for accuracy and refers questions for follow-up, or receives and files the report as presented.

ATTACHMENT(S): *Under Separate Cover* - Quarterly Financial Reports as of 06/30/15



Small Cities Organized Risk Effort
Board of Directors Teleconference Meeting August 28, 2015

Agenda Item H.1.

SAFETY AND LOSS CONTROL SERVICE PLAN FOR 2015/16

INFORMATION ITEM

ISSUE: The Board of Directors approved the DFK Solutions Group's recommendations for the 2015/16 service plan and budget for addressing member risks that impact the pool. The Scope of Services is outlined below, and John Balestrini of DFK will discuss the anticipated timeline for delivery.

General Liability - Sewers:

1. Perform a sewer worker staffing and collection system budget benchmarking study, with report to Board and one workshop at two locations.

Workers' Compensation:

1. One full day site visit at each member location to review the 2014/15 risk control work plan, with 60 minute awareness level training and review of operations/current practices,
2. My Safety Officer subscription for all members which includes: Monthly communication with each member describing training requirements, access to My Safety Officer training resources
3. Development of three OSHA policies for each member.
4. Development of an interactive computer based training module reflecting each member's completed CalOSHA policy
5. Provide Risk Control Hotline services via phone and email
6. Provide a library of risk control resources including sample policies and procedures.

Training:

1. Provide two workshops on two different topics at three locations per topic.

RECOMMENDATION: Review and determine if the attached DFK Scope and Timeline appropriately meet the Members' needs.

FISCAL IMPACT: Approved FY 2015/16 budget of \$95,000 for the above risk control services.

BACKGROUND: The SCORE members have hired DFK Solutions Group to assist them in establishing a risk control program that is focused on reducing the frequency and severity of member losses and creating benchmarks to hold the members and consultant accountable. DFK has conducted a review of member claims and a survey of current practices related to key risk exposures and made recommendations for addressing the findings.

ATTACHMENTS: DFK Solutions Group Timeline

SCORE Risk Control FY 15/16

- **September-October**
 - My Safety Officer Setups and Enrollments
 - CalOSHA Safety Policy Selection (3)
 - Site Visit Training Topic Selection
 - Site Visit Date Coordination
 - Sewer Staffing and Budget Benchmarking Study
- **November –March**
 - Site Visits
 - Custom Computer-Based Training Module Development and Delivery
 - Sewer Staffing and Budget Benchmarking Study Workshops
 - Safety Training Workshop #1 – *recommended topic: CalOSHA Compliance Overview for Managers and Supervisors*
- **April-June**
 - Safety Training Workshop #2 – Topic TBD





Small Cities Organized Risk Effort
Board of Directors Teleconference Meeting August 28, 2015

Agenda Item H.2.

INTEREST ON PAYMENT PLANS

ACTION ITEM

ISSUE: At the last Board meeting the Members agreed to requests for monthly payment plans for Isleton's Liability funding and for Tulelake's Workers' Compensation (WC) and Liability (GL) funding. Members questioned whether or not to again start charging interest on the unpaid balances and directed the Program Administrators to come back with suggestions. The suggestions include charging:

1. LAIF interest rate (currently 0.28%)
2. Current one-year investment return, per Chandler monthly account statements (1.68%).
3. Administration flat fee
4. Fee based on percentage of total funding

The Bylaws allow for charging "accrued interest" on outstanding balances. Option #1 was previously used but discontinued due to near zero rate of return. Option #2, the current one-year rate of return per the Chandler investment reports is recommended as the benchmark for the accrued interest rate.

Options #3 and #4 have the benefit of being easier to administer and allow the member to calculate the additional fee up front. They also support the goal of weaning members off the payment plan by FY 2016-17 by charging a fee that better reflects the added administrative burden it entails. A flat fee of up to \$1,000 or 3-5% of the total funding would accomplish the goals of incentive to pay per the regular payment plan, ease of administration, and certainty up front as to the cost.

Charging interest at the Chandler return rate is allowed by the Bylaws and can be implemented immediately. The Bylaws may need to be amended to implement the other options and/or to explicitly set out a process for monthly payments.

RECOMMENDATION: Either charge current Chandler rate in effect in June of each year or consider a minimum flat fee/percentage option if this rate is not high enough.

FISCAL IMPACT: Isleton's GL funding is \$28,674 (roughly \$200 interest at 1.68% rate). Tulelake's GL funding is \$31,886 (\$215) and WC \$26,093 (\$175). GL is paid annually and WC is paid quarterly.

BACKGROUND: Liability funding is due annually on July 1st. Workers' Compensation funding is due at the first of each quarter. Payments are delinquent if not received within 30 days, and the unpaid balance is subject to "accrued interest". The interest rate for late payments is not defined in the Bylaws, though the interest for discounting the annual funding is limited to "no higher than the prevailing rate at the time." At one time SCORE charged interest at the LAIF rate on the unpaid balance but stopped doing so a few years ago when the rate approached zero and wasn't worth the cost to calculate.

ATTACHMENTS: None



**Small Cities Organized Risk Effort
Board of Directors Teleconference Meeting August 28, 2015**

Agenda Item H.3.

LAWCX REPRESENTATIVE

ACTION ITEM

ISSUE: Ron Stock has indicated he will not be able to continue as the SCORE representative on the LAWCX Board of Directors, so members will need to appoint a new Representative to attend LAWCX Board meetings.

RECOMMENDATION: The Board should nominate and elect a LAWCX Representative.

FISCAL IMPACT: None.

BACKGROUND: LAWCX is the provider of SCORE's Workers' Compensation Excess Coverage. Currently the LAWCX Representative is Ron Stock and the Alternate is John Duckett. The Executive Committee meets several times a year and the Board meets twice a year. The next Board meeting for the FY 2015/16 Program year is:

- 11/3/2015 - 10:30am-2:00pm
Four Points by Sheraton, Sacramento Airport, 4900 Duckhorn Dr., Sacramento, CA 95834

ATTACHMENTS: None.



**Small Cities Organized Risk Effort
Board of Directors Teleconference Meeting August 28, 2015**

Agenda Item H.4.

ERMA DIVIDEND

ACTION ITEM

ISSUE: ERMA provides the Employment Practices Liability Coverage for many SCORE members, and each year the ERMA Board determines if there will be a refund or assessment allocation to members. This year we have received confirmation that most SCORE members received a *dividend* distribution.

Based upon the losses for the program years 2006 through 2010, ERMA has approved a dividend to SCORE Members totaling \$52,913 that was paid to us in June, 2015. ERMA also provided an allocation of those funds among the participating SCORE members. Most members will receive a *dividend*, but two members, Isleton and Loomis, are allocated *assessments*.

SCORE also received a dividend in June 2014 totaling \$93,718. The breakdown per member is included in the attached distribution. This refund has been 'on account' and was not yet distributed to the individual Members.

RECOMMENDATION: Accept and distribute the refund allocations as provided by ERMA for the June 2014 and June 2015 *dividend/assessments*.

FISCAL IMPACT: Total net member dividend for 2015 is \$52,913. The total net ERMA dividend for 2014 is \$93,718.

BACKGROUND: None.

ATTACHMENT(S):

1. ERMA June 2015 Dividend Release SCORE
2. ERMA June 2014 Dividend Release SCORE

Employment Risk Management Authority

Approved Release of Dividends to the ERMA Membership

Based on the Annual Retrospective Adjustment as of March 31, 2015

Member	~ Program Years Approved for Dividend Release ~						
	Distribution of Pool Equity at the 90% Confidence Level						
	2006/07 Program Year	2007/08 Program Year	2008/09 Program Year	2009/10 Program Year	Subtotal Member Dividend	Capital Fund Contribution **	Net Member Dividend
BCJPIA	(\$20,752)	\$ (55,820)	\$ 6,484	\$ 623,535	\$553,447	(\$34,969)	\$518,478
CHARMA *	(9,343)	(8,960)	149	94,092	75,938		75,938
CSJVRMA	(27,462)	(65,525)	489	645,283	552,784	(77,855)	474,930
MBASIA						(4,210)	(4,210)
MPA	(54,566)	(110,116)	11,799	752,002	599,119	(68,065)	531,054
PARSAC	(37,677)	(83,321)	6,043	544,114	429,159	(48,168)	380,991
PERMA	(19,099)	(61,518)	3,551	633,012	555,945	(40,476)	515,469
SCORE	(2,099)	(6,282)	(3,366)	68,104	56,357	(3,444)	52,913
VCJPA	(5,265)	(13,326)	1,182	120,109	102,700	(15,085)	87,615
Oakland HA		(7,929)	742	53,181	45,994	(6,467)	39,527
Contra Costa County HA						(1,262)	(1,262)
Totals:							
Equity at 90% C.L.	(\$176,264)	\$ (412,798)	\$ 27,073	\$ 3,533,432	\$2,971,444	(\$300,000)	\$2,671,444

Information Only:						
Equity at Expected C.L.	<u>\$ (176,264)</u>	<u>\$ (334,527)</u>	<u>\$ 27,073</u>	<u>\$ 3,919,809</u>	<u>\$ 3,436,091</u>	

* As CHARMA has been dissolved, CHARMA's previous individual members will receive dividends directly.

** Capital Fund contribution is funded based on premium allocation of the 2015/16 program year.

Employment Risk Management Authority

SCORE ~ Allocation of Dividend Release ~ June, 2015

Individual Member	Program Year				Subtotal Member Dividend	Capital Fund Contribution	NET MEMBER DIVIDEND
	2006/07	2007/08	2008/09	2009/10			
Colfax	\$ (72)	\$ (179)	\$ (82)	\$ 1,663	\$ 1,330	(\$131)	\$ 1,199
Crescent City		(1,094)	(600)	13,641	11,947		11,947
Dorris	(20)	(46)	(20)	374	289		289
Isleton	(80)	(222)	(82)		(384)		(384)
Live Oak	(139)	(383)	(172)	3,141	2,446	(275)	2,171
Loomis						(156)	(156)
Mt. Shasta	(213)	(514)	(237)	6,398	5,435	(377)	5,058
Portola	(78)	(181)	(83)	1,852	1,511	(137)	1,374
Rio Dell	(65)	(197)	(97)	2,008	1,649	(213)	1,437
Shasta Lake	(384)	(892)	(403)	8,090	6,410	(712)	5,698
Susanville	(515)	(1,270)	(1,005)	19,197	16,407	(778)	15,629
Williams	(160)	(399)	(186)	4,037	3,291		3,291
Yreka	(373)	(905)	(399)	7,704	6,027	(666)	5,361
TOTALS	\$ (2,099)	\$ (6,282)	\$ (3,366)	\$ 68,104	\$ 56,357	\$ (3,444)	\$ 52,913

Employment Risk Management Authority

Approved Release of Dividends to the ERMA Membership

Based on Calculation of the Annual Retrospective Adjustment as of March 31, 2014

Member	~ Program Years Approved for Dividend Release ~ Distribution of Pool Equity at the 90% Confidence Level					Member Subtotals
	2004/05 Program Year	2005/06 Program Year	2006/07 Program Year	2007/08 Program Year	2008/09 Program Year	
BCJPIA	\$ 11,225	\$ (522)	\$ (14,303)	\$ 2,073	\$ 876,296	\$ 874,768
CHARMA *	5,337	(218)	(6,439)	333	123,614	122,627
CSJVRMA	12,564	(645)	(18,928)	2,434	907,314	902,739
MBASIA	-	-	-	-	-	-
MPA	27,238	(1,151)	(37,608)	4,090	1,594,668	1,587,236
PARSAC	20,983	(934)	(25,968)	3,095	935,014	932,190
PERMA	8,469	(591)	(13,164)	2,285	929,560	926,558
SCORE	1,605	(66)	(1,447)	233	93,393	93,718
VCJPA	3,795	(149)	(3,629)	495	187,048	187,560
City of Vacaville	2,627	-	-	-	-	2,627
Oakland HA	-	-	-	294	100,238	100,532
Contra Costa County HA	-	-	-	-	-	-
Totals:						
Equity at 90% C.L.	\$ 93,843	\$ (4,276)	\$ (121,486)	\$ 15,331	\$ 5,747,143	\$ 5,730,555
<i>Information Only:</i>						
<i>Equity @ Expected C.L.</i>	<i>\$ 93,843</i>	<i>\$ (4,276)</i>	<i>\$ (121,486)</i>	<i>\$ 29,422</i>	<i>\$ 5,755,801</i>	<i>\$ 5,753,304</i>

Program Years 2004/05 - 2005/06 have been officially closed by the Board as of March 31, 2014.

* As CHARMA has been dissolved, CHARMA's previous individual members will receive dividends directly.

Employment Risk Management Authority

SCORE ~ Allocation of Dividend Release ~ June, 2014

Individual Member	Program Year					TOTALS
	2004/05	2005/06	2006/07	2007/08	2008/09	
Colfax	\$ 40	\$ (2)	\$ (50)	\$ 7	\$ 2,278	\$ 2,273
Crescent City				41	16,635	16,675
Dorris	12	(1)	(14)	2	548	548
Isleton	33	(2)	(55)	8	2,264	2,248
Live Oak (7/1/04)	67	(4)	(96)	14	4,786	4,767
Mt. Shasta	147	(7)	(147)	19	6,565	6,578
Portola	41	(2)	(54)	7	2,308	2,300
Rio Dell	51	(2)	(45)	7	2,698	2,708
Shasta Lake	254	(11)	(265)	33	11,190	11,201
Susanville	574	(18)	(355)	47	27,884	28,132
Williams	97	(5)	(111)	15	5,170	5,166
Yreka	289	(13)	(257)	34	11,068	11,120
TOTALS	\$ 1,605	\$ (66)	\$ (1,447)	\$ 233	\$ 93,393	\$ 93,718



Small Cities Organized Risk Effort
Board of Directors Teleconference Meeting August 28, 2015

Agenda Item H.5.

CJPRMA CYBER LIABILITY

ACTION ITEM

ISSUE: SCORE's Excess Liability Coverage Provider, CJPRMA, purchased a Cyber Liability insurance policy on behalf of all members for FY 2015/16. At the last Board meeting members were asked to reject the coverage mainly because of concern "other insurance" issues could jeopardize the Cyber coverage SCORE members already had in place. Since that time the Program Administrators have reviewed the issues and confirmed that the CJPRMA coverage is excess to the SCORE coverage. As a result, SCORE members may as well take advantage of the additional coverage the CJPRMA policy provides.

RECOMMENDATION: Each member to complete the CJPRMA Cyber Liability Application.

FISCAL IMPACT: None. Coverage is paid for through CJPRMA undesignated net assets. Policy will provide an additional \$500,000 in limits for six of the coverages, \$250,000 for three others.

BACKGROUND: CJPRMA is offering Cyber Liability Coverage for the first time this year and the Program Administrators were asked to review the option as compared to the current SCORE coverage and ensure there is no conflict. After a review of both options it has been confirmed that the CJPRMA Cyber Liability would be in excess of SCORE coverage.

ATTACHMENTS: CJPRMA Application for Cyber Liability Coverage

**PRIVACY & NETWORK SECURITY SUPPLEMENTAL APPLICATION
THIS APPLICATION IS FOR A CLAIMS-MADE AND REPORTED INSURANCE POLICY**

Instructions to the applicant:

- Please answer all questions. This information is required to make an underwriting and pricing evaluation. Your answers hereunder are considered material to that evaluation.
- This supplemental application should be completed with the assistance of the Chief Security Officer and the Chief Information Officer or Chief Privacy Officer.
- Please include a copy of a network security assessment or audit conducted within the past 12 months (if applicable)

Applicant Information

Applicant Name:

What sensitive information do you handle, manage, store, destroy or otherwise control?
(please check all that apply and provide approximate number of records)

- | | |
|---|---|
| <input type="checkbox"/> Social Security Numbers: _____ | <input type="checkbox"/> Medical Records: _____ |
| <input type="checkbox"/> Credit/Debit Card Numbers: _____ | <input type="checkbox"/> Healthcare Records: _____ |
| <input type="checkbox"/> Drivers License Numbers: _____ | <input type="checkbox"/> Credit History and Ratings: _____ |
| <input type="checkbox"/> Government ID Numbers: _____ | <input type="checkbox"/> Intellectual Property of Others: _____ |
| <input type="checkbox"/> Financial Account Numbers: _____ | <input type="checkbox"/> Other: _____ |

If the answer is "No" to any of the below, please attach details on a separate piece of paper

- Is there an attorney-reviewed privacy policy posted on the Applicant's Internet or Intranet website? Yes No
- Have you identified all relevant regulatory and industry-supported compliance frameworks and information management standards that are applicable to your organization? Yes No
- Are you currently compliant with regard to the following:
 - Health Insurance Portability and Accountability Act of 1996 Yes No N/A
 - Payment Card Industry Data Security Standard (PCI DSS) Yes No N/A
- Does an entity-wide policy exist within the Applicant cover:
 - Network security? Yes No
 - Appropriate use of network resources and the Internet Yes No
 - Appropriate use of email Yes No
 - Records and information management compliance Yes No
- Does the Applicant utilize the following risk management process or procedures:
 - User and password management for current employees and access restriction for prior employees Yes No
 - Antivirus software on all computers and mission critical servers Yes No
 - Encryption, using industry-grade mechanisms, of all sensitive information that is transmitted (either electronically or physically) Yes No
 - Encryption, using industry-grade mechanisms, of all sensitive information that is stored on databases Yes No
 - Access control requirements and hard drive encryption for all mobile devices Yes No
 - Firewall technology for all Internet points-of-presence Yes No
 - Data recover and restoration procedures, including regular system back-ups Yes No
 - Intrusion detection, penetration or vulnerability testing Yes No
 - Written disaster recovery and business continuity plan for your network Yes No

- Formal incident response plan for potential data security breaches Yes No
6. Does your organization follow established procedures for carrying out and confirming the destruction of:
- a. Data residing on systems or devices prior to their recycling, refurbishing, resale, or physical disposal? Yes No
 - b. Sensitive information in electronic and paper form prior to recycling or physical disposal? Yes No
7. Does your organization conduct regular reviews of your third-party service providers and partners to ensure that they adhere to your contractual and/or regulatory requirements for the protection of sensitive business/customer data that you entrust to their care for processing, handling, and marketing purposes? Yes No N/A
- Do contracts with third-party service providers include indemnity provisions that protect you from any liability arising out of their loss of your sensitive information? Yes No
8. Have you configured your organization's Internet-facing Web sites and related systems so that no sensitive customer data resides directly on these systems? Yes No
9. Is the IT function centrally controlled by a third-party or managed by individuals within your organization?

Explain:

LOSS INFORMATION

If the answer is "yes" to any of questions 1-4 below, please attach explanations. With respect to claims or litigation, include any pending or prior incident, event or litigation, providing full details of all relevant facts.

- 1. Has the Applicant ever sustained a significant systems intrusion, tampering, virus or malicious code attack, loss of data, hacking incident, data theft or similar? Yes No
- 2. After Inquiry, do any partners, principals, directors, officers or employees of the Applicant have knowledge or information of any act, error, omission, fact, circumstance, inquiry or formal or in-formal investigation which might give rise to a claim under the proposed policy? Yes No
- 3. In the last five years has your company experienced any claims or are you aware of any circumstances that could give rise to a claim that would be covered by this policy? Yes No
- 4. During the last five years, has anyone alleged that their personal information was compromised, or have you notified customers that their information was or may have been compromised, as a result of your activities? Yes No

It is understood and agreed that if any such Claims exist, or any such facts or circumstances exist which could give rise to a Claim, then those Claims and any other Claims arising from such facts or circumstances are excluded from the proposed insurance.

It is understood and agreed that if such knowledge or information exists, any Claim arising from such knowledge or information is excluded from this insurance.

CLOUD SERVICE PROVIDER (N/A)

1. Do you use any of the following cloud services? (please check each service being used)

- | | | | | | |
|------------------------------------|------------------------------|-----------------------------|---------|------------------------------|-----------------------------|
| Infrastructure as a Service (IAAS) | <input type="checkbox"/> Yes | <input type="checkbox"/> No | Private | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Platform as a Service (PAAS) | <input type="checkbox"/> Yes | <input type="checkbox"/> No | Public | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Software as a Service (SAAS) | <input type="checkbox"/> Yes | <input type="checkbox"/> No | Hybrid | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

2. Please complete the following platform information for all Cloud Service Providers (CSP):

Cloud Provider	Type (i.e. Public)	Use (i.e. IAAS)	Annual Contract Fee	Since
			\$	
			\$	
			\$	

**Please provide a copy of the current contract(s) with each cloud service provider.
Please attach a list if additional space is required.**

3. Please complete the following information for all Cloud Service Providers (CSP) you process or store 3rd party personal or confident corporate information:

Cloud Provider	Type (examples below*)	# of Records	Encrypted (Yes/No)

**PII = Personally Identifiable Information; CCI = 3rd Party Confidential Corporate Information; PHI = Personal Health Information; CNN = Credit Card Numbers; SSN = Social Security Numbers
Please attach a list if additional space is required.*

FRAUD WARNING STATEMENT

NOTICE TO ALL APPLICANTS: Any person who knowingly, or knowingly assists another, files an application for insurance or claim containing any false, incomplete or misleading information for the purpose of defrauding or attempting to defraud an Insurance Company may be guilty of a crime and may be subject to criminal and civil penalties and loss of insurance benefits.

This Supplemental Application shall be maintained on file by the Company, shall be deemed attached if physically attached to the proposed Policy and shall be considered as incorporated into and constituting a part of the Application and the proposed Policy.

Signed: _____

(Must be signed by an Officer of the Company)

Title: _____

Dated: _____



Small Cities Organized Risk Effort
Board of Directors Teleconference Meeting August 28, 2015

Agenda Item H.6.

UPDATE ON FORMER MEMBERS

ACTION ITEM

ISSUE: Former members of SCORE continue to be responsible for claims within their banking layers and for their portion of Shared Layer losses. They are also eligible for distributions as they are declared for years in which they participated.

The Program Administrators provide the attached analysis of the current financial position of four former members. Only one, Crescent City, has a negative Banking Layer balance, in the Workers' Compensation (WC) Program, though they maintain sufficient assets overall, due to deferred dividends payable, to cover expected liabilities.

All members have a positive Liability Banking Layer balance with no open claims as of 7/31/15. Both Williams and Crescent City have ongoing WC Banking Layer exposures, though only Crescent City paid WC benefits from their Banking Layer in the first three quarters of last fiscal year.

RECOMMENDATION: Make adjustment prior to FY 2016/17 to Crescent City's Workers' Compensation Banking Layer through allocation of funds from their dividends payable. Continue to monitor account balances and liabilities of former members and adjust as needed.

FISCAL IMPACT: None for group as a whole. Former Members continue to maintain funds sufficient to cover reasonably expected obligations.

BACKGROUND: None

ATTACHMENTS: SCORE Former Member Financial Position Analysis

SCORE Former Member Financial Position Analysis

Member	Date of Exit	Banking Layer 3/31/15		Remaining Exposure *		Banking Balance Minus Exposure		Dividend Payable June 30
		WC	GL	WC	GL	WC	GL	
Crescent City	7/1/2011	\$ (21,532.23)	\$ 25,174.00	\$ 25,000.00	\$ -	\$ (46,532.23)	\$ 25,174.00	\$ 190,005.00
Dorris	7/1/2014	\$ 5,577.21	\$ 14,903.00	\$ -	\$ -	\$ 5,577.21	\$ 14,903.00	\$ -
Ione	7/1/2010	\$ 17,334.67	\$ 36,923.00	\$ -	\$ -	\$ 17,334.67	\$ 36,923.00	\$ -
Williams	7/1/2011	\$ 53,759.00	\$ 20,461.00	\$ 25,000.00	\$ -	\$ 28,759.00	\$ 20,461.00	\$ 107,696.00

* open claims as of 7/31/15, not including WC future meds that could reopen or IBNR in either program

Member	Date of Exit	Paid 7/1/14 to 3/31/15	
		WC	GL
Crescent City	7/1/2011	\$ 15,534.67	\$ -
Dorris	7/1/2014	\$ -	\$ -
Ione	7/1/2010	\$ -	\$ -
Williams	7/1/2011	\$ -	\$ -



**Small Cities Organized Risk Effort
Board of Directors Teleconference Meeting August 28, 2015**

Agenda Item H.7.

OCTOBER TRAINING DAY AND BOARD OF DIRECTORS MEETING TOPICS

INFORMATION ITEM

ISSUE: SCORE conducts an annual meeting for Board Member Training and/or SCORE Long Range Planning for members to learn and guide the organization from a long-range and policy perspective. Members are encouraged to provide topics for the meeting.

One of the training topics members have already selected deals with Social Media, including ways to respond to inappropriate employee use of social networking media, as well as when employers are allowed to use the same media in hiring, investigations and discipline.

The meeting will begin with a “New Member” hour to provide an overview of SCORE, its history, mission, services and goals. Other topics will include “Lessons Learned” from claims and resources for mitigating your Workers’ Compensation claims with an effective Return to Work Program.

RECOMMENDATION: The Board is asked to review the attached draft meeting agenda on the following pages and provide feedback regarding the topics to be addressed.

FISCAL IMPACT: None.

BACKGROUND: SCORE conducts the Board Training and Planning day as part of its governance model and as a requirement for CAJPA Accreditation.

ATTACHMENTS: Draft Agenda for the meeting on October 29, 2015



President
Mr. Roger Carroll
Town of Loomis

Vice President
Mr. Steve Baker
City of Yreka

Secretary
Ms. Brooke Woodcox
City of Rio Dell

Treasurer
Ms. Linda Romaine
Town of Fort Jones

SMALL CITIES ORGANIZED RISK EFFORT TRAINING & LONG RANGE PLANNING BOARD MEETING AGENDA

A	Action
I	Information
1	Attached
2	Hand Out
3	Separate Cover
4	Verbal
5	Previously Mailed

Location: Gaia Hotel
4125 Riverside Pl
Anderson, CA 96007

Date: Thursday, October 29, 2015

MORNING TRAINING SESSION

- | | | | |
|-----------------------|---|---|---|
| 8:00 am –
9:00 am | <p>Breakfast & Training - SCORE Orientation for New Members and Review for Established Board Members– <i>the Program Administrators will provide an orientation for new member and review of SCORE services, policies and procedures for established members over breakfast. Come to meet your fellow members and get your questions answered about SCORE.</i></p> | I | 2 |
| 9:00 am –
12:00 pm | <p>Social Media in the Workplace
<i>This workshop will address ways to respond to inappropriate employee use of social networking media as well as when employers can use this same media in hiring, investigations and discipline. Issues arising from employee social networking, including Facebook, Twitter, Instagram, and Snapchat, are becoming more prevalent in the workplace. This workshop will address not only ways to respond to inappropriate employee use of social networking media, but when employers can use this same media--and within the confines of the law--in hiring, investigations, and discipline without running afoul of employee privacy rights and anti-discrimination laws. This workshop will also discuss the First Amendment, free speech, and the limitations on discipline for off duty e-conduct.</i></p> | I | 2 |
| 12:00 pm -
1:00 pm | <p>Lunch – Lunchtime Presentation of LAWCX Overview – <i>Terrie Norris will present the Board with a lunchtime presentation on the Return to Work Program.</i></p> | I | 2 |

AFTERNOON BOARD SESSION

<i>PAGE</i>	A. CALL TO ORDER- 1:00 p.m.		
<i>1:00 pm</i>	B. ROLL CALL		
	C. APPROVAL OF AGENDA AS POSTED		
	D. PUBLIC COMMENTS		
<i>1:10 pm</i>	E. OPENING COMMENTS		
	1. President’s Report	I	4
	<i>Roger Carroll will address the Board on items pertaining to SCORE.</i>		
<i>1:15 pm</i>	F. JPA BUSINESS		
	1. “Lessons Learned” – Case Studies	I	1
	<i>Cameron Dewey and Marcus Beverly will present an overview of lessons learned from previous claims incurred by SCORE members and other public agencies.</i>		
<i>2:00 pm</i>	2. Target Funding Benchmarks	I	1
	<i>The Program Administrator will present an overview of SCORE’s financial condition relative to the funding benchmarks established by the Board.</i>		
<i>2:30 pm – 2:45 pm</i>	BREAK		
<i>2:45 pm – 3:15 pm</i>	3. Funding Review – Mini-Cities Pool	A	1
	<i>The Board will receive analysis and may make a recommendation regarding the composition of the Mini-Cities Pool for the Workers’ Compensation Program.</i>		
<i>3:45 pm – 4:00 pm</i>	4. Funding Review – Loss of Member	A	1
	<i>The Board will be review analysis of the financial impact of losing a member and may recommend measures to mitigate the impact.</i>		
<i>3:45 pm – 4:00 pm</i>	5. Funding Review – Property Program	A	1
	<i>The Board will be asked to consider self-funding a deductible layer for the Property Program in order to reduce the overall rate for coverage.</i>		
<i>4:00 pm – 4:30 pm</i>	6. Summarize for Board Action Tomorrow	I	4
	<i>Overview of key points from the day’s meeting and topics for discussion and action at tomorrow’s Board meeting.</i>		
	H. CLOSING COMMENTS		

I. ADJOURNMENT

IMPORTANT NOTICES AND DISCLAIMERS:

Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Michelle Minnick at Alliant Insurance at (916) 643-2715.

The Agenda packet will be posted on the SCORE website at www.scorejpa.org. Documents and material relating to an open session agenda item that are provided to the SCORE Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at 2180 Harvard Street, Suite 460, Sacramento, CA 95815.

Access to some buildings and offices may require routine provisions of identification to building security. However, SCORE does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

SCORE RESOURCE CONTACT GUIDE

January 2015

PROGRAM ADMINISTRATION
 Alliant Insurance Services, Inc.
 1792 Tribute Road Ste 450
 Sacramento, CA 95815
 Main: (916) 643-2700 Fax: (916) 643-2750
www.Alliant.com

SUBJECT	MAIN CONTACT	PHONE	EMAIL
JPA MANAGEMENT ISSUES –coverage questions, quotations, new members, development of shared risk program coverage agreements, RFPs for actuarial services, actuary liaison, excess insurance/additional coverage marketing (Crime coverage, etc.), program development; program budget/funding, financial analysis, coordination w/financial auditor/JPA accountant	Marcus Beverly Michael Simmons Michelle Minnick Joan Crossley	(916) 643-2704 (916) 660-2725 (cell) (415) 403-1425 (925) 708-3374 (cell) (916) 643-2715 (916) 643-2712	Marcus.Beverly@alliant.com MSimmons@alliant.com Michelle.Minnick@alliant.com JCrossley@alliant.com
JPA ADMINISTRATIVE ISSUES – meeting agendas; minutes; development/maintenance of governing documents, development/interpretation of policies & procedures, JPA state compliance, Form 700, changes in Board members, website maintenance.	Michelle Minnick Marcus Beverly Joan Crossley		
COVERAGE / RISK MANAGEMENT ISSUES – <ul style="list-style-type: none"> ➤ Certificates of coverage, additions/deletions of coverage’s, special events liability coverage, automobile identification cards, auto/mobile equipment physical damage programs ➤ Coverage questions, quotations, new members, development of shared risk program coverage agreements, RFPs for actuarial services, actuary liaison, excess insurance/additional coverage marketing (Crime coverage, etc.), program development ➤ Insurance Requirements in Contracts (IRIC), hold harmless agreements, indemnification clauses, safety program planning, RFPs for JPA services & audits, third party contract review 	Michelle Minnick Marcus Beverly Joan Crossley		

SCORE RESOURCE CONTACT GUIDE

January 2015

CLAIMS ADMINISTRATION
 York Risk Services Group, Inc.
 P.O. Box 619058
 Roseville, CA 95661-9058
 Main: (800) 922-5020 Fax: (800) 921-7683
www.yorkrsg.com

SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
<p>CLAIMS ADMINISTRATION – questions regarding liability and Workers’ Compensation claims handling can be forwarded to York Risk Services Group</p> <p>Property Recovery Program This program is designed to recover damages from a third party when a member has incurred a loss caused by a third party who was determined to be liable.</p> <p style="text-align: right;"><u>Liability Claims</u></p> <p style="text-align: center;"><u>Workers’ Compensation Claims</u></p> <p style="text-align: right;"><u>Subrogation</u></p>	<p>Cameron Dewey, Claims Manager (530) 243-3249</p> <p>Michael Berndt, AVP (925) 349-3891</p> <p>Jodi Fink, Claims Examiner (916) 580-2437</p> <p>Kristina Patterson, Unit Manager (916) 746-6302</p> <p>Barbara Esquivel, AVP (916) 960-0931</p> <p>D’Ana Seivert, Subrogation Manager (916) 960-0980</p>	<p>(530) 243-3249</p> <p>(925) 349-3891</p> <p>(916) 580-2437</p> <p>(916) 746-6302</p> <p>(916) 960-0931</p> <p>(916) 960-0980</p>	<p>Cameron.Dewey@yorkrsg.com</p> <p>Mike.Berndt@yorkrsg.com</p> <p>Jodi.Fink@yorkrsg.com</p> <p>kristina.patterson@yorkrsg.com</p> <p>Barbara.Esquivel@yorkrsg.com</p> <p>D’Ana.Seivert@yorkrsg.com</p>
<p>ADMINISTRATIVE ISSUES - annual contracts for services, IT issues, reports, service issues</p> <p>COMPUTER SERVICES, TRUST ACCOUNT SERVICES – loss runs, special reports, check registers, bank reconciliations</p>	<p>Dori Zumwalt, Sr. Account Manager</p>	<p>(916) 960-1017</p>	<p>Dorienne.Zumwalt@yorkrsg.com</p>

SCORE RESOURCE CONTACT GUIDE

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TRAINING SERVICES Company Nurse Injury Hotline Main: (888) 817-9282 https://companynurse.com/			
SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
CLAIM REPORTING AND TRIAGE SERVICES –Company Nurse strives to streamline injury reporting and reduce injury reporting lag time and overall cost <ul style="list-style-type: none"> • Quick, easy, cost efficient way to immediately report workplace injuries • 24/7 Nurse Triage Hotline 1-888-545-9154 (Please ensure to use the city code specific to your member) 	Carl Herman , Enrollment Services Manager	(480) 374-2441	info@companynurse.com service@companynurse.com

PRE-EMPLOYMENT MEDICAL SERVICES Occu-Med Fax: (800) 262-2863 www.occu-med.com			
SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
PRE-EMPLOYMENT & FIT FOR DUTY MEDICAL SERVICES Services Offered <ul style="list-style-type: none"> • Review of Pre-placement Medical Exams • Job Analysis • Firefighter fit for duty Medical Exams <p>**Services offered at an additional cost**</p> <ul style="list-style-type: none"> • Prepare job profiles and medical exam profiles • Scheduling and harvesting pre-placement medical exams • Organizing and managing return-to-work and fitness-for-duty exams • Customized Services such as OSHA Respirator Questionnaire Evaluations, Bloodborne Pathogen Programs, and clinic trainings 	Sean Edin	(559) 435-2800 x123	sedin@occu-med.com

SCORE RESOURCE CONTACT GUIDE

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ACCOUNTING SERVICES			
Gilbert Associates, Inc. Main: (916) 646-6464 Fax: (916) 929-6836 www.gilbertcpa.com			
SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
ACCOUNTING SERVICES – any questions regarding accounting, accounts payable, invoicing, and checks can be forwarded to Gilbert Associates	Kevin Wong	(916) 646-6464	kswong@gilbertcpa.com
	Tracey Smith-Reed		tsmithreed@gilbertcpa.com

POLICE AND FIRE RISK MANAGEMENT SERVICES			
Lexipol Main: (949) 484-4444 Fax: (949) 484-4443 http://www.lexipol.com/			
SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
POLICE RISK MANAGEMENT SERVICES – Lexipol helps to review members’ Police and Fire Risk Management policies and offers state-specific policy manuals that are integrated with scenario-based daily training on high-risk, low frequency events Services Offered <ul style="list-style-type: none"> Reviewing and updating Police and Fire Risk Management Policies and Procedures 			

ERMA POOL ADMINISTRATION/EXCESS PARTNER			
Main: (800) 541-4591 Fax: (916) 244-1199 http://www.ermajpa.org/			
SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
ERMA – provides loss prevention services designed to minimize employment practices liability (EPL) exposure of members Services Offered <ul style="list-style-type: none"> Employee Reporting line Attorney Hotline Employment Practices Training 	Board Member - John Duckett	(530) 275-7427	info@ermajpa.org jduckett@cityofshastalake.org
	Alternate - Roger Carroll	(916) 652-1840	rcarrol@loomis.ca.gov
	Rob Kramer, President	(916) 244-1117	rkramer@bickmore.net
	Gerry Preciado, Director of Litigation Management	(916) 244-1139	gpreciado@bickmore.net

SCORE RESOURCE CONTACT GUIDE

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CJPRMA POOL ADMINISTRATION/EXCESS PARTNER

Main: (925) 837-0667 Fax: (925) 290-1543

<http://www.cjprma.org/>

SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
<p>CJPRMA – Provides Excess Liability coverage and additional training resources</p> <p style="text-align: right;">Board Member - Roger Carroll</p> <p style="text-align: right;">Alternate - John Duckett</p> <p>Services Offered</p> <ul style="list-style-type: none"> • Five annual regional training workshops throughout California-previous years topics include Contractual Risk Transfer, Police Liability, Parks and Recreation Liability, and Sidewalk Liability Controls. • Two to four training sessions per year available at no charge. Topics include: police liability, tort issues, streets and sidewalks, contractual liability, employment practices • Personal assistance available to review contracts and to help look at any risk related issues (Contact David J. Clovis General Manager or Craig Schweikhard) <p>**Services offered at an additional cost**</p> <ul style="list-style-type: none"> • Certificates of Insurance tracking through Risk Console (cost for each user is \$100/year) • Pins Advantage (alternative to Risk Console) is available to all members at a reduced rate is provided on a month to month basis and can be canceled at any time. 	<p style="text-align: center;">Craig Schweikhard, Claim Administrator</p> <p style="text-align: center;">David J. Clovis, General Manager</p>	<p style="text-align: center;">(916) 652-1840</p> <p style="text-align: center;">(530) 275-7427</p> <p style="text-align: center;">(925) 290-1315</p> <p style="text-align: center;">(925) 290-1316</p>	<p style="text-align: center;">rcarrol@loomis.ca.gov</p> <p style="text-align: center;">jduckett@cityofshastalake.org</p> <p style="text-align: center;">craig@cjprma.org</p> <p style="text-align: center;">david@cjprma.org</p>

SCORE RESOURCE CONTACT GUIDE

January 2015

LAWCX POOL ADMINISTRATION/EXCESS PARTNER

Main: (800) 541-4591 Fax: (916) 244-1199

<http://www.lawcx.org/>

SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
<p>LAWCX – Provides Excess Workers’ Compensation coverage and additional training resources</p> <p style="text-align: right;">Board Member - Ron Stock Alternate - John Duckett</p> <p>Online Risk Control Services</p> <ul style="list-style-type: none"> • Employees can access online training courses by registering online at www.lawcx.org. • Video/Webinars – There are over 300 Training videos and over 30 recorded webinars available. Live Webinars are also available • Training Tools – Sample Training Matrices, Safety Communications, Safe Practices Guidelines • Programs/Forms Comprehensive Sample Programs with implementation guides and Sample Forms • Blog – Timely and informational reports from Risk Control Experts • Can you Risk It? Liability Exposures- real questions from actual members are answered 		<p>(530) 938-5027 (530) 275-7427</p> <p>Beth Lyons, ARM-P Executive Director</p> <p>Tammy Vitali, Claims Manager</p>	<p>rstock@ci.weed.ca.us jduckett@cityofshastalake.org</p> <p>administrator@lawcx.org</p> <p>claims@lawcx.org</p>

TRAINING SERVICES

Target Solutions

Main: (800) 840-8048 Fax: (858) 487-8762

www.targetsolutions.com

SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
<p>TRAINING SERVICES – a Web-based Safety Training Platform</p> <p>Services Offered</p> <ul style="list-style-type: none"> • OSHA Training Documentation • Online Video Library http://app.targetsolutions.com/auth/index.cfm?action=login.showlogin&customerid=19258&customerpath=score • Policy Templates (IIPP examples, Bloodborne Pathogens, HAZWOPER, Emergency Response Plans) • Training Records management (i.e. Diplomas, Certificates of Completion) • Continuing Education Courses for Fire and Safety Personnel 	Jennifer Jones , Account Manager	(858) 376-1632	jennifer.jones.@targetsolutions.com

SCORE RESOURCE CONTACT GUIDE

January 2015

LOSS CONTROL SERVICES

DKF Solutions

Fax: (707) 647-7200

www.dkfsolutions.com

SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
<p>LOSS CONTROL SERVICES – DKF Solutions is the Loss Control Service Provider responsible for coordination for all Risk Management Training for SCORE. DKF has completed Risk Assessments for all members and is currently working on the approved Risk Control Plans for SCORE.</p> <p>Services available to all SCORE members Maintenance Training & Sewer Management Plans Phone and email hotline (contact David Patzer) On-Site Visit with Biomechanics Training & Review of Operations/Current Practices Online Training: Employees can access online training courses by going to: www.mysafetyofficer.com/employeetraining and entering the username “employee” and password “safety” which will grant access to the following training:</p> <ul style="list-style-type: none"> • Interactive Training: Free self-paced web training modules which include quiz questions are available to help facilitate knowledge about different topics ranging from Bloodborne Pathogens to Respiratory Protection. * requires Adobe Flash software • Tailgate Training: Free downloadable tailgate training materials covering topics from Aerial Lift Safety to Zoonotics • Webinar archive: access to one-hour webinars in your web browser covering topics ranging from Bloodborne Pathogens Regulations to SSO Volume Estimation * requires Adobe Flash software • ***NOTE: Monthly news update with a different article each month at http://www.dkfsolutions.com/blog/ 	<p>David Patzer</p> <p>John Balestrini</p> <p>Katie Frassinelli</p>	<p>(707) 373-9709</p> <p>(916) 532-5802</p>	<p>dpatzer@dkfsolutions.com</p> <p>john@dkfsolutions.com</p> <p>Kfrassinelli@dkfsolutions.com</p>

SCORE RESOURCE CONTACT GUIDE

January 2015

EMPLOYEE ASSISTANCE PROGRAM
 ACI Specialty Benefits Corporation
 Main: (800) 932-0034 Fax: (858) 452-7819
www.acieap.com

SERVICES OFFERED	MAIN CONTACT	PHONE	EMAIL
<p>EMPLOYEE ASSISTANCE PROGRAM - EAP provides 24 hour/365 day assistance to employees and their family members who can receive up to three counseling visits per year by contacting 1-800-932-0034 or by visiting the following website http://score.acieap.com</p> <ul style="list-style-type: none"> • Each city has 4 hours per year for On-Site Employee Orientations, Manager & Supervisor Trainings, and Lunch 'n Learn Seminars Per City per year • <i>Unlimited</i> Critical Incident Stress Management (CISM) Telephonic Consultation for Crisis response • Each city has 1 On-Site Critical Incident Stress Debriefing (CISD) per year for Crisis response • Legal and Financial Hardship Services- Employees and their family members have limited access to telephonic legal and financial hardship services (first 60 minutes are free and if they retain the attorney then additional time is offered at a discounted rate) <p>**Services offered at an additional cost**</p> <ul style="list-style-type: none"> • Wellness Resources The Core Platform wellness program is available to employees which includes workshops, personalized meal and exercise plans, articles about health, health logs, recipes, exercise tracker and log and blogs about wellness 	<p>Kathryn Mullis</p>	<p>(858) 736-0031</p>	<p>kmullis@acieap.com</p>



CERTIFICATE OF LIABILITY COVERAGE REQUEST FORM

DATE: _____

ALLIANT FAX: (916) 643-2750

ATTN: Michelle Minnick

ALLIANT PHONE: (916) 643-2715

FROM: _____

SENDER FAX: _____

CITY: _____

SENDER PHONE: _____

DEPT: _____

CERTIFICATE HOLDER (Person or Entity Requesting the Certificate from the City):

Name: _____

Address: _____

Attention: _____ Phone #: _____

Effective Date(s): _____

Please check the appropriate box:

Coverage Evidence Only:

Additional (Insured) Covered Party: (If this box is checked, please include a complete copy of the contract or agreement specifically requesting additional insured status.)

When does the Contract or Agreement end? _____

LIABILITY LIMITS REQUESTED:

Bodily Injury \$ _____

Physical Damage \$ _____

Combined Single Limit \$ _____

Location, date(s) and description of activities or lease:

Note: The executed contract or lease agreement **must** be included for an Additional Covered Party or Loss Payee request. If the equipment or vehicles are leased or purchased, please provide the year, make, model, serial number and value. The documentation should clearly indicate:

1. That the requested coverage is required
2. The amount of coverage required