



## **Small Cities Organized Risk Effort (SCORE) Board of Directors Meeting Minutes October 24, 2024**

### **Member Cities Present:**

Dustin Rief, City of Dunsmuir  
Blake Michaelson, City of Dunsmuir  
Pamela Eastlick, City of Etna  
Felix Oviawe, City of Isleton  
Jessica Mata, City of Live Oak  
Wes Heathcock, Town of Loomis  
Carol Parker, Town of Loomis  
Jessie Monday, City of Montague

Malisa Dodd, City of Mt. Shasta  
Todd Juhasz, City of Mt. Shasta  
Jessaca Lugo, City of Shasta Lake  
Dan Newton, City of Susanville  
Chandra Jabbs, City of Susanville  
Jenny Coelho, City of Tulelake  
Steve Baker, City of Weed  
John Elsnab, City of Yreka

### **Member Cities Absent:**

City of Biggs  
City of Colfax  
City of Loyalton

City of Portola  
City of Rio Dell

### **Consultants & Guests**

Marcus Beverly, Alliant Insurance Services  
Michelle Minnick, Alliant Insurance Services  
Conor Boughey, Alliant Insurance Services  
Karl Meng, Chandler Asset

Kathleen Proctor, George Hills  
Maggie Jaltorossian, Intercare  
Danielle Buri-Beaton, Intercare  
Connie Hampson, Intercare  
Shawna Culp, Intercare

### **A. CALL TO ORDER**

Mr. Wes Heathcock called the meeting to order at 9:02 a.m.

### **B. ROLL CALL**

The above mentioned members were present constituting a quorum. Cities absent from this meeting were the City of Biggs, City of Colfax, City of Loyalton, City of Portola and City of Rio Dell.

### **C. APPROVAL OF AGENDA AS POSTED**

*A motion was made to approve the Agenda as presented.*

**MOTION: Blake Michaelson**

**SECOND: Jenny Coelho**

**MOTION CARRIED  
UNANIMOUSLY**



## **D. PUBLIC COMMENT**

There were no public comments.

## **E. OPENING COMMENTS**

### **E.1. PRESIDENT'S WELCOME**

Wes Heathcock provided a welcome to the Board and expressed gratitude to those in attendance for the two-day meeting and training.

## **F. PROGRAM COVERAGE REVIEW**

### **F.1. CLAIM REVIEW**

Marcus Beverly provided the Board with a high-level overview of the current claims for both Workers' Compensation and General Liability. He noted fluctuations in the number of claims over the years, with a significant spike in 2016-2017. He reviewed Property and Liability claims for all members and noted that Intercare will be presenting later today as it relates to Workers' Compensation claims. Backsafe was mentioned as a potential resource to help address the highest frequency claims.

#### **F.2.A. COVERAGE REVIEW – CYBER**

Marcus Beverly provided a review of the coverage offered by the APIP Cyber policy and noted that As time has progressed, cyber incidents have dramatically increased and members who participate in the APIP Property coverage have Cyber coverage as part of that placement. He provided information about Cygnys – and noted that the resource is available to all members to help address the exposure prior to a loss. Members were reminded that currently they are not required to complete a Cyber application for this coverage at this time but that could change in the next few years – members were encouraged to at least start with implementation of MFA and provide their IT Teams with the list of resources that are available as part of the participation in the Cyber coverage.

#### **F.2.B. COVERAGE REVIEW – CRIME**

Conor Boughey provided the Board with a review of claims examples of recent crime claims (Pasadena, LV Santa Barbara, San Jose State IT person selling equipment, port of Seattle, Dixon IL \$53M). Conor additionally reviewed the coverage offered by the ACIP Crime policy – it was noted there are a couple members that do not participate in the ACIP coverage and they were encouraged to consider obtaining a quote. He noted that this policy is designed for Public Entity and noted the limits that are provided a list of covered losses. Anyone that is required to be bonded – this policy provides coverage, non-compensated officials are also included for coverage (where some traditional bonds would exclude those persons) ACIP will satisfy the bond requirement and needs to be approved by a judge to qualify.

## **G. FINANCIAL**

### **G.1. TARGET FUNDING BENCHMARKS**





Marcus Beverly provided the Board with a review of the Liability and Workers' Compensation programs as well as a review of the definitions to ensure members have a proper understanding. He noted that our net position has been growing over the past 10 years but expected liabilities have also increased. Lastly, he mentioned the Change in Liabilities has increased this year. Marcus additionally mentioned that SCORE may consider increasing the SIR for WC from \$250k to something higher to see if it will help with pricing.

## **G.2. CHANDLER ASSET MANAGEMENT FINANCIAL PORTFOLIO REVIEW**

Karl Meng from Chandler Asset Management and provided the Board with a review of the portfolio performance as of September 30, 2024. The discussion covered the investment performance, highlighting a 7.83% return over the last 12 months. The active management strategy was credited for outperforming the benchmark since 2026. Additionally, Karl mentioned that we are in full compliance with the law.

*A motion was made to accept and file the report as presented.*

**MOTION: Todd Juhasz**

**SECOND: Dustin Reif**

**MOTION CARRIED  
UNANIMOUSLY**

## **G.3. SCORE INVESTMENT POLICY**

Karl Meng provided a review of the suggested changes provided by Kara Hooks and noted that the changes recommended will not affect the management of the portfolio. He noted that the deadline was extended from 30 days to 45 days to present quarterly reports as well as some small wording changes. Benchmarks change year to year – and if you wanted to blend the strategies together those can change. After a brief discussion it was generally agreed that the changes noted would not materially affect the management of the portfolio.

*A motion was made to accept the changes as presented.*

**MOTION: Pam Eastlick**

**SECOND: Jenny Coelho**

**MOTION CARRIED  
UNANIMOUSLY**

## **H. JPA BUSINESS & RISK MANAGEMENT**

### **H.1. INTERCARE STEWARDSHIP REPORT**

Danielle Buri-Beaton introduced Connie Hampson who provided a review of the annual report for the program year 2024. There was also a discussion regarding the timeliness of reporting claims as members were encouraged to report claims as soon as they receive knowledge as it starts the clock for a Workers' Compensation Claim (called Employer's date of knowledge). Additionally, the Intercare team reviewed the benefits of Nurse Triage and how it can benefit the injured worker (when injured they would call an 800 number to talk to a nurse about what happened who will help to provide guidance to the injured worker and help determine if the incident requires first aid only or if the injured



worker needs to go to the ER. Program Administration was asked to set up a Workers' Compensation 101 Training session before the end of the year.

## **LUNCH PRESENTATION - EMPLOYMENT LAW RISK MANAGEMENT**

Susan DeNardo from ERMA provided the board with a review of recent legislation passed and summarized how it affects SCORE members:

- SB 497 Rebuttable Presumption and Retaliation (January 1, 2024)
- SB 553 Workplace Violence Prevention (July 1, 2024)
- AB 933 Defamation lawsuits, Employee Defendants (January 1, 2024)
- SB 848 Reproductive Leave (January 1, 2024)
- AB 2188 Marijuana (January 1, 2024)
- SB 700 Penalizing Cannabis (January 1, 2024)
- SB 1137 Discrimination of Claims: combination of characteristics (January 1, 2025)
- AB 1815 Discrimination: race: hairstyles (January 1, 2025)
- AB 2123 Disability compensation: paid family leave (January 1, 2025)
- SB 731 Work from Home - Vetoed

Susan went on to provide the Board with a review of Calling Employees back to the office Civil rights Department for updated posters

## **H.2. SCORE FUNDING FORMULA – HOW THE BUDGET IS CALCULATED**

Marcus Beverly provided a review of the SCORE Budget and reviewed the definitions included in the Master Plan Documents. Additionally, he reviewed the calculations for the General Liability and Workers' Compensation programs, which include an exposure base as well as the payroll reported.

## **H.3. STRATEGIC PLANNING OBJECTIVES**

Marcus Beverly noted that last year the Board was asked if they wanted to do a more formal "Strategic Planning session" but we did not receive much support for the idea. He reviewed the Strategic Planning Objectives and noted that we have completed LRP-1 by establishing a Property Banking layer. It was mentioned that we are considering increasing the SIR in the GL program (increase from \$750k to \$1M). And the Program Administration is seeking to set up site meetings with all members (via Zoom or in person) so we will be reaching out to set up those meetings in March. There was a discussion as it related to incentives, training for City Council Members, and succession planning. It was requested the ERMA compliance and penalty structure be sent out as a reminder to the participating SCORE Members. Members noted that City Council training is still needed for members. Lastly, it was noted there was support for a more robust Strategic Planning Session for 2025.

## **H.4. WRAP-UP**

Marcus Beverly provided the Board with a review of the Annual Report and noted that we are open to looking at different place for hosting the Strategic Planning Session.



**NEXT MEETING DATE: October 25, 2024 Gaia Hotel, Anderson, CA**

Respectfully Submitted,

Jenny Coelho

Jenny Coelho, Secretary

1/24/2025

Date

