



**Small Cities Organized Risk Effort (SCORE)
Special Executive Committee
Teleconference Meeting Minutes
April 24, 2025**

Member Cities Present:

Wes Heathcock, City of Colfax
Blake Michaelsen, City of Dunsmuir

Todd Juhasz, City of Mt. Shasta Lake
Jenny Coelho, City of Tulelake

Member Cities Absent:

Wendy Howard, City of Shasta Lake

Consultants & Guests:

Michelle Minnick, Alliant Insurance Services

Jessica Bigby, City of Isleton

A. CALL TO ORDER

Mr. Wes Heathcock called the meeting to order at 1:04 P.M.

B. ROLL CALL

The above mentioned members were present constituting a quorum.

C. APPROVAL OF AGENDA AS POSTED

A motion was made to approve the Agenda as posted.

MOTION: Blake Michaelsen

SECOND: Jenny Coelho

**MOTION CARRIED
UNANIMOUSLY**

D. PUBLIC COMMENT

There were no public comments.

E. GENERAL ADMINISTRATION

E.1. CITY OF ISLETON

Wes Heathcock provided that he had a recent discussion with Jon Kennedy regarding the upcoming changes at the City of Isleton. Jessica Bigby provided the Executive Committee with an update regarding the City's current financial position and goals for the upcoming months. It was noted the city would like to continue payments of \$15k per month for the rest of the current fiscal year. It was additionally noted that the city is in discussion with the County to refinance their loans and they are working on streams of income. Additionally, there was a discussion about a recent grant which was awarded to the City of Isleton and the intentions to get caught up on



audits for the City using that money – the goal would be to use the funds to help on board a new finance person who will help with the past financials while Jessica Bigby focuses on the future financial position.

There was no action from this item.

F. AJOURNMENT

The meeting was adjourned at 1:42 P.M.

NEXT MEETING DATE: May 27, 2025 Teleconference

Respectfully Submitted,

Jenny Coelho
Jenny Coelho, Secretary
5/27/2025
Date